

Bulletin Number: NV_IB_0033	Distribution Date: 3/18/20	Effective Date: 3/16/20
Contact Point: Metric® Support	Subject: New Features in Metric	
Reason: Metric is providing an update on our newest features in the system.		

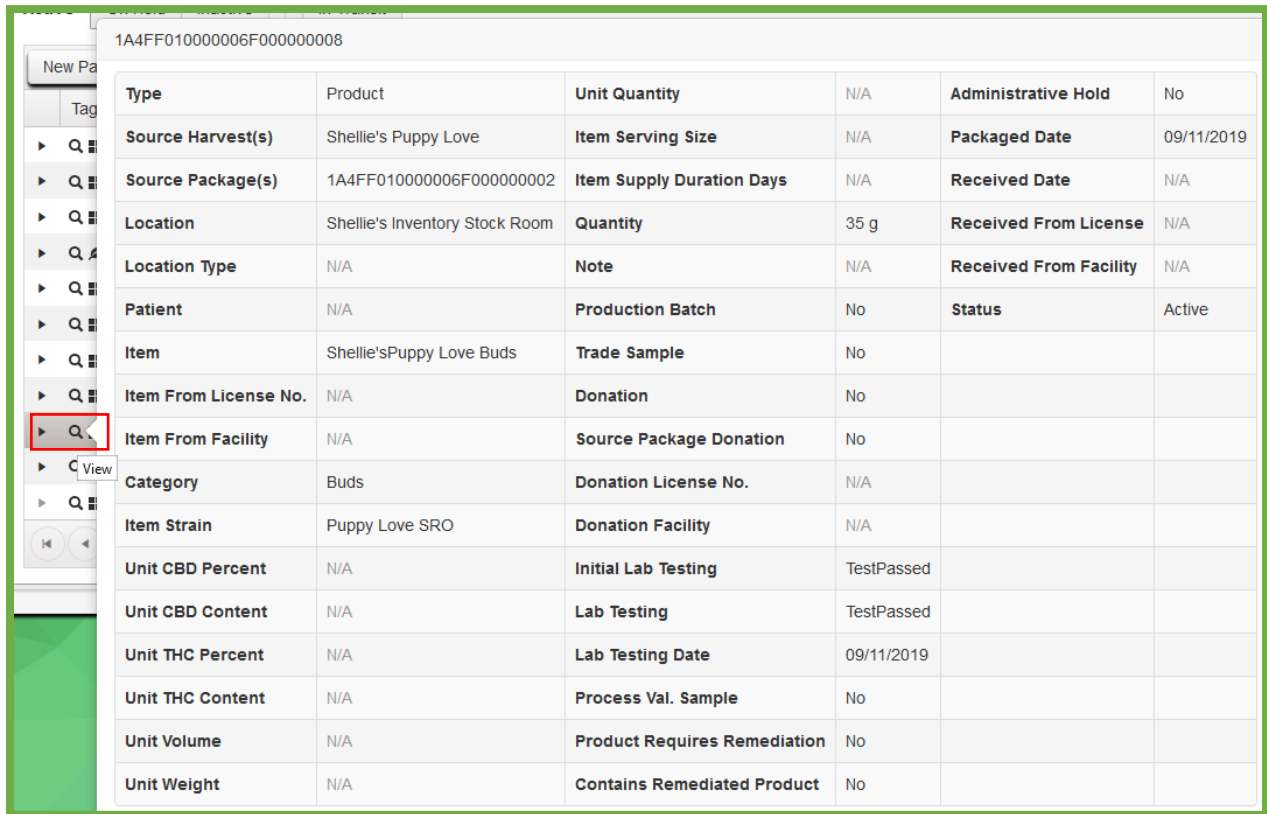
Greetings Metric Users,

This bulletin provides information on the latest enhancements to Metric, which became effective on March 16, 2020. The enhancements are listed below. Detailed descriptions of each change are provided on the following pages.

- I. Improved the Hover display to use a table instead of a data list and incorporated dynamic positioning.
- II. Added two buttons to grids to quickly scroll to the top or bottom of a page.
- III. Users authorized to manage package inventory will see a Same Item option when creating New Package(s)
- IV. An In Transit tab has been added to the Packages page for all facility types.
- V. A Lab Samples tab has been added to the Packages page for facilities that can record test results.
- VI. Added the ability to specify the Transfer Destination’s total Gross Weight when enabled.
- VII. Users who have the ability to create and associate a Room to Plant Batches, Plants, Harvests, or Packages will now see these columns referenced as Location.
- VIII. When creating Licensed Transfers, users will now be able to designate multiple drivers per transporter.
- IX. Users with access to the Transfers Hub in Metric will now be able to utilize the “Lookup” feature for saved driver and vehicle information when editing a transfer.

Updated Hover Display

When hovering over any magnifying glass in Metrc, a user will now see the updated table view as shown in **Figure 1** outlining the relevant information that is currently associated to the record. In addition to the new view, users will now notice that Metrc has incorporated dynamic positioning of these tables. Meaning, if the mouse is on the left, the display will appear on the right of the screen. If it is on the top, it will appear on the bottom.



1A4FF010000006F000000008					
Type	Product	Unit Quantity	N/A	Administrative Hold	No
Source Harvest(s)	Shellie's Puppy Love	Item Serving Size	N/A	Packaged Date	09/11/2019
Source Package(s)	1A4FF010000006F000000002	Item Supply Duration Days	N/A	Received Date	N/A
Location	Shellie's Inventory Stock Room	Quantity	35 g	Received From License	N/A
Location Type	N/A	Note	N/A	Received From Facility	N/A
Patient	N/A	Production Batch	No	Status	Active
Item	Shellie'sPuppy Love Buds	Trade Sample	No		
Item From License No.	N/A	Donation	No		
Item From Facility	N/A	Source Package Donation	No		
Category	Buds	Donation License No.	N/A		
Item Strain	Puppy Love SRO	Donation Facility	N/A		
Unit CBD Percent	N/A	Initial Lab Testing	TestPassed		
Unit CBD Content	N/A	Lab Testing	TestPassed		
Unit THC Percent	N/A	Lab Testing Date	09/11/2019		
Unit THC Content	N/A	Process Val. Sample	No		
Unit Volume	N/A	Product Requires Remediation	No		
Unit Weight	N/A	Contains Remediated Product	No		

Figure 1: Updated Table View When Hovering Over a Package

New Feature: Scroll Buttons

All grids in Metrc have been updated to include two new buttons on the far right of the interface. These scroll buttons allow users to select to jump to the top or bottom of the respective page that they are on as shown in **Figure 2** and **Figure 3** below.



Figure 2: Scroll to Bottom of Screen



Figure 3: Scroll to Top of Screen

New Feature: In Transit Tab

Users with the View Packages permission have access to a new In Transit tab on the Packages area as pictured in **Figure 4**. The In Transit tab allows users to easily view/search packages currently in an active Outgoing Transfer or in an active Rejected Transfer.

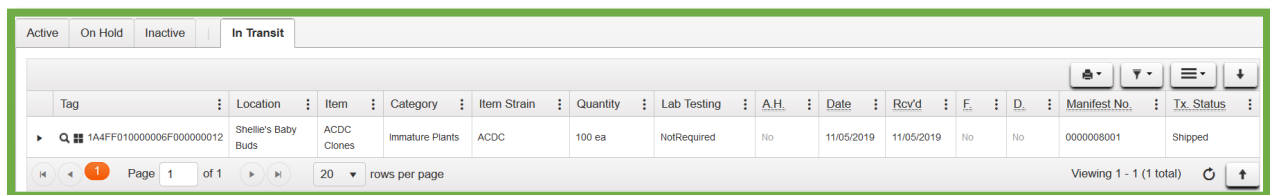


Figure 4: In Transit Tab

New Feature: Lab Samples Tab

Users within testing facilities who have the View Packages permission have access to a new Lab Samples tab on the Packages page as pictured in **Figure 5**. The Lab Samples tab allows users to easily view/search individual test results recorded on sample packages.

Tag	Src. H's	Src. Pkg's	Item	Category	Lab Testing	Test Date	Overall	Test Name	Test Passed	Result	Date
▶ 🔍 1A4FF03000006A000000012	ACDC 6/19	1A4FF03000006A000000011	CBD Distillate	Concentrate	TestPassed	06/26/2019	Passed	Water Activity	Passed	0	06/26/2019
▶ 🔍 1A4FF030000068000000021	ACDC 6/19	1A4FF030000068000000020	ACDC Flower	Buds	TestPassed	06/21/2019	Passed	Arsenic	Passed	0.0001	06/21/2019
▶ 🔍 1A4FF030000068000000021	ACDC 6/19	1A4FF030000068000000020	ACDC Flower	Buds	TestPassed	06/21/2019	Passed	Cadmium	Passed	0	06/21/2019
▶ 🔍 1A4FF030000068000000021	ACDC 6/19	1A4FF030000068000000020	ACDC Flower	Buds	TestPassed	06/21/2019	Passed	CBD percentage (flower)	Passed	0.12	06/21/2019

Figure 5: Lab Samples Tab

New Feature: Same Item Checkbox

Users have a new Same Item checkbox option when creating a new package from an existing package as shown in **Figure 6**. Checking Same Item will assign the same package item from the source package. This option allows licensees who receive packages of an item not previously configured for their license to repackage and create lab sample packages using the same item name from the source package. Using the Same Item feature does not add the item to the list of items for that license.

New Packages ✕

New Package # 1 (clear)

New Tag 🔍

Location 🔍

Item 🔍

Same Item

Quantity - Select -

Note

Package Date today

Trade Sample

Production Batch

Product Requires Remediation

Package # 1 🔍

Quantity Grams

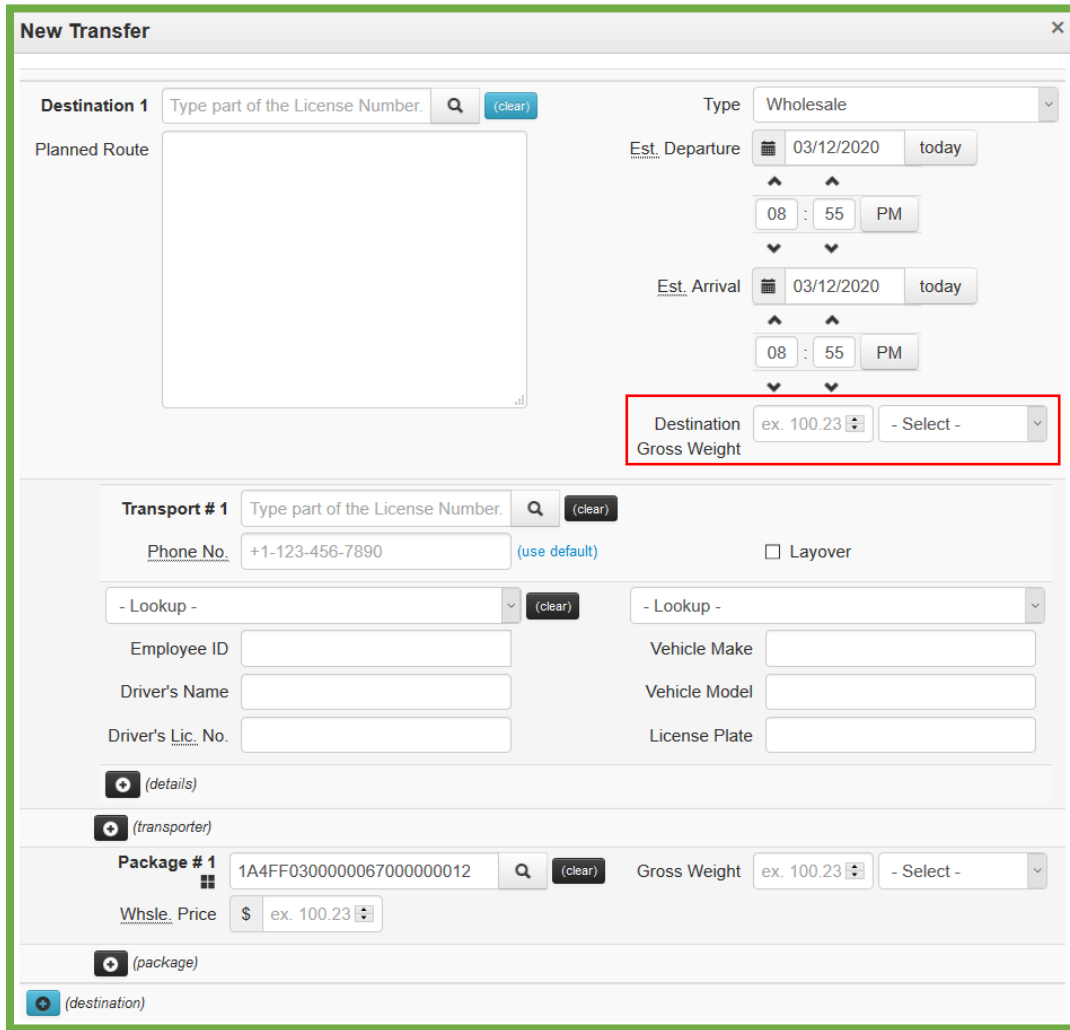
Please enter a non-zero quantity.

1

Figure 6: New Package(s) Action Window with Same Item

New Feature: Destination Total Gross Weight

Users with access to create transfers will now be able to enter the total gross weight for their packages in a transfer when gross weight is an enabled option as shown in **Figure 7** below. The gross weight is intended to indicate the total weight of the product itself including the weight of the packaging, container, or tote that the product is in.



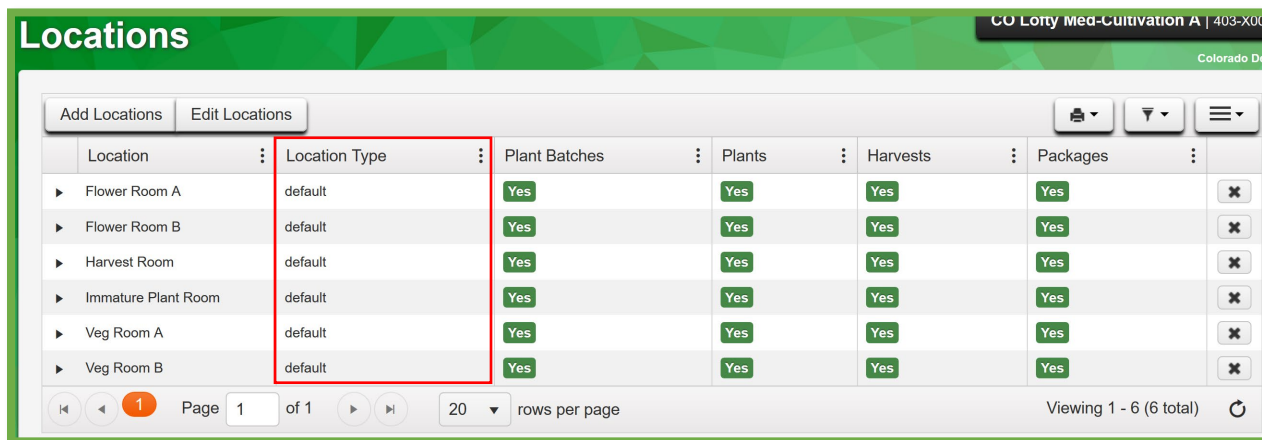
The screenshot shows the 'New Transfer' form with the following details:

- Destination 1:** Search field with placeholder 'Type part of the License Number.' and a '(clear)' button.
- Planned Route:** A large empty text area.
- Type:** Dropdown menu set to 'Wholesale'.
- Est. Departure:** Calendar icon, date '03/12/2020', and 'today' button. Time selector: 08 : 55 PM.
- Est. Arrival:** Calendar icon, date '03/12/2020', and 'today' button. Time selector: 08 : 55 PM.
- Destination Gross Weight:** A field with a dropdown menu showing 'ex. 100.23' and '- Select -'. This field is highlighted with a red border.
- Transport # 1:** Search field with placeholder 'Type part of the License Number.' and a '(clear)' button.
- Phone No.:** Text field with '+1-123-456-7890' and '(use default)' label.
- Layover:** A checkbox labeled 'Layover'.
- Employee ID:** Text field.
- Driver's Name:** Text field.
- Driver's Lic. No.:** Text field.
- Vehicle Make:** Text field.
- Vehicle Model:** Text field.
- License Plate:** Text field.
- Package # 1:** Search field with value '1A4FF030000067000000012' and a '(clear)' button.
- Gross Weight:** A field with a dropdown menu showing 'ex. 100.23' and '- Select -'.
- Whsle. Price:** Text field with '\$' and 'ex. 100.23'.

Figure 7: Transfers with Destination Total Gross Weight

New Feature: Locations

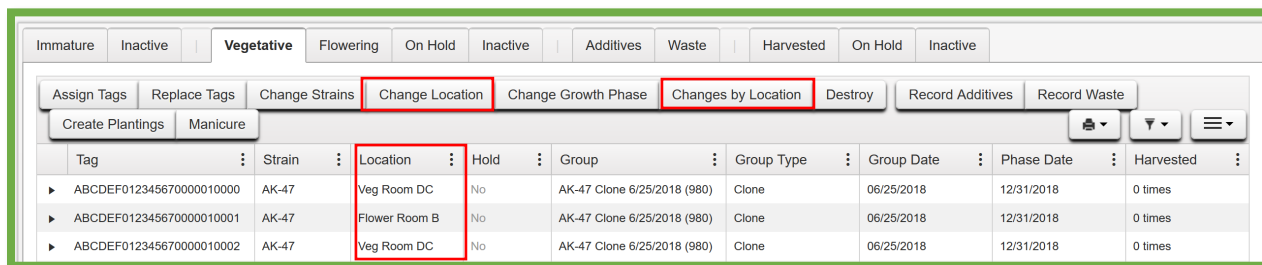
Any user with permissions to the Rooms grid in Metrc will now see that it has been replaced by Locations. All areas in Metrc that were previously referenced as a Room will now show as a Location. All existing entries will not be affected by this change. Each existing Location will be associated a “default” Location Type as seen in **Figure 8** that allows for the usage of that Location in any area of Metrc.



Location	Location Type	Plant Batches	Plants	Harvests	Packages
▶ Flower Room A	default	Yes	Yes	Yes	Yes
▶ Flower Room B	default	Yes	Yes	Yes	Yes
▶ Harvest Room	default	Yes	Yes	Yes	Yes
▶ Immature Plant Room	default	Yes	Yes	Yes	Yes
▶ Veg Room A	default	Yes	Yes	Yes	Yes
▶ Veg Room B	default	Yes	Yes	Yes	Yes

Figure 8: New Location Grid



All buttons and columns in Metrc where a Room was utilized will now be referenced as a Location. **Figure 9** provides an example of how these changes will look once updated. All existing inventory will automatically be associated to the same Location it was in prior to the change.

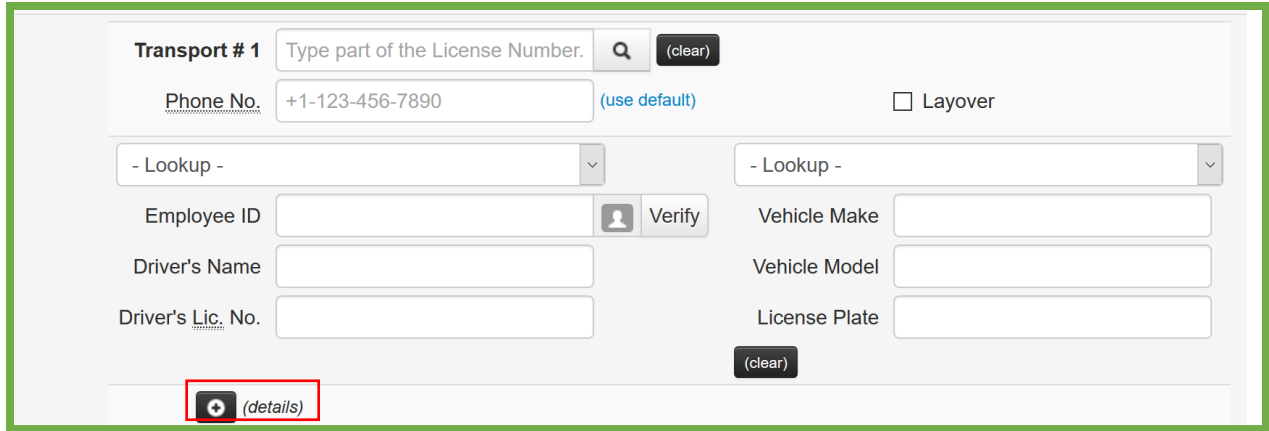


Tag	Strain	Location	Hold	Group	Group Type	Group Date	Phase Date	Harvested
▶ ABCDEF012345670000010000	AK-47	Veg Room DC	No	AK-47 Clone 6/25/2018 (980)	Clone	06/25/2018	12/31/2018	0 times
▶ ABCDEF012345670000010001	AK-47	Flower Room B	No	AK-47 Clone 6/25/2018 (980)	Clone	06/25/2018	12/31/2018	0 times
▶ ABCDEF012345670000010002	AK-47	Veg Room DC	No	AK-47 Clone 6/25/2018 (980)	Clone	06/25/2018	12/31/2018	0 times

Figure 9: New Change Location Buttons and Column

New Feature: Add Multiple Drivers

When creating a licensed transfer, users will now see a new  (details) icon in **Figure 10** beneath the driver’s information. When selected, a second row will populate allowing a user to record multiple drivers within a single transporter as seen below in **Figure 11**. The  icon allows for the user to remove the row as needed.



Transport # 1 Type part of the License Number.

Phone No. Layover

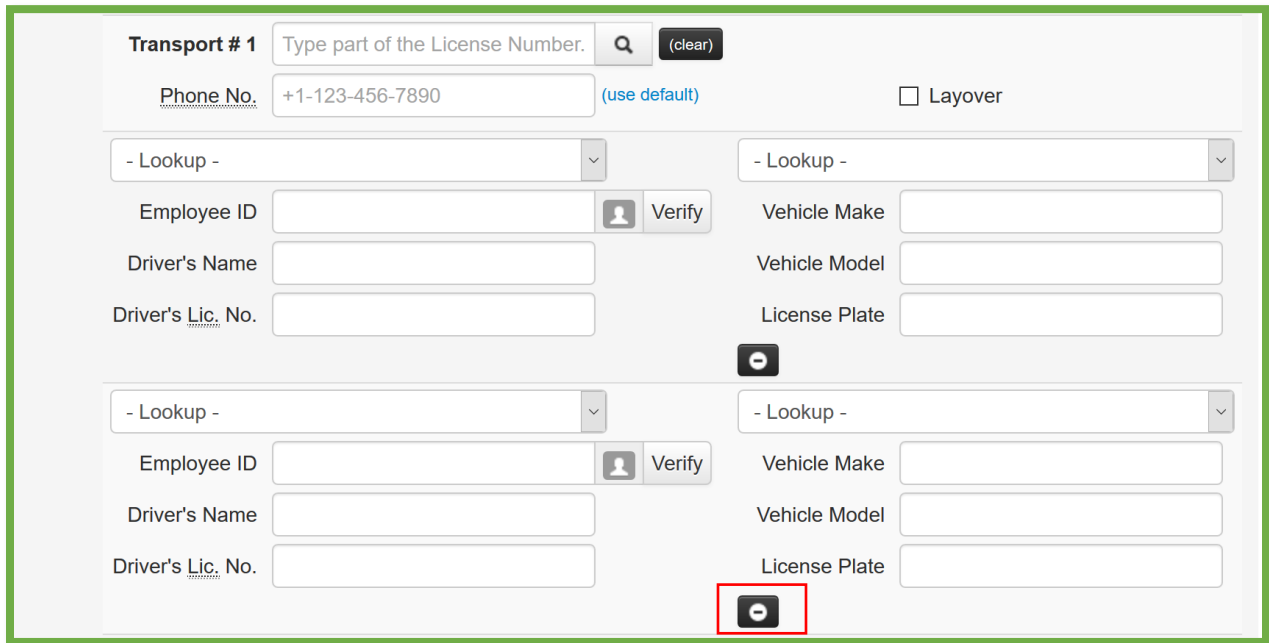
- Lookup - - Lookup -

Employee ID Vehicle Make

Driver's Name Vehicle Model

Driver's Lic. No. License Plate

Figure 10: Updated Licensed Transfer Layout



Transport # 1 Type part of the License Number.

Phone No. Layover

- Lookup - - Lookup -

Employee ID Vehicle Make

Driver's Name Vehicle Model

Driver's Lic. No. License Plate

- Lookup - - Lookup -

Employee ID Vehicle Make

Driver's Name Vehicle Model

Driver's Lic. No. License Plate

Figure 11: Multiple Drivers for a Single Transporter

New Feature: Transfers Hub Lookup

Users with access to the Transfers Hub grid in Metrc will now be able to utilize the same “Lookup” feature which has been available when creating a Licensed Transfer. Once used, the Lookup will store either a Driver or Vehicle information so that it can be auto populated for future use when selected as shown in **Figure 12** below.

Delivery Direction
RETURN // BACK TO ORIGIN

<p>Est. Departure <input type="text" value="01/21/2020"/> <input type="text" value="today"/></p> <p style="text-align: center;">↑ ↑</p> <p style="text-align: center;"><input type="text" value="09"/> : <input type="text" value="53"/> <input type="text" value="PM"/></p> <p style="text-align: center;">↓ ↓</p>	<p>Est. Arrival <input type="text" value="01/21/2020"/> <input type="text" value="today"/></p> <p style="text-align: center;">↑ ↑</p> <p style="text-align: center;"><input type="text" value="09"/> : <input type="text" value="53"/> <input type="text" value="PM"/></p> <p style="text-align: center;">↓ ↓</p>
<p><input type="text" value="Snoop Dogg (X00420)"/> ↓</p>	<p><input type="text" value="Toyota Tacoma 2Truck"/> ↓</p>
<p>Employee ID <input type="text" value="X00420"/> <input type="button" value="Verify"/></p>	<p>Vehicle Make <input type="text" value="Toyota"/></p>
<p>Driver's Name <input type="text" value="Snoop Dogg"/></p>	<p>Vehicle Model <input type="text" value="Tacoma"/></p>
<p>Driver's Lic. No. <input type="text" value="BR549"/></p>	<p>License Plate <input type="text" value="2Truck"/></p>
<input type="button" value="(clear)"/>	
<p><input type="button" value="(details)"/></p>	

Figure 12: New Lookup Feature when Updating Transporter Info

Metrc – Industry Training

Metrc provides industry training & education workshops in person and online as well as training guides and videos.

- Register for workshops or classes online at: www.metrc.com/nevada
- *You must attend at least one New Business (Level 1) class online before you may register for other classes.*
- *We recommend that all industry users take classes every 3-4 months to stay up to date on any new features or changes.*

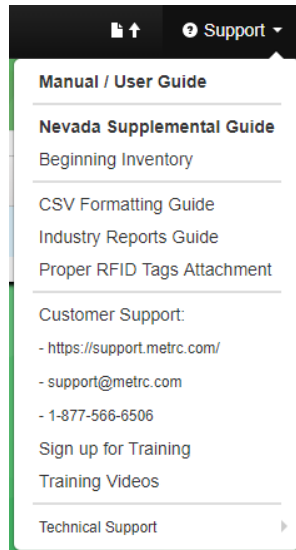
Online classes:

- Metrc New Business (Level 1) – All Facilities
- Metrc Advanced (Level 2) – All Facilities
- Metrc Advanced (Level 2) – Testing Labs (labs must request training via email to Support)

Metrc – Industry Support

Metrc provides live interactive support for industry users and licensees. This information can be found on our website, when logged into Metrc under your Support tab, and is listed below.

Check under the “Support” tab for additional resources.



Please be advised that the new CSV Formatting Guide and Industry Reports Guide are now located under the Support Tab.

Please feel free to contact support at support@metrc.com or 877-566-6506 with any questions.