

Bulletin Number: DC_IB_010	Distribution Date: 9/7/2018	Effective Date: 9/7/2018
Contact Point: Metrc® Support	Subject: Gross Weight Clarification & Reminder on Creating Items	
Reason: DOH and Metrc would like to provide clarification on the gross weight field for transfers and remind licensees of the importance of creating Items correctly.		

Transfers – Reminders & Gross Weight Clarification

Transfer destinations in Metrc can only be licensed businesses within the District of Columbia. Per the District of Columbia Department of Health, transfers should only be from a Cultivation Center to a Dispensary. If a Dispensary receives a transfer and later needs to send it back to the Cultivation Center, they will need to notify the Department of Health prior to making the transfer.

As a reminder, the **Transport #1** license will be the Cultivation Center whose licensed transporting employee is delivering the manifested product. The Department of Health requires the Vehicle Identification Number (VIN) to be entered. As there is no VIN field in Metrc, licensees will enter the **VIN** rather than the License Plate in the **License Plate** field.

Lastly, the definition of **Gross Weight** is the total weight of a commodity, *including* the weight of the packaging or container in which it is stored. This means if a licensee has a product with a Net Weight of 100 grams and the packaging material weighs 10 grams, then the Gross Weight for that packaged product in Metrc would be 110 grams.

Transfers – Example

New Licensed Transfer

Destination 1
MMP12345

Planned Route
Please enter planned route for the transfer here. Or checkout [Metrc Transfer Templates](#) if you have common routes.

Type
Unaffiliated Transfer

Est. Departure
08/29/2018
today

01 : 15 PM

Est. Arrival
08/29/2018
today

03 : 15 PM

Transport # 1
MMP5432

- Lookup -

Employee ID
MMP00000

Driver's Name
Don

Driver's Lic. No.
Jones

Phone No.
1234567890
(use default)

☐ Layover

- Lookup -

Vehicle Make
Ford

Vehicle Model
Bronco

License Plate
(VIN Info)

(transporter)

Package # 1
ABCDEF012345670000011226

Whsle. Price
250

(package)

(destination)

Gross Weight
110
Grams

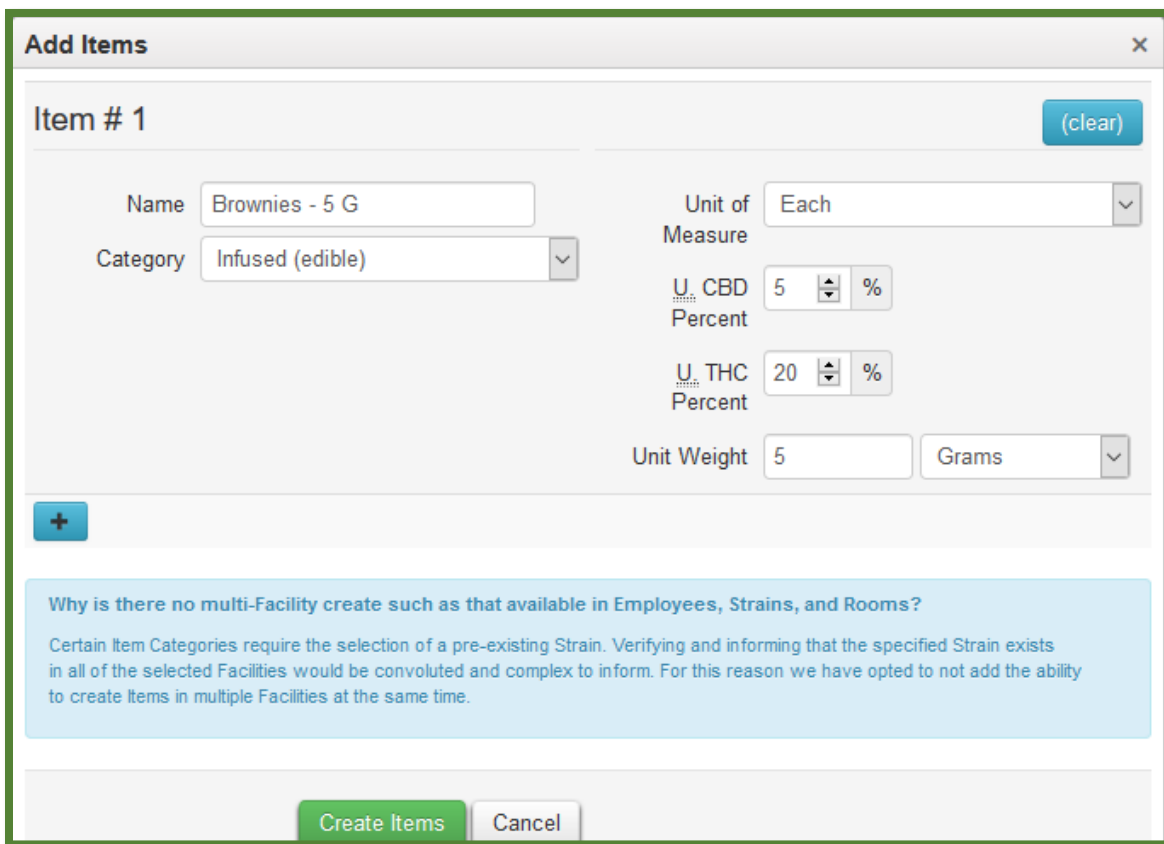
Register Transfer
Cancel

2

Items – Reminders

Licensees will be creating many different Items in Metrc to describe and account for their inventory. Both Cultivation Centers and Dispensaries need to be aware of how creating Items in Metrc can affect patient limits at the point of sale. In the District of Columbia, a patient can acquire **four (4) ounces** of medical marijuana on a rolling thirty-day basis. This means that if Patient A purchases three (3) ounces on May 1st and one (1) ounce on May 10th for example, then Patient A wouldn't be able to purchase any more product until May 31st, at which point their available limit would be three (3) ounces.

To ensure that patient limits are appropriately adjusted with every sale entered in Metrc, it is essential to create your Items with correct information. **The Unit Weight for Metrc Items is the weight of the medical marijuana within the product, not necessarily the weight of the product itself.** If a Cultivation Center is creating a Brownies for a Dispensary to sell and each individual brownie contains five (5) grams of medical marijuana, then the Item Unit Weight would be recorded as five (5) grams as seen below. If the Cultivation Center was going to make a Production Batch of Brownies containing 2.5 grams of medical marijuana as well, they would need to create a separate Item to use when packaging that product.



Add Items [X]

Item # 1 [clear]

Name: Brownies - 5 G

Category: Infused (edible) [v]

Unit of Measure: Each [v]

U. CBD Percent: 5 [v] %

U. THC Percent: 20 [v] %

Unit Weight: 5 [v] Grams [v]

[+]

Why is there no multi-Facility create such as that available in Employees, Strains, and Rooms?

Certain Item Categories require the selection of a pre-existing Strain. Verifying and informing that the specified Strain exists in all of the selected Facilities would be convoluted and complex to inform. For this reason we have opted to not add the ability to create Items in multiple Facilities at the same time.

[Create Items] [Cancel]

NOTE: A Metrc package tag will be assigned to the entire batch of brownies, in which the unit weight and cannabinoid profile of each brownie is the same. So, if a Cultivation Center has made a Production Batch of 50 brownies containing five (5) grams of medical marijuana, one Metrc package tag would be assigned and that package of 50 brownies would be available in the Cultivations active packages area. If all 50

If the *Dispensary* decides that they would like to have a five-pack of the same brownies available for sale, a new Item would need to be created *at the Dispensary* as seen in the screenshot below. You would then create a package for the five-packs using the new Item. Each sale of a five-pack from the *new* package will reduce the purchasing patient's available limit by 25 g.

Add Items

Item # 1

(clear)

Name

Brownies - 5 G - 5 PK

Category

Infused (edible)

Unit of Measure

Each

U. CBD

5

%

Percent

U. THC

20

%

Percent

Unit Weight

25

Grams

+

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Create Items

Cancel

Metrc – Industry Training

Metrc provides industry training and education workshops in person and online, as well as training guides and videos available under the Support tab in the software.

Register for workshops or classes online at: <http://www.metrc.com/dc>

Metrc – Industry Support

Metrc provides live, interactive support for industry users. Support information can be found on our website (www.metrc.com/dc), or under the Support tab when logged into Metrc.



Please notice that the new [CSV Formatting Guide](#) is now available under the Support Tab.

Please feel free to email support@metrc.com or call 877-566-6506 with any questions, or to request a copy of previous industry bulletins.