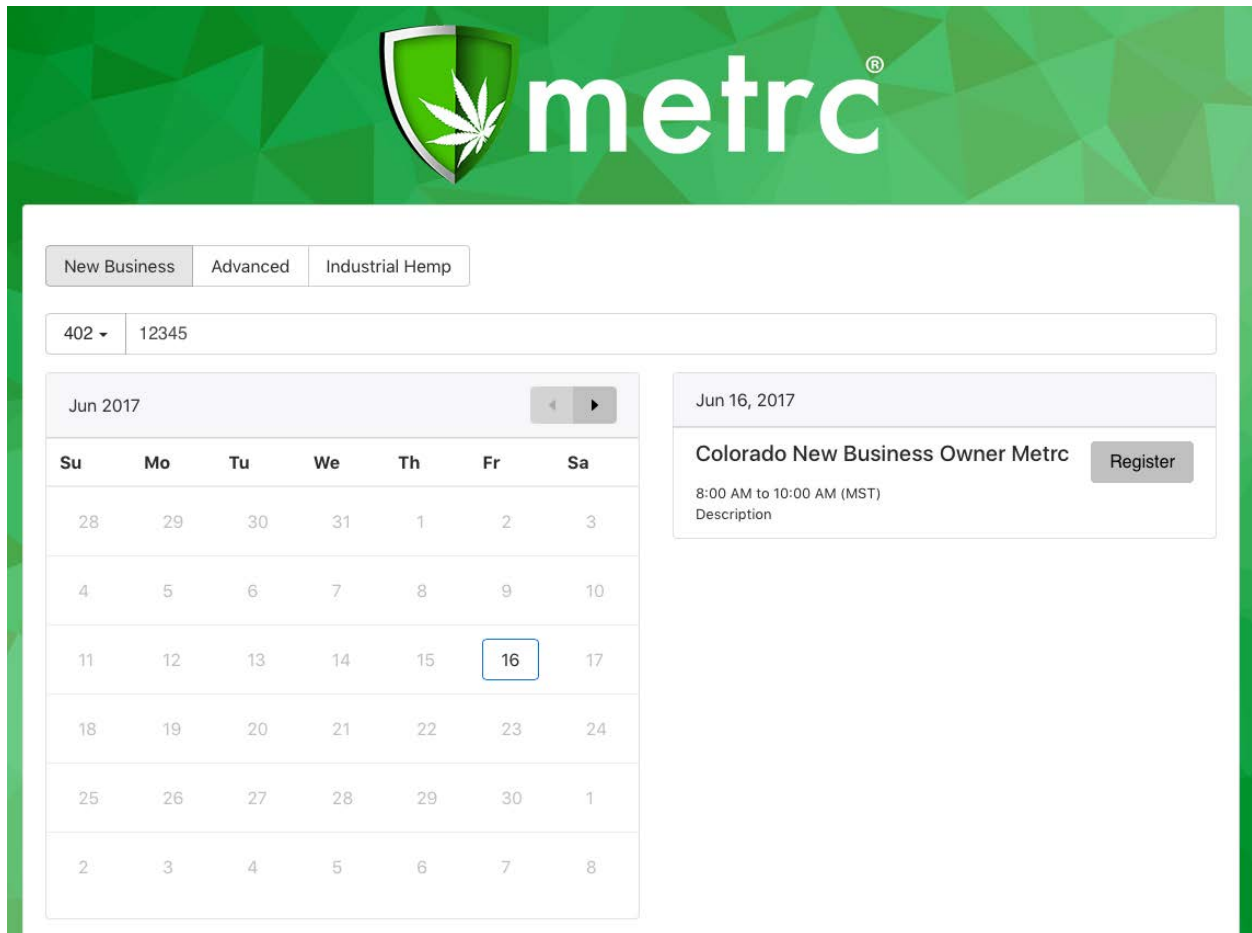


Franwell is pleased to announce updates to the Colorado Training Scheduler. This change will go into effect on Monday, July 31, 2017. Below outlines the new process and details.

When you go to the scheduler, you will see the option of New Business, Advanced training or Industrial Hemp. You will then select the training that you need – for the New Business Owner training, ***you must hold an Owner's badge to attend.***

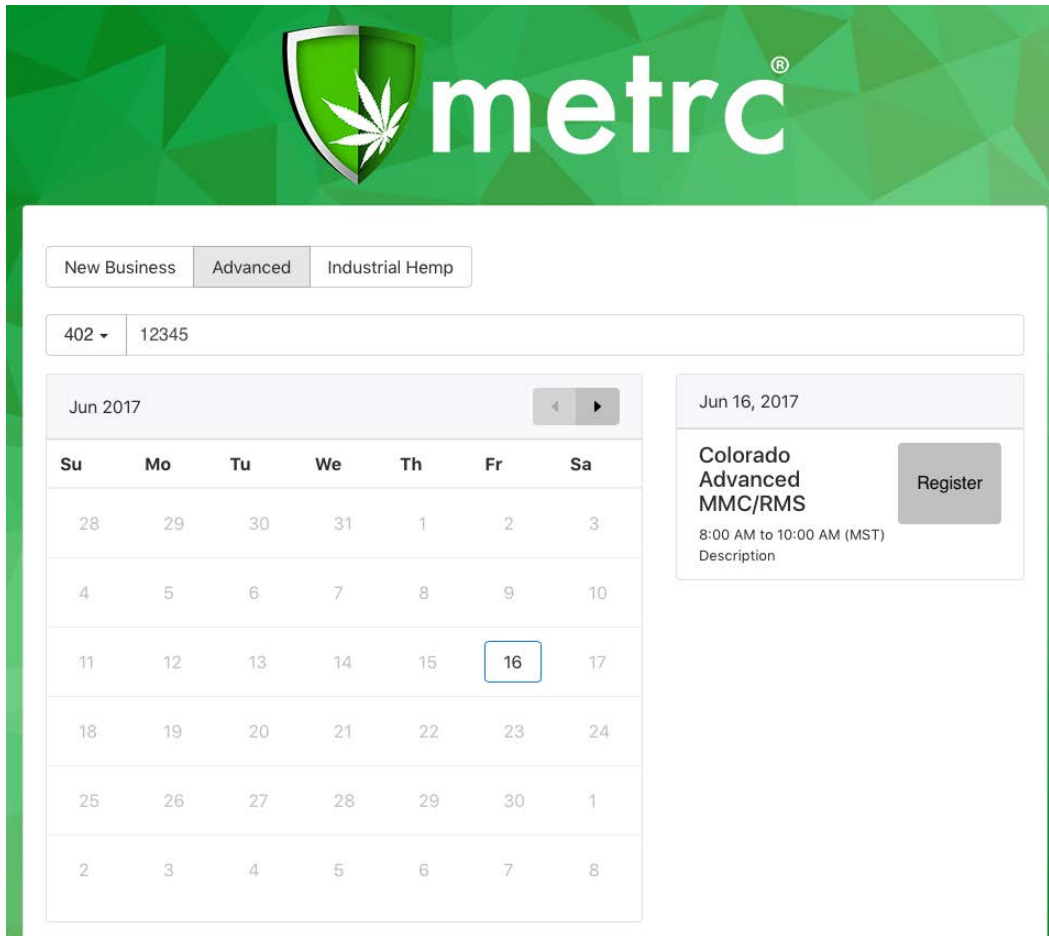


Su	Mo	Tu	We	Th	Fr	Sa
28	29	30	31	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	1
2	3	4	5	6	7	8

Changes that have been made for the Advanced Training

Licensees will now be required to select the prefix of your license from the drop down, and then enter the last digits of your license.

For example: If you select 402 or 402R, you will only see available dates for the Advanced MMC/RMS classes



The screenshot shows the Metrc website interface. At the top, there is a navigation bar with three tabs: "New Business", "Advanced", and "Industrial Hemp". Below this is a search bar containing "402" and "12345". The main content area features a calendar for June 2017. The calendar grid shows dates from 28 to 8. The date "16" is highlighted with a blue border. To the right of the calendar, a pop-up window displays the details for the selected date: "Colorado Advanced MMC/RMS" with a "Register" button. Below the title, it specifies the time "8:00 AM to 10:00 AM (MST)" and a "Description" field.

This will bring up the calendar of classes and available dates for that particular license type. The available dates will have a block around them on the calendar. When you click on the date, it will show you the class title and time to the right of the calendar.

You will then select the date, and click on Register to the right of the calendar. This will take you to the page to submit all of your information. All areas are now a required field.

For the facility address – you must enter the mailing address of your facility.

Click on Complete and this will submit your registration.

Important Notes:

All information will be vetted and the training information will be emailed to you. Make sure that employees are added into Metrc **before** they submit a registration. If they are not listed as an employee, this could cause a delay in the registration.

Each person attending **MUST** submit a registration, even if they are attending with others. We need a registration for everyone that will be attending the webinar in order for them to receive credit. This means that a group may participate in the webinar together, however if they are not registered **prior** to the webinar they will not receive credit.



Program Update Memorandum

Metrc will be transitioning from hard-copy paper certificates to an electronic version shortly. The hard-copy certificates will no longer be mailed to the facility. If Owners or Managers require proof of training, simply contact the Metrc Support Team and we will provide that information to you.

If you have any questions regarding the change in registration process, please feel free to reach out to the Metrc Support Team at support@metrc.com or by phone at 877-566-6506.