

Subject: Upcoming Changes Restricting the Types of Products that Can Be Received by Each License Type and Updating Item Categories for Capsules	
<p>Bulletin Type</p> <p><input type="checkbox"/> New Functionality</p> <p><input checked="" type="checkbox"/> Updated Functionality</p> <p><input type="checkbox"/> Existing Functionality</p> <p><input checked="" type="checkbox"/> Rules & Guidance</p> <p><input type="checkbox"/> Events</p> <p><input type="checkbox"/> Informational</p>	<p>Primary Audience: All licensees</p> <p>Contact: Metrc Support</p> <p>Distribution Date: 11/17/2020</p> <p>Effective Dates: 12/15/2020 and 01/19/2021</p> <p>Bulletin Number: CA_IB_2020_017</p>

This bulletin provides notice to all licensees of upcoming changes to CCTT-Metrc. These changes include:

- Restrictions on the types of products that each license type can receive in a transfer based on the *Item Category* of the package. **This change is scheduled to occur on 01/19/2021.**
- An update to the *Item Categories* available for capsule products. **This change is scheduled to occur on 12/15/2020.**

Descriptions of these upcoming changes are provided in the sections below.

Restrictions to the Types of Products that Can Be Received

The *Item Category* of a package is displayed on the *Packages* grid as shown in **Figure 1** below.

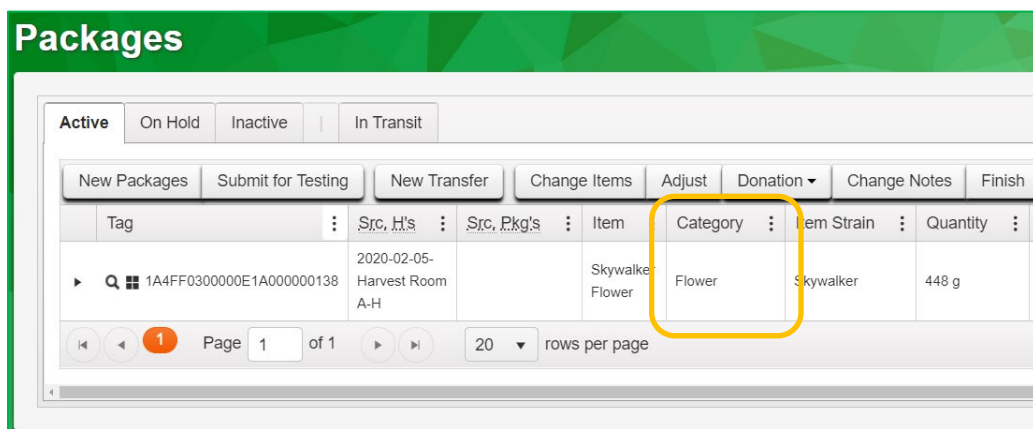


Figure 1: Item Category on Packages Grid

CCTT-Metric will be reconfigured on **01/19/2021** to only allow licensees to receive packages with the *Item Categories* allowed for their license type, as outlined in Appendix A below.

All manufactured product intended to be transferred to a Distributor or Retailer, and all flower intended to be transferred to a Retailer, must be packaged using an *Item Category* with a *Unit of Measure* of **each**. Manufactured product packaged using a *Unit of Measure* of bulk weight or volume will no longer be able to be transferred to a Distributor or Retailer. In addition, flower packages with a *Unit of Measure* of bulk weight (i.e. grams or pounds) will no longer be able to be transferred to a Retailer.

This configuration change will impact the ability to transfer some packages. When registering a new transfer or editing an existing transfer on or after **01/19/2021**, an error message will display if a package in the transfer cannot be received by the destination license based on the *Item Category*. If an error message is received, the transfer manifest will not be able to be completed and the cannabis goods may not be transferred.

In **Figure 2** below, a licensee receives an error message when attempting to register a new transfer to a Retailer (BCC Type 9 or Type 10 license) which includes the package with an *Item Category* of *Flower* shown in **Figure 1**. Regulations prohibit bulk flower from being transferred to retail, and, per Appendix A, Retailers are unable to receive an *Item Category* of *Flower*.

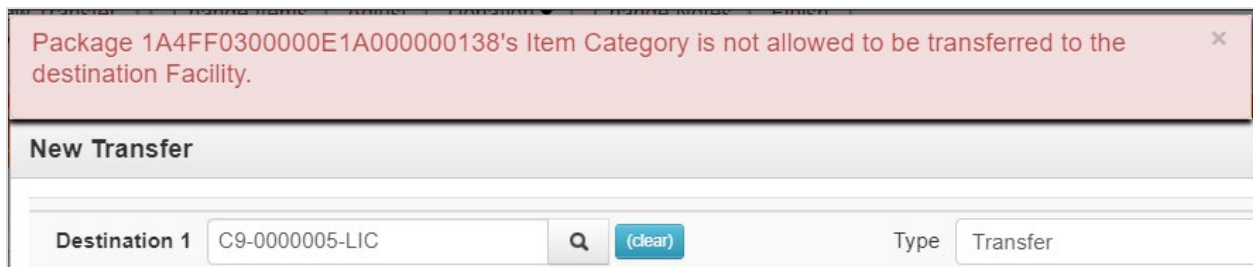


Figure 2: Error Message When Destination Licensee Cannot Receive Package Based on Item Category

To complete the transfer to retail in the example above, the bulk *Flower* package must be repackaged in CCTT-Metric using an *Item* associated to an *Item Category* that can be received by Retailers, such as *Flower (packaged eighth - each)*. See *Repackaging to Correct Item Category* section below.

Any pending transfers at the time this change is implemented can be completed, even if some of the packages contain products restricted under the updated configuration change. However, if a licensee needs to edit such a transfer, they will need to remove any restricted packages from the transfer in order to proceed or void the transfer.

Repackaging to Correct Item Category

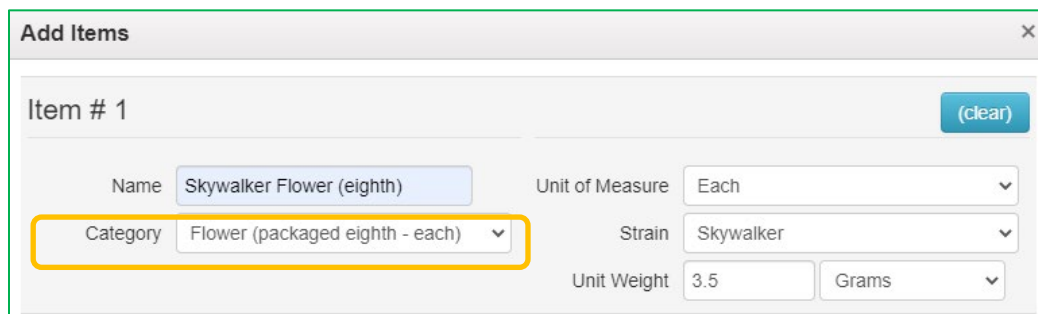
If you have product in your inventory for an intended recipient but it is assigned the incorrect *Item Category* in CCTT-Metric, the product can be electronically repackaged to assign the appropriate *Item Category*.

Below are the steps you can take at the time of transfer or on a proactive basis to ensure the product is transferable to the intended recipient.

1. Add Item.

Before repackaging, the necessary *Item* must already be included in your *Item List*. If the *Item* is not already set-up, please refer to section 2.6.2.1 of the *Metric Industry User's Guide- CA Supplemental* to ensure proper creation of the *Item* for your inventory.

Figure 3 below demonstrates the creation of an *Item* associated with an *Item Category* of *Flower (packaged eighth - each)*. In this example the licensee entered an *Item Name* of "Skywalker Flower (eighth)" to describe their inventory and chose *Flower (packaged eighth - each)* from the *Item Category* drop down menu.



Add Items		x	
Item # 1			
<input type="button" value="(clear)"/>			
Name	Skywalker Flower (eighth)	Unit of Measure	Each
Category	Flower (packaged eighth - each)	Strain	Skywalker
Unit Weight	3.5		Grams

Figure 3: Add Each Item for Repackaging Bulk Product

2. Repackage Product.

When the appropriate *Item* is available in your *Item List*, you can repackage the product to assign the correct *Item Category*.

For example, if a Distributor is transferring 448 grams of flower to retail consisting of 120 1/8th units and 28 1 gram units, the Distributor electronically repackages the bulk *Flower* package using *Items* associated to *Item Categories* of *Flower (packaged eighth - each)* and *Flower (packaged gram - each)* and indicates the number of ‘each’ (or units) for the two new packages. **Figure 4** below demonstrates this electronic repackaging example using previously added *Items*.

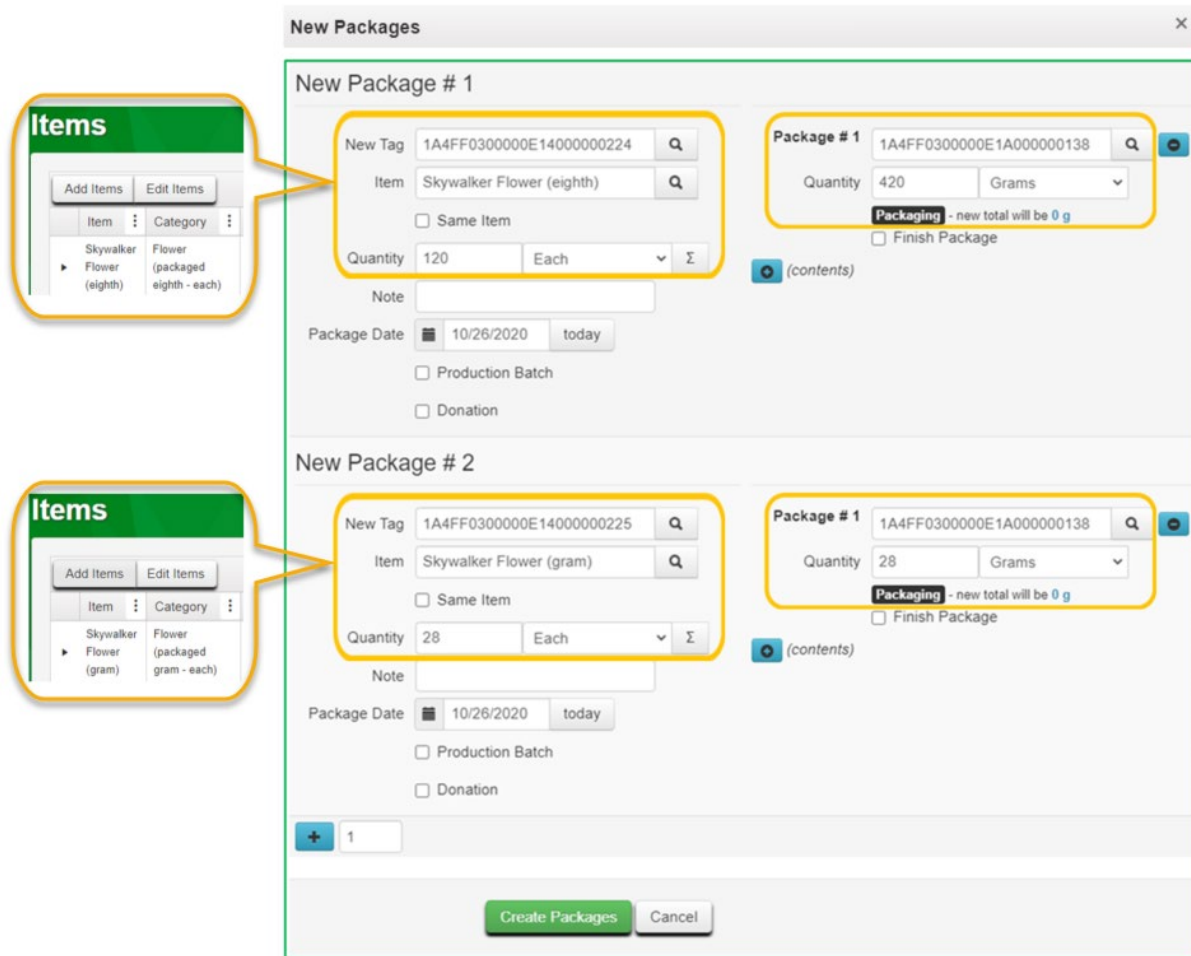


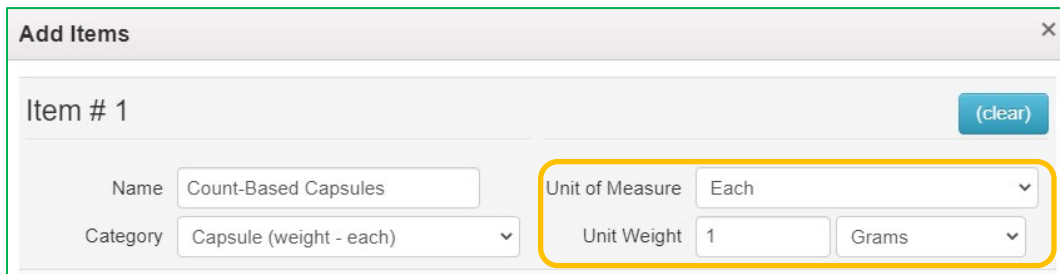
Figure 4: Repackaging Bulk Flower to Each Packages

Important: When repackaging a product that has previously passed regulatory compliance testing, do **NOT** mark the *Production Batch* checkbox. Doing so will set the *Lab Testing State* on the child packages to “NotSubmitted”, severing all test results, again preventing the transfer to retail. Once the test results are severed, they will **not** be re-connected.

Updates to Item Categories for Capsules

Currently, when setting up a new *Item* in CCTT-Metrc for capsule products, there is only one *Item Category* to choose from: *Capsule*.

On **12/15/2020** the current *Capsule Item Category* will be renamed to *Capsule (weight – each)* to better describe the quantity measurements required when using this *Item Category*. When *Capsule (weight – each)* is selected as the *Item Category*, the *Unit of Measure* must be set to *Each* and a *Unit Weight* must be entered as shown in **Figure 5** below.



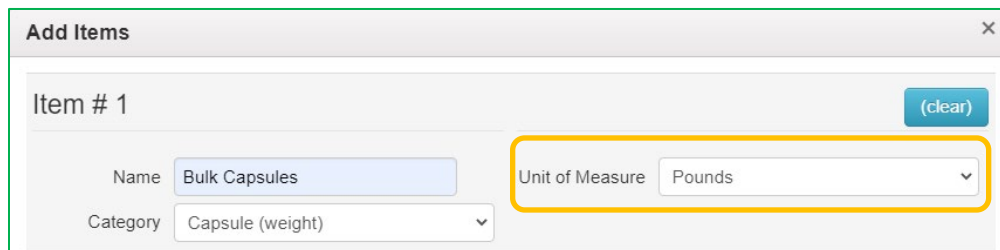
The screenshot shows a web form titled "Add Items" with a close button (X) in the top right. Below the title is a section for "Item # 1" with a "(clear)" button. The form contains several input fields: "Name" with the value "Count-Based Capsules", "Category" with a dropdown menu showing "Capsule (weight - each)", "Unit of Measure" with a dropdown menu showing "Each", and "Unit Weight" with a text input containing "1" and a unit dropdown menu showing "Grams". A yellow box highlights the "Unit of Measure" and "Unit Weight" fields.

Figure 5: Adding an Item Using an Item Category of Capsule

If you are currently using the *Capsule Item Category*, the rename to *Capsule (weight – each)* requires no action on your part, as it already requires that the quantity of units be tracked for each package assigned to this *Item Category*.

In addition, on **12/15/2020** a new *Item Category* will be made available that can be used when setting up an *Item* to be used for bulk-manufactured packages of capsules: *Capsule (weight)*.

When using the new *Capsule (weight) Item Category*, the *Unit of Measure* must be set to a weight-based measurement as shown in **Figure 6** below.



The screenshot shows a web form titled "Add Items" with a close button (X) in the top right. Below the title is a section for "Item # 1" with a "(clear)" button. The form contains several input fields: "Name" with the value "Bulk Capsules", "Category" with a dropdown menu showing "Capsule (weight)", and "Unit of Measure" with a dropdown menu showing "Pounds". A yellow box highlights the "Unit of Measure" field.

Figure 6: Adding an Item Using an Item Category of Capsule (weight)

Appendix A: Item Categories that Can Be Received by Each License Type

Item Category	BCC						CDFA		CDPH
	Type 8	Type 9	Type 10	Type 11	Type 12	Type 13*	Cultivators & Processors	Nurseries	All Manufacturers
Capsule (weight - each)	X	X	X	X	X				X
Capsule (weight)	X				X				X
Clone - Cutting	X	X	X	X	X		X	X	
Clone - Tissue Culture	X	X	X	X	X		X	X	
Edible (volume - each)	X	X	X	X	X				X
Edible (volume)	X				X				X
Edible (weight - each)	X	X	X	X	X				X
Edible (weight)	X				X				X
Extract (volume - each)	X	X	X	X	X				X
Extract (volume)	X				X				X
Extract (weight - each)	X	X	X	X	X				X
Extract (weight)	X				X				X
Flower	X			X	X		X	X	X
Flower (packaged eighth - each)	X	X	X	X	X		X		X
Flower (packaged gram - each)	X	X	X	X	X		X		X
Flower (packaged half ounce - each)	X	X	X	X	X		X		X
Flower (packaged ounce - each)	X	X	X	X	X		X		X
Flower (packaged quarter - each)	X	X	X	X	X		X		X
Fresh Cannabis Plant	X	X	X	X	X		X		X
Immature Plant	X	X	X	X	X		X	X	
Infused Butter/Oil (volume - each)	X	X	X	X	X				X
Infused Butter/Oil (volume)	X				X				X
Infused Butter/Oil (weight - each)	X	X	X	X	X				X
Infused Butter/Oil (weight)	X				X				X
Kief	X			X	X		X		X
Leaf	X			X	X		X		X
Other Concentrate (volume - each)	X	X	X	X	X				X

Item Category	BCC						CDFA		CDPH
	Type 8	Type 9	Type 10	Type 11	Type 12	Type 13*	Cultivators & Processors	Nurseries	All Manufacturers
Other Concentrate (volume)	X				X				X
Other Concentrate (weight - each)	X	X	X	X	X				X
Other Concentrate (weight)	X				X				X
Pre-Roll Flower	X	X	X	X	X		X		X
Pre-Roll Infused	X	X	X	X	X				X
Pre-Roll Leaf	X	X	X	X	X		X		X
Seeds	X	X	X	X	X		X	X	X
Seeds (each)	X	X	X	X	X		X	X	X
Shake	X			X	X		X		X
Shake (packaged eighth - each)	X	X	X	X	X		X		X
Shake (packaged gram - each)	X	X	X	X	X		X		X
Shake (packaged half ounce - each)	X	X	X	X	X		X		X
Shake (packaged ounce - each)	X	X	X	X	X		X		X
Shake (packaged quarter - each)	X	X	X	X	X		X		X
Tincture (volume - each)	X	X	X	X	X				X
Tincture (volume)	X				X				X
Tincture (weight - each)	X	X	X	X	X				X
Tincture (weight)	X				X				X
Topical (volume - each)	X	X	X	X	X				X
Topical (volume)	X				X				X
Topical (weight - each)	X	X	X	X	X				X
Topical (weight)	X				X				X
Vape Cartridge (volume - each)	X	X	X	X	X				X
Vape Cartridge (weight - each)	X	X	X	X	X				X
Waste**									

* Type 13, Distributor Transport Only licensees are prohibited from holding commercial cannabis inventory.

** Waste may not be transferred from one licensee to another.

Please feel free to contact support at support@metrc.com or 877-566-6506 with any questions.