Metrc Support Bulletin

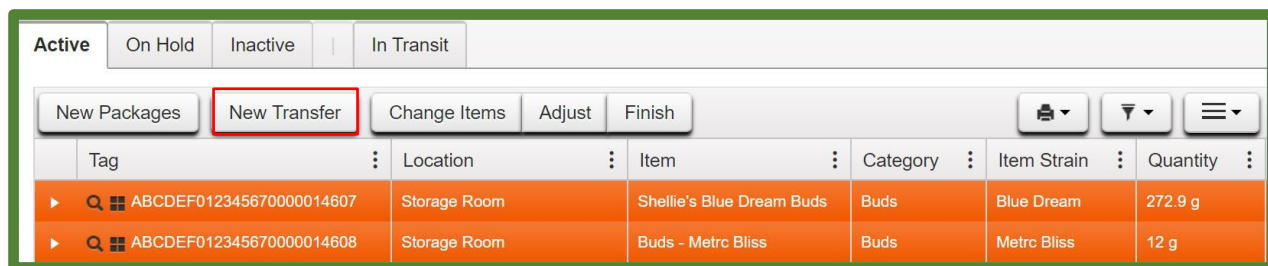| Bulletin Number: ME_IB_009	Distribution Date: 03/12/2021	Effective Date: Ongoing
Contact Point: Metrc Support	Subject: Guidance on the Wholesale Price Field for Unaffiliated Wholesale Transfers	
Reason: Metrc and the OCP are providing guidance on the proper use of the Wholesale Price Field when creating unaffiliated wholesale transfers.		

Greetings Metrc Users,

Metrc, in conjunction with the Maine Office of Cannabis Policy (OCP) is providing guidance on the proper use of the Unaffiliated Transfer type and use of the Wholesale Price field. When creating an unaffiliated wholesale transfer, licensees must enter the accurate sales price in the Wholesale Price field.

Please see the following pages for additional details.

Unaffiliated Transfers

To create a licensed unaffiliated wholesale transfer to another licensee, first highlight the packages that are being transferred then select the "New Transfer" buttons as seen in **Figure 1.**

Figure 1: Create New Transfer

This button will prompt an action window to appear. Then, select the "Unaffiliated Wholesale Transfer" option in the Transfer Type drop-down, as seen in **Figure 2.**
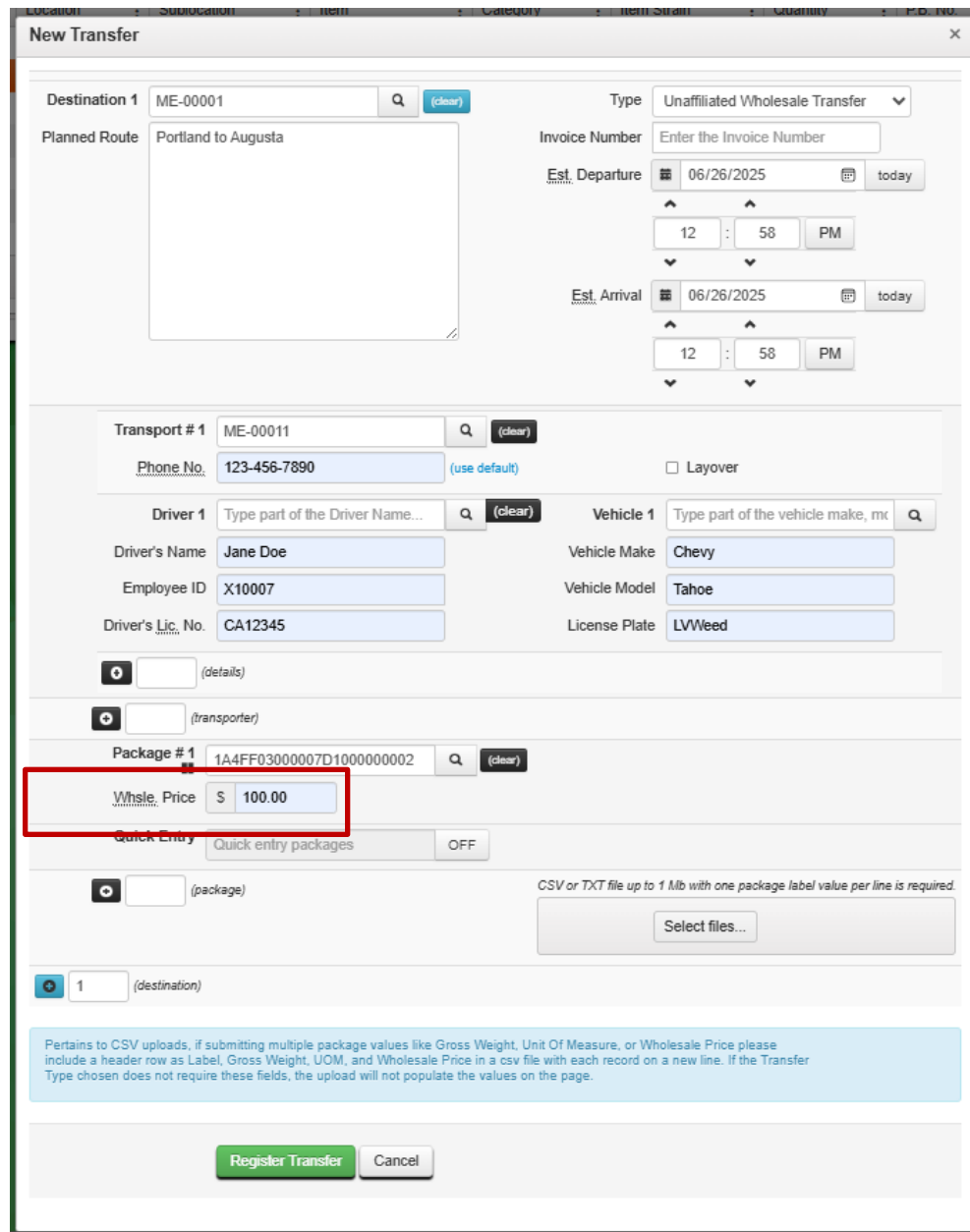

Figure 2: Unaffiliated Wholesale Transfer Option

Once the "Unaffiliated Wholesale Transfer" is selected, complete the rest of the required information in the action window. Once the information is entered and verified to be correct, then select "Register Transfer" as seen in **Figure 3.**

Please Note: The OCP requires licensees using unaffiliated wholesale transfers to accurately record the wholesale price for each package in the transfer in the "Wholesale Price" field.

For packages that are consumer sample, the licensee is required to include a price point of zero dollars and one cent.

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For additional support,
please visit Support.Metrc.com

2

Figure 3: Create Unaffiliated Wholesale Transfer and Wholesale Price Field

The transfer will now be registered and will appear in the incoming transfer screen of the receiving licensee.

Metrc resources

If you have any questions, or need additional support, the following resources are available:

Contact Metrc Support by navigating to Support.Metrc.com, or from the Metrc System, click the Support area dropdown on the navigational toolbar and click support.metrc.com to redirect to the portal.

Please note: If accessing the portal for the first time, a username (which is established when logging in), the respective state and "Facility license number", and a valid email to set a password are required.

Metrc Learn: Metrc Learn was designed to offer interactive educational opportunities to enhance Metrc system users' skills and provide various training options based on experience level.

In addition, the learning system is organized into facility-specific programs made up of various courses. To login or register for an account, visit Metrc Learn.

Thank you for your continued partnership.

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4