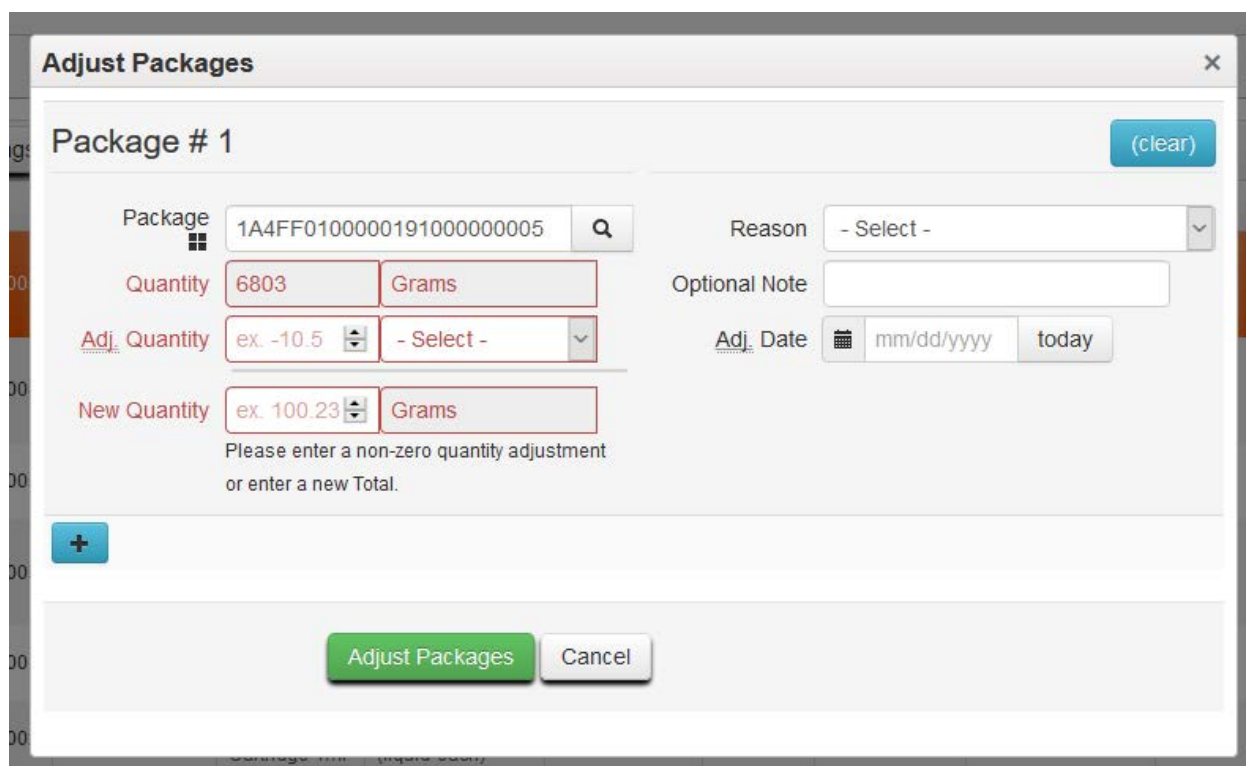


Bulletin Number: NV_IB#012	Distribution Date: 07/27/18	Effective Date: 08/30/2018
Contact Point: support@metrc.com	Subject(s): New Features, Updates	
Reason: Software update details and instruction		

Franwell is pleased to provide some updates and information on the newest features available in Metrc®.

Those additional options include Package adjustments input, two new columns in the Packages grid: Packaged By and Received From, Transfer Register/View Manifest, Tag assignment for Vegetative plants, Universal Search, and Unchecking columns in a grid. Please find following a full description of each new item detail:

Package Adjustments Input



Adjust Packages

Package # 1 (clear)

Package Q

Quantity

Adj. Quantity

New Quantity

Please enter a non-zero quantity adjustment or enter a new Total.

Reason

Optional Note

Adj. Date

Under Adjust Packages, you are now able to specify the adjustment in one of two ways. You can enter the difference, or you can enter the new amount. Metrc calculates the new total or the adjusted amount based on the data input.

Note: *The UoM is restricted – you cannot contradict the current UoM.* If using New Quantity the UoM will automatically reflect the same as the current. However, if using Adj. Quantity, the UoM you select must be consistent with the current UoM (weight-based – weight-based or count-based – count-based). If a conflicting UoM is selected, an error notification will pop up to notify that the action is restricted.

You can still finish a package here as well, if zeroing it out.

Uncheck columns in grid

PlantsNew TransferChange ItemsAdjustFinish

	Category	Quantity	P.B.	P.B. No.	Lab Testing	A.H.	Date
ear	↑ Sort Ascending	<input checked="" type="checkbox"/> Tag	No		NotSubmitted	No	03/19/2018
	↓ Sort Descending	<input checked="" type="checkbox"/> Harvest	Yes	25-8914	NotSubmitted	No	01/24/2018
	Columns	<input type="checkbox"/> Item	No		NotSubmitted	No	01/24/2018
	Filter	<input checked="" type="checkbox"/> Category	Yes	25-1478	NotSubmitted	No	01/23/2018
	Edible (each)	<input checked="" type="checkbox"/> Quantity	Yes	00001	NotSubmitted	No	01/14/2018
	Concentrate (liquid)	<input type="checkbox"/> UoM	Yes	00002	NotSubmitted	No	01/14/2018
	Concentrate (liquid each)	<input checked="" type="checkbox"/> P.B.					
		<input checked="" type="checkbox"/> P.B. No.					
	20 rows per page	<input checked="" type="checkbox"/> Lab Testing					
		<input checked="" type="checkbox"/> A.H.					
		<input checked="" type="checkbox"/> Date					
		<input type="checkbox"/> Packaged By					
		<input checked="" type="checkbox"/> Rcv'd					
		<input type="checkbox"/> Received From					

Viewing

Although you have been able to uncheck columns to remove them from view, *Metric will now maintain this change while still in the same browser.* Every grid across Metric has this capability. Also, when exporting data from a grid, only the columns specified(visible) will be exported.

New columns: Packaged By and Received From

Category	Quantity	P.B.	P.B. No.
Fresh			
Edible			3914
Flower			
Edible (each)	250 ea		1478
Concentrate (liquid)	518.5 fl oz		01
Concentrate (liquid-each)	500 ea		02

Sort Ascending

Sort Descending

Columns

Filter

☒ Tag

☒ Harvest

☐ Item

☒ Category

☒ Quantity

☐ UoM

☒ P.B.

☒ P.B. No.

☒ Lab Testing

☒ A.H.

☒ Date

☐ Packaged By

☒ Rcv'd

☐ Received From

rows per page

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Two new columns have been added to the Packages grid (Active, Inactive, and On Hold). They are “Packaged By” and “Received From”. Once selected (checked) these columns will appear within the grid and will remain visible until unchecked. The default will be for these new columns to be unchecked. **You will need to click the three horizontal dots, select Columns and check the columns to add in order to see them in the grid.**

Transfers – Register/View Manifest

metrc Plants Packages

Will you allow notifications from metrc.com to send notifications?
Learn more...
Allow Notifications Not Now

Licensed Transfers

New Transfer View Manifest

Incoming Outgoing Rejected

Manifest	Destination	Stops	Pkg's	Employee	Date Created	
▶ 0000012401	A12-0000106-LIC (All-Inclusive Microbusiness)	1	1	Jennifer Clements	07/11/2018 01:44 pm	Edit Void
▶ 0000006906	N/A	1	4	Heidi Kampwerth	03/19/2018 03:28 pm	

Page 1 of 1 20 rows per page Viewing 1 - 2 (2 total)

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metrc Plants Packages Transfers Reports Admin

Licensed Transfers

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Page 1 of 1 20 rows per page Viewing 1 - 2 (2 total)

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Licensed Transfers

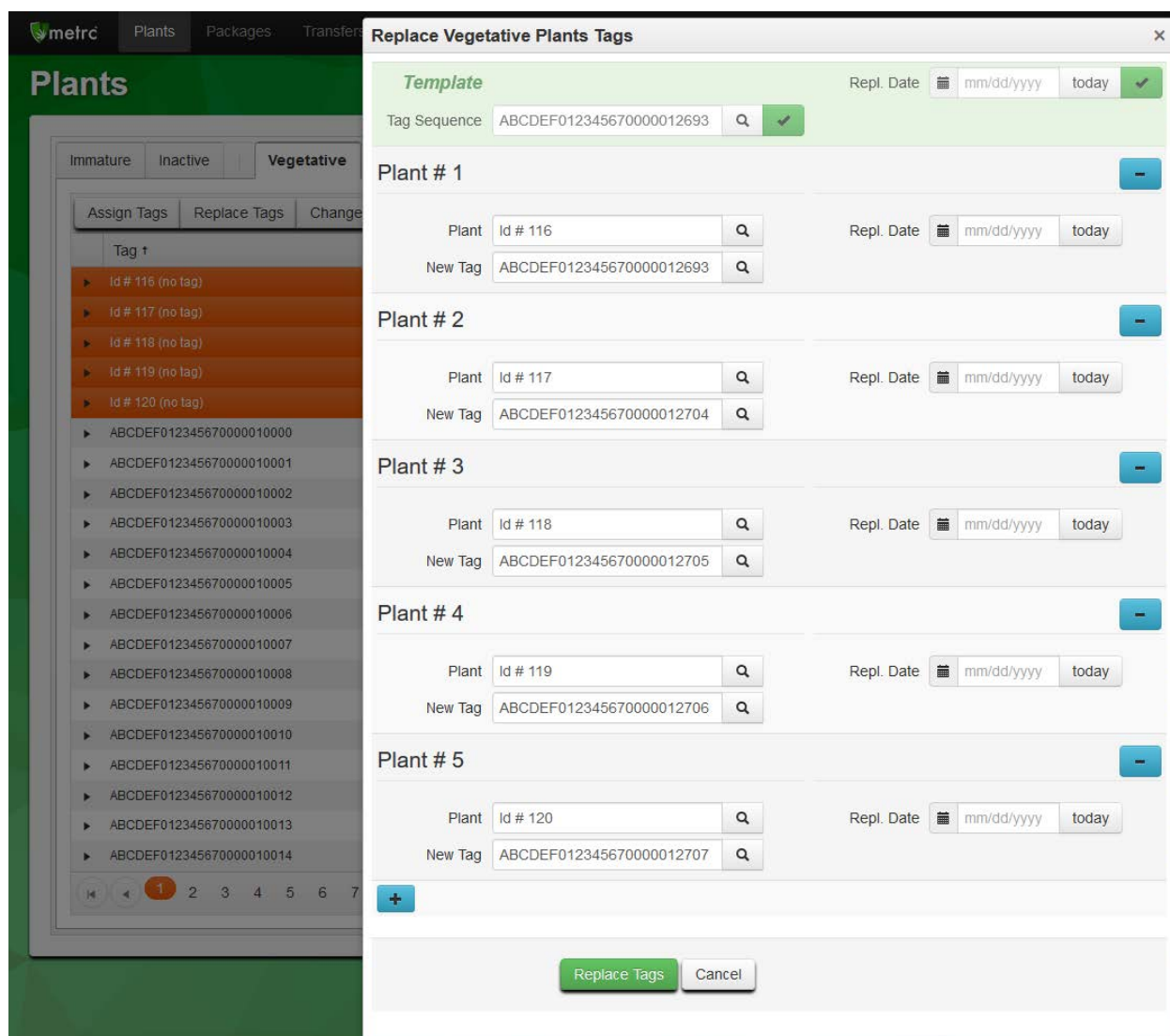
Edited # 12401

(click to view manifest)

via testing-ca.metrc.com

For Licensed and External transfers, when creating new transfers or editing existing transfers, upon completion of the form select the Save Transfer button. A browser request will appear asking for you to allow permission for notifications (See first image above), click allow. You will then see a dialog box with the manifest number appear, click on it. This allows you to view the manifest, however, the dialog box lasts for a few seconds only. If you are unable to click on the box within that time, you can access/view the manifest by selecting the manifest number and clicking View Manifest. Note: *Anywhere you can create a transfer this dialog will occur.*

Tag Assignment for Vegetative Plants



Replace Vegetative Plants Tags

Template Repl. Date today ✓

Tag Sequence Q ✓

Plant # 1 -

Plant Q Repl. Date today

New Tag Q

Plant # 2 -

Plant Q Repl. Date today

New Tag Q

Plant # 3 -

Plant Q Repl. Date today

New Tag Q

Plant # 4 -

Plant Q Repl. Date today

New Tag Q

Plant # 5 -

Plant Q Repl. Date today

New Tag Q

Replace Tags **Cancel**

For Licensed and External transfers, when creating new transfers or editing existing transfers, upon completion of the form select the Save Transfer button. A browser request will appear asking for you to allow permission for notifications (See first image above), click allow. You will then see a dialog box with the manifest number appear, click on it. This allows you to view the manifest, however, the dialog box

lasts for a few seconds only. If you are unable to click on the box within that time, you can access/view the manifest by selecting the manifest number and clicking View Manifest. Note: *Anywhere you can create/edit a transfer this dialog will occur.*

This functionality, if you choose to use it, will serve as a verification of the action you just performed. For example, if you edit a manifest you can view that manifest after saving without have to re-select the manifest and click on the View Manifest button.

Unique Harvest Batch Names

Going forward with all Harvest Batches, the Harvest Names will be required to be unique. This change is necessary to support functionality coming soon to support CSV import for creating Packages from Harvests. If a name is entered and it has been previously used (Active, Discontinued or Finished), you will receive a notification that the name has been previously used and is not permitted.

If you are continuing a harvest over multiple days, you will need to ensure that all information from the original harvest is the same. See below for the critical entries that must match:

- Harvest Name
- Harvest Type (Harvest or Manicure)
- Start Date
- Room

Internet Explorer End of Life

Microsoft has announced the End of Life for this browser and replaced it with Microsoft Edge. As a result, Metrc is officially dropping support for all versions of Microsoft® Internet Explorer, however Microsoft Edge (IE's successor) is supported.

If you use IE and are interested in learning about IE on your Windows operating system, please see the appropriate information listed below:

Internet Explorer 11 EoL:

- https://en.wikipedia.org/wiki/Internet_Explorer_11
- "After 12 January 2016, only the most recent version of Internet Explorer to be offered for installation on any given Windows operating system will continue to be supported with security updates, lasting until the end of the support lifecycle for that Windows operating system."

Operating System EoL (aka "support") can be found here:

- **Windows 7** - https://en.wikipedia.org/wiki/Windows_7#Support_lifecycle
- "Mainstream support for 7 ended on January 13, 2015."

- **Windows 8** - https://en.wikipedia.org/wiki/Windows_8
- Right-hand side panel: "Unsupported as of January 12, 2016, must install Windows 8.1"

- **Windows 8.1** - https://en.wikipedia.org/wiki/Windows_8.1
- Right-hand side panel: "Mainstream support ended on January 9, 2018"

- **Windows 10** - https://en.wikipedia.org/wiki/Windows_10#Online_services_and_functionality
- "Internet Explorer 11 is maintained on Windows 10 for compatibility purposes, but is *deprecated in favor of Edge* and will no longer be actively developed."

METRC – INDUSTRY TRAINING

Metrc provides industry training & education workshops in person and online as well as training guides and videos.

- Register for workshops or classes online at: <https://www.metrc.com/nevada>
- *You must attend at least one New Business (Level 1) class online before you may register for other classes*
- *We recommend that all industry users take classes every 3-4 months to stay updated on new features or changes*

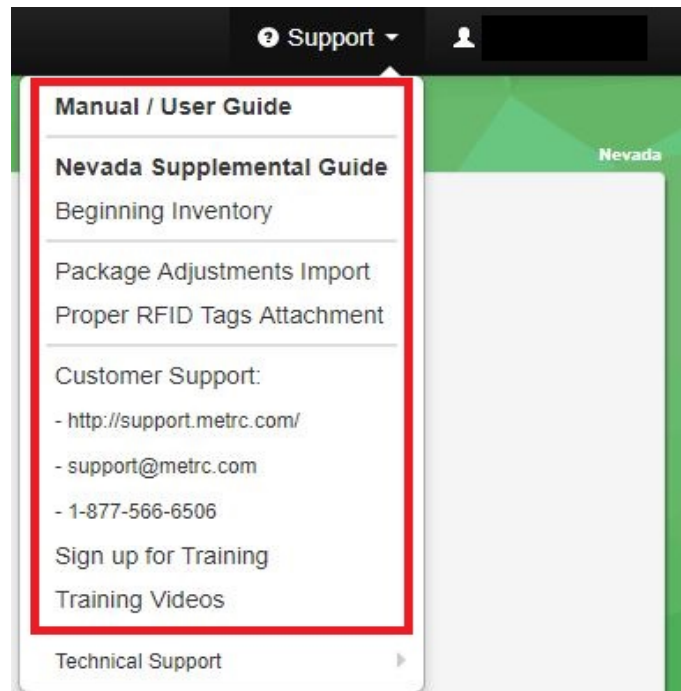
Online classes available:

- Metrc New Business (Level 1) – All Facilities
- Metrc Advanced (Level 2) – Cultivators
- Metrc Advanced (Level 2) – Producers
- Metrc Advanced (Level 2) – Stores/Dispensaries
- Metrc Advanced (Level 2) – Testing Labs (Not available via scheduler)

METRC - INDUSTRY SUPPORT

Metrc provides live interactive support for industry users and licensees. This information can found on our website, when logged into Metrc under your Support tab and listed below.

Check under the “Support” tab for additional resources.



Please be advised that the new [CSV Formatting Guide](#) is now located under the Support Tab when you login to Metrc.

Please feel free to contact support at support@metrc.com or 877-566-6506 with any questions or to request a copy of previous industry bulletins.