Metrc Support Bulletin

Bulletin Number: MI_IB_0064_Transfer Types	**Distribution Date**: 5/1/2023	**Effective Date**: Ongoing
Contact Point: Metrc® Support	**Subject**: Creating Transfers, Transfer Types & updates to recording gross weight of packages for transfers	
Reason: Creation of transfers, usage of available transfer types, changes to recording gross weight of packages for transfers		

Greetings Metrc® Users,

Metrc, in conjunction with the CRA, would like to provide guidance regarding how to create a transfer, the available transfer types, and how each transfer type should be used in accordance with Michigan's rules and regulations.

Additionally, Metrc and the CRA would like to provide an update on changes coming to the Transfer functionality. The field for Package gross weight on transfer manifests will be removed based on industry feedback. In its place you will see a new field populated under the Est Arrival date and time, "Destination Gross Weight." In this field you will record the shipment's weight in its entirety – all packages, including the outermost shipping container.

Please see the following pages for further details.

Creating a Transfer

Metrc is pleased to provide additional guidance on how to create a transfer, and the proper use of the Wholesale Transfer type and Wholesale Price field.

Licensees are required to enter the actual sale price for Wholesale transfers. In instances where product is exchanged for other product (rather than monetary compensation), the licensee should enter the fair market value of the product.

Note that the CRA requires licensees performing wholesale transfers to correctly utilize the "Wholesale Price" field. This field should indicate the total combined wholesale price for each package in the transfer. The information recorded should be true and correct prior to physically transporting the product as once the transfer is shipped, the wholesale price cannot be revised.

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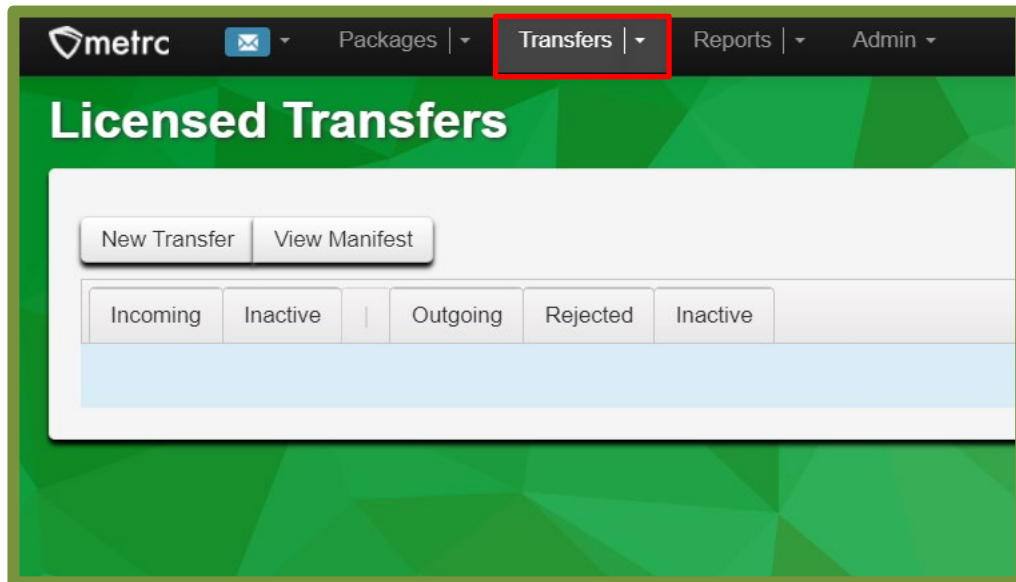
Click on Transfers on the black navigation toolbar.

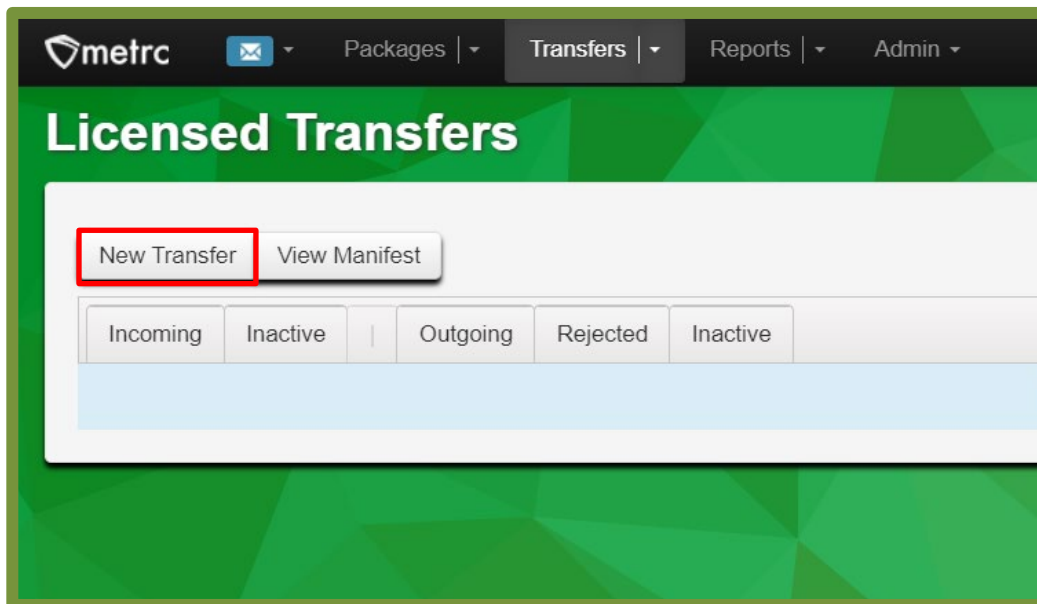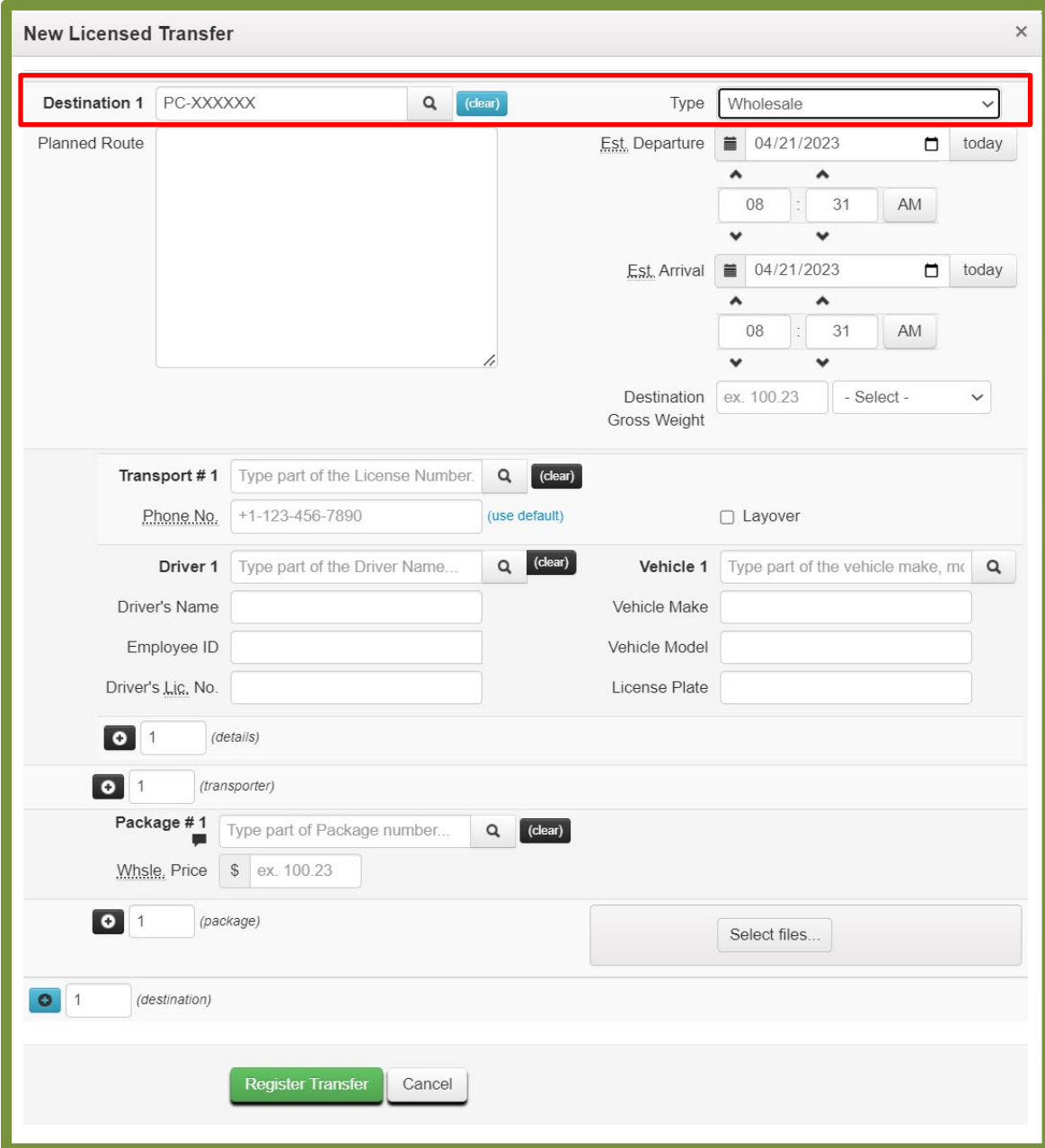**Figure 1: Creating a Transfer**

Click on the New Transfer button.

Figure 2: New Transfer

Select the Destination License and Transfer Type.

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Figure 3: Transfer Type and Destination

Complete filling out the remaining fields.

Figure 4: Enter Transfer Details

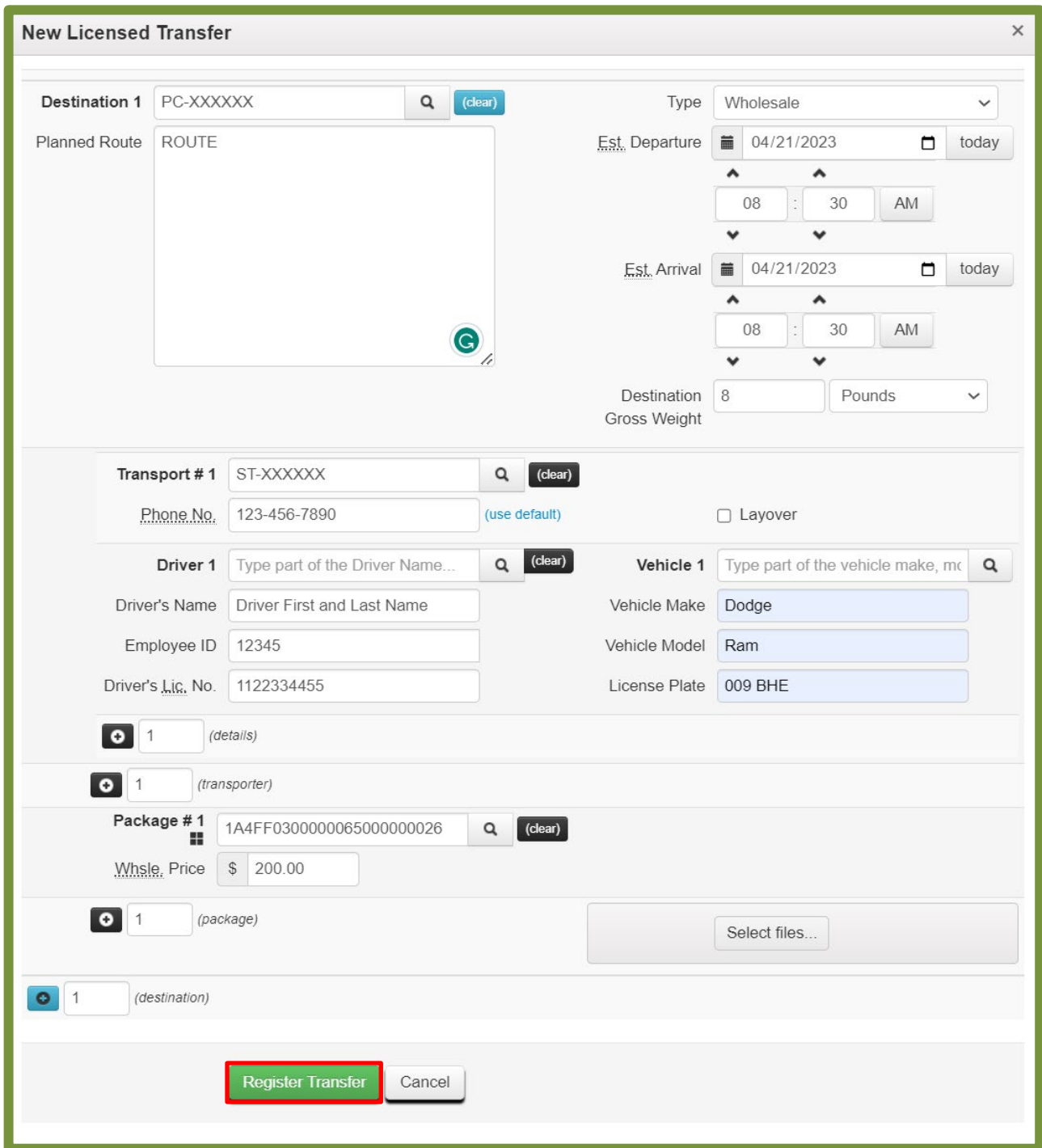Click on Register Transfer to create the transfer.

Figure 5: Register Transfer

The transfer is now registered and will appear in the incoming transfer grid of the receiving license.

See below for a list of all available transfer types, the facilities that have access to the transfer type, and their purpose.

Transfer Types

Transfer Type	Facilities	Purpose
AU Affiliated Transfer	AU Excess Grower, AU Grower A, AU Grower B, AU Grower C, AU Microbusiness, AU Processor, AU Retailer	To be used when transferring to an affiliated facility (under the same ownership)
AU Seeds and Seedlings	AU Excess Grower, AU Grower A, AU Grower B, AU Grower C, AU Microbusiness, Class A Microbusiness	To be used when bringing in seeds or rooted immature plants from an individual aged 21 or older
Caregiver	AU Grower A, AU Microbusiness, MMFL Grower A, MMFL Grower B, MMFL Grower C	To be used when bringing in seeds, seedlings or tissue cultures from a medical caregiver
Educational Research License Transfer	AU Excess Grower, AU Grower A, AU Grower B, AU Grower C, AU Microbusiness, AU Processor, AU Retailer, Class A Microbusiness, Educational Research, MMFL Grower A, MMFL Grower B, MMFL Grower C, MMFL Processor, MMFL Provisioning Center	To be used when transferring product to a licensed educational research facility
External Cannabinoids	AU Processor, Educational Research, MMFL Processor	To be used when bringing in ingredients containing cannabinoids into Processor/Product Manufacturer license types from sources outside of Metrc
Grow to Grow between MED and AU	AU Excess Grower, AU Grower A, AU Grower B, AU Grower C, MMFL Grower A, MMFL Grower B, MMFL Grower C	To be used by Growers to transfer passed/untested inventory to their equivalent adult-use establishment.. All product transferred must

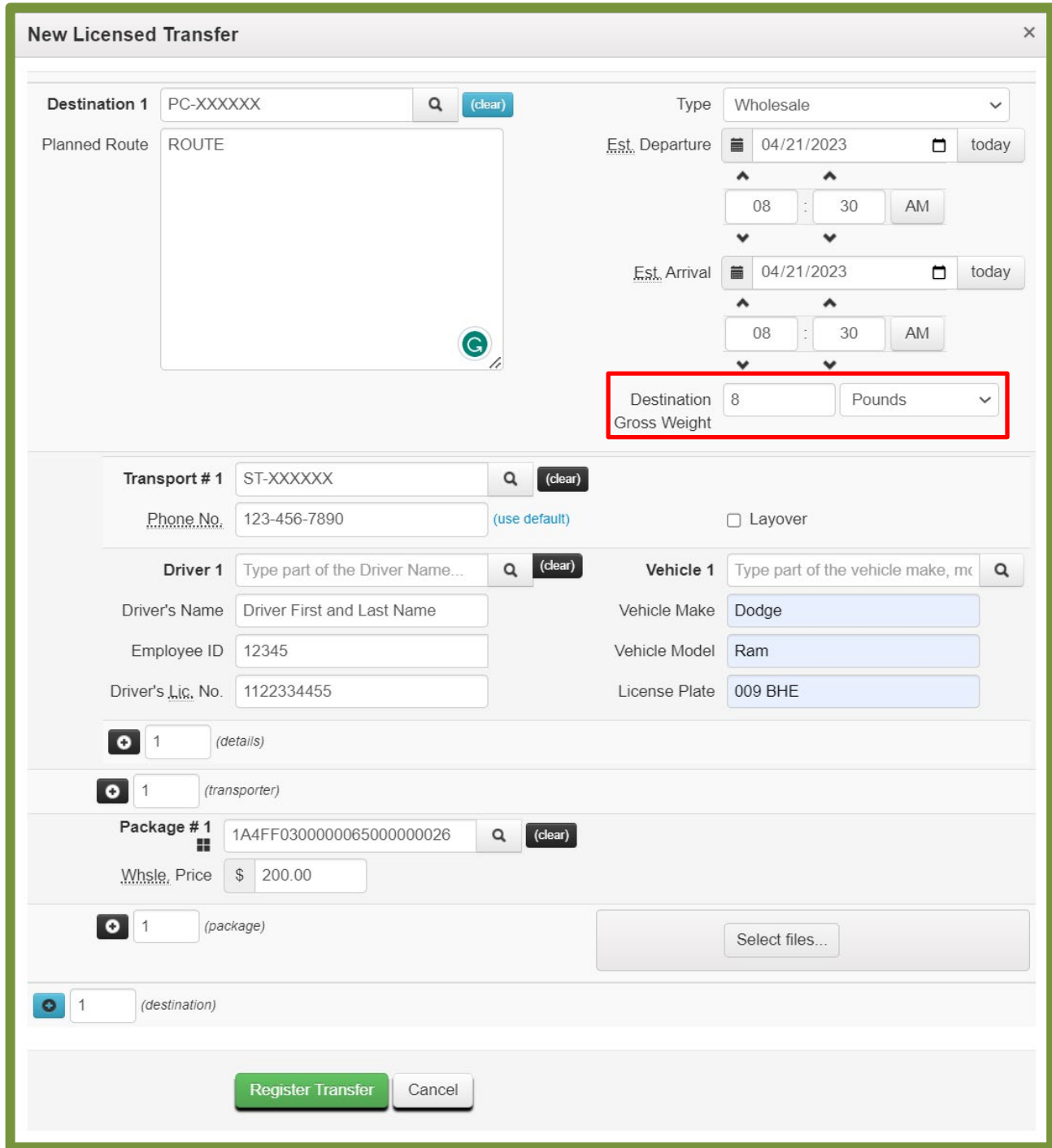|		have passed test results in the statewide monitoring system.
Hemp CBD R&D Conversion Transfer	AU Processor, MMFL Processor	To be used with approval only when transferring in hemp CBD oil for R&D
Immature Plants between MED and AU	AU Excess Grower, AU Grower A, AU Grower B, AU Grower C, MMFL Grower A, MMFL Grower B, MMFL Grower C	To be used by Growers when transferring packages of immature plants to equivalent AU licenses.
Infusion Transfer	AU Excess Grower, AU Grower A, AU Grower B, AU Grower C, AU Processor, MMFL Grower A, MMFL Grower B, MMFL Grower C, MMFL Processor	To be used when manifesting to a Processing License to process material for your facility or your store
MED Affiliated Transfer	MMFL Grower A, MMFL Grower B, MMFL Grower C, MMFL Processor, MMFL Provisioning Center	To be used when manifesting to a facility affiliated, you're your own (under the same ownership)
Microbusiness Transfer	AU Excess Grower, AU Grower A, AU Grower B, AU Grower C, MMFL Grower A, MMFL Grower B, MMFL Grower C	To be used by Growers to transfer packages of immature plants to Microbusiness licenses. This transfer will have a wholesale dollar amount associated to it.
PC and Retailer between MED and AU	AU Retailer, MMFL Provisioning Center	To be used by Provisioning centers to transfer passed inventory to their equivalent adult-use establishment.
Processor to Processor between MED and AU	AU Processor, MMFL Processor	To be used by Processors to transfer passed inventory to their equivalent adult-use establishment.
Return to Sender/Shipper	AU Excess Grower, AU Grower A, AU Grower B, AU Grower C, AU Processor, AU	For use when authorized by the CRA.

	Retailer, AU Safety Compliance Facility, MMFL Processor, MMFL Safety Compliance Facility	
Temporary Event	AU Microbusiness, AU Retailer, Class A Microbusiness	To be used to record packages that are being transferred and potentially sold at a temporary event
Temporary Event - Return	AU Microbusiness, AU Retailer, Class A Microbusiness	To be used when returning product to the licensed premise from a temporary event
Testing Transfer (to SCF)	AU Excess Grower, AU Grower A, AU Grower B, AU Grower C, AU Microbusiness, AU Processor, AU Retailer, AU Safety Compliance Facility, Class A Microbusiness, Educational Research, MMFL Grower A, MMFL Grower B, MMFL Grower C, MMFL Processor, MMFL Provisioning Center, MMFL Safety Compliance Facility	To be used when sending Test Samples to a Testing facility
Trade Sample Transfer	AU Excess Grower, AU Grower A, AU Grower B, AU Grower C, AU Processor, AU Retailer, MMFL Grower A, MMFL Grower B, MMFL Grower C, MMFL Processor, MMFL Provisioning Center	For transferring trade samples to other facilities to try the products
Wholesale Transfer	AU Excess Grower, AU Grower A, AU Grower B, AU Grower C, AU Processor, AU Retailer, AU Secure Transporter, MMFL Grower A, MMFL Grower B, MMFL Grower C, MMFL Processor, MMFL Provisioning Center, MMFL Secure Transporter	To be used when sending to an unaffiliated license and money is being exchanged for the products

New Feature: Destination Total Gross Weight

Industry users will no longer be required to input the previous mandatory individual Package Gross Weight to register a transfer. There will now be a Destination Gross Weight field to record the weight of the entire shipment being transferred.

The gross weight is intended to indicate the total weight of the product itself, including the weight of the packaging, container, or tote that the product is within. An example transfer creation window can be seen below without the Package Gross Weight field, and with the Destination Gross Weight field.

Figure 6: New Destination Gross weight field

Please feel free to contact support at support@metrc.com or 877-566-6506 with any questions