



# METRC LAUNCH

## Guidance for Expanded/Alternative Treatment Centers 2.0

**The New Jersey Cannabis Regulatory Commission requires every cannabis plant and product to be input and tracked through the Metrc system, including any master formulations and laboratory testing results. Failure to adhere to this requirement may result in enforcement action against the E/ATC.**

This document is intended to guide Expanded Alternative Treatment Centers and Alternative Treatment Centers that anticipate certifying to the Board of Commissioners for expansion to the Adult Use market in the future. The document will outline what flower and products to input into Metrc, what license/permit number to utilize when designating flower and products, how to designate those flower and products for either Adult Use or Medicinal purposes, how to re-designate flower and products in the Metrc system from Adult Use to Medicinal (or vice versa), and at what stages of production it is appropriate to re-designate flower and products or transfer flower and products in the Metrc system from Adult Use to Medicinal (or vice versa).

**1. In the Metrc system, how many license/permit numbers will my entity be assigned?**

Each E/ATC will receive an adult use license number for each class of license it holds, as well as a medicinal permit number for each class of permit under which it conducts business. Therefore, for an E/ATC that has expanded at 1 cultivation site, 1 manufacturing site, 1 dispensary and 1 satellite dispensary, they will receive a total of 4 adult use license numbers and 4 medicinal permit numbers in the system through which to designate and move flower and product.

**2. As an Expanded Alternative Treatment Center, do I input every plant and package, or only those designated for either the Adult Use market or the Medicinal market?**

Each Expanded Alternative Treatment Center shall input every plant and package, whether designated for Adult Use, or designated for Medicinal Use.

**3. Do I have to input flower and products separately under my Adult Use license number and my Medicinal permit number when doing the initial input?**

Yes, the system requires that each plant and product be designated and assigned to either the Adult Use license number or the Medicinal Use permit number assigned to the Expanded Alternative Treatment Center. As a reminder, pursuant to the Final Agency Decisions granting approval to operate in the Adult Use



market, inventory should be established to ensure patient access and enough product to serve the medicinal market at all times.

**4. How do I designate flower and products for either Adult Use or Medicinal when initially inputting into the system?**

When a licensee enters Metrc, they will designate all flower and product to the appropriate corresponding license number whether Medical or Adult Use. That flower and product will then be tagged by their designation on the appropriate license.

**5. Other than designating flower and products for either Adult Use or Medicinal, what other specific information is required for input at launch?**

Guidance on required data-input can be found via the Metrc business trainings and guidance documentation.

If this information cannot be migrated from your current Internal Management Systems, it must be manually input.

All legacy data in an ATC's inventory management system must be preserved and stored for CRC inspection, even after METRC launch.

**6. If I need to re-designate flower or product after it is already input into the Metrc system (for instance, to ensure that all products available to Adult Use consumers are also available to Medicinal patients), can I do so? If so, how?**

Yes, flower or product can be re-designated through the transfer functions in the Metrc system at the cultivation stage, manufacturing stage, or dispensary stage through a "virtual" transfer (please see the answer to point 8 below).

**7. At what stages of production (cultivation, manufacturing, dispensing) can I re-designate flower product from Adult Use to Medicinal or vice versa?**

Please refer to point 4 and 6 above – re-designation can occur at the cultivation, manufacturing, and dispensary stages.

**8. If I need to move flower product from Adult Use to Medicinal at the dispensary level in order to satisfy responsibilities to patient access and priority, how can I do so?**

In order to move flower or product at the dispensary level, an E/ATC will have to utilize the "Transfer" function in the system, to create a "virtual" transfer (meaning no transfer manifest or physical movement of the flower or product needs to occur). For flower or product moving from Adult Use to Medicinal, the "Transfer Type" will



be “**Transfer – Tax**” to track for removing excise fees that were paid at the cultivation stage. For flower or product moving from Medicinal to Adult Use, the “Transfer Type” will be “**Transfer + Tax**” to track for adding excise fees that were not paid at the cultivation stage.

These transfer types are created specifically for the purpose of re-designating product from Adult Use to Medicinal and vice versa. They can be utilized at the dispensary level to ensure patient access and are authorized to be utilized for any product held at the dispensary (whether originating from the dispensary’s cultivation site or from a third-party wholesaler).

*Please contact Metrc support at [support@metrc.com](mailto:support@metrc.com) or 877-566-6506 with any questions.*