Metrc Support Bulletin

Subject: Updated Sales CSV File Requirements	
Bulletin Type ☐ New Functionality ☒ Updated Functionality ☐ Existing Functionality ☐ Rules & Guidance ☐ Events ☐ Informational	Primary Audience: Retailers and Microbusinesses authorized to perform retail activities Contact**:** Metrc Support Distribution Date: 02/09/2022 Effective Date: 03/01/2022 Bulletin Number: CA_IB_2022_001

The following new columns must be included in both the *Sales* (new) and *Sales (update)* CSV import files as of 03/01/2022.

- Unit THC Percent
- Unit THC Content
- Unit THC Content Unit of Measure
- Unit Weight
- Unit Weight Unit of Measure

These new columns are used in other Metrc states to track the amount of cannabis sold to patients. While the columns must be included, no data is required to be populated in these new columns in California.

The required columns for the *Sales (new)* and *CSV Sales (update)* CSV imports are listed in the table below in the requisite order.

Sales (New)	Sales (Update)
1. Sale Date/Time	1. Sales Receipt No.
2. Customer Type	2. Sales Date/Time
3. Patient License Number	3. Sales Customer Type
4. Caregiver License Number	4. Patient License Number
5. Identification Method	5. Caregiver License Number
6. Package Label	6. Identification Method
7. Quantity	7. Package Label
8. Unit of Measure	8. Quantity
9. Unit THC Percent	9. Unit of Measure
10. Unit THC Content	10. Unit THC Percent
11. Unit THC Content Unit of Measure	11. Unit THC Content
12. Unit Weight	12. Unit THC Content Unit of Measure
13. Unit Weight Unit of Measure	13. Unit Weight
14. Total Amount	14. Unit Weight Unit of Measure
	15. Total Amount

Please feel free to contact support at *support@metrc.com* or 877-566-6506 with any questions.