Metrc Support Bulletin



Bulletin Number: CO_IB_12.2.21	Distribution Date: 12/2/21	Effective Date: 12/2/21
Contact Point: Metrc® Support	Subject: New Features in M	etrc
Reason: Metrc is providing an upda	te on our upcoming feature re	elease.

Greetings Metrc Users,

Metrc is pleased to provide information on our newest enhancements within the software. These enhancements, fixes, or document updates include:

- I. Restricting Multi-Destination Transfer Manifests to Display only the Destination License Viewing the Manifest
- II. Added Source Harvest Field to the Transfer Grid and Manifest

Please find on the following pages a detailed description of the enhancements:



Multi-Destination Transfer Manifests

Metrc users have the ability to view manifests for transfers they are receiving once created by the shipping license. Shipping licenses can create multi-destination transfers if the transporter is completing multiple transfers in a single trip. Now receiving license users will only see the license they are viewing the manifest under as a destination.

To create a multi-destination transfer, the user at the shipping facility will create the transfer and use the blue "+" button to add multiple destinations. This button is shown below in **Figure 1**.

Destination 1	402-X00	01 Q	(clear)	Туре	Unaffiliated Transfer	~
Planned Route	Example	Route		<u>Est</u> Departure	11/22/2021 today	
				<u>Est</u> Arrival	08 : 29 PM 11/22/2021 today	
		Ċ	G		08:29 PM	
Tran	sport # 1	406-X0001	Q (clear)			
P	hone No.	1234567890	(use default)		🗆 Layover	
	Driver 1	Type part of the Driver Nam	Ie Q (clear)	Vehicle 1	Type part of the vehicle make, mc	٩
Drive	er's Name	Joe Brown		Vehicle Make	Ford	
Em	ployee ID	X10009		Vehicle Model	E350	
Driver'	s <u>Lic.</u> No.	S2344234		License Plate	1DF3FD56	
0	1 (d	etails)				
0 1	(trar	isporter)				
Pack	age # 1	ABCDEF0123456700000139	04 Q (clear)			
Whs	e. Price	\$ 500				
0 1	(pac	kage)			Select files	
) 1 (d	estination)					



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This button will trigger the additional destinations to the transfer action window and the user will enter all the required information for the second destination. Once complete, the user will utilize the green "Register Transfer" button to complete the process. This step is demonstrated below in **Figure 2**.

Destination 2	404R-X0	001	۹ 🖸		Туре	Affiliated Transfer 🗸 🗸
Planned Route	Example Destinati	Route from Destination 1 on 2	to	li.	<u>Est</u> Departure <u>Est</u> Arrival	 11/22/2021 today 29 PM 29 PM 11/22/2021 today 308 : 29 PM 29 PM
	sport # 1	406-X0001 1234567890		Q (clear	-	Layover
du						
	Driver 1	Type part of the Driver N	lame	Q (clear)		Type part of the vehicle make, mc Q
Drive	er's Name	Joe Brown			Vehicle Make	Ford
Emj	ployee ID	X10009			Vehicle Model	E350
Driver	s <u>Lic.</u> No.	S2344234			License Plate	1DF3DF56
01		etails) 1sporter)				
Pack	age # 1	ABCDEF0123456700000	13867	Q (clear)	Gross Weight	100 Grams ~
0 1	(pac	kage)				Select files
0 1 (de	estination)					
		Register Transfer	Cancel			

Figure 2: Create Multi-Destination Transfer Action Window

Once the transfer is registered, the users will be able to view the manifests that are outgoing and incoming to the facility.

Please Note: At receiving facilities of a multi-destination transfer, the user will only be able to view the entry for the transfer incoming to the facility under which the manifest was viewed.



Source Harvest Field for Transfers

Metrc has added the source harvest field of packages being transferred so they can be viewed within the transfer drill down and the transfer manifest. To view the source harvest of a package in a transfer, the user would navigate to their licensed transfer screen and drilling down on transfer, then the destination to view the package information which now displays the source harvest. This is shown below in **Figure 3**.

01	0000102	201 📰		402-X0001 (MA I	Marijuana Retailer)								1			1			Michael N	filler
1	Destin	nations Transporter Details	Note	s History																
		Destination	Ту	ype		:	Whsle. Price		: Paci	kages	:	ET	D :	A	<u>rd</u> :	ETA	:	ATA	:	Received
		402-X0001 MA Marijuana Retailer	U	naffiliated Tran	nsfer		N/A		1				22/2021 41 pm				2/2021 1 pm			
		Transporter							Direction				:	ECI			:	ACI		
		408-X0001 MA Adult-Use Transporter							→ Outbound											
		Page 1	of 1	$\mathbf{(\mathbf{b})}$	20 Trows	per	r page													
		Package		1	Src. H's	S	rc. Pkg's :	Ite	em	;	Category	:	Item Strain	:	Lab Testing		Shipped Qty.	:	Gross W	gt.
		ABCDEF01234567000	0139	904	GA 4.15.21	Г		В	uds - GA Red Kusl	h	Buds		GA Red Kush		TestPassed		186 g			
		Page 1	of 1	(\mathbf{F})	20 V rows	per	r page													
	()	• 1 Page 1 of 1	ŀ) H 20	v rows per pa	ge														
L												_		_						

Figure 3: View Source Harvest in Transfer Table

In addition to the transfer screen, users will now see the source harvest field on all transfer manifests, as seen below in **Figure 4**.

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•	MARIJUANA <u>TRANSPO</u>	DRTATION MANIFEST	
		portation of any MARIJUANA. The receiving mited to amount agreed upon in prior sales to	
Manifest No.	0000010201	Date Created 1	1/22/2021 9:41 PM
Originating Entity	MA Marijuana Cultivator A		For Agency Use Only
Originating License Number	403-X0001		
Address of Originating Entity	202 East St Boston, MA 02131		
Phone No. of Originating Entity	555-555-5559		
1. Destination	MA Marijuana Retailer	Destination Phone No.	555-555-5557
Destination License Number	402-X0001	Date and Approx. Time of Departure	11/22/2021 9:41 PM
Address of Destination	200 East St		
	Boston, MA 02129	Date and Approx. Time of Arrival	11/22/2021 9:41 PM
Route to be Traveled		Date/Time Received Notes: details for extenuating circumstances	e.g., road closure, flat tire, etc.)
Route to be Traveled Sample Route			e.g., road closure, flat tire, etc.)
Sample Route	MA Adult-Use Transporter		
Sample Route	MA Adult-Use Transporter 406-X0001	Notes: details for externuating circumstances (
Sample Route 1. Outbound Transporter		Notes: details for externuating circumstances (
Sample Route 1. Outbound Transporter Transporter License Number Address of Transporter	406-X0001 20 Beacon St Boston, MA 02127	Notes: details for externuating circumstances (
Sample Route 1. Outbound Transporter Transporter License Number Address of Transporter	406-X0001 20 Beacon St Boston, MA 02127	Notes: details for externuating circumstances (
Sample Route 1. Outbound Transporter Transporter License Number Address of Transporter Contact Phone No. for Inc	406-X0001 20 Beacon St Boston, MA 02127 uiries: 1234567890	Notes: details for extenuating circumstances (No Layover Sc	heduled
Sample Route 1. Outbound Transporter Transporter License Number Address of Transporter Contact Phone No. for Ing Name of Person Transporting State Driver's License No.	406-X0001 20 Beacon St Boston, MA 02127 uiries: 1234567890 Joe Brown	Notes: details for extenuating circumstances (No Layover Sc Employee ID of Driver	heduled
Sample Route 1. Outbound Transporter Transporter License Number Address of Transporter Contact Phone No. for Inc Name of Person Transporting State Driver's License No. Make, Model, License Plate No.	406-X0001 20 Beacon St Boston, MA 02127 uiries: 1234567890 Joe Brown S234234	Notes: details for extenuating circumstances (No Layover Sc Employee ID of Driver	heduled
Sample Route 1. Outbound Transporter Transporter License Number Address of Transporter Contact Phone No. for Ing Name of Person Transporting	406-X0001 20 Beacon St Boston, MA 02127 uiries: 1234567890 Joe Brown S234234 Ford E350 1DF3FD56	Notes: details for extenuating circumstances (No Layover Sc Employee ID of Driver Signature of Person Transporting	heduled X10009
Sample Route 1. Outbound Transporter Transporter License Number Address of Transporter Contact Phone No. for Inc Name of Person Transporting State Driver's License No. Make, Model, License Plate No. 1. Package Shipped ABCDEF01234567000013904	406-X0001 20 Beacon St Boston, MA 02127 uiries: 1234567890 Joe Brown S234234 Ford E350 1DF3FD56	Notes: details for extenuating circumstances (No Layover Sc Employee ID of Driver Signature of Person Transporting Item Name Buds - GA Red Kush	heduled X10009 Quantity

Figure 4: Source Harvest Field on Transfer Manifests

Please feel free to contact support at <u>support@metrc.com</u> or 877-566-6506 with any questions.