

## Metrc Support Bulletin



|   |  |                                      |
|---|--|--------------------------------------|
| <b>Bulletin Number:</b><br>OR_IB_0043                                     | <b>Distribution Date:</b><br>05/26/2023            | <b>Effective Date:</b><br>05/25/2023 |
| <b>Contact Point:</b> Metrc Support                                       | <b>Subject:</b> New updates now available in Metrc |                                      |
| <b>Reason:</b> New functionality and features are now available in Metrc. |  |                                      |

Greetings,

Metrc is pleased to provide information on the latest system enhancements that will be available on 5/25/2023, including:

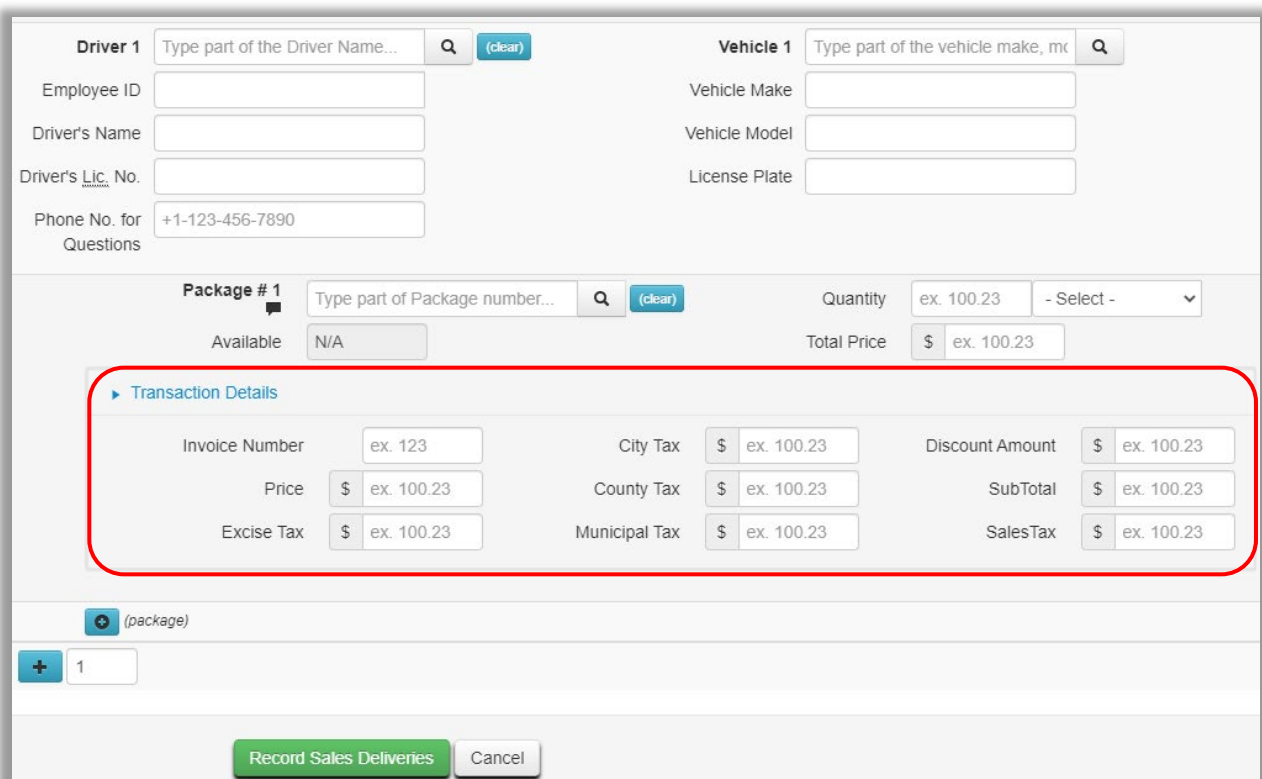
- Transaction Details added to the Record/Edit Deliveries Modal

Please read on for more information regarding this new functionality.

## Additional Sales Delivery Fields

The recent addition of the Transaction Details dropdown that is currently available on the Sales Receipts Record/Edit modals, has now also been added to the Sales Delivery Record/Edit modals. These optional fields allow for more accurate and detailed reporting of sales information collected by the licensee and submitted to their respective State Regulatory Agency. The following is a list of the added fields found in the Transaction Details dropdown:

- Invoice
- Price
- Excise Tax
- City Tax
- County Tax
- Municipal Tax
- Discount Amount
- Subtotal
- Sales Tax



The screenshot shows the Metrc Sales Delivery Record/Edit modal. The 'Transaction Details' section is highlighted with a red box. It contains the following fields:

| Transaction Details |               |  |
|---------------------|---------------|--|
| Invoice Number      | ex. 123       |  |
| Price               | \$ ex. 100.23 |  |
| Excise Tax          | \$ ex. 100.23 |  |
| City Tax            | \$ ex. 100.23 |  |
| County Tax          | \$ ex. 100.23 |  |
| Municipal Tax       | \$ ex. 100.23 |  |
| Discount Amount     | \$ ex. 100.23 |  |
| SubTotal            | \$ ex. 100.23 |  |
| SalesTax            | \$ ex. 100.23 |  |

Below the Transaction Details section, there is a 'Record Sales Deliveries' button and a 'Cancel' button.

### Added Transaction Details Fields for Sales Deliveries

**Important note:** *Until required by the State, Sales Deliveries should continue to be recorded post-discount and pre-tax, using the Total Price Field, as is done currently. Although these fields are now available, they are currently optional. Additional information will be provided if these fields become required to use.*