

Bulletin Number: MD_IB_0054	B_0054 Distribution Date: 4/16/2021 Effective Date upport Subject: Edible Approval Process		
Contact Point: Metrc® Support	_IB_0054 Distribution Date: 4/16/2021 Effective Date: 4/1 Support Subject: Edible Approval Process as update the requirements for Edibles for Oral Administration		
Reason: The MMCC has update	the requirements for Edibles for	Oral Administration	

Greetings Metrc Users,

The MMCC has officially posted the new requirements for the approval of Edibles in Maryland. When Edibles are manufactured, they will have to go through an approval process with the state. Licensees will be required to indicate the following: THC Content, THC Content Dose, Serving Size, Number of Doses, Ingredients, and Descriptions. Photos will also be required as part of the approval process consisting of a Product Photo, Label Photo and Packaging Label.

Metrc originally sent Internal Bulletin 25 on June 3rd, 2019 outlining the process for adding Edibles into Metrc. This bulletin will serve as an updated Bulletin for the new requirements.

Please see the following pages for more details.



Creating Items for Approval

With the updated approval process in place on the new edible item categories, the edible items created will be sent through the State of Maryland's product approval process. These will be edible items designated to be sold at the Dispensary level and require THC content, THC Content per Dose, Serving Size, Number of Doses, Public Ingredients, Description and photos of the Product, Label, and Package to be recorded. The following item category will require item approval:

• Edible for Oral Administration

Note: All edible items for oral administration will be count-based.

The following screenshot is what creating an item that is designated to be an edible for oral administration would look like in Metrc. To create an item, go to the Admin area on the long black navigational bar. Select Items from the drop-down menu. This will cause an action window to open to create an item as shown in **Figure 1** below. Once all the required information is entered, then click the green "Create Items" button.



Add Items					×
Item # 1					(clear)
Name		Unit of Measure	- Select -		~
Category	Edibles for Oral Administration	U. THC Content	ex. 100.23 🖨	- Select -	~
		U. THC Content Dose	ex. 100.23 🖨	- Select -	~
		Serving Size			
		Number of Doses	•		
		Public Ingredients	List of Public In	gredients	
		Description	Description		
		Product Photo	Select files		
		Label Photo	Select files		
		Packaging Photo	Select files		
+ 1 🔄 (ing	gredient)				
+ 1 😫 d	tem)				
Why is there no to Certain Item Cate in all of the select to create Items in	nulti-Facility create such as that available gories require the selection of a pre-existing § ed Facilities would be convoluted and comple multiple Facilities at the same time.	in Employees, Strai Strain. Verifying and i ex to inform. For this r	ins, and Location nforming that the s eason we have op	s? pecified Strain exist ted to not add the at	s Dility
	Create Items Cancel				

Figure 1: Creating an Item

After an item is created, it will appear within the items grid of Metrc as seen in Figure 2.

Item : Category : Type : Quantity Type : Default LTS : UoM : Approval : Appr Date : Joe's Brownies 50mg Edibles for Oral Administration InfusedEdible CountBased NotSubmitted Each Ready 04/(3/2021.09:19.39 am	Ad	ld Items	Edit Item	s												
► Joe's Brownies 50mg Edibles for Oral Administration InfusedEdible CountBased NotSubmitted Each Ready 04/13/2021 09:19:39 am		ltem	:	Category	:	Туре	÷	Quantity Type	:	Default LTS	:	UoM	÷	Approval :	Aprv Date	: :
	•	Joe's Brov	vnies 50mg	Edibles for Oral Administ	ration	InfusedEd	ible	CountBased		NotSubmitted		Each		Ready	04/13/2021 09:19:39	am

Figure 2: New Edible Item Created



The Product Identification process has multiple different statuses as the item progresses through stages to be approved.

- Ready the items have been submitted and the MMCC can begin the review process.
- Under Review item is being reviewed by the MMCC.
- **Rejected** the item has been rejected by the MMCC but can be remediated by the licensee and resubmitted.
- Remediated the licensee will have the ability to edit a rejected item and remediate it.
- Approved item has been approved by the MMCC and can be used to create packages.
- Denied MMCC has determined that the item cannot be remediated and will not be approved.
- **Revoked** An item that has been designated as approved can be revoked by the MMCC and wouldn't be able to be used by the licensee moving forward.

Once an item is approved, the approval column will be changed, and the item will be available to be used in packages as shown in **Figure 3**.

L	Add Items	Edit I	tem	s													٦
	Item		÷	Category	÷	Туре	÷	Quantity Type	÷	Default LTS	÷	UoM :	Approva	- 1	Aprv Date	- 1	8
•	Joe's Brov	vnies 50	mg	Edibles for Oral Administration	on	InfusedEd	ible	CountBased		NotSubmitted		Each	Approved		04/13/2021 09:26:42	2 am	

Figure 3: Approval of New Edible Item

Remediating Rejected Items

If the MMCC determines an item needs more information and elects to reject it during its review process, licensees will have the ability to edit the item and remediate it. **Figure 4** shows an edible for oral administration item that has been rejected.

A	dd Items Edit Items																								A- [3	.
	Item	:	Category	:	Туре	:	Quantity Type	:	Default LTS	:	Mo,U.	:	Approval	:	THC%	:	THC.	:	Weight	:	Quantity	:	Used	÷r		_
•	Pam's 50 mg Chocolate Chip Cookie		Edibles for Oral Administration		Infused	Edible	CountBased		NotSubmitted		Each		Rejected				50 mg	1	75 mg				No		C Remediate	×

Figure 4: Remediate New Edible Item

In order to remediate the item for approval, the item can be edited and the necessary changes be made to ensure it meets the MMCC approval standards. Once the licensee has completed the edits and saved the item, click on the **C** Remediate button which will prompt the following action box shown below in **Figure 5**.



Are you sure you wish to mark "Pam's 50 mg C Remediated?	hocolate Chi	o Cookie" as
	ОК	Cancel

Figure 5: Confirmation Box to Remediate Item

By confirming the remediation of the item, the licensee is stating that the item has been edited and is ready to be reviewed for approval. The approval column for the item will now reflect the remediated status as shown in **Figure 6**.

	Add Items Edit Items																							∎•]
ī	Item	Category :	:	Туре	:	Quantity Type	:	Default <u>LTS</u>	:	NoM	:	Approval	:	THC%	Ţ	ΗC	:	Weight	:	Quantity	:	Used	:	
1	Pam's 50 mg Chocolate Chip Cookie	Edibles for Oral Administration		InfusedEdib	ole	CountBased		NotSubmitted		Each		Remediated			5) mg	ą	50 mg				No		×



The item will now be available for review by the MMCC and upon approval it will immediately be reflected in the approval column and available for use as shown in **Figure 7**.

A	dd Items	E	dit Items																			ė٠		≡•)
	Item	:	Category	:	Туре	Quantity Type	:	Default LTS	:	UoM	:	Approval	:	THC%	:	THC	÷	Weight	:	Quantity	:	Used	:	
×	Pam's 50 mg Chocolate Chip Cool	e kie	Edibles for Ora Administration	al	InfusedEdible	CountBased		NotSubmitted		Each		Approved				50 mg		50 mg				No		×

Figure 7: Approved Remediated Item

Please feel free to contact support at <u>support@metrc.com</u> or 877-566-6506 with any questions.