

September 2, 2015

Franwell is pleased to announce several new software features. These features have all come directly from Industry user's requests. You will now have another CSV file import option, some free-form notes fields and Reasons for rejecting a Transfer. The information below details these new features that will be available on Thursday, September 3, 2015.

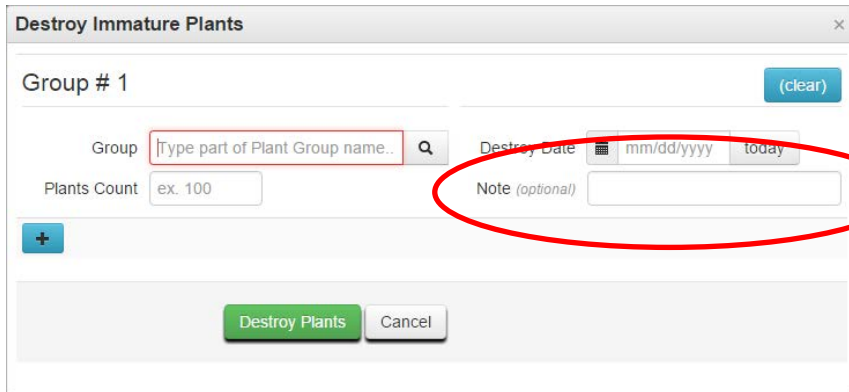
.CSV Import

The new CSV import feature will permit the industry to perform electronic Package adjustments in *metrc*TM. This functionality will be available from the following menu location: *Data > Import > Package Adjustments*. A document outlining how to set up the file and upload, accompany this email announcement and will also be posted in your *metrc* accounts under *Support > Additional User Guides > Package Adjustments Upload*.

Notes Fields and Reasons for Rejecting Transfers

There will now be optional free-form notes fields in multiple forms within *metrc*. These notes fields will allow a user to notate important or pertinent information about an event. Notes fields will be available when Destroying Plants, Adjusting Packages and when rejecting a Transfer or receiving a rejected Transfer. Keep in mind, these notes fields are for you to use for your own business purposes, so you can decide how they can be incorporated to best fit your Standard Operating Procedures/business practices. They are limited to 255 characters, so you may want to consider some standardized notes for your business to use. Please also be aware that any notes entered will be visible to the User entering the notes and Facility Admins, except for packages that have been adjusted and are either Wholesaled or transferred to another facility.

Destroying Plants: A Note field will be visible when choosing the Destroy Plants option while working in the Immature, Vegetative or Flowering Plants grids. This will allow you to notate an explanation of why a plant, clone or group of plants or clones had to be destroyed. It is recommended that anytime you must destroy a plant, you notate a reason for the destruction within the Note field. This will enable you to quickly establish the cause of the destruction at any time in the future without having to refer to other documentation.

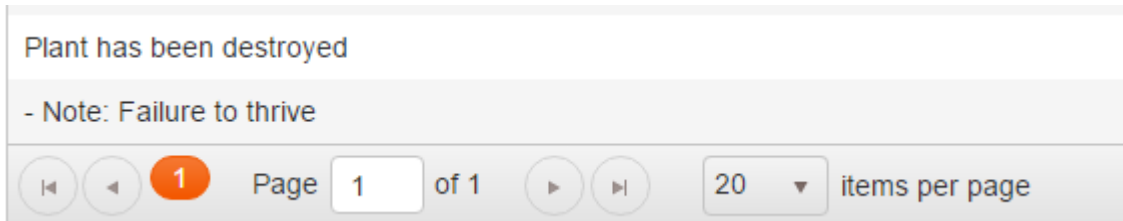


The screenshot shows a dialog box titled "Destroy Immature Plants". It contains the following fields and controls:

- Group # 1 (with a "(clear)" button)
- Group: [Type part of Plant Group name...] (with a search icon)
- Destroy Date: [mm/dd/yyyy] (with a calendar icon and a "today" button)
- Plants Count: [ex. 100]
- Note (optional): [Text input field]
- A "+" button for adding more items.
- "Destroy Plants" and "Cancel" buttons at the bottom.

The "Note (optional)" field is circled in red.

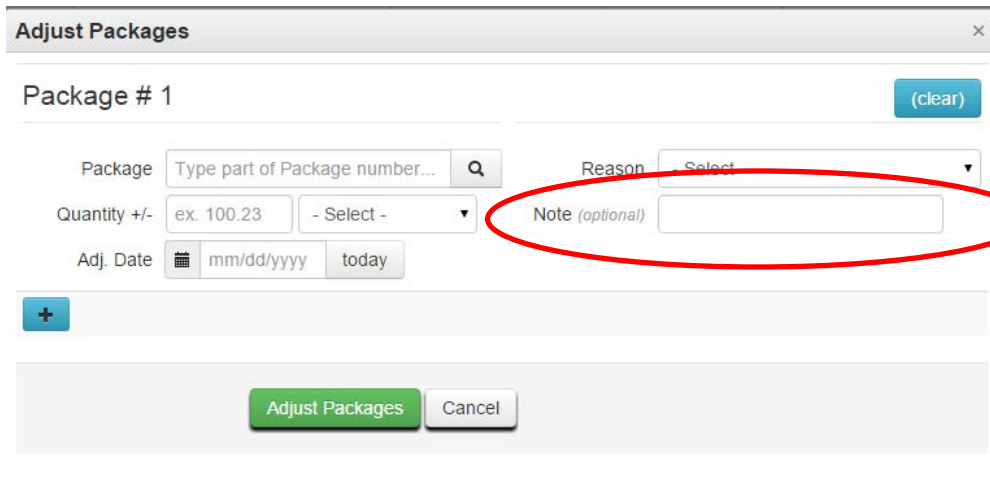
The notes will be visible within the drilldown of a destroyed plant, in the Inactive Plants grid, to both the User that entered the note and Facility Admins.



The screenshot shows a drilldown view of a plant record. It displays the following information:

- Plant has been destroyed
- Note: Failure to thrive
- Page 1 of 1
- 20 items per page

Adjusting Packages: When making a Package adjustment, the optional Notes field will enable a user to enter additional information about the adjustment that will offer more details than the required Adjustment Reason selected from the Reason dropdown. These notes will be visible in the drilldown of the adjusted package, within the Package grid, to the User that entered the note and Facility Admins.



The screenshot shows a dialog box titled "Adjust Packages". It contains the following fields and controls:

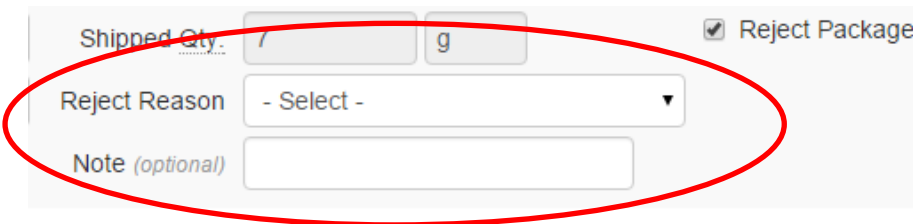
- Package # 1 (with a "(clear)" button)
- Package: [Type part of Package number...] (with a search icon)
- Reason: [Select...]
- Quantity +/-: [ex. 100.23] [- Select -]
- Note (optional): [Text input field]
- Adj. Date: [mm/dd/yyyy] (with a calendar icon and a "today" button)
- A "+" button for adding more items.
- "Adjust Packages" and "Cancel" buttons at the bottom.

The "Note (optional)" field is circled in red.

Remember: In the event that you transfer a Package to another facility, any notes entered for Package Adjustments will be visible to the Facility Admins of that facility.

Rejecting a Transfer: When selecting the Reject Package checkbox on an Incoming Transfer, a new form will display. This form will have both a Reason dropdown and a free-form optional Notes field. The Reason dropdown will allow the user to select the reason for the rejection from a standard list. The free-form Notes field will give you the opportunity to enter additional/more specific information about the rejection. This will not be visible to the originating Licensee.

Receiving a Rejected Transfer: As with Rejecting a Transfer, a Note field will now be available when receiving in a Rejected Transfer. This is an optional field, but can be used by the user to specify information that is pertinent to the rejection (e.g. Item not ordered, incorrect item in package, products damaged, etc.). These notes will be visible by the user accepting the Rejected Package(s) and Facility Admins.



Shipped Qty: 7 g Reject Package

Reject Reason: - Select -

Note (optional):

If you have any questions about any of these feature upgrades, please feel free to email the metrc Support Desk at support@metrc.com or call us at 877-566-6506.