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| Bulletin Number: NVIB#018_102618 | Distribution Date: 10/26/18 | Effective Date: 11/01/18 |
| Contact Point: support@metrc.com | Subject(s): Support Fees, Multi-Day Harvest Batches | |

Greetings Metrc Users,

This bulletin is intended as a final reminder about the upcoming change in Nevada regarding support fees as well as clarifying information on multi-day Harvests. Several pieces of information have been updated to answer questions that have been submitted.

Metrc Support Fees

Effective November 1st, 2018

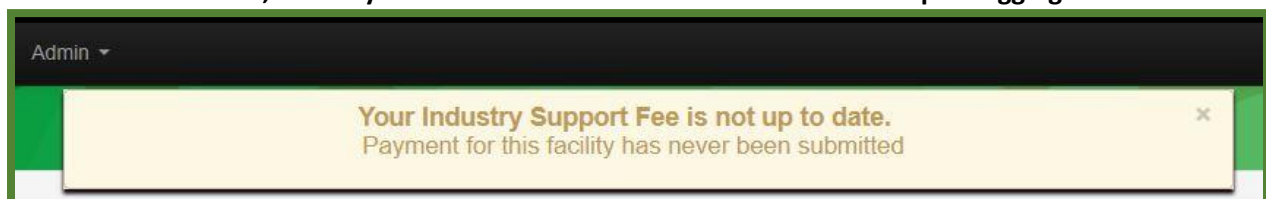
Please remember that paying support fees is not optional, but a requirement in accordance with the state regulations. Please refer to your rules and regulations in the section listed below.

R092-17; Sec. 109 (NAC 453D)

A marijuana establishment shall:

- Use the seed-to-sale tracking system managed by the independent contract selected by the department.
- A marijuana establishment shall pay any fees assessed by the independent contractor for using the seed-to-sale tracking system, including, without limitation, user fees or application programming interface fees.
- If you have any further questions or concerns regarding support fees, please contact the MED at 775-684-3487 or marijuana@tax.state.nv.us.

On November 1st, industry users will see this banner for the first time upon logging into Metrc.



- What is the support fee?
 - The support fee is structured specifically so that all licensees pay the exact same amount for the interactive support, training and workshops that Metrc provides to licensees and users.
 - They and their staff receive the exact same service and support as all other licensees regardless of their location, size or sales.
- How much is it?
 - \$40 per month, per licensed facility.
 - *What if I own a dual-licensed facility?*
 - **See section below**
- When is it due?

- The support fee is due on the 1st calendar day of each month with the first payment due beginning on November 1st, 2018.
- How do we make payments?
 - Support fees may be paid via credit card, check, or money order.
 - **You may NOT use prepaid cards for Support Fee payments, but may still use pre-paid cards to order tags**
 - **After November 1st, you may make payments in advance**

Dual-Licensed Facilities

In Nevada, some companies operate dual-licensed facilities which do not require a distinction of Medical or Recreational, allowing them to operate two licenses within the same location to serve Medical patients and recreational customers. These companies may have a medical license showing in Metrc that is entirely “Inactive” because they are reporting all of the required information under their recreational licenses in compliance with the state’s rules.

The expectation from the state and Metrc in these situations is that licensees only pay for the licenses that they use and that dual-licensed facilities are not paying for inactive licensed facilities with Metrc.

Active vs. Inactive

If a company begins using a licensed facility and reporting information in Metrc under that license, then it will be considered an active license and responsible for paying a support fee.

- **If you are a dual-licensed facility, do NOT check the “Check All” box in the financials tab when entering payment information for support fees. ONLY select your recreational licenses.**
- If you have a dual-licensed medical facility that was previously inactive and you want to start using it, contact Metrc support BEFORE entering payment information.
- Facilities that have been inactive for more than 90 days, even if information was once recorded, will be considered “Inactive” dual-licensed facilities for this purpose.
- If you mistakenly reported information under your medical licenses back at launch but no longer use them, you will not be expected to pay a support fee for those facilities as long as they remain inactive.

For Example:

- We own a cultivation, a product manufacturing facility and a store. We are also medical and recreational.
- This is technically 6 licenses but we don't use 2 of them so we would not pay a support fee for those two.
- In this example, we make "medical only" or "medical grade" infused products which we sell to other stores or medical only dispensaries. Because we are still making medical product and using both the medical and recreational licenses for our production level, we pay the support fee for both of our production facilities.
- Our medical cultivation license
- We operate 4 active licensed facilities so we pay support fees for 4 of our licensed facilities.



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|--------------------------------------|----------------|
| NV REC CULTIVATION | \$40 per month |
| NV MED CULTIVATION <i>(inactive)</i> | \$0 per month |
| NV REC PRODUCTION | \$40 per month |
| NV MED PRODUCTION | \$40 per month |
| NV REC STORE | \$40 per month |
| NV MED STORE <i>(inactive)</i> | \$0 per month |

Multi-Day Harvest Batches

Metrc support has received questions from industry users about difficulty with reporting harvests for the same batches that are created over multiple days of harvesting also known as a “Multi-Day Harvest Batch”.

It is permissible to create a Multi-Day Harvest Batch in Nevada, but ALL of the following information must match the original harvest EXACTLY:

- **Harvest Batch Name**
- **Harvest Date**
 - *You must enter the date of the original Harvest*
- **Harvest Room**
- **Harvest Type**
 - *You cannot combine a “Manicure” batch with a “Harvest” Batch even of the same strain.*
- **If the information does not match exactly and there is a conflict, you will receive the error shown below. If this occurs, double check your entries.**

A Harvest with name "Flo 10-9-18" already exists and cannot be used again.

Harvest Flowering Plants

Template

Harvest Name ✓
(optional)

Unit of Measure ✓

Drying Room Q ✓

Harvest Date today ✓

Plant # 1

Plant Q

Harvest Name (optional)

Weight Grams

Drying Room Q

Harvest Date today

Plant # 2

Plant Q

Harvest Name (optional)

Weight Grams

Drying Room Q

Harvest Date today

+

Make sure that you double check the "Harvest Date" as well as the "Harvest Name" to ensure they match.

Harvest Plants Cancel

Metrc – Industry Training

Metrc provides industry training and education workshops in person and online, as well as training guides and videos available online 24/7x365.

- Register for workshops or classes online at: <https://www.metrc.com/nevada>
- You *must attend* at least one New Business (Level 1) class online before you may register for other classes
- We recommend that all industry users take classes every 3-4 months to stay updated on new features or changes

Online classes available:

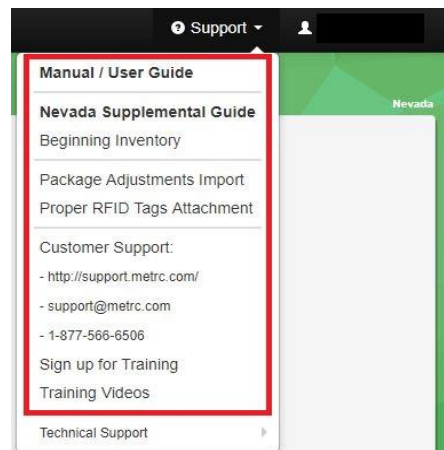
- Metrc New Business (Level 1) – All Facilities
- Metrc Advanced (Level 2) – Cultivators
- Metrc Advanced (Level 2) – Producers

- Metrc Advanced (Level 2) – Stores/Dispensaries
- Metrc Advanced (Level 2) – Testing Labs (not available via scheduler)

Metrc – Industry Support

Metrc provides live interactive support for industry users and licensees. This information can found on our website, when logged into Metrc under your Support tab and listed below.

Check under the “Support” tab for additional resources.



Please be advised that the new [CSV Formatting Guide](#) is now located under the Support Tab when you login to Metrc.

Please feel free to email support@metrc.com or call 877-566-6506 with any questions or to request a copy of previous industry bulletins.