

Bulletin Number: LA_IB_0006	Distribution Date: 9/27/19	Effective Date: Ongoing
Contact Point: Metrc® Support	Subject: New Item Category	
Reason: Metrc and the State of Louisiana is providing an update on the addition of a new item category: Oral Thin Film (OTF) and guidance around the item approval process		

Greetings Metrc Users,

Metrc, in conjunction with the LDAF and Louisiana Board of Pharmacy, is pleased to announce the addition of a new final item category: Oral Thin Film (OTF). This item is the second item that will be available for transfer and dispensation at pharmacies. Both categories (Oral Thin Film and Tinctures) will require approval from the LDAF and Louisiana Board of Pharmacy before licensees create them in Metrc.

Please see the following pages for details on these changes:

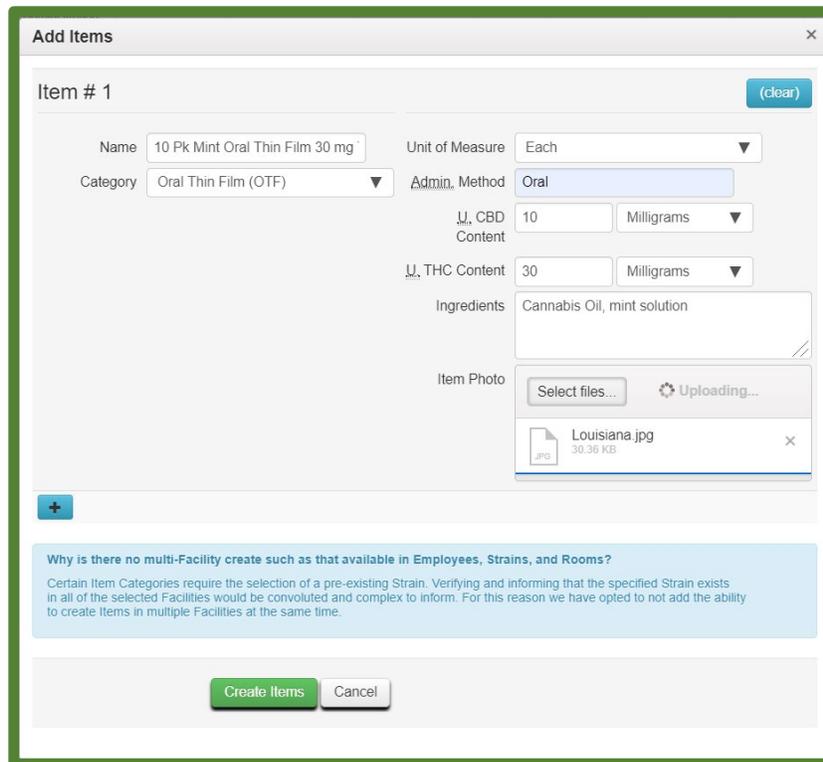
Creating Items for Approval

With the approval process in place for final item categories, the user shall input the following information along with the name (should not include abbreviations) and photo of the packaging:

- Tinctures
 - Administration Method
 - Unit CBD Content
 - Unit THC Content
 - Ingredients
- Oral Thin Film (OTF)
 - Administration Method
 - Unit CBD Content
 - Unit THC Content
 - Ingredients

Note: Items created in both of these categories will be count-based.

Below is an example of a created Oral Thin Film (OTF) item:



The screenshot shows a web form titled "Add Items" with a close button (X) in the top right corner. The form is for "Item # 1" and includes a "clear" button. The fields are as follows:

- Name: 10 Pk Mint Oral Thin Film 30 mg
- Unit of Measure: Each
- Category: Oral Thin Film (OTF)
- Admin. Method: Oral
- U. CBD Content: 10 Milligrams
- U. THC Content: 30 Milligrams
- Ingredients: Cannabis Oil, mint solution
- Item Photo: A file named "Louisiana.jpg" (30.36 KB) is shown with a "Select files..." button and an "Uploading..." status.

At the bottom of the form, there is a blue informational box with the text: "Why is there no multi-Facility create such as that available in Employees, Strains, and Rooms? Certain Item Categories require the selection of a pre-existing Strain. Verifying and informing that the specified Strain exists in all of the selected Facilities would be convoluted and complex to inform. For this reason we have opted to not add the ability to create Items in multiple Facilities at the same time." Below this box are "Create Items" and "Cancel" buttons.

Figure 1: Create Oral Thin Film

After the item is created, it will appear within the items grid of Metric like you see below:

Item	Category	Type	Quantity Type	Default L _{TS}	UoM	Approval	THC%	THC	Wgt.	Qty.	Used
Mint Oral Thin Film 30 mg THC 10 mg CBD	Oral Thin Film (OTF)	Other	CountBased	NotSubmitted	Each	Ready		30 mg			No

Figure 2: Newly Create OTF Item

The Product Identification process has multiple different statuses as the item progresses through stages to be approved.

- Ready – the items have been submitted and the State of Louisiana can begin the review process.
- Under Review – item is being reviewed by the State of Louisiana.
- Rejected – the item has been rejected by the State of Louisiana but can be remediated by the licensee and resubmitted.
- Remediated – the licensee will have the ability to edit a rejected item and remediate it.
- Approved – item has been approved by the State of Louisiana and given a Product ID. It can now be used to create packages.
- Denied – State of Louisiana has determined that the item cannot be remediated and will not be approved.
- Revoked – An item that has been designated as approved can be revoked by the State of Louisiana and wouldn't be able to be used by the licensee moving forward.

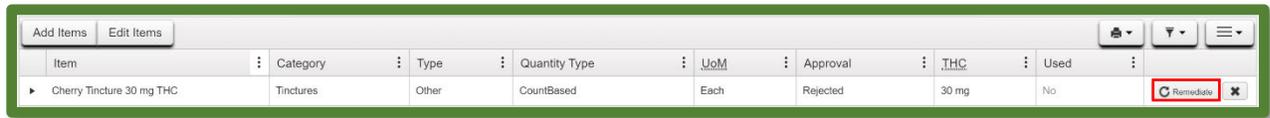
Once an item is approved, you will see that the approval column has changed, and the item is available to be used in packages.

Item	Category	Type	Quantity Type	UoM	Approval	THC	Used
M00000001502: Mint Oral Thin Film 30 mg THC 10 mg CBD	Oral Thin Film (OTF)	Other	CountBased	Each	Approved	30 mg	No

Figure 3: Approved OTF Item

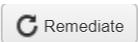
Remediating Rejected Items

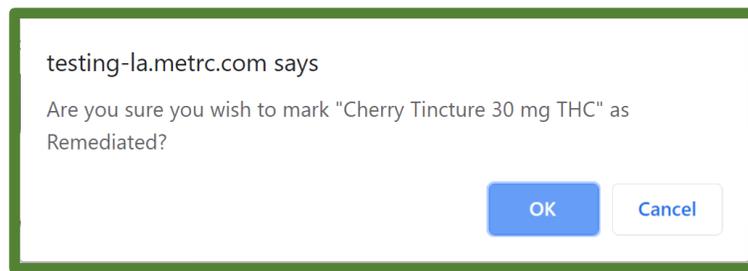
If the State of Louisiana determines an item needs additional information or edits and elects to reject it during its review process, licensees will have the ability to edit the item and remediate it. The following screenshot shows a tincture item that has been rejected.



Item	Category	Type	Quantity Type	UoM	Approval	THC	Used	
Cherry Tincture 30 mg THC	Tinctures	Other	CountBased	Each	Rejected	30 mg	No	Remediate X

Figure 4: Rejected Item and Remediate Button

To remediate the item for approval, the licensee would edit the item and make the necessary changes to ensure it meets the State's approval standards. Once the licensee has completed the edits and saved the item, they would then click on the  button which will prompt the following action box:

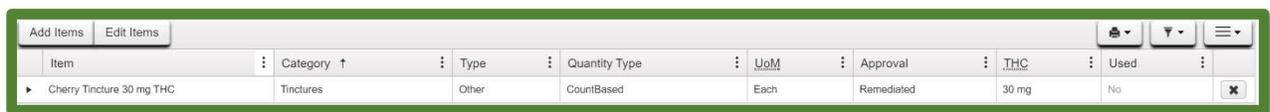


testing-la.metrc.com says

Are you sure you wish to mark "Cherry Tincture 30 mg THC" as Remediated?

Figure 5: Remediate Item Confirmation

By confirming the remediation of the item, the licensee is stating that the item has been edited and is ready to be reviewed for approval. The approval column for the item will now reflect the remediated status.



Item	Category	Type	Quantity Type	UoM	Approval	THC	Used	
Cherry Tincture 30 mg THC	Tinctures	Other	CountBased	Each	Remediated	30 mg	No	X

Figure 6: Remediated Item

This item will now be available for review by the MMCC, and upon approval it will immediately be reflected in the approval column and available for use.



Item	Category	Type	Quantity Type	UoM	Approval	THC	Used	
M00000001503: Cherry Tincture 30 mg THC	Tinctures	Other	CountBased	Each	Approved	30 mg	No	X

Figure 7: Approved Remediated Item

Please feel free to contact support at support@metrc.com or 877-566-6506 with any questions.