

<b>Bulletin Number:</b> LA_IB_0032	<b>Distribution Date:</b> 10/27/21	<b>Effective Date:</b> 11/1/21
<b>Contact Point:</b> Metrc® Support	<b>Subject:</b> New Features in Metrc	
<b>Reason:</b> Metrc is providing an update on our upcoming feature release.		

Greetings Metrc Users,

Metrc is pleased to provide information on our newest enhancements within the software. These enhancements, fixes, or document updates include:

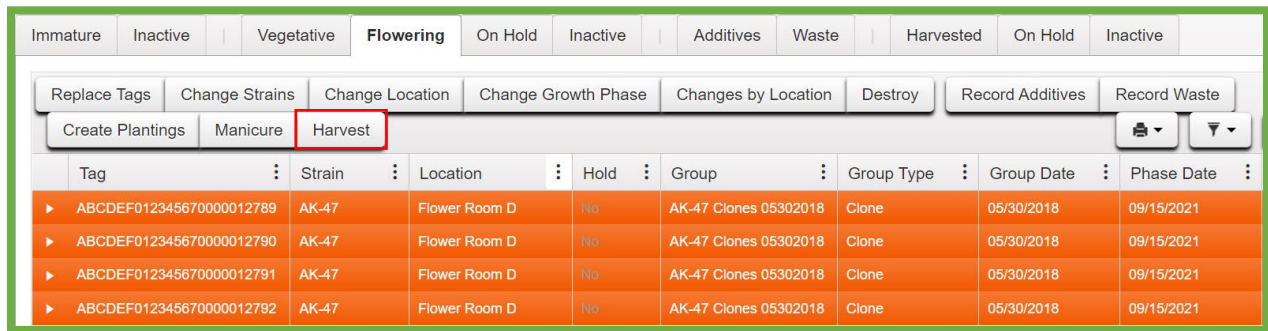
- I. Harvest Batch Weight Template
- II. Ability to Save Grid Column Configurations
- III. Magnifying Glass Button for More Details can be Clicked for the Information
- IV. Fixed Grid Highlighting Issue
- V. Updated CSV Formatting Guide

Please find on the following pages a detailed description of the enhancements:

## Harvest/Manicure Batch Weight Template

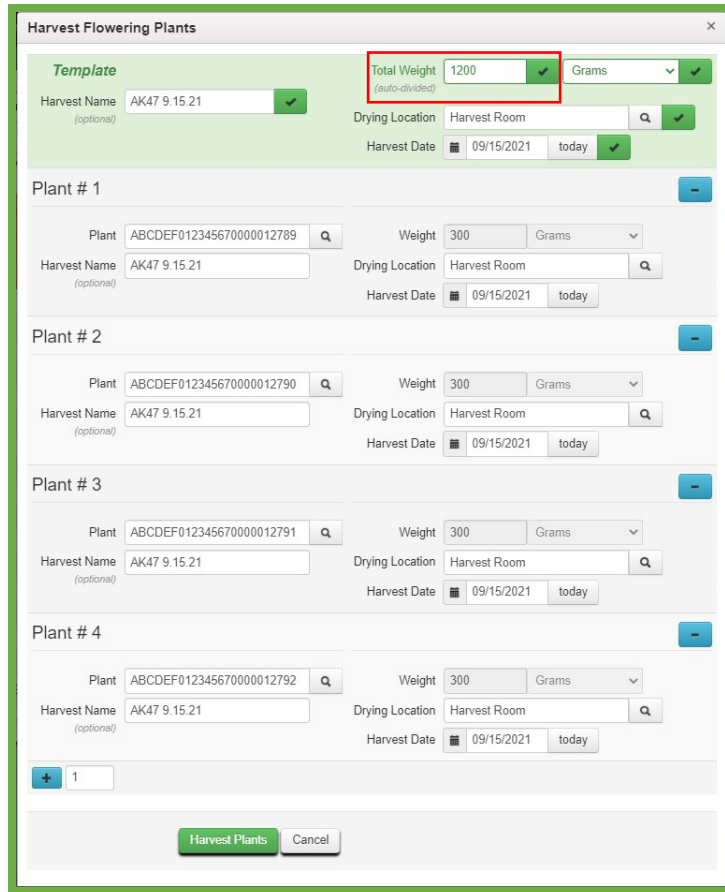
Users with Cultivation licenses will now be able to record the total weight for harvest batches and using a template, automatically averaging the individual plant weights across all plants selected.

To record a harvest batch, navigate to the Flowering tab of the Plants screen, select the plants that will be harvested and use the “Harvest” button. This step is shown in **Figure 1** below.



**Figure 1: Select Plants and Harvest Button**

This button will trigger an action window to enter all the required information for the harvest. There is now a field in the template to enter the **total wet weight of all plants** being harvested. Enter this amount and use the check button to automatically assign the average weight for all plants in the harvest. This step is show below in **Figure 2**.



**Figure 2: Harvest Batch Action Window**

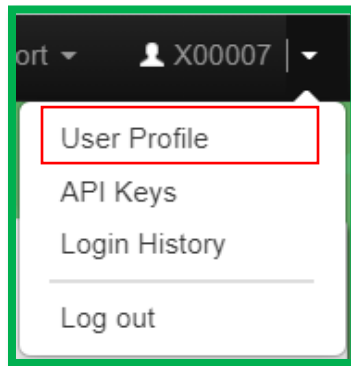
Once all the information is entered, click the “Harvest Plants” button.

**Please Note:** Individual weights can still be entered for each plant. If individual weights are being entered, after using the template, use the check button for the total weight a second time to unlock the individual amounts.

## **Save Grid Configurations**

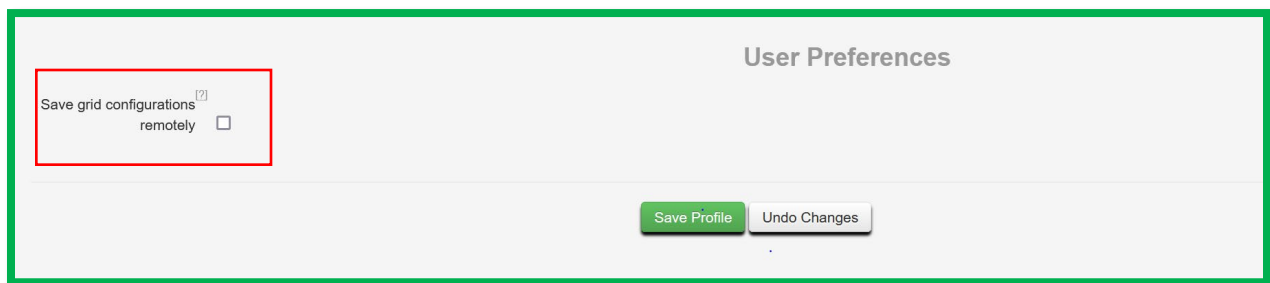
Grid configurations will now be able to be saved in Metrc. This functionality means that if the same user edits the columns shown/hidden for a particular screen (Plants, Packages, Transfers, etc.) the same columns will appear when the user logs into that account. This functionality will even work when logging into different computers.

To turn on this feature, select the User Profile option under their profile dropdown on the top navigational bar. This step is shown below in **Figure 3**.



**Figure 3: Navigate to User Profile**

Once on the screen, the option to save grid configurations remotely can be seen under the User Preferences section of the page. To turn on the functionality to save the grid configurations, enable it by checking the box and saving the profile. This new option is shown below in **Figure 3**.



**Figure 4: Save Grid Configurations Option**

## Clickable Additional Details Button

Additional details can be viewed about packages and harvests by selecting the magnifying glass symbol instead of hovering over it. The button for all package details is shown below in **Figure 5**. Please note that information will still be accessible by hovering over the magnifying glass.



**Figure 5: Click on the Additional Details Button**

By clicking this button, it will trigger the full package details window that will not disappear once you move the mouse from magnifying glass button as it did previously. An example of this window is shown below in **Figure 6**.

ABCDEF012345670000015169					
Type	Product	Unit Volume	N/A	Process Val. Sample	No
Source Harvest(s)	N/A	Unit Weight	N/A	Product Requires Remediation	No
Source Package(s)	ABCDEF012345670000015161	Unit Quantity	N/A	Contains Remediated Product	No
Location	N/A	Item Serving Size	N/A	Administrative Hold	No
Location Type	N/A	Item Supply Duration Days	N/A	Packaged By	060-X0001
Patient	N/A	Quantity	200 g	Packaged Date	09/10/2018
Item	Buds (bulk by gm)	Note	N/A	Received Date	N/A
Item From License No.	N/A	Production Batch	No	Received From License	N/A
Item From Facility	N/A	Source Production Batch(es)	N/A	Received From Facility	N/A
Category	Buds	Trade Sample	No	Status	Active
Item Strain	Blu Kayote	Donation	No		
Unit CBD Percent	N/A	Source Package Donation	No		
Unit CBD Content	N/A	Donation License No.	N/A		
Unit CBD Content Dose	N/A	Donation Facility	N/A		
Unit THC Percent	N/A	Initial Lab Testing	NotSubmitted		
Unit THC Content	N/A	Lab Testing	NotSubmitted		
Unit THC Content Dose	N/A	Lab Testing Date	09/10/2018		

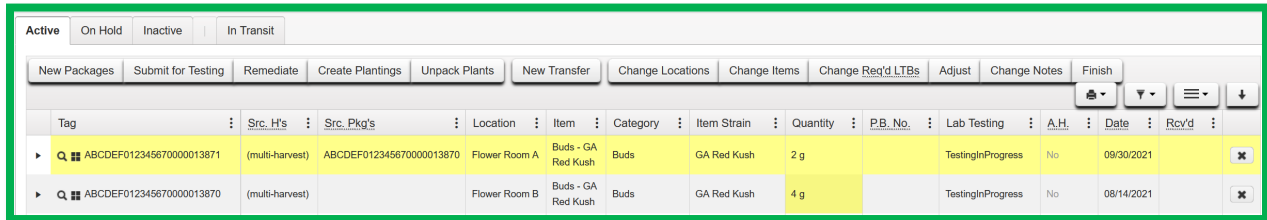
**Figure 6: Package Details Popover Window**

## **Grid Highlight Update**

In the most recent release, it may have noticed when a new action was recorded within the screen you are working in, certain areas highlighted in yellow, as seen below in **Figure 7**.

The change was intentional, and the purpose was to provide a clearer indication when a change had occurred on the grid. Examples of highlighting that could occur would be repackaging, adjusting packages, changing locations, etc.

During the initial release, it was identified that some areas were highlighting unexpectedly. This action has been corrected to only reflect changes that have occurred. For example, the History will no longer highlight in yellow, when being selected. If there are any areas, that are highlighting when no changes occur, please notify [support@metrc.com](mailto:support@metrc.com).

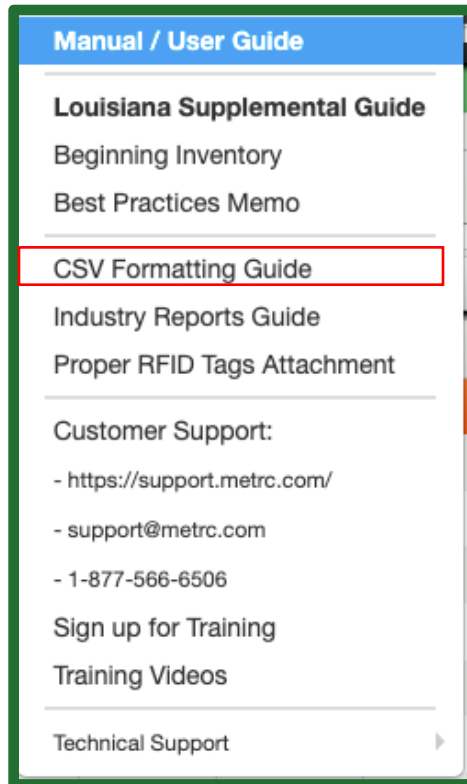


Tag	Src. H's	Src. Pkg's	Location	Item	Category	Item Strain	Quantity	P.B. No.	Lab Testing	A.H.	Date	Rcv'd
▶ Q ABCDEF012345670000013871	(multi-harvest)	ABCDEF012345670000013870	Flower Room A	Buds - GA Red Kush	Buds	GA Red Kush	2 g		TestingInProgress	No	09/30/2021	✕
▶ Q ABCDEF012345670000013870	(multi-harvest)		Flower Room B	Buds - GA Red Kush	Buds	GA Red Kush	4 g		TestingInProgress	No	08/14/2021	✕

**Figure 7: Grid Highlight**

## **Updated CSV Formatting Guide**

Metrc has updated the CSV Formatting Guide to cover all available options. This Guide can be found under the Support area of the top navigational bar. This menu is shown in **Figure 8** below.



**Figure 8: CSV Formatting Guide**

Please feel free to contact support at [support@metrc.com](mailto:support@metrc.com) or 877-566-6506 with any questions.