Metrc Support Bulletin



Distribution Date: 5/9/22	Effective Date: 5/22/22					
ontact Point: Metrc [®] Support Subject: Guidance on Discontinuing Category I						
Reason: Metrc is providing information guidance based on discontinuing of Micro Grow item						
r r	Subject: Guidance on Disconn guidance based on disconn d Product ID search.					

Greetings Metrc Users,

The CCD would like to provide guidance on discontinuing "microgrow" item categories. Also note, the Joint and Joint (Micro Grow) categories are also being discontinued.

- Buds (Micro Grow)
- Concentrate (Micro Grow)
- Infused Edible (Micro Grow)
- Infused Non-Edible
- Joint (Micro Grow)
- Joint
- Kief (Micro Grow)
- Pre-Roll (Micro Grow)
- Shake/Trim (by strain) (Micro Grow)
- Shake/Trim (Micro Grow)

Also included in this bulletin, is the use of Same Item for item categories that have been discontinued.

Please see the following pages for more details on how to do this in Metrc.

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Discontinuing Items

The CCD is discontinuing the use of (Micro Grow) item categories. Metrc recommends that an admin, with permission, discontinue those items that have been created. To do this, navigate to the Items under the Admin ara on the navigational bar.

Once on the Items grid, identify any unnecessary or duplicate items then use the discontinue button (**x**) as seen in **Figure 1** below.

A	dd Items	Edit Items											e	-)[₹ -) (=·
	Item		:	Category	:	Туре		Quantity Type	:	<u>UoM</u>	:	CBD	:	THC	:	
	M0000000 70mg	07701: Chocolate	Bar	Infused (edib	le)	InfusedEdible	•	CountBased		Each		0.0001	mg	70 mg		×

Figure 1: Discontinuing an Item

It will be required to confirm that the item is being discontinued. Once discontinued, an item will no longer be available to be be selected when creating a new package. However, the same item designation will work.

Same Item Functionality

The Same Item designation was designed and released in Metrc as a solution for having to utilize the same item name when repackaging products. To use this functionality, select the source package and use the "New Packages" button which will open an action window to create a new package. There is a "Same Item" checkbox, which when selected, will automatically associate the same item from the source package to the derived package. This step can be seen in **Figure 2** below.

New Packages	3							×
New Packa	ge # 1						(0	lear)
New Tag	ABCDEF01234	5670000015420	٩	Package # 1	ABCDEF012345670000016118			•
Location	Test		Q	Quantity	1	Each	~	
	🗹 Same Item			_	Packaging - ne	ew total will be 17 ea		
Quantity	1	- Select -	~ Σ	(contents)				
Package Date	03/17/2021	today						
	Production Ba	atch						
+ 1								
	Crea	ate Packages	Cancel]				



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Product ID Functionality

Upon creating an item, there will be an automatically generated 12-character Product ID as part of the item name. This functionality is tied to the item catalog to differentiate similar items bein created at different licenses. This identifier does not impact a users' ability to filter items by name, as seen in **Figure 3** and **Figure 4** below.

Category	Тур	e :	Quantity Type
↑ Sort Ascending		edEdible	CountBased
↓ Sort Descending			
Columns	•		
▼ Filter	•	Filter by:	
		Contair	IS 🔻
		chocola	ate bar
		And	•
		Contair	IS 🔻
		Filte	r Clear

Figure 3: Search by Item Name

Ac	dd Items	Edit Items					
	Item		:				
	M0000005701: Incredible Affogato Chocolate Bar - 100 mg						

Figure 4: Filter Results

Please feel free to contact Support at <u>support@metrc.com</u> or 877-566-6506 with any questions.