

Bulletin Number: MA_IB_0035	Distribution Date: 1/14/21	Effective Date: Ongoing
Contact Point: Metrc® Support	Subject: Upcoming Changes on Item Category Requirements	
Reason: Metrc is providing an update on the changes to item information requirements that went into effect on January 8th, 2021		

Greetings Metrc Users,

On **January 8, 2021** the Cannabis Control Commission (CCC) enacted changes within the Metrc system that will require additional item information to be entered when creating any new items in Metrc. These changes will be required for all items created by a Product Manufacturer, Retailer, or Delivery Operator after the implementation date. The current list of item categories impacted are:

- Concentrate
- Concentrate (Each)
- Infused (Edible)
- Kief
- Infused (Non-Edible)
- Infused Pre-Rolls
- Suppository
- Vape Products

These items will now require additional information for potency, serving sizes, ingredients, brands, and **two required photos** (product and packaging).

It should be noted that the system will not require updates for items already created to be used and will not impact any current operations outside of creating new items. The CCC will require updates to be completed on previously created items by **February 8, 2021**.

Please see the following pages for more details of the changes:

Item Category Updates

After the implementation of the changes to the previously stated Item Categories, any new items created after will require the following information:

- Potency – Entered as the total amount in each unit of the item
 - Unit CBD Content
 - Unit THC Content
- Serving Size – Includes a description of what constitutes a serving size for a product that is not already a single serving
- Ingredients – Both ingredient types shall be specifically identified in the ingredients field, i.e., Direct Ingredients: XXXXX Indirect Ingredients: XXXXXX:
 - Direct ingredients: any cannabinoids, terpenes or other compounds or substances that impact or influence the therapeutic and psychoactive effects of marijuana and marijuana products.
 - Indirect ingredients: any ingredient (or excipients) of the marijuana product other than the direct ingredients.
- Description – This must include the item brand name
- **Two required photos**
 - Product Photo – A photo of the item, against a white background, next to the packaging
 - Packaging Photo – A photo of the item, against a white background, in the packaging
- Please note that the user cannot exceed more than 1 photo in any upload slot and the Label Photo remains optional.

When creating a new item under the previously stated item categories, it will be required to enter the above information. This process is demonstrated in **Figure 1** below.

Item # 1

(clear)

Name

Wonder Chocolate Bar 80 mg

Unit of Measure

Each

Category

Infused (edible)

U. CBD Content

10

Milligrams

U. THC Content

80

Milligrams

Serving Size

1 square

Ingredients

Cocoa, milk, THC distillate, and sugar

Description

Brand: Wonder Bar
Brown Chocolate bar sectioned into 10 pieces

Product Photo

Select files...

✓ Done

chocolate bar product ...

350.44 KB

Label Photo

Select files...

Packaging Photo

Select files...

✓ Done

Chocolate Bar Packagi...

82.83 KB

+

1

Why is there no multi-Facility create such as that available in Employees, Strains, and Locations?

Certain Item Categories require the selection of a pre-existing Strain. Verifying and informing that the specified Strain exists in all of the selected Facilities would be convoluted and complex to inform. For this reason we have opted to not add the ability to create Items in multiple Facilities at the same time.

Create Items

Cancel

Figure 1: Add Items Action Window

Editing Items

If a facility has already created an item before the implementation date, **the item will remain available for use** in Metrc and should be edited or updated as required by the 2021 regulations.

To edit an item, the industry admin will navigate to the Items Table under the Admin Menu on the top navigational bar. Shown in **Figure 2** below.

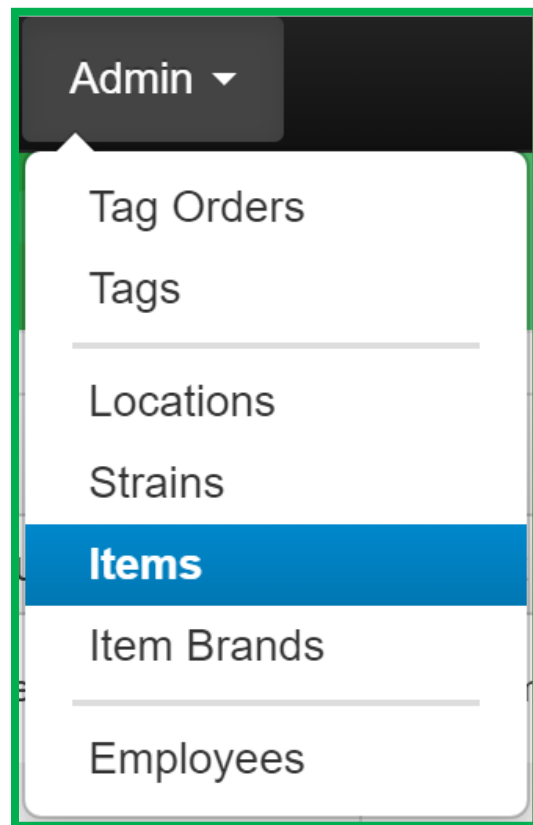


Figure 2: Items Screen under the Admin Menu

Once on the Items screen, select the previously created item and use the “Edit Items” button. This step is demonstrated in **Figure 3** below.

<div> Add Items Edit Items </div>				
	Item :	Category :	Type :	Quantity Type :
▶	BHO Oil Bulk	Concentrate	Concentrate	WeightBased
▶	BHO Vape Cartridges 100 mg	Concentrate (Each)	Concentrate	CountBased

Figure 3: Select Item and Edit

This button will cause the same action window as shown in **Figure 1** where all the necessary updates can be made. The item name or item category of an item will not be able to be changed if it has been previously used.

Please feel free to contact Support at support@metrc.com or 877-566-6506 with any questions.