

Bulletin Number: MD_IB_0054	Distribution Date: 4/16/2021	Effective Date: 4/19/2021
Contact Point: Metric® Support	Subject: Edible Approval Process	
Reason: The MMCC has update the requirements for Edibles for Oral Administration		

Greetings Metric Users,

The MMCC has officially posted the new requirements for the approval of Edibles in Maryland. When Edibles are manufactured, they will have to go through an approval process with the state. Licensees will be required to indicate the following: THC Content, THC Content Dose, Serving Size, Number of Doses, Ingredients, and Descriptions. Photos will also be required as part of the approval process consisting of a Product Photo, Label Photo and Packaging Label.

Metric originally sent Internal Bulletin 25 on June 3rd, 2019 outlining the process for adding Edibles into Metric. This bulletin will serve as an updated Bulletin for the new requirements.

Please see the following pages for more details.

Creating Items for Approval

With the updated approval process in place on the new edible item categories, the edible items created will be sent through the State of Maryland's product approval process. These will be edible items designated to be sold at the Dispensary level and require THC content, THC Content per Dose, Serving Size, Number of Doses, Public Ingredients, Description and photos of the Product, Label, and Package to be recorded. The following item category will require item approval:

- Edible for Oral Administration

Note: All edible items for oral administration will be count-based.

The following screenshot is what creating an item that is designated to be an edible for oral administration would look like in Metric. To create an item, go to the Admin area on the long black navigational bar. Select Items from the drop-down menu. This will cause an action window to open to create an item as shown in **Figure 1** below. Once all the required information is entered, then click the green "Create Items" button.

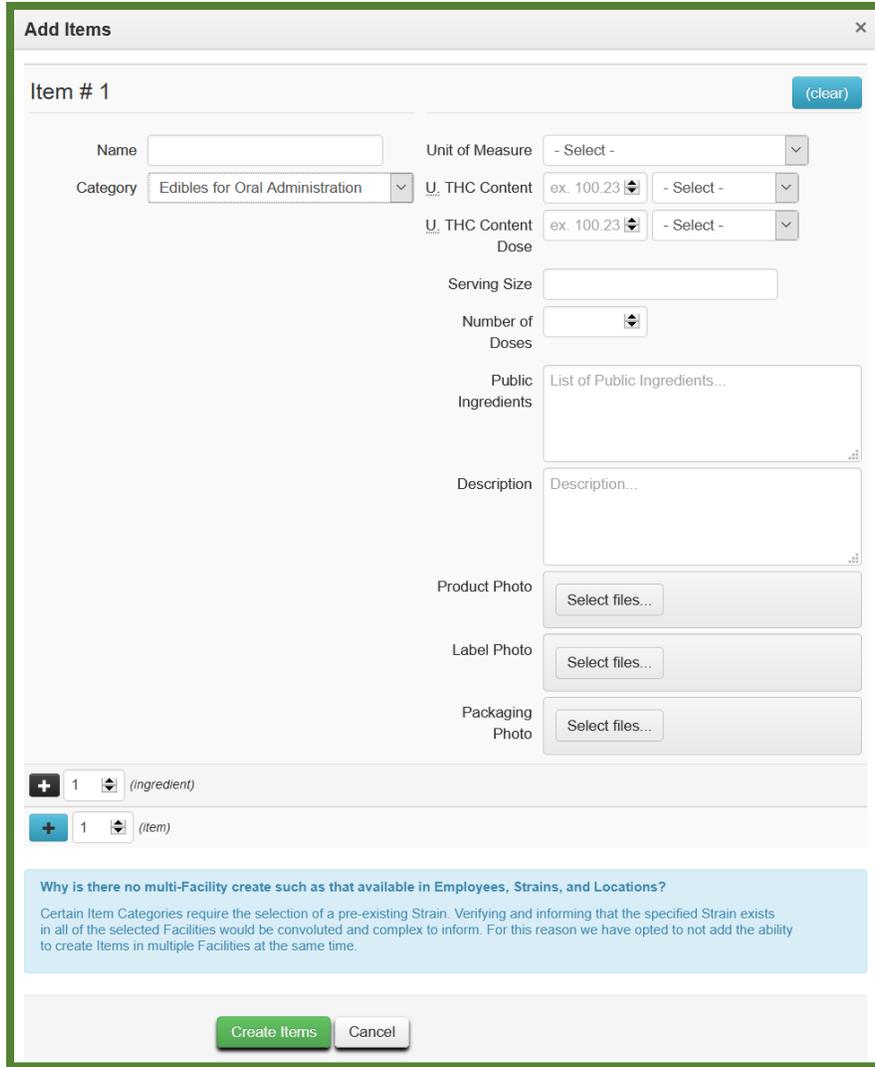
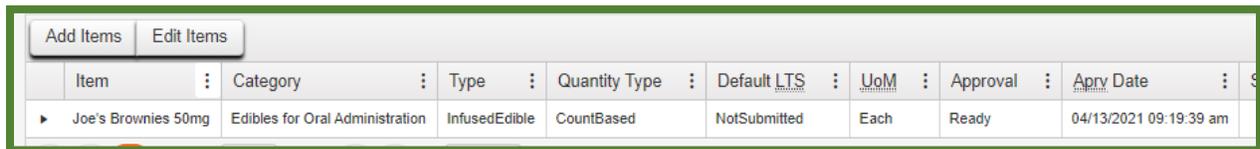


Figure 1: Creating an Item

After an item is created, it will appear within the items grid of Metrc as seen in **Figure 2**.



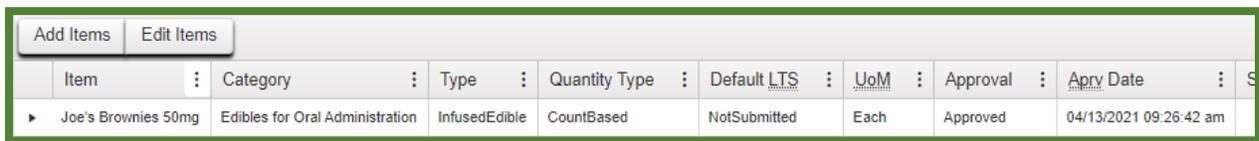
Item	Category	Type	Quantity Type	Default LTS	UoM	Approval	Apv Date
▶ Joe's Brownies 50mg	Edibles for Oral Administration	InfusedEdible	CountBased	NotSubmitted	Each	Ready	04/13/2021 09:19:39 am

Figure 2: New Edible Item Created

The Product Identification process has multiple different statuses as the item progresses through stages to be approved.

- **Ready** – the items have been submitted and the MMCC can begin the review process.
- **Under Review** – item is being reviewed by the MMCC.
- **Rejected** – the item has been rejected by the MMCC but can be remediated by the licensee and resubmitted.
- **Remediated** – the licensee will have the ability to edit a rejected item and remediate it.
- **Approved** – item has been approved by the MMCC and can be used to create packages.
- **Denied** – MMCC has determined that the item cannot be remediated and will not be approved.
- **Revoked** – An item that has been designated as approved can be revoked by the MMCC and wouldn't be able to be used by the licensee moving forward.

Once an item is approved, the approval column will be changed, and the item will be available to be used in packages as shown in **Figure 3**.



Item	Category	Type	Quantity Type	Default LTS	UoM	Approval	Apv Date
Joe's Brownies 50mg	Edibles for Oral Administration	InfusedEdible	CountBased	NotSubmitted	Each	Approved	04/13/2021 09:26:42 am

Figure 3: Approval of New Edible Item

Remediating Rejected Items

If the MMCC determines an item needs more information and elects to reject it during its review process, licensees will have the ability to edit the item and remediate it. **Figure 4** shows an edible for oral administration item that has been rejected.



Item	Category	Type	Quantity Type	Default LTS	UoM	Approval	THC%	THC	Weight	Quantity	Used
Pam's 50 mg Chocolate Chip Cookie	Edibles for Oral Administration	InfusedEdible	CountBased	NotSubmitted	Each	Rejected		50 mg	75 mg		No

Figure 4: Remediate New Edible Item

In order to remediate the item for approval, the item can be edited and the necessary changes be made to ensure it meets the MMCC approval standards. Once the licensee has completed the edits and saved the item, click on the **Remediate** button which will prompt the following action box shown below in **Figure 5**.

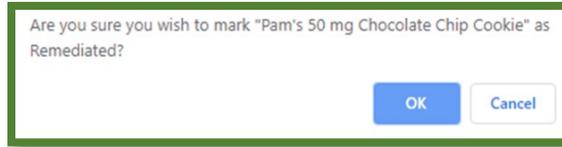


Figure 5: Confirmation Box to Remediate Item

By confirming the remediation of the item, the licensee is stating that the item has been edited and is ready to be reviewed for approval. The approval column for the item will now reflect the remediated status as shown in **Figure 6**.

Item	Category	Type	Quantity Type	Default LTS	UoM	Approval	THC%	THC	Weight	Quantity	Used
Pam's 50 mg Chocolate Chip Cookie	Edibles for Oral Administration	InfusedEdible	CountBased	NotSubmitted	Each	Remediated		50 mg	50 mg		No

Figure 6: Remediated Status

The item will now be available for review by the MMCC and upon approval it will immediately be reflected in the approval column and available for use as shown in **Figure 7**.

Item	Category	Type	Quantity Type	Default LTS	UoM	Approval	THC%	THC	Weight	Quantity	Used
Pam's 50 mg Chocolate Chip Cookie	Edibles for Oral Administration	InfusedEdible	CountBased	NotSubmitted	Each	Approved		50 mg	50 mg		No

Figure 7: Approved Remediated Item

Please feel free to contact support at support@metrc.com or 877-566-6506 with any questions.