

Bulletin Number: ME_IB_0010	Distribution Date: 3/12/21	Effective Date: On Going					
Contact Point: Metrc [®] Support	Subject : Change to Allow Not Submitted Product Transfers to Cultivator licenses						
Reason: Metrc is providing the update that untested plants are now allowed to be transferred into Cultivator license types							

Greetings Metrc Users,

This bulletin provides notice that the OMP has made changes within Metrc to allow for plant packages with the testing status of "NotSubmitted" to be transferred to cultivator licenses. Please note that all product transferred to Marijuana Store licenses is required to have a "TestPassed" testing status.

Also included in the bulletin is guidance on the process of packaging, transferring, and creating plantings from immature plant packages.

Please see the following pages for additional details.



Packaging and Transferring Immature Plants

First, the cultivator licensee will need to ensure that they have a strain-specific item in Metrc for the immature plant package. Then under the Admin area in Metrc, select Items. This will take you to the Items area. Select the "Add Items" button to create a new item. Once the action window appears, select the "Immature Plants" option for the item category and enter the item name, strain, and unit of measure. Once completed, use the "Create Items" button to complete the process. This step is shown below in **Figure 1.**

Add Items					×
Item # 1					(clear)
Name	Immature Plant - Blue Dream		Unit of Measure	Each	~
Category	Immature Plants	~	Strain	Blue Dream	~
Certain Item Cate in all of the select	multi-Facility create such as that avai gories require the selection of a pre-exis ed Facilities would be convoluted and co multiple Facilities at the same time. Create Items Canc	sting S omple:	Strain. Verifying and inf	orming that the specified Str	

Figure 1: Create Immature Plant Item

Next, navigate to the Plants area using the top navigational bar and select the Immature tab. Once there, select the immature plant batch to be packaged and transferred then select the "Create Packages" button. This step is shown below in **Figure 2**.

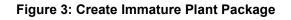


Immature	mature Inactive Ve		egetative		Flowerin	ıg	0	n Hold	Ir	nactive	1	
Create Pa	ackages	Split F	Plan	tings	Re	ename	Ch	an	ge Straiı	าร	Change	e Loc
Record	Additives	Reco	ord \	Waste	ite							
Group	D		:	Strain	:	Locatio	on	:	Туре	:	Plants	:
► Blue D	ream 10.11.2	20		Blue Dre	am	Immatu Room	re Pla	nt	Clone		5	

Figure 2: Select Immature Plant Batch to Package

This button will trigger an action window to enter all the information about the new package of immature plants. Note that it is not required to package all plants in the batch. Once the information is entered, use the "Create Packages" green button in the action window to complete the process. This step is demonstrated below in **Figure 3**.

Create Immatu	Create Immature Plants Packages											
Package # 1												
Group	Blue Dream 10.11.20	٩	Plants Count	5								
New Tag	1A4FF03000000100000296	٩	Package Date	Ħ	02/18/2021	today						
Location	Immature Plant Room	Q										
Item	Immature Plant - Blue Dream	Q										
Note												
	Trade Sample											
+ 1												
Create Packages Cancel												
			-									





Once this is completed, this new package can be seen in the packages grid under the active inventory. It can be transferred using the same process as any other packages by selecting the package and using the "New Transfer" button. This step is shown in **Figure 4** below.

On Hold	1	nactive I	n Transit									
New Packages	Su	bmit for Testing	Remediate	Create	Plantings	Unpac	k Plants	Ne	w Transfer			
Change Locatio	ns	Change Items	Change Re	q'd LTBs	Adjust	Trade	Sample 🗸	Ch	ange Notes	Finish		
Tag		:	Src. H's	Src. Pkg	<u>g's</u>	:	Location	:	Item	Category :	Item Strain	Quantity
 Q Ø 1A4FF03 	00000						Immature Plai Room		Immature Plant - Blue Dream	Immature Plants	Blue Dream	5 ea

Figure 4: Select Plant Package and Create New Transfer

Once the transfer information is entered and the transfer is created, the process will be the same as any other transfer in Metrc.

Unpacking Plant Packages

When a cultivation license receives an immature plant package, the same transfer acceptance process should be followed as used for all licensed transfers. Once accepted, the package will appear in the packages grid for the active inventory. To move the plant package contents into the plant inventory, select the package as shown in **Figure 4** above and use the "Create Plantings" button.

This button will trigger an action window to enter the new immature plant batch's information. Once the information is entered for the new plant batch, use the green "Create Planting" button to complete the process. This step is shown below in **Figure 5**.



Create Plantin	gs from Packages						×
Planting # 1							(clear)
Package	1A4FF03000000100000299	٩	Location	Im	mature Plant Ro	oom	Q
Group Name	Blue Dream 2.18.21]	Strain	Blu	ie Dream		Q
Plants Type	Seed	~	Planting Date		02/18/2021	today	
Plants Count	5		Unpackage Date		02/18/2021	today	
+ 1							
	Create Plantings	Cancel					

Figure 5: Create Planting Action Window

Please feel free to contact Support at <u>support@metrc.com</u> or 877-566-6506 with any questions.