

Bulletin Number: AKIB#010_090718	Distribution Date: 09/07/18	Effective Date: N/A
Contact Point: support@metrc.com	Subject(s): Workshop Announcement	
Reason: Updated for locations and times		

Greeting Metrc Users,

In our on-going efforts to provide training and support for the cannabis industry, we will be providing in-person training workshops in Alaska in September 2018. These workshops will be open to all employees with agent badges in the Alaska cannabis industry (Owners, Managers, and Staff).

Workshop Overview

The purpose of these workshops is to address current issues and common errors.

The workshops will be live, in-person, with a Q&A session after each workshop with Metrc staff.

State personnel may be in attendance.

Workshop Registration

Registration has been closed for all workshops

Dates, Times & Locations

Juneau, AK

Monday, September 10th

1:30 PM – 4:30 PM AKDT

State Office Building Floor 10

Commissioner's Conference Room

333 Willoughby Ave. Juneau, AK

Anchorage, AK

Tuesday, September 11th

Wednesday, September 12th

1:30 PM – 4:30 PM AKDT

The Job Center in Midtown

Conference Room #104

3301 Eagle Street #103 Anchorage, AK

Kenai, AK

Thursday, September 13th

1:30 PM – 4:30 PM AKDT

Residence Hall Room

949 E Poppy Ln. Kenai, AK

Fairbanks, AK

Friday, September 14th

1:30 PM – 4:30 PM AKDT

DOT K2 Training Room

27020 Picket Place

Fairbanks, AK

Workshop Agenda

The workshop agenda is subject to change without notice before the workshops and on a case-by-case basis.

- Introduction
- Review previous workshop notes
- Common Errors
- New Features
- Training & Support

Metrc – Industry Training

Metrc provides industry training and education workshops in person and online as well as training guides and videos available online 24/7x365.

- Register for workshops or classes online at: [Metrc.com/Alaska](https://metrc.com/Alaska)
- *You must attend at least one New Business (Level 1) class online before you may register for other classes*
- *We recommend that all industry users take classes every 3-4 months to stay updated on new features or changes*

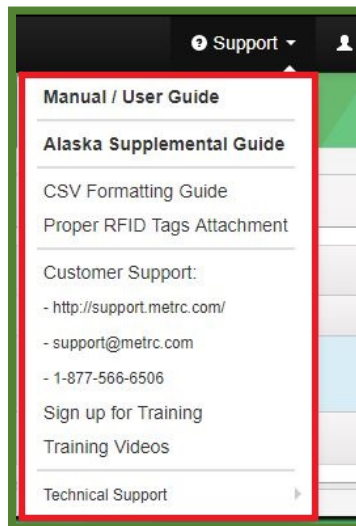
Online classes available:

- Metrc New Business (Level 1) – All Facilities
- Metrc Advanced (Level 2)
- Metrc Advanced (Level 2) – Testing Labs (Labs must request training via email)

Metrc – Industry Support

Metrc provides live, interactive support for industry users and licensees. This information can be found on our website, or when logged into Metrc under your Support tab, as shown below.

Check under the “Support” tab for additional resources.



Please be advised that the new CSV Formatting Guide is now located under the Support Tab when you login to Metrc.

Please feel free to contact support at support@metrc.com or 877-566-6506 with any questions or to request a copy of previous industry bulletins.