

Bulletin Number: OK_IB_003	Distribution Date: 10/22/21	Effective Date: 11/1/21				
Contact Point: Metrc® Support	Point: Metrc [®] Support Subject: New Features in Metrc					
Reason: Metrc is providing an up	date on our upcoming feature rel	ease.				

Greetings Metrc Users,

Metrc is pleased to provide information on our newest enhancements within the software. These enhancements, fixes, or document updates include:

- I. Harvest Batch Weight Template
- II. Ability to Save Grid Column Configurations
- III. Magnifying Glass Button for More Details can be Clicked for the Information
- IV. Fixed Grid Highlighting Issue
- V. Updated CSV Formatting Guide

Please find on the following pages a detailed description of the enhancements:



Harvest/Manicure Batch Weight Template

Cultivation licenses will now be able to record the total weight for harvest batches and using a template, automatically average the individual plant weights across all plants selected.

To record a harvest batch, navigate to the Flowering tab of the Plants screen, select the plants that will be harvested and use the "Harvest" button. This step is shown in **Figure 1** below.

mm	ature Inacti	ve	Ve	getative	FI	owe	ering	On Hold	I	nactive	t	Additives	Waste	1	Harv	ested	On Hold	In	active
R	eplace Tags	Ch	ange Stra	ns Cł	nange	Lo	cation	Change G	Gro	wth Phase	e	Changes by L	ocation	Des	troy	Rec	ord Additives		Record Waste
L	Create Planting	gs	Manicur	e Har	vest										_	_			.a•
	Тад		: Strain : Loca		Locat	ocation : Hold :			:	Group	Group	Type	:	Group Date	:	Phase Date			
	ABCDEF012345670000012789 AK-47				Flower Room D					AK-47 Clones 05	302018	Clone			05/30/2018		09/15/2021		
	 ABCDEF012345670000012790 AK-47 ABCDEF012345670000012791 AK-47 ABCDEF012345670000012792 AK-47 			Flower	Room D				AK-47 Clones 05		Clone			05/30/2018		09/15/2021			
				Flower	Room D				AK-47 Clones 05	302018	Clone			05/30/2018		09/15/2021			
					Flower	Room D				AK-47 Clones 05	302018	Clone			05/30/2018		09/15/2021		

Figure 1: Select Plants and Harvest Button

This button will trigger an action window to enter all the required information for the harvest. There is now a field in the template to enter the **total wet weight of all plants** being harvested. Enter this amount and use the check button to automatically assign the average weight for all plants in the harvest. This step is shown below in **Figure 2**.



Template	AV47.0.45.04		Total Weight (auto-divided)	12	00	Grams	~
Harvest Name (optional)	AK47 9.15.21		Drying Location	Ha	arvest Room		Q /
			Harvest Date	m	09/15/2021	today	1
Plant # 1							
Plant	ABCDEF012345670000012789	٩	Weight	30	0	Grams	~
Harvest Name	AK47 9.15.21		Drying Location	Ha	arvest Room		٩
(optional)			Harvest Date	m	09/15/2021	today	
Plant # 2							
Plant	ABCDEF012345670000012790	Q	Weight	30	0	Grams	~
Harvest Name	AK47 9.15.21		Drying Location	Harvest Room			Q
(optional)			Harvest Date	-	09/15/2021	today	-
Plant # 3							1
Plant	ABCDEF012345670000012791	Q	Weight	30	0	Grams	~
Harvest Name	AK47 9.15.21		Drying Location	Ha	arvest Room		Q
(optional)			Harvest Date		09/15/2021	today	
Plant # 4							1
Plant	ABCDEF012345670000012792	Q	Weight	30	0	Grams	~
Harvest Name	AK47 9.15.21		Drying Location	Ha	arvest Room		Q
(optional)			Harvest Date	m	09/15/2021	today	
+ 1							

Figure 2: Harvest Batch Action Window

Once all the information is entered, use the "Harvest Plants" button.

Please Note: The individual weights can still be entered for each plant. If the individual weights are wanting to be entered after using the template, then use the check button for the total weight a second time to unlock the individual amounts.

Save Grid Configurations

All users will now be able to save their grid configurations in Metrc. This functionality means that if the same user edits the columns shown/hidden for a particular screen (Plants, Packages, Transfers, etc.), the same columns will appear when the user logs into that account. This functionality will even work when logging into different computers.

To turn on this feature, select the User Profile option under their profile dropdown on the top navigational bar. This step is shown below in **Figure 3**.



or	t 👻 👤 X00007 👻
	User Profile
	API Keys
	Login History
	Log out

Figure 3: Navigate to User Profile

Once on the screen, the option to save grid configurations remotely can be seen under the User Preferences section of the page. If turning on the functionality to save the grid configurations, enable this by checking the box and saving the profile. This new option is shown below in **Figure 4**.

Save grid configurations ^[2] remotely	User Preferences
	Save Profile Undo Changes

Figure 4: Save Grid Configurations Option

Clickable Additional Details Button

Users will now be able to view additional details about packages and harvests by selecting the magnifying glass symbol instead of hovering over it. The button for all package details is shown below in **Figure 5.** Please note that information will still be accessible by hovering over the magnifying glass.

► Q ABCDEF012345670000015169	ABCDEF012345670000015161	Buds (bulk by gm)
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Figure 5: Click on the Additional Details Button



By clicking this button, this will trigger the full package details window that will not disappear once the mouse is moved from the magnifying glass button as it did previously. An example of this window is shown below in **Figure 6**.

Туре	Product	Unit Volume	N/A	Process Val. Sample	No
Source Harvest(s)	N/A	Unit Weight	N/A	Product Requires Remediation	No
Source Package(s)	ABCDEF012345670000015161	Unit Quantity	N/A	Contains Remediated Product	No
Location	N/A	Item Serving Size	N/A	Administrative Hold	No
Location Type	N/A	Item Supply Duration Days	N/A	Packaged By	060-X0001
Patient	N/A	Quantity	200 g	Packaged Date	09/10/2018
Item	Buds (bulk by gm)	Note	N/A	Received Date	N/A
Item From License No.	N/A	Production Batch	No	Received From License	N/A
Item From Facility	N/A	Source Production Batch(es)	N/A	Received From Facility	N/A
Category	Buds	Trade Sample	No	Status	Active
Item Strain	Blu Kayote	Donation	No		
Unit CBD Percent	N/A	Source Package Donation	No		
Unit CBD Content	N/A	Donation License No.	N/A		
Unit CBD Content Dose	N/A	Donation Facility	N/A		
Unit THC Percent	N/A	Initial Lab Testing	NotSubmitted		
Unit THC Content	N/A	Lab Testing	NotSubmitted		
Unit THC Content Dose	N/A	Lab Testing Date	09/10/2018		

Figure 6: Package Details Popover Window

Grid Highlight Update

In the most recent release, users may have noticed when a new action was recorded within the screen they were working in, certain areas highlighted in yellow as you see below in **Figure 7**.

This change was intentional, and the purpose was to provide users a clearer indication when a change had occurred on their screen. Examples of highlighting that could occur would be repackaging, adjusting, changing locations, etc.

It was identified during the release, that some areas were highlighting unexpectedly. Within this release, the areas that aren't changing such as history will no longer



highlight when being selected. If there are any areas that are still highlighting when no changes occur, please notify support@metrc.com.

ctive	e On Hold	Inactive	In	Transit																					
Nev	w Packages	Submit for Tes	ting	Remediate	0	Create Plantings	Unpack	Plants	New	Transfer	Change Loca	ations	Change Ite	ems	Change	Req'd LTB		Adjust Char	nge No	otes	Finish	h			
					-																ė٠	JĿ	-	<u>≡•</u>	L
	Tag		- 1	Src. H's	:	Src. Pkg's	:	Location	:	Item :	Category :	Iter	n Strain	Qu	uantity :	P.B. No.	:	Lab Testing	- 1	<u>A.H.</u>	: [Date	Rev	<u>/ˈd</u> :	
×	Q 🔛 ABCDEFO	012345670000013	871	(multi-harves	t)	ABCDEF0123456700	000013870	Flower Roor	m A	Buds - GA Red Kush	Buds	GA	Red Kush	2 g	,			TestingInProgre	ss	No	c	09/30/202	21		
•	Q III ABCDEFO	012345670000013	870	(multi-harves	t)			Flower Roor	m B	Buds - GA Red Kush	Buds	GA	Red Kush	4 g	,			TestingInProgre	S S	No	c	08/14/202	21		



Updated CSV Formatting Guide

Metrc has updated its CSV Formatting Guide to cover all available options. This Guide can be found under the support menu of the top navigational bar. This menu is shown in **Figure 8** below.

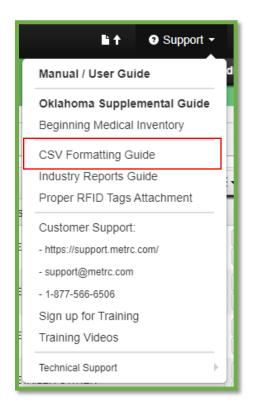


Figure 8: CSV Formatting Guide

Please feel free to contact support at <u>support@metrc.com</u> or 877-566-6506 with any questions.

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