

Bulletin No: OH_IB_0037	Distribution Date: 8/1/2022	Effective Date: 6/27/2022
Contact Point: Metrc® Support	Subject: New Bulk Kief Item Category	
Reason: Metrc and the MMCP are providing an update on the new Bulk Kief item category and guidance on its proper use		

Greetings Metrc Users,

This bulletin provides notice that the MMCP has made changes within Metrc to create a new item category for tracking Kief items. The new item category is “**Bulk Kief**” and should be utilized for all **Processor Types** only.

Please see the following pages for more details:

Creating Bulk Kief Items

To create new items for kief, navigate to the Items screen under the Admin area on the top navigational bar. Once on the Items screen, select the "Add Items" button, as seen in **Figure 1** below.

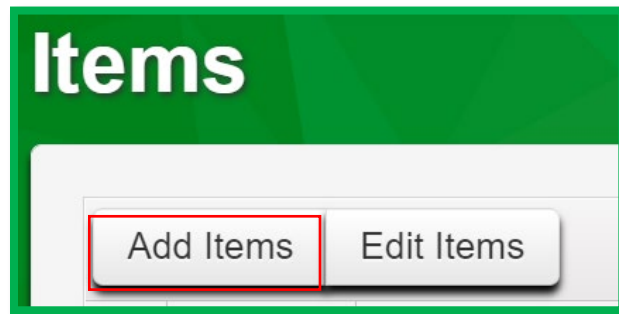


Figure 1: Add Items Button

This button will trigger an action window to enter the item information for the item being created, including selecting the **Bulk Kief** item category and strain. Once the information is entered, use the green "Create Items" button to complete the process. This step is shown below in **Figure 2**.

Add Items

Item # 1

(clear)

Name

Blue Dream - Bulk Kief

Unit of Measure

Grams

Category

Bulk Kief

Product Photo

Select files...

+

1

(ingredient)

+

1

(item)

Why is there no multi-Facility create such as that available in Employees, Strains, and Locations?

Certain Item Categories require the selection of a pre-existing Strain. Verifying and informing that the specified Strain exists in all of the selected Facilities would be convoluted and complex to inform. For this reason we have opted to not add the ability to create Items in multiple Facilities at the same time.

Create Items

Cancel

Figure 2: Enter Name of Bulk Kief product

Please feel free to contact Support at support@metrc.com or 877-566-6506 with any questions.