

Bulletin Number: DC_IB_0026	Distribution Date: 2/5/20	Effective Date: 2/10/20
Contact Point: Metrc® Support	Subject: New Enhancements in Metrc	
Reason: Metrc is providing an update on our newest enhancements for Locations, Multiple Drivers, and User Guides.		

Greetings Metrc Users,

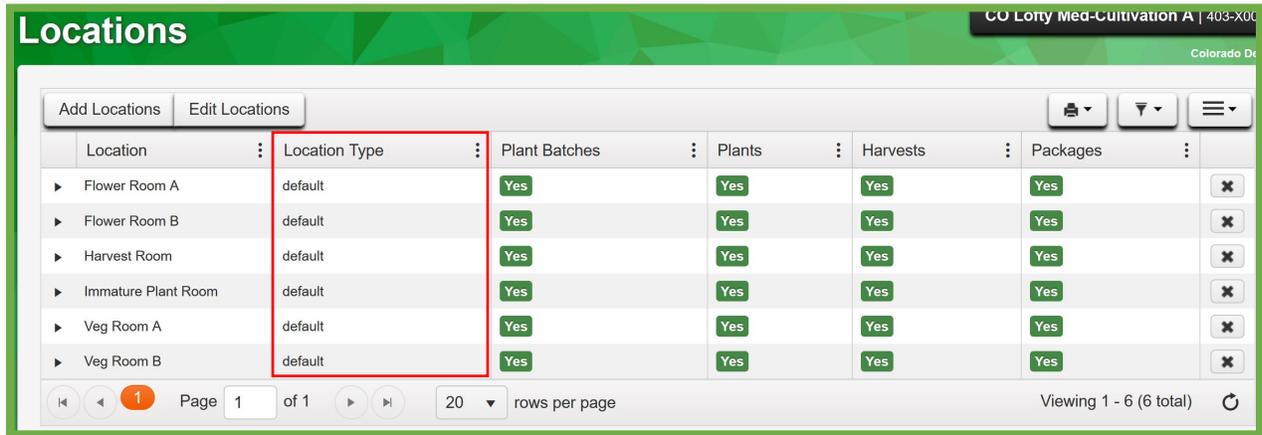
Metrc is pleased to provide information on our newest enhancements within the software that will be available on February 10th, 2020.

Users who have the ability to create and associate a Room to Plant Batches, Plants, Harvests, or Packages will now see these columns referenced as Location. A Location will function in the same way a Room has in Metrc. Initially, users will see a new field in the Location grid that is referenced as Location Type. This will automatically be set as “default” and any Locations that have already been created will be associated to the “default” status. If there is a change to a Location Type configuration, users will be notified in advance with a bulletin.

Please find on the following pages a detailed description of the enhancements:

New Enhancement: Locations

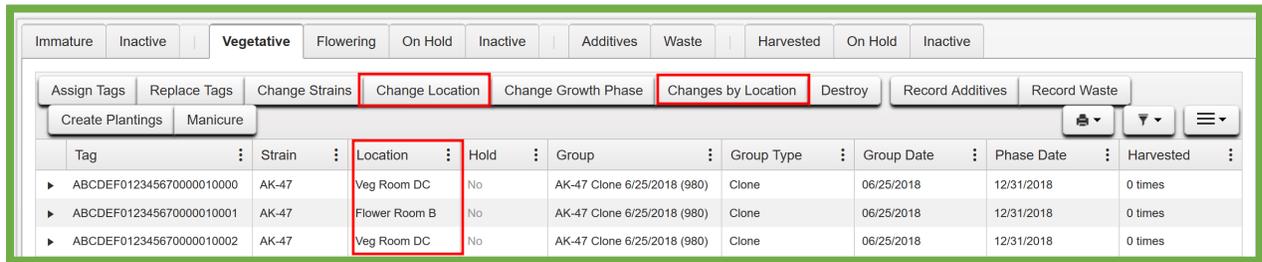
Any user with permissions to the Rooms grid in Metric will now see that it has been replaced by Locations. All areas in Metric that were previously referenced as a Room will now show as a Location. All existing entries will not be affected by this change. Each existing Location will be associated a “default” Location Type as seen in **Figure 1** that allows for the usage of that Location in any area of Metric.



Location	Location Type	Plant Batches	Plants	Harvests	Packages
▶ Flower Room A	default	Yes	Yes	Yes	Yes
▶ Flower Room B	default	Yes	Yes	Yes	Yes
▶ Harvest Room	default	Yes	Yes	Yes	Yes
▶ Immature Plant Room	default	Yes	Yes	Yes	Yes
▶ Veg Room A	default	Yes	Yes	Yes	Yes
▶ Veg Room B	default	Yes	Yes	Yes	Yes

Figure 1: New Location Grid

All buttons and columns in Metric where a Room was utilized will now be referenced as a Location. **Figure 2** provides an example of these changes will look once updated. All existing inventory will automatically be associated to the same Location it was in prior to the change.

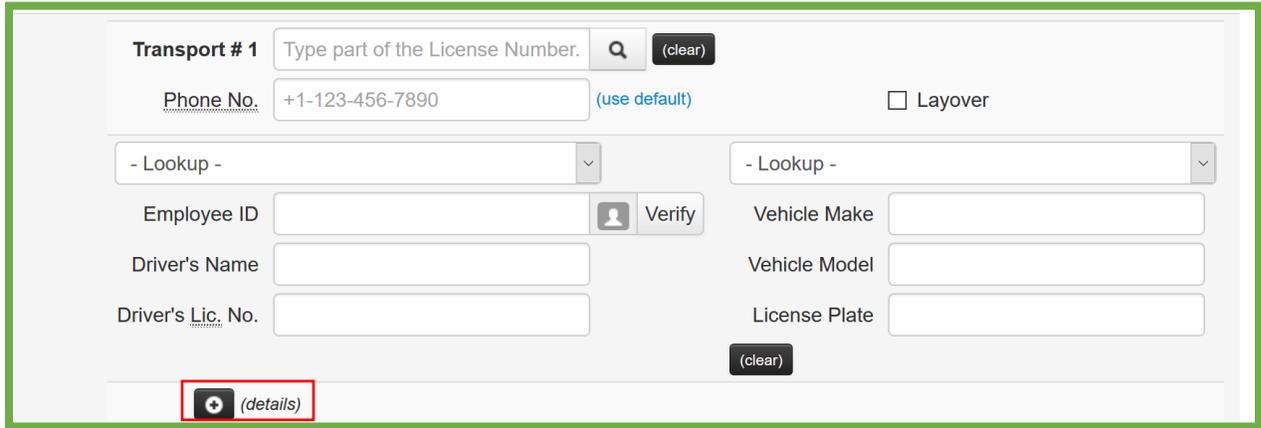


Tag	Strain	Location	Hold	Group	Group Type	Group Date	Phase Date	Harvested
▶ ABCDEF012345670000010000	AK-47	Veg Room DC	No	AK-47 Clone 6/25/2018 (980)	Clone	06/25/2018	12/31/2018	0 times
▶ ABCDEF012345670000010001	AK-47	Flower Room B	No	AK-47 Clone 6/25/2018 (980)	Clone	06/25/2018	12/31/2018	0 times
▶ ABCDEF012345670000010002	AK-47	Veg Room DC	No	AK-47 Clone 6/25/2018 (980)	Clone	06/25/2018	12/31/2018	0 times

Figure 2: New Change Location Buttons and Column

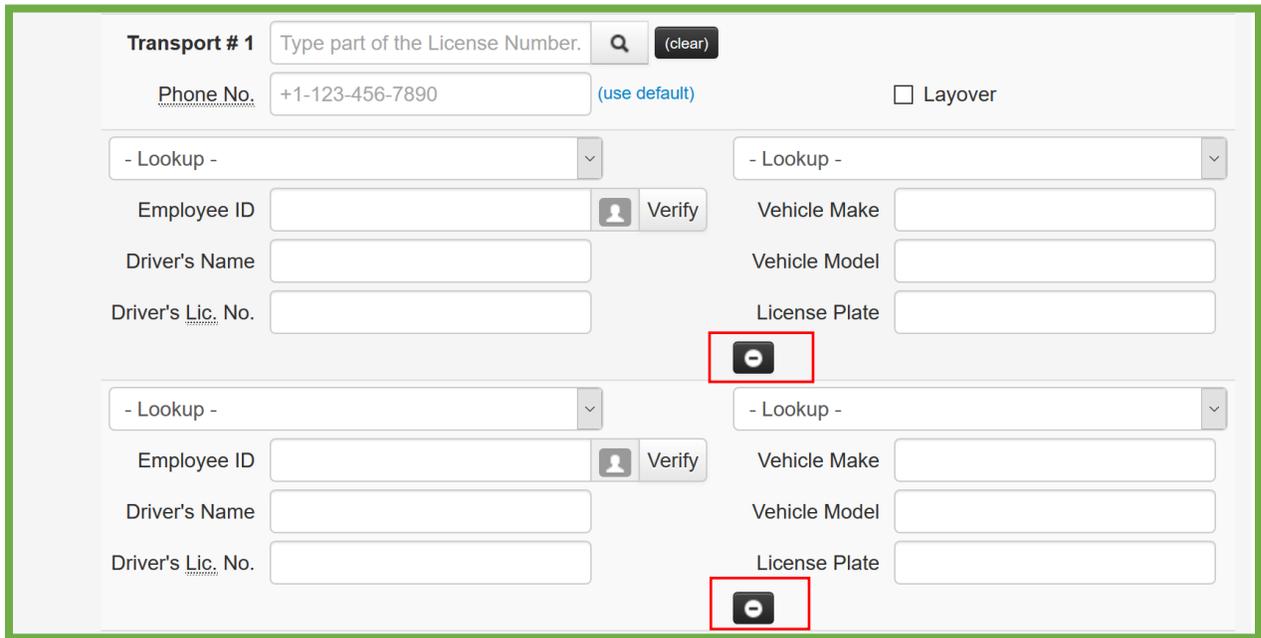
New Enhancement: Add Multiple Drivers

When creating a licensed transfer, users will now see a new  (details) icon as shown in **Figure 3** beneath the driver's information. When selected, a second row will populate allowing a user to record multiple drivers within a single transporter as seen in **Figure 4**. The  icon allows for the user to remove the row as needed.



The screenshot shows a form for creating a licensed transfer. At the top, there is a search field for the license number with a magnifying glass icon and a 'clear' button. Below this is a phone number field with the value '+1-123-456-7890' and a '(use default)' link, followed by a 'Layover' checkbox. Two dropdown menus labeled '- Lookup -' are present. The form is divided into two columns of input fields: Employee ID, Driver's Name, and Driver's Lic. No. on the left; and Vehicle Make, Vehicle Model, and License Plate on the right. A 'Verify' button with a person icon is located between the Employee ID and Driver's Name fields. A 'clear' button is at the bottom right. A red box highlights a plus icon followed by '(details)' text at the bottom left of the form.

Figure 3: Updated Licensed Transfer Layout



This screenshot shows the same form as Figure 3, but with a second driver entry added below the first. Each driver entry has its own set of input fields and a 'Verify' button. A red box highlights a minus icon at the bottom right of the first driver's entry, and another red box highlights a minus icon at the bottom right of the second driver's entry.

Figure 4: Multiple Drivers for a Single Transporter

Update: User Guides

Metrc has updated both the Manual / User Guide and D.C. Supplemental Guide which can be found underneath the Support dropdown menu.

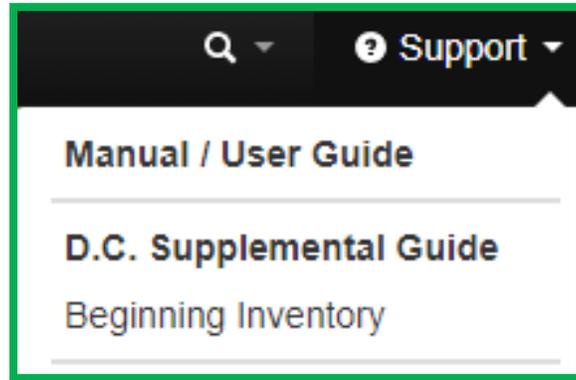


Figure 5: Support Menu Dropdown

Please feel free to contact support at support@metrc.com or 877-566-6506 with any questions.