Metrc Support Bulletin

Bulletin Number: MA_IB_003	**Distribution Date**: 3/19/19	**Effective Date**: N/A (on-going)
Contact Point: Metrc® Support	**Subject**: New Item Categories	
Reason: Metrc is providing an update made to the Item Categories by the Cannabis Control Commission to include Raw Pre-Rolls, Infused Pre-Rolls and Suppository Item Categories		

Greetings Metrc Users-

The State has added 3 new item categories in Metrc to be utilized for industry reporting purposes. These item categories are: Raw Pre-Rolls, Infused Pre-Rolls, and Suppositories. The guidance on these new item categories is as follows:
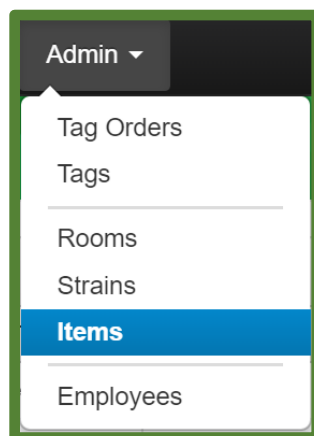
Pre-Rolls

Both Raw Pre-Rolls and Infused Pre-Rolls are **weight-based** and should not be input as each-based due to reporting requirements.
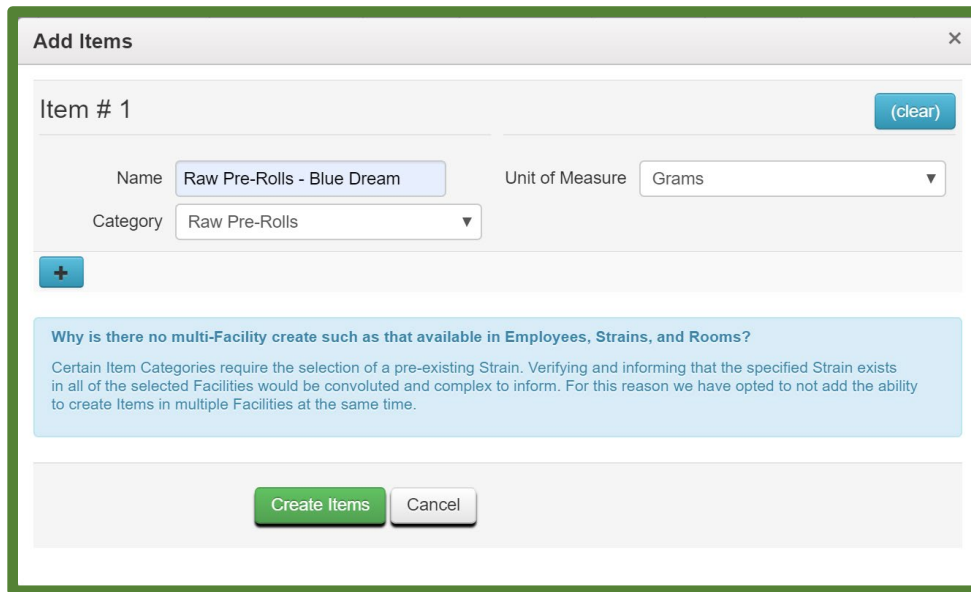
Raw Pre-Rolls

The Raw Pre-Roll Item Category refers to rolled products that have been made from product in the flower or shake/trim item category only.

Before creating a Raw Pre-Roll package in Metrc, a new Item will need to be create. To do this the licensee should go to the Admin tab and select items option.

Next the licensee should select Add Items option and create all the different raw pre-roll items that the license plans on creating. There is no requirement to put a strain for the pre-rolls but for the licensee's own inventory purposes, this can be denoted in the item name (i.e. Raw Pre-Rolls - Blue Dream).
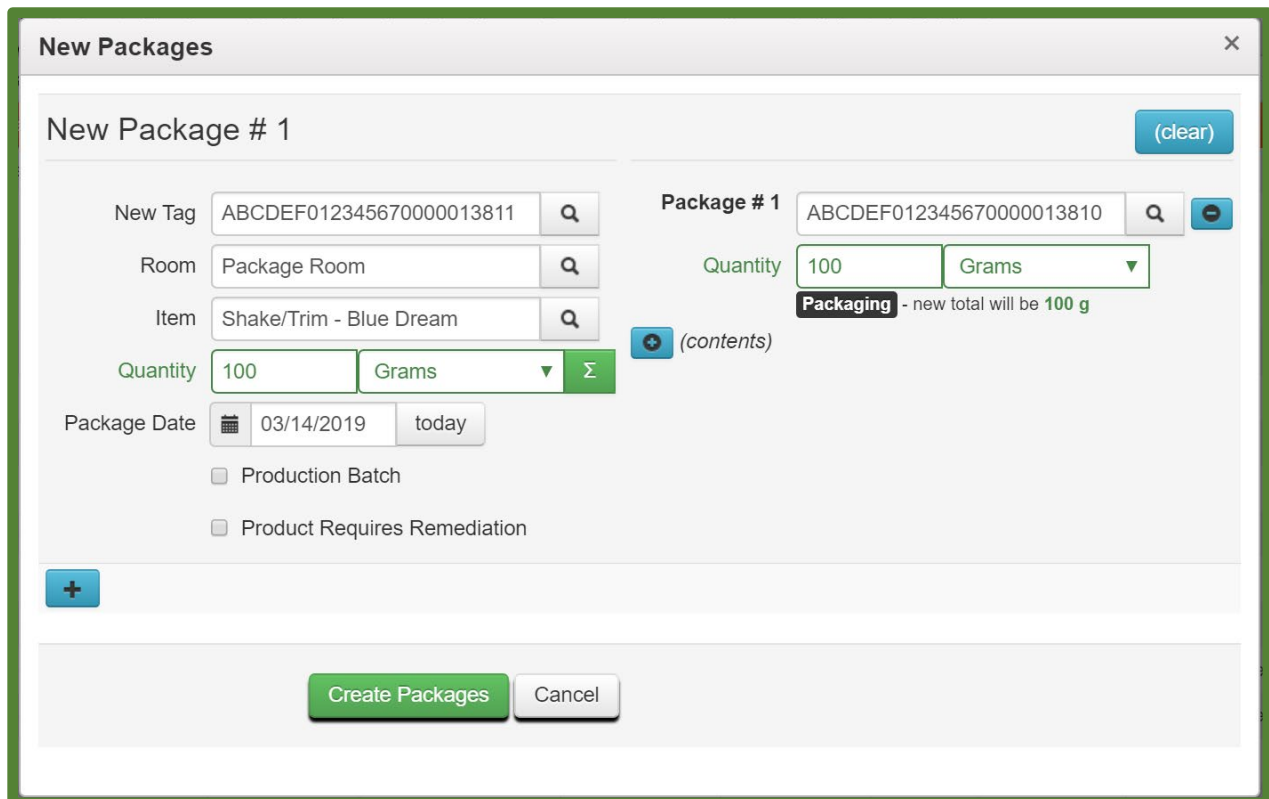
After creating the item, it will be immediately available to be used when creating the Raw Pre-roll package. When creating Raw Pre-Roll products, the Metrc user will create a new package out of the flower or shake/trim product being pulled from for the new package as well as indicate the new item being created and the Metrc package tag that is assigned to it.
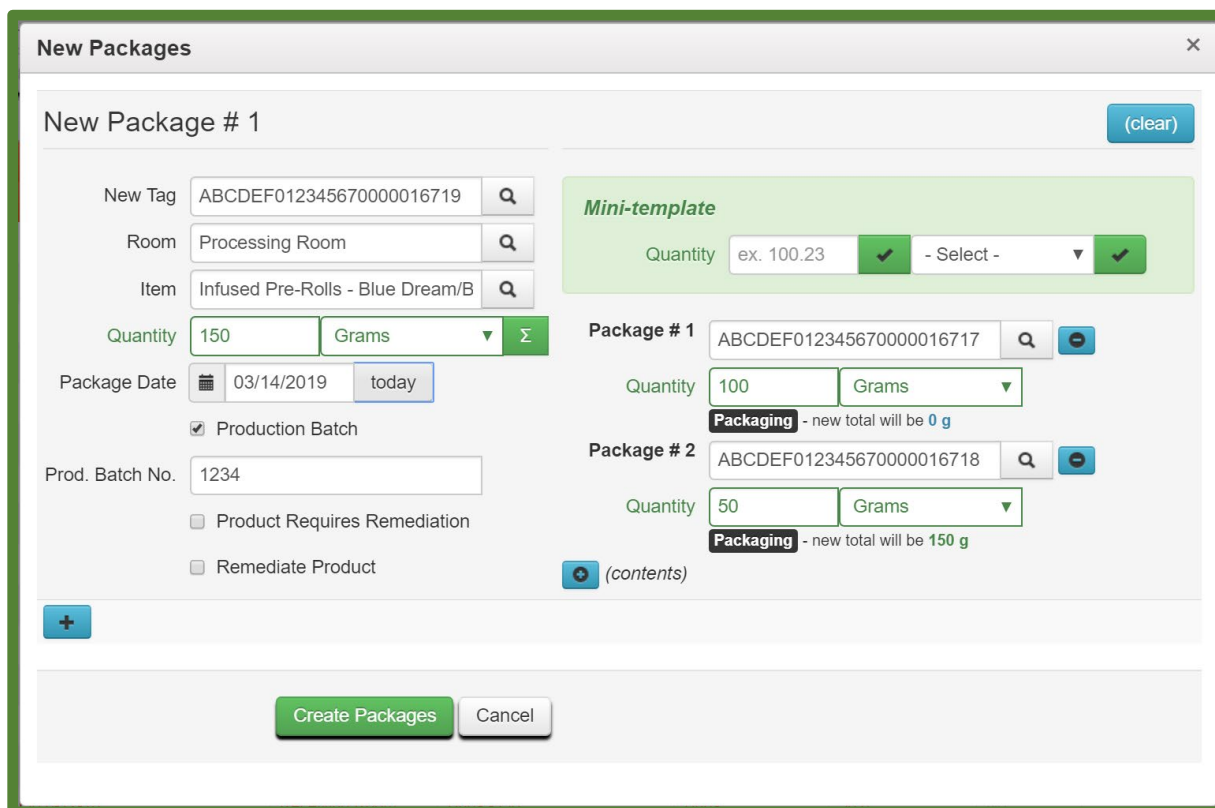
Infused Pre-Rolls

The Infused Pre-Rolls item category is for pre-roll products that combine raw flower or shake/trim product with concentrate product to create a new infused pre-roll item, which would be created as a production batch. Due to this process, infused pre-rolls should only be created under a Product Manufacturer license.

The same process as the Raw Pre-Rolls should be used to create the items under the admin functionality before the packages are created.

After creating the item, the production batch functionality can be utilized to combine the raw flower or shake/trim product with the concentrate product to create the Infused Pre-Rolls. When creating the new package, the amounts taken from the source packages and the corresponding weight for the new package should be entered. It is required that the **Production Batch** option is selected as the package is a new product being created and a unique Batch Number is assigned to each Production Batch.

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Suppository

The Suppository item category was created to allow for licensees to differentiate them from the infused (non-edible) item category. The same process as the Raw Pre-Rolls should be used to create the items under the admin functionality before the packages are created using the **production batch**. Because this package is created using the production batch, it should only be done when operating in a Product Manufacturer license.

Metrc Support

Please feel free to email **support@metrc.com** or call 877-566-6506 with any questions. Metrc support is available Monday-Saturday over the phone and email, and email only on Sunday.