

Bulletin Number: LA_IB_0036	Distribution Date: 5/9/22	Effective Date: 5/9/2022
Contact Point: Metrc® Support	Subject: New Item Categories Syringes and Kief Bulk	
Reason: Metrc is providing an update on the addition of the new item categories; Kief (Bulk) and Syringes (Final Form).		

Greetings Metrc Users,

On **April 22, 2022**, the LDAF added two new item categories for industry use in Metrc. The item categories that have been added are as follows:

- Syringe (Final Form)
- Kief (Bulk)

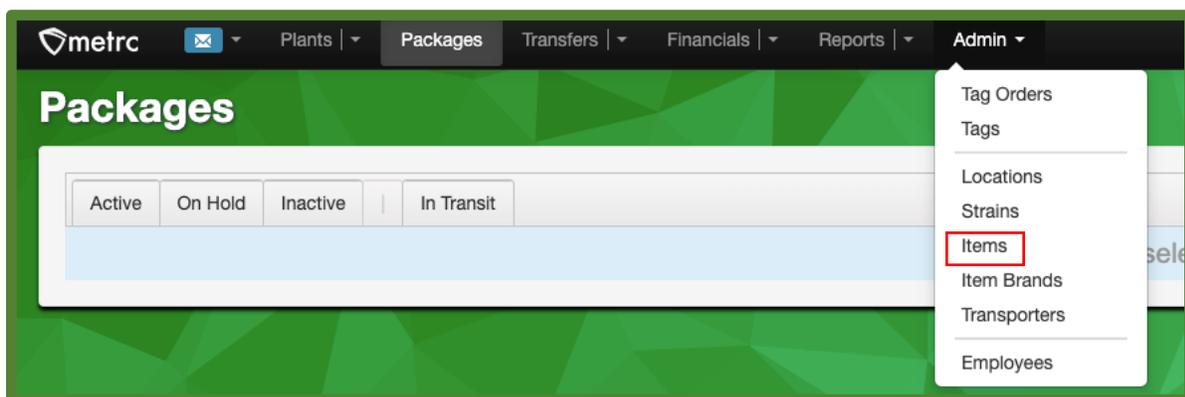
Kief (Bulk) is weight based and has no approval requirements upon creation. For more information see Metrc LA Bulletin 16.

Syringe (Final Form) is a final form product requiring admin method, unit volume, CBD content, THC content, public ingredients and description. This will require product label photos and packaging label photos for approval by the state.

Please use grams as your standard unit of measure when using Metrc.

**** The Bulk item category is should not be used for any final products that are transferred for sale to the pharmacy. Those products are identified in the system containing Final Form in the name i.e., Flower (Final Form), Shake/Trim (Final Form). All Final Form categories require the item approval process.**

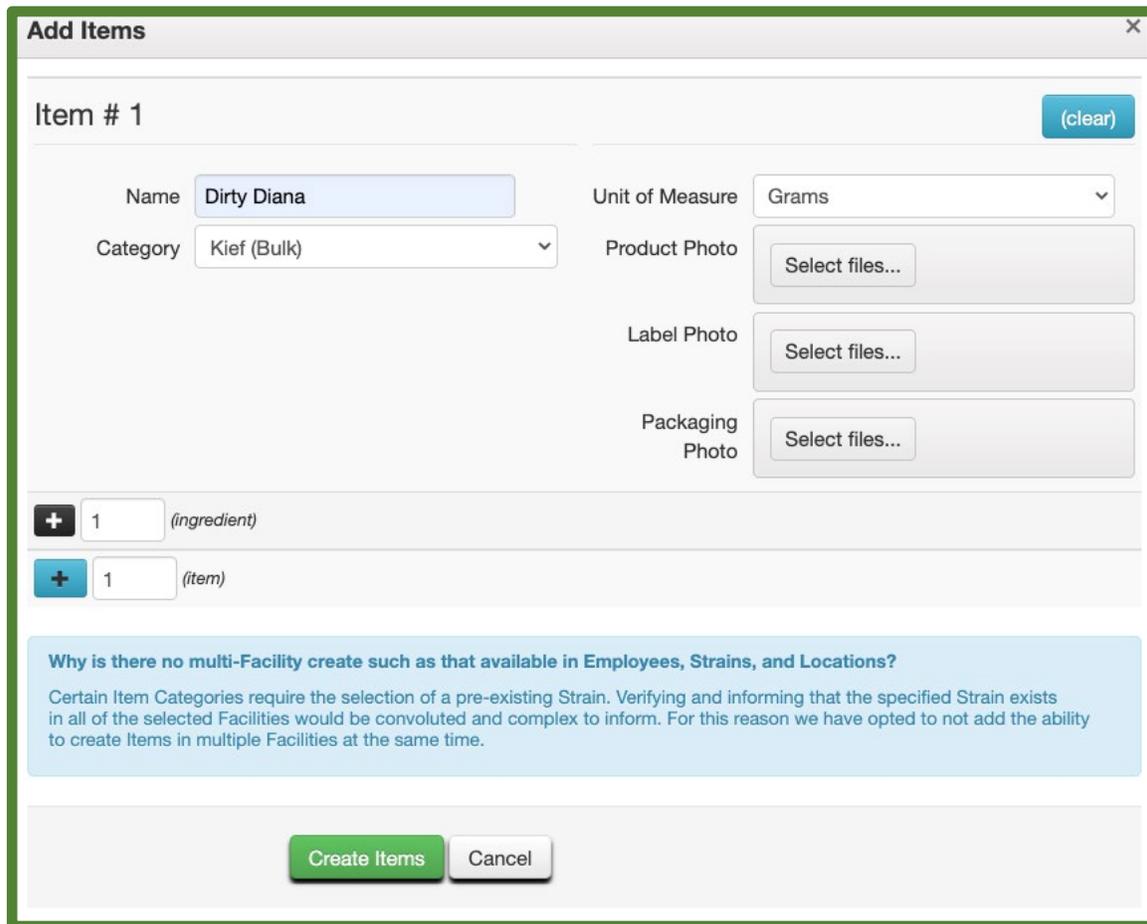
If a bulk item is incorrectly used, please contact Metrc support for assistance in making this correction at support@metrc.com or 877-566-6506.



Creating (Bulk) Item Category

The Kief (Bulk) item category has been added to allow users to create packages that are utilized during product manufacturing. Bulk Items are only to be used within Production licenses and **cannot** be transferred to the pharmacy or sold. Any manufactured product packages that are transferred to the pharmacy must utilize a Final Form or non-Bulk item category in the name.

For example, a licensee is harvesting Buds and generating a production batch of a large amount of Flower (Final Form) to be packaged into individual units for sale at the pharmacy. To do this the user would create items for both the final product under the (Final Form) category and the manufacturing product under the (Bulk) category. These steps are demonstrated in **Figures 1 and 2** below.



The screenshot shows a web form titled "Add Items" with a close button (X) in the top right corner. The form is for "Item # 1" and includes a "(clear)" button. The fields are as follows:

- Name:** Text input field containing "Dirty Diana".
- Unit of Measure:** Dropdown menu set to "Grams".
- Category:** Dropdown menu set to "Kief (Bulk)".
- Product Photo:** "Select files..." button.
- Label Photo:** "Select files..." button.
- Packaging Photo:** "Select files..." button.

Below the main form, there are two rows of quantity and type selection:

- Row 1: A plus icon, a text input with "1", and the label "(ingredient)".
- Row 2: A plus icon, a text input with "1", and the label "(item)".

A light blue informational box contains the following text:

Why is there no multi-Facility create such as that available in Employees, Strains, and Locations?
Certain Item Categories require the selection of a pre-existing Strain. Verifying and informing that the specified Strain exists in all of the selected Facilities would be convoluted and complex to inform. For this reason we have opted to not add the ability to create Items in multiple Facilities at the same time.

At the bottom of the form are two buttons: "Create Items" (green) and "Cancel" (grey).

Figure 1: Create Kief (Bulk) Item (no photos required)

Once the items have been created, the user should go to Packages in the header and begin the process of creating packages of Kief for transfer. These packages can be used for testing or transfer to production facility to be used in the creation of Final Form packages. See below in **Figure 2**.

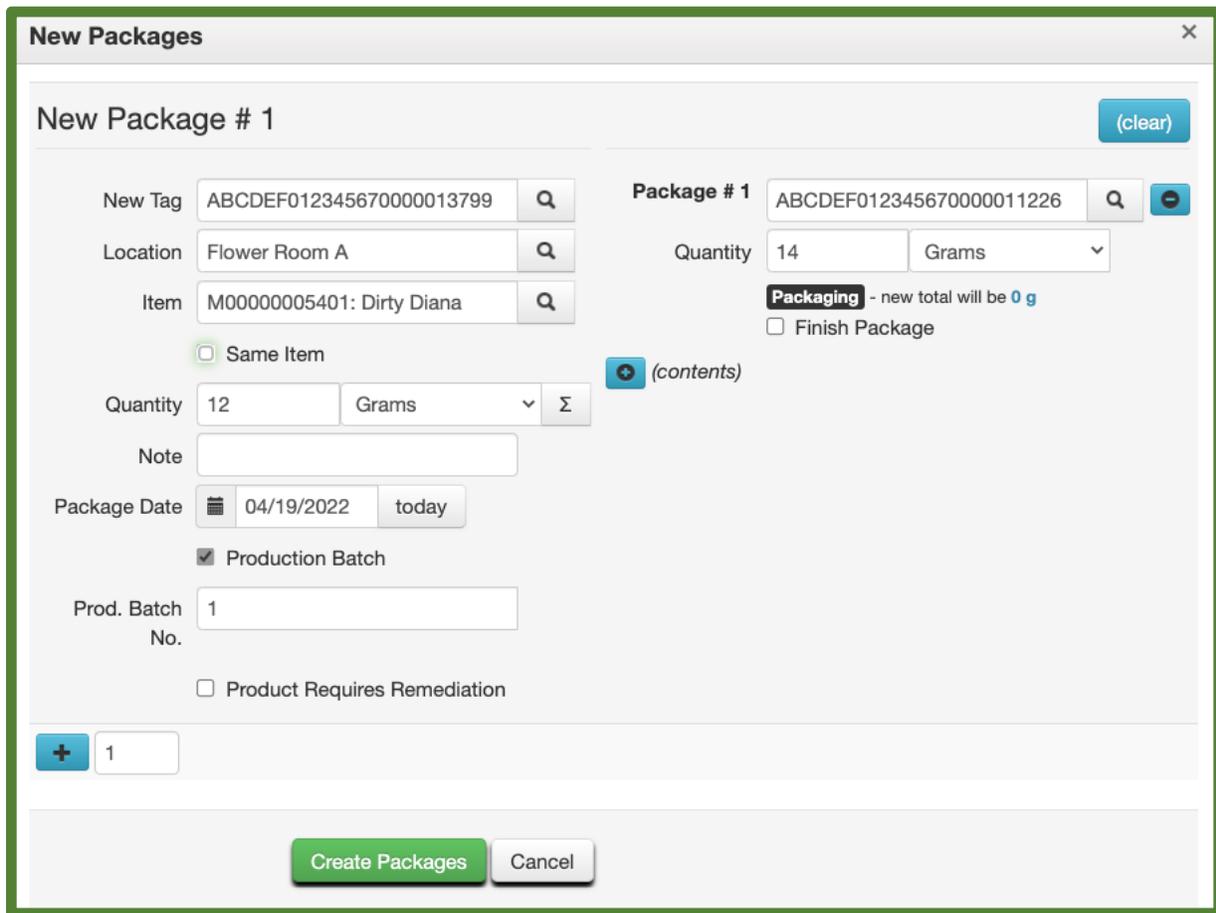
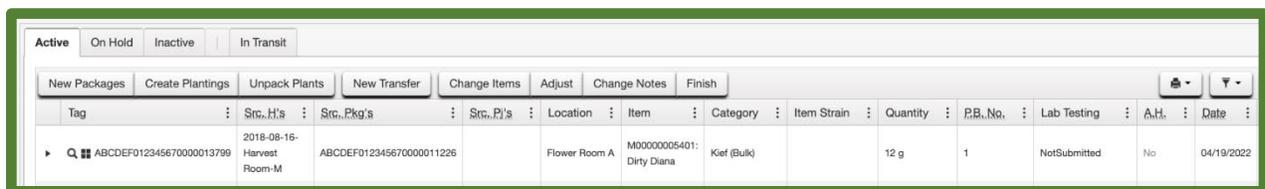


Figure 2: Create Kief (Bulk) Package to Transfer to Production Batch

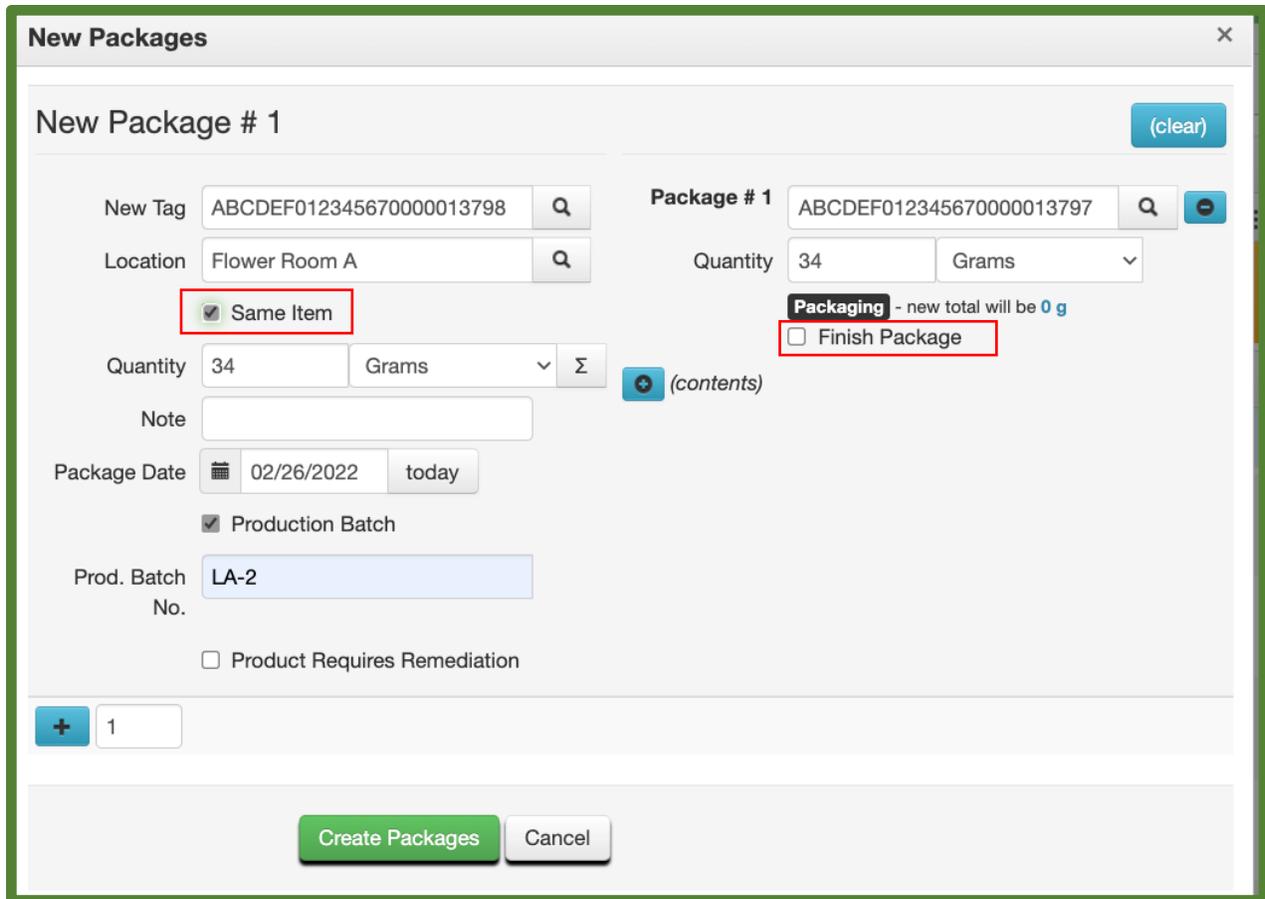
The user should select the Kief (Bulk) package and begin the process to create a package or transfer. This process is demonstrated below in **Figures 3 and 4**.



Tag	Strc. H's	Strc. Pkg's	Strc. P's	Location	Item	Category	Item Strain	Quantity	P.B. No.	Lab Testing	A.H.	Date
ABCDEF012345670000013799	2018-08-16-Harvest Room-M	ABCDEF012345670000011226		Flower Room A	M00000005401: Dirty Diana	Kief (Bulk)		12 g	1	NotSubmitted	No	04/19/2022

Figure 3: Select Kief (Bulk) Package and Create New Package or Transfer

Finally, the user will select the newly created Dirty Diana (strain) bulk package and create a production batch of the final product. This process is shown above in **Figure 2**.



New Packages

New Package # 1 (clear)

New Tag: ABCDEF012345670000013798

Location: Flower Room A

Same Item

Package # 1: ABCDEF012345670000013797

Quantity: 34 Grams

Packaging - new total will be 0 g

Finish Package

Quantity: 34 Grams (contents)

Note:

Package Date: 02/26/2022

Production Batch

Prod. Batch No.: LA-2

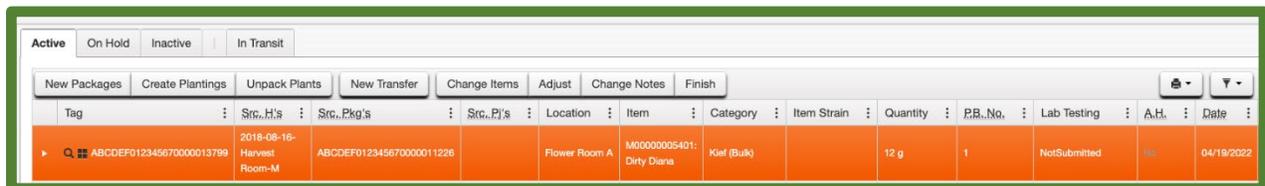
Product Requires Remediation

1

Figure 4: Finish Package/Same Item

** Selecting **Finish Package** tells the software that you are finished creating packages from that production batch and have exhausted inventory of that item, thus retiring it from use. If errors occur, you can adjust the package. The item will appear greyed out in the packages grid.

** Selecting **Same Item** tells the software that you are creating a package from the same item you select and don't need to select a new item category. If you incur difficulty, please contact Metrc Support at support@metrc.com or 877-566-6506

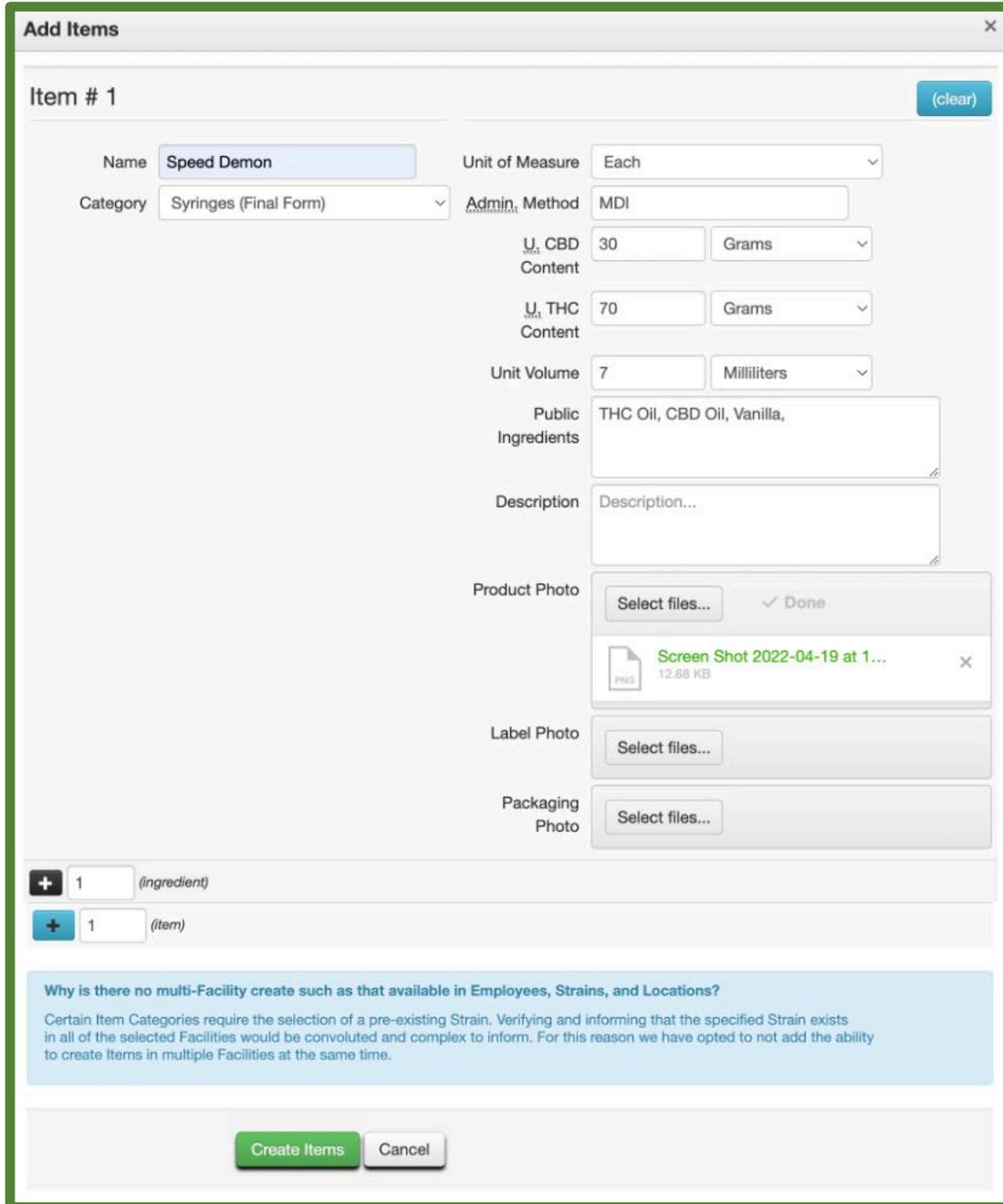


Tag	Strain	Location	Item	Category	Item Strain	Quantity	P.B. No.	Lab Testing	A.H.	Date
ABCDEF012345670000013799	2018-06-16-Harvest Room-M	Flower Room A	M00000005401: Dirty Diana	Klaf (Bulk)		12 g	1	NotSubmitted	No	04/19/2022

Figure 5: Bulk Created Package

Creating Final Form Item Category

Final Form has been added to the category names to allow users to differentiate packages that are going to be consumed and used in their *Final Form*, **whereas** Bulk Items are only to be used within Production licenses and **cannot** be transferred to the pharmacy or sold.



The screenshot shows the 'Add Items' window with the following fields and values:

- Item # 1** (with a '(clear)' button)
- Name:** Speed Demon
- Unit of Measure:** Each
- Category:** Syringes (Final Form)
- Admin. Method:** MDI
- U. CBD Content:** 30 Grams
- U. THC Content:** 70 Grams
- Unit Volume:** 7 Milliliters
- Public Ingredients:** THC Oil, CBD Oil, Vanilla,
- Description:** Description...
- Product Photo:** Select files... (Done) - Includes a file named 'Screen Shot 2022-04-19 at 1...' (12.68 KB)
- Label Photo:** Select files...
- Packaging Photo:** Select files...

At the bottom, there are two rows for adding ingredients and items:

- 1 (ingredient)
- 1 (item)

A blue informational box contains the text: "Why is there no multi-Facility create such as that available in Employees, Strains, and Locations? Certain Item Categories require the selection of a pre-existing Strain. Verifying and informing that the specified Strain exists in all of the selected Facilities would be convoluted and complex to inform. For this reason we have opted to not add the ability to create Items in multiple Facilities at the same time."

Buttons at the bottom: **Create Items** and **Cancel**.

Figure 6: Create Syringes (Final Form) Item (photos required). This will be sent through the approval process.

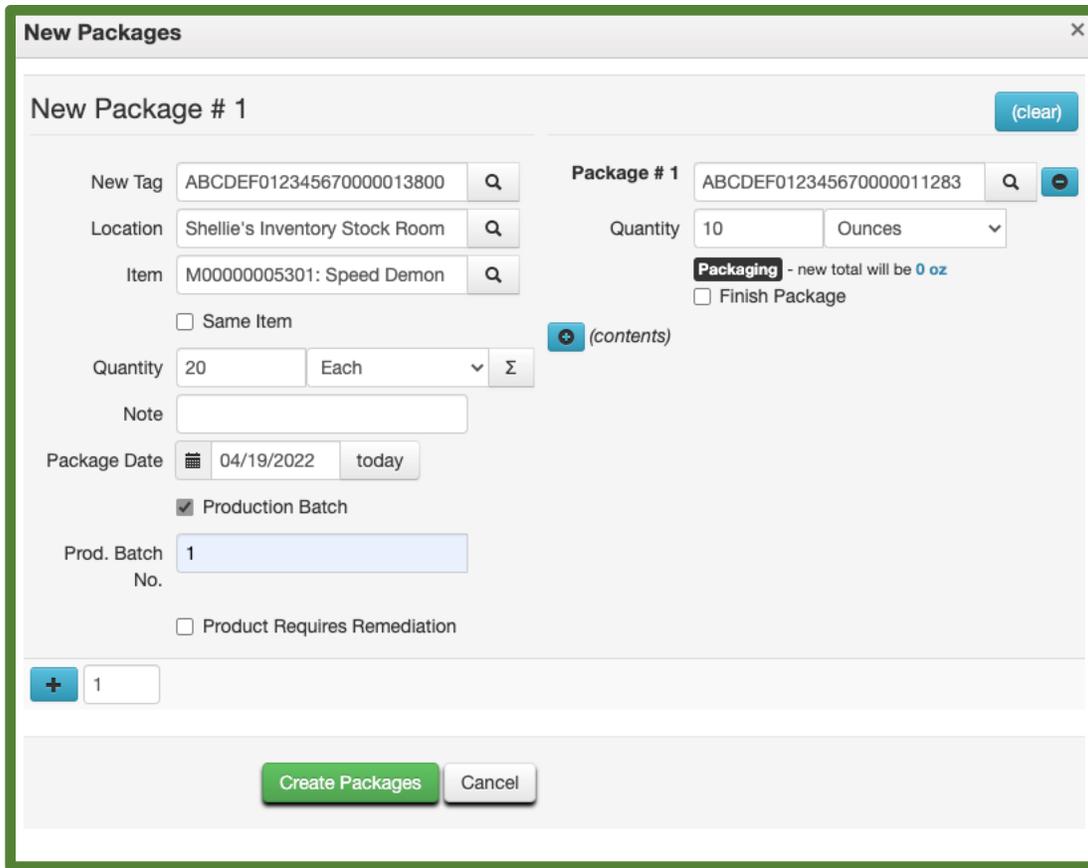
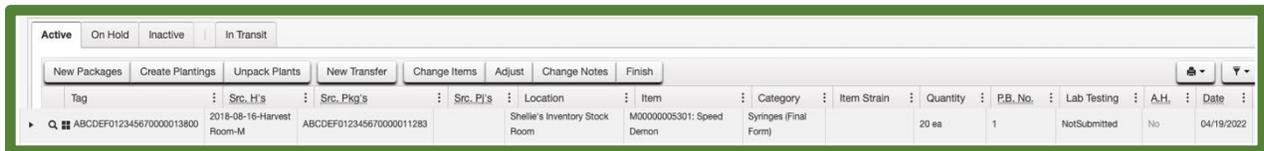


Figure 7: Syringes (Final Form) Package Production Batch

Select production batch on a package when it is ready to be transferred to the pharmacy for sale or used in the creation of another product that will be sold.



Tag	Src. H's	Src. Pkg's	Src. Pj's	Location	Item	Category	Item Strain	Quantity	P.B. No.	Lab Testing	A.H.	Date
ABCDEF012345670000013800	2018-06-16-Harvest Room-M	ABCDEF012345670000011283		Shellie's Inventory Stock Room	M00000005301: Speed Demon	Syringes (Final Form)		20 ea	1	NotSubmitted	No	04/19/2022

Figure 8: Created Syringes (Final Form) Concentrate from Package

Please feel free to contact Support at support@metrc.com or 877-566-6506 with any questions.