

Bulletin Number: MS_IB_0006	Distribution Date: 07/13/2023	Effective Date: Ongoing
Contact Point: Metric Support	Subject: Patient Limits and THC Amounts for Infused Product	
Reason: This bulletin will be outlining how the patient limits work and how to correctly update items to indicate the amount of THC for infused products.		

To review guidance on how patient limits are tracked and accounted for within the Metric system and how to update items to correctly account for THC in infused products, this bulletin covers the following information:

Flower, THC, and Concentrate Limits:

- Explanation of the different Limit Types
 - Use Item Weight as Flower Purchased
 - Use Item Weight as Concentrate Purchased
 - Unit THC Content required
- List of item categories and which limit they deduct against

Unit THC field for Infused Items

- Must be entered accurately by the processor to ensure proper deduction from Patient Limit
- How to edit an item and update a Unit THC Content amount

How to determine 7/30 Day rolling periods

- Rolling period means that all purchases within the past 7 and past 30 days are counted.

Abnormal limits at Dispensary

- How to determine abnormal limits at a dispensary
 - Via Manifest
 - Via Sales info/patient allotment
- What to do at a dispensary when an item unit allotment appears incorrect
- Contacting Metric Support to assist with updating sales

Please read on for more detailed information and additional resources.

Flower, THC, and Concentrate Limits

The following is a list of the different patient limit deductions available in Metrc with explanations on how they track against Patient Limits:

- Flower item weight is deducted from the flower limit. Ex. 3.5g Flower=1 unit
- Concentrate item weight is deducted from the Concentrate limit. Ex. 1g Concentrate = 1 unit
- THC is deducted by milligrams THC. Ex. 100mg THC = 1 unit

Important Note: All three of the patient limits (Flower, THC, and Infused) are linked. For example, if a patient purchases their entire allotment of Flower, they cannot purchase additional products from a different category.

The table below is a complete list of available Item Categories, which Limit Type they deduct against, and the amount.

Item Category	Limit Type	Deduction Amounts
Bud/Flower	Flower	3.5g Flower=1 unit
Concentrate	Concentrate	1g Concentrate = 1 unit
Concentrate (Each)	Concentrate	1g Concentrate = 1 unit
Infused Edible	THC	100mg THC = 1 unit
Infused Non-Edible	THC	100mg THC = 1 unit
Infused Pre-Rolls	Concentrate	1g Concentrate = 1 unit
Raw Pre-Rolls	Flower	3.5g Flower=1 unit
Shake/Trim	Flower	3.5g Flower=1 unit
Shake/Trim (by strain)	Flower	3.5g Flower=1 unit

Unit THC Content Field for Infused Items

It is important to note that the Unit THC Content field is vital to correctly deduct from a patient's limit and needs to be accurately entered by the processor when creating the item. The following information provides clarity on how to edit an item and update a Unit THC Content amount.

Processors, to update existing inventory within the Infused Items categories, please adhere to the following steps:

1. Navigate to the Items grid of Metric.
2. Within the Items grid, find all the Infused Items from the categories outlined above.
3. Once the item, or multiple items, that need updating are found, select each of the items in the grid. Then select the "Edit Items" button as shown in **Figure 1**.



Figure 1: Edit Items

4. This will open an Edit Items action window as shown below in **Figure 2**. Enter the correct Unit THC Content for that item.

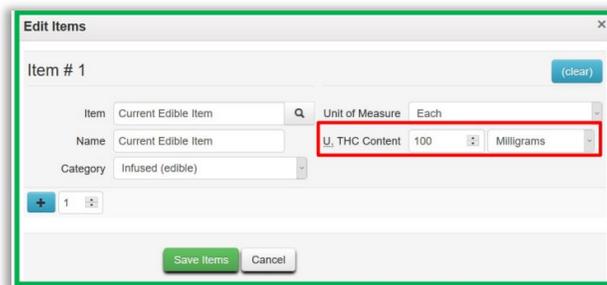


Figure 2: Editing Item to include Unit THC Content

5. After confirming accuracy of the information entered within the Unit THC Content fields, select the green "Save Items" button.
6. The item will be updated accordingly, and the newly entered Unit THC Content will be visible within the item's grid as shown in **Figure 3**.



Figure 3: Unit THC Content listed in Items grid

How to determine patient 7/30 day rolling allotments

Rolling period means that all purchases within the past 7 and past 30 days are counted. **The Patient Status Lookup** will be the magnifying glass icon on the right-hand side of the navigational toolbar in Metrc as shown in **Figure 4**.



Figure 4: Patient Status Lookup Icon

When selecting the magnifying glass, it will open the Patient Status Lookup grid as shown in **Figure 5**. You can get more information by selecting the drill down arrows as shown in **Figure 6** below.

Patient	ID Method	Reg. No.	Reg. Status	Reg. Start	Reg. Expires	Flower Avail	THC Avail	Conc Avail	Infs Avail
PATS0			Valid	06/26/2023	12/19/2023	0.7408 Ounces	0.0212 Ounces	0.2116 Ounces	0 Ounces
PATS0			Valid	06/26/2023	12/19/2023	2.963 Ounces	0.0847 Ounces	0.8466 Ounces	0 Ounces

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Figure 5: Patient Status Lookup Grid

Patient	ID Method	Reg. No.	Reg. Status	Reg. Start	Reg. Expires	Flower Avail	THC Avail	Conc Avail	Infs Avail																						
PATS			Valid	06/26/2023	12/19/2023	0.7408 Ounces	0.0212 Ounces	0.2116 Ounces	0 Ounces																						
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Figure 6: More Patient Status Information

It is important to note that when looking up a patient for a sale, **both the 7-day and the 30-day available amounts should be referenced prior to making the sale.** A patient should not be sold a 7-day allotment if the 30-day allotments are less than what remains for the month.

If a patient has a monthly allotment of Flower/THC available greater than their 7-day allotment, then the 7-day allotment availability can be sold to the patient at that point in time.

Example of a Lookup with the 30-day Less Than 7-day Available: If a patient’s 30-day allotment of Flower/THC available is less than their 7-day allotment, then a full 7-day allotment should not be sold to the patient at that point in time. The maximum amount that should be sold would reflect the remaining amount for the available purchase amount in the 30-day limit.

Abnormal THC limits at Dispensary

The following are recommended steps to take if receiving a transfer at a dispensary and you notice an incorrect item unit allotment amount on any products in the inventory being received in the transfer as shown in **Figure 7**.

Manifests:

1. Outbound Transporter	MS - Transporter	No Layover Scheduled	
Transporter License Number	MT0001		
Address of Transporter	5 Main St Jackson, MS 39056		
Contact Phone No. for Inquiries: 123-456-7891			
Name of Person Transporting	John Smith	Employee ID of Driver	999999
State Driver's License No.	12345678	Signature of Person Transporting	
Make, Model, License Plate No.	Ford Van 123456	Leg of Layover Trip	
1. Package Shipped	Production Batch No.	Item Name	Quantity
1A4FF0100000068000000017 Lab Test: TestPassed		Brownie 100MG (Infused Edible)	Shp: 100.0000 ea
Item Details	CBD: 5 g THC: 10,000 g Serving: 1		
Source Harvest	Mississippi Bulldog 4/27/22		
Source Package(s)	1A4FF0100000068000000007		
Source Production Batch	00010		
PRODUCT REJECTION (if only a portion of shipment is rejected, circle that portion above)			
Name of Person Receiving or Rejecting Product			
I confirm that the contents of this shipment match weight records entered above, and I agree to take custody of those portions of this shipment <i>not</i> circled above. Those portions circled were returned to the individual delivering this shipment.			
Signature		Date	
Signature of individual taking receipt of rejected portion of this shipment			

Figure 7: Incorrect Item Unit Allotment on Incoming Transfer Manifest at a Dispensary

1. When receiving an incoming manifest, determine that the item allotment (Flower weight/THC/Concentrate weight) information is calculated correctly.
2. If there is a discrepancy in the item allotment:
 - a. Reject item from manifest OR
 - b. Accept and quarantine items with discrepancies.
3. Contact the originating facility that sent the item (Processor or Cultivator) to correct the unit item allotment.
 - a. The Originating facility fixes the item and notifies other recipients of the item error.
 - b. If other recipients have made sales. The original facility will notify MSDH immediately.
4. If the product does not get fixed, please report to MSDH via the link at www.mmcp.ms.gov/businesses > Form: Dispensary Item Abnormal Limit Report.

Sales Receipts:

1. Verify via sales receipts/patient limits that the item allotment (Flower weight/THC/Concentrate weight) information is calculated correctly.
 - a) If there is a discrepancy in the item allotments for sales receipts, please quarantine or hold the package so that no further sales will be made.
2. Please reach out to the Mississippi Department of Health right away via the link at www.mmcp.ms.gov/businesses > Form: Dispensary Item Abnormal Limit Report. This notification helps ensure that patient limits are being calculated correctly within the Metric system.
3. After the Mississippi Department of Health has confirmed the processor has corrected the item, then please contact Metric Support to assist you with editing and updating your sales.

Metric Resources

Additional resources are available in the Metric system in the Support dropdown located in the upper right corner of the navigational toolbar and can be utilized to access the Metric including the Manual/User Guide, Mississippi Supplemental Guide, and other helpful information.

In addition, on-demand training is available in [Metric Learn](#), an interactive learning management system to receive all Metric training, and the [Metric Knowledge Center](#), a portal that provides on-demand access to various resource materials, including past bulletins and other helpful links.

If you have questions regarding information included in this bulletin, please contact Metric Support at 877-566-6506 or support@metric.com and provide your license # and Metric username to aid in the inquiry process.