

Bulletin Number: MA_IB_0020	Distribution Date: 2/1/20	Effective Date: 2/10/20
Contact Point: Metrc® Support	Subject: Metrc New Feature Release	
Reason: Metrc is providing an update on our newest enhancements for Locations, Multiple Drivers, Editing Transporters, and Sales Deliveries.		

Greetings Metrc Users,

Metrc is pleased to provide information on our newest enhancements within the software that will be available on February 10th, 2020.

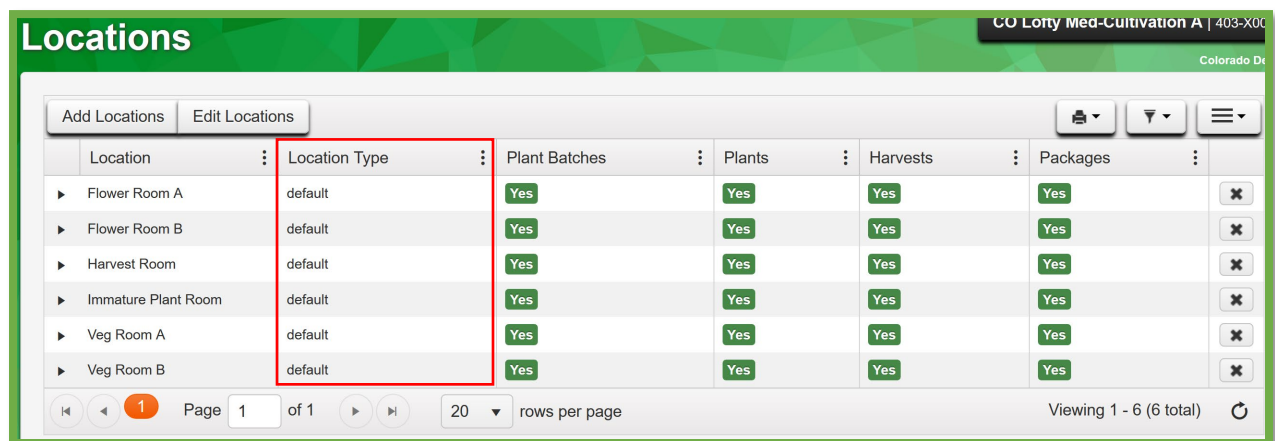
Users who have the ability to create and associate a Room to Plant Batches, Plants, Harvests, or Packages will now see these columns referenced as Location. A Location will function in the same way a Room has in Metrc. Initially, users will see a new field in the Location grid that is referenced as Location Type. This will automatically be set as “default” and any Locations that have already been created will be associated to the “default” status. If there is a change to a Location Type configuration, a bulletin will be created for notification in advance.

When creating Licensed Transfers, users will now be able to designate multiple drivers per transporter. Once a transporter is designated and the transfer is saved, users with access to the Transfers Hub in Metrc will now be able to utilize the “Lookup” feature for saved driver and vehicle information when editing a transfer.

Please find on the following pages a detailed description of the enhancements:

New Enhancement: Locations

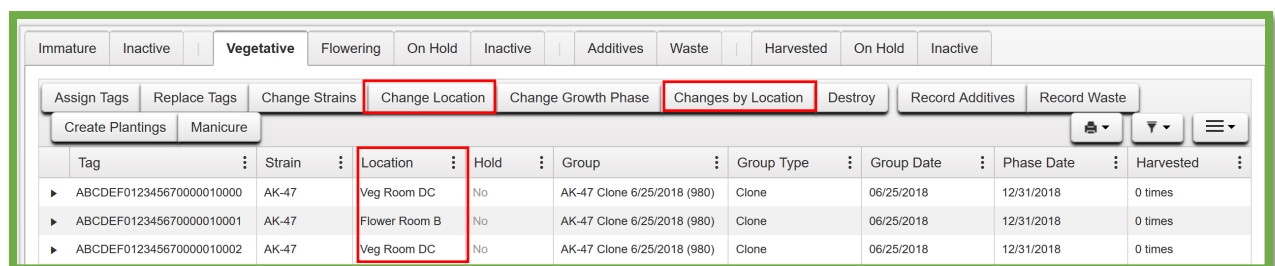
Any user with permissions to the Rooms grid in Metrc will now see that it has been replaced by Locations. All areas in Metrc that were previously referenced as a Room will now show as a Location. All existing entries will not be affected by this change. Each existing Location will be associated as a “default” Location Type as seen in **Figure 1** that allows for the usage of that Location in any area of Metrc.



Location	Location Type	Plant Batches	Plants	Harvests	Packages
▶ Flower Room A	default	Yes	Yes	Yes	Yes
▶ Flower Room B	default	Yes	Yes	Yes	Yes
▶ Harvest Room	default	Yes	Yes	Yes	Yes
▶ Immature Plant Room	default	Yes	Yes	Yes	Yes
▶ Veg Room A	default	Yes	Yes	Yes	Yes
▶ Veg Room B	default	Yes	Yes	Yes	Yes

Figure 1: New Location Grid

All buttons and columns in Metrc where a Room was utilized will now be referenced as a Location. **Figure 2** provides an example of how these changes will look once updated. All existing inventory will automatically be associated to the same Location it was in prior to the change.



Tag	Strain	Location	Hold	Group	Group Type	Group Date	Phase Date	Harvested
▶ ABCDEF012345670000010000	AK-47	Veg Room DC	No	AK-47 Clone 6/25/2018 (980)	Clone	06/25/2018	12/31/2018	0 times
▶ ABCDEF012345670000010001	AK-47	Flower Room B	No	AK-47 Clone 6/25/2018 (980)	Clone	06/25/2018	12/31/2018	0 times
▶ ABCDEF012345670000010002	AK-47	Veg Room DC	No	AK-47 Clone 6/25/2018 (980)	Clone	06/25/2018	12/31/2018	0 times

Figure 2: New Change Location Buttons and Column

New Enhancement: Add Multiple Drivers

When creating a licensed transfer, a new + (details) icon will be seen as shown in **Figure 3** beneath the driver's information. When selected, a second row will populate allowing a user to record multiple drivers within a single transporter as seen in **Figure 4**. The – icon allows for the row to be removed as needed.

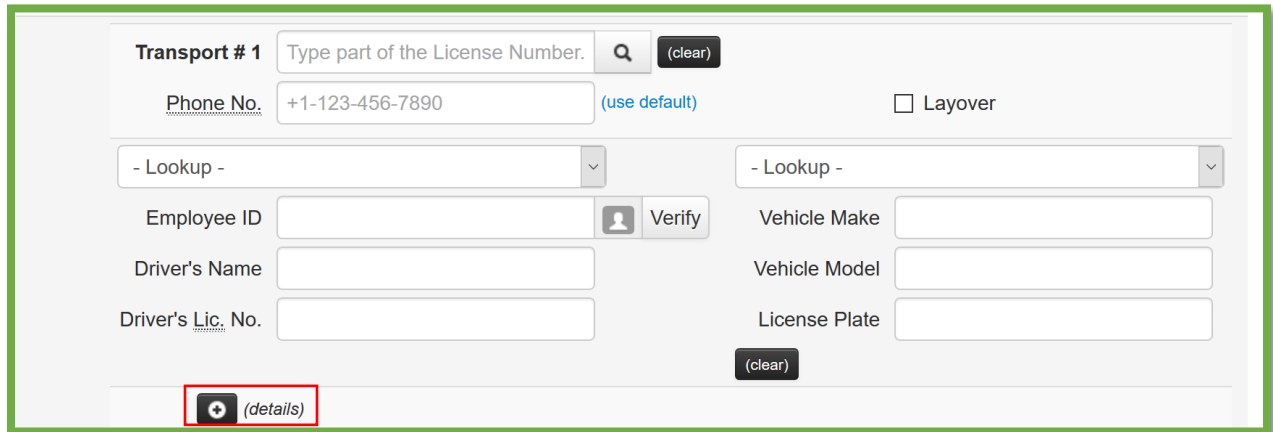


Figure 3: Updated Licensed Transfer Layout

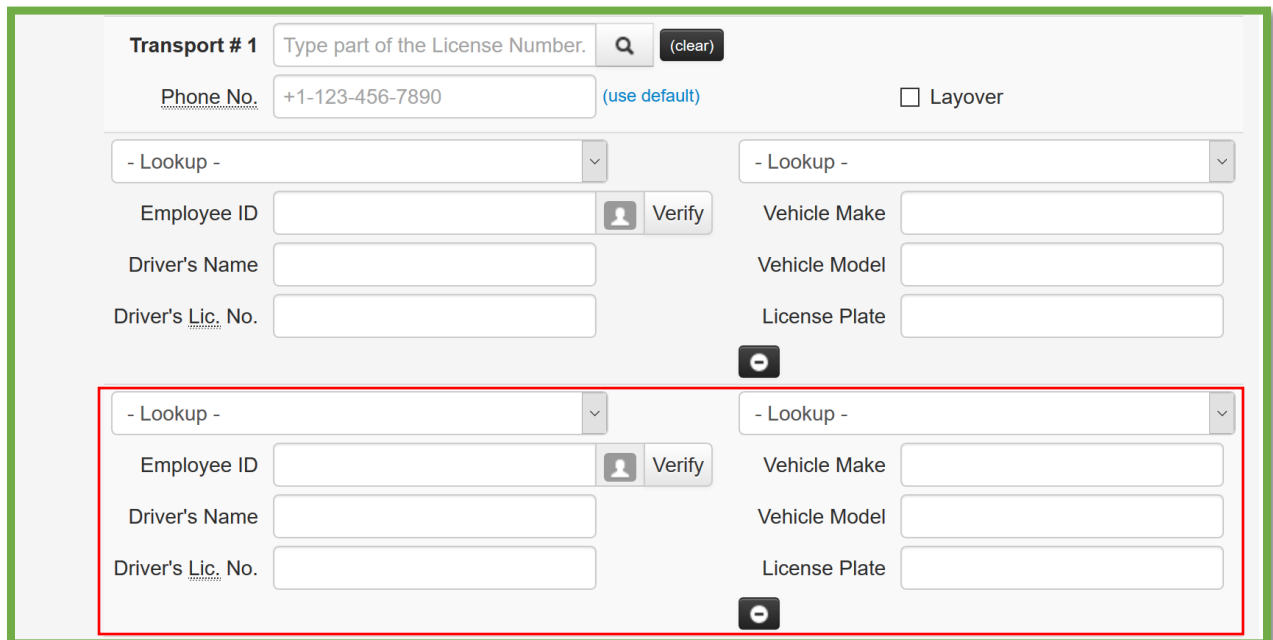


Figure 4: Multiple Drivers for a Single Transporter

New Enhancement: Transfers Hub Lookup

Users with access to the Transfers Hub grid in Metrc will now be able to utilize the same “Lookup” feature which has been available when creating a Licensed Transfer. Once used, the Lookup will store a Driver and/or Vehicle information so that it can be auto populated for future use when selected.

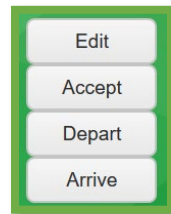


Figure 5: Transfers Hub Selectable Buttons

Delivery Direction
RETURN // BACK TO ORIGIN

Est. Departure 01/21/2020 today

09 : 53 PM

Est. Arrival 01/21/2020 today

09 : 53 PM

Snoop Dogg (X00420) ▼

Employee ID X00420 Verify

Driver's Name Snoop Dogg

Driver's Lic. No. BR549

Toyota Tacoma 2Truck ▼

Vehicle Make Toyota

Vehicle Model Tacoma

License Plate 2Truck

(clear)

+ (details)

Update Transporter Info
Cancel

Figure 6: New Lookup Feature when Updating Transporter Info

Update: User Guides

Metrc has updated both the Manual/User Guide and Massachusetts Supplemental Guide which can be found underneath the Support Dropdown Menu.

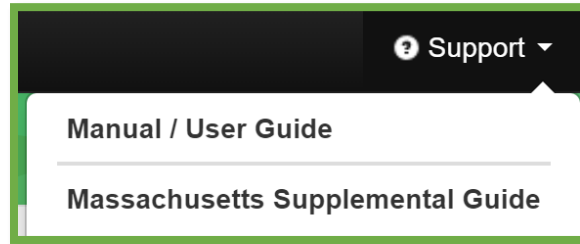


Figure 9: Support Dropdown Menu

Please feel free to contact support at support@metrc.com or 877-566-6506 with any questions.