



Purpose

This document will allow licensees to provide the Metrc team with a definite set of business requirements for the enhancement, document the business reasons for the changes requested, and provide input to those involved. This allows Metrc to estimate effort, prioritizing, and approving the project. Once the information is completed by a licensee, please submit to support@metrc.com with the subject "Feature Request" for us to review.

Needs Assessment

Template instructions: In a summary form, identify problem or opportunity – What business aligned problem/opportunity is trying to be solved/ accomplished.

Current Functionality

Template instructions: The current mode of operations, or the as-is state of the organization.

Feature Request

Template instructions: Describe the to-be state in the format described in the table. Include a short paragraph prior to the table as appropriate.

[Insert description of feature being requested]	
As a	[Insert type of user, or stakeholder requiring the new feature]
I want to	[Insert functionality that the new feature will enable]
So I can	[Insert objective that the new feature will support]

Metrc Feature Request Template



Enhancement Details

Template instructions: To be completed by the Metrc Team. Additional rows may be added as appropriate for type of request.

Source	Title	Description of Impact
What specific screens or modals will be affected?		
What specific users or roles will be impacted?		
What specific processes will be impacted?		
What specific CSV imports will be impacted?		
What specific API endpoints will be impacted?		
Will the Licensing Interface be impacted?		