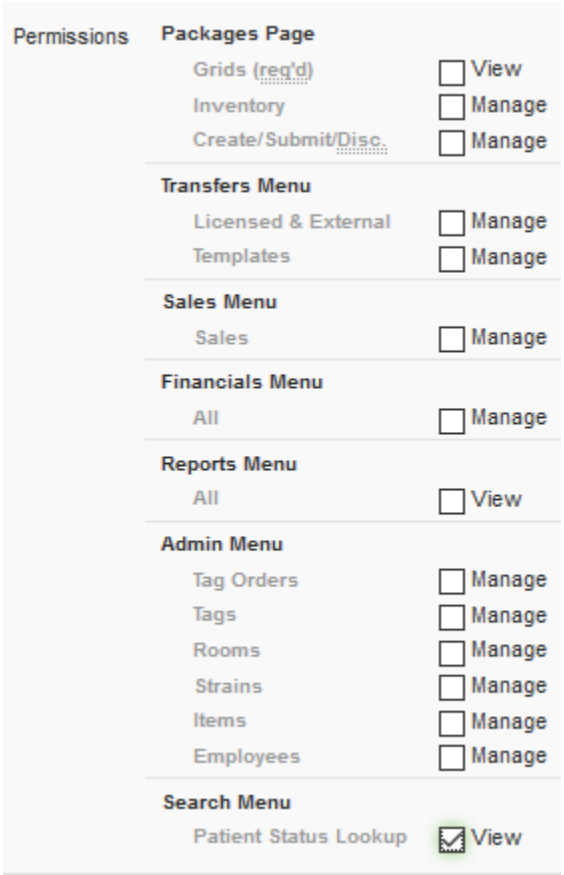
Metrc Support Bulletin

Bulletin Number: DC_IB_0003	**Distribution Date**: 5/21/18	**Effective Date**: 4/30/18
Contact Point: Metrc® Support	**Subject**: Software Update for Dispensary Employees to be able to view Patient Statuses	
Reason: The update will allow a Dispensary Employee to check a patient status and amount of Medical Marijuana available prior to making a sale. This bulletin was released to Dispensary's via email on 4/30/18 and was posted into Metrc for all users on 5/11/18.		

Software Update for Patient Statuses:

The Metrc team had released this bulletin via email to the dispensary managers, but to ensure industry wide communication. We are releasing the bulletin through Metrc to explain the most recent update within the system to allow a Dispensary employee to view a Patient Status prior to making a sale. Now that this has been implemented, the employees will need to be granted the permission by the Metrc admin, or an employee who can edit employee permissions. The permission will be found within the **Search Menu** for **Dispensaries** only.



Once the permission is granted to a user, the patient status lookup will be the magnifying glass in the top right-hand side of the toolbar.

When selecting the magnifying glass, you will be prompted to a patient lookup that will be the same as the example below.

Notes about the patient lookup:

- DC Patients will be designated with an Active or Inactive status. A sale should not occur to an Inactive patient.
- Patients from outside of the District will only appear if they have made a previous purchase within the District. Patient limits are automatically associated to a patient once a sale occurs.
- No dispensary will be able to see the purchases or previous locations of the patient, only the available amounts.
- Patients outside of the District will not have any information other than a patient number and Flower Allowed, Flower Purchased, and Flower Available.
- **Flower Allowed, Flower Purchased, and Flower Available will designate the Medical Marijuana that is available. This will be capture all items that are being sold, not just the flower product.**
- **Patient's numbers must be entered exactly as they appear on their card.**