

Bulletin No: MI_IB_72 Expired Product Functionality	Distribution Date: 9/12/2023	Effective Date: 09/18/2023
Contact Point: Metrc® Support	Subject: Expired Product Functionality	
Reason: Metrc is providing guidance regarding how to utilize the Expired Product Functionality.		

Greetings Metrc Users,

Metrc wants to provide information regarding how to utilize the Expired Product Functionality. This functionality will allow for industry users to self-report the expiration date of a package upon its creation. This functionality will be enabled on **September 18th, 2023**.

The availability and requirement of an expiration date will be limited to infused edible products including the following item categories:

- Infused Liquid (each)
- Infused-Edible

Use of this functionality will be optional for all new packages until October 18th, when this will become required. Any packages created before this date will not require an expiration date to be entered it will only be for newly created packages.

Please find on the following pages a detailed description of the guidance:

Package Expiration Date

The Expired Product Functionality is directly tied to the Package level. On the Metrc Navigational Toolbar, navigate to the “Packages” area, select a source package, and select the New Packages button as outlined below in **Figure 1**.

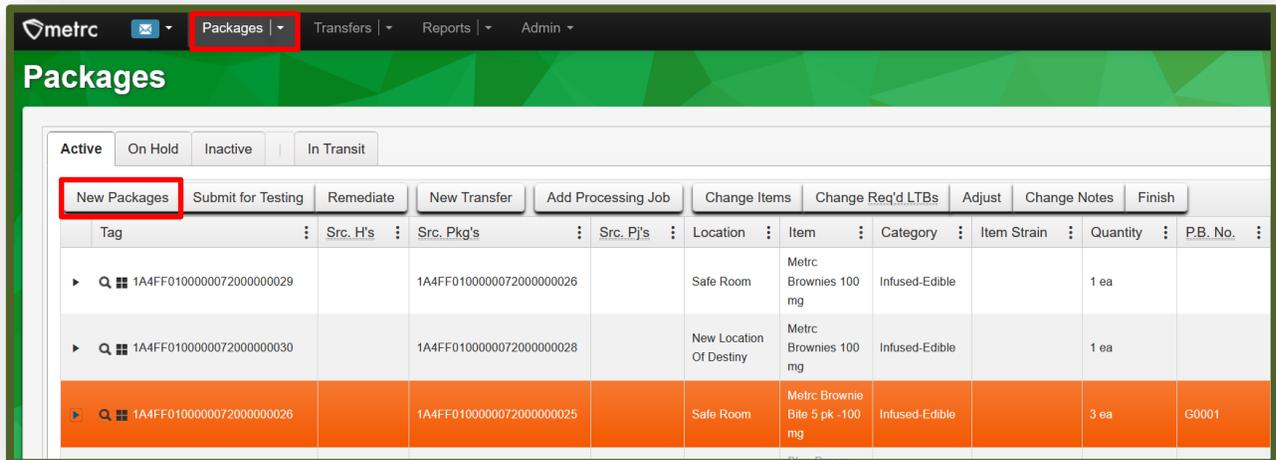


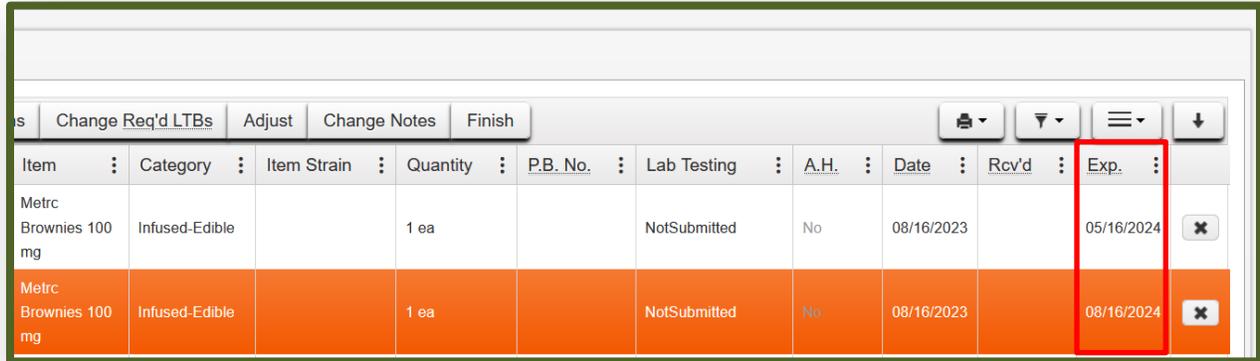
Figure 1: Selecting the Package to Add Expired Product Data

Selecting the “New Packages” button will open the New Packages action window. Enter the package information following the same process for creating new packages. Notice, however, that there is a new field that allows the user to enter the expiration date of that product within the package. Once all information has been entered appropriately, select the “Create Packages” button. This step is shown in **Figure 2** below.

The screenshot shows a web form titled "New Packages" with a close button in the top right. The form is for "New Package # 1" and includes a "(clear)" button. Fields include: "New Tag" (1A4FF030000006A000000034), "Location" (Package Room), "Item" (Infused Brownie 50 mg), "Quantity" (40, Each), "Package Date" (08/23/2023, today), and "Expiration Date" (08/23/2024, +9 Months). There are checkboxes for "Trade Sample" and "Product Requires Remediation". A "Packaging" section shows "Packaging - new total will be 0 ea" and a "Finish Package" checkbox. A "(contents)" button is also present. At the bottom, there is a "+ 1" button and a "Create Packages" button (highlighted with a red box) next to a "Cancel" button.

Figure 2: Creating a New Package with an Expiration Date

Once the new package has been created, that package will appear in the Packages grid. Notice that there is an Expiration Date column in the grid and the input expiration data is now appearing in the column, shown in **Figure 3** below.



Item	Category	Item Strain	Quantity	P.B. No.	Lab Testing	A.H.	Date	Rcv'd	Exp.
Metrc Brownies 100 mg	Infused-Edible		1 ea		NotSubmitted	No	08/16/2023		05/16/2024
Metrc Brownies 100 mg	Infused-Edible		1 ea		NotSubmitted	No	08/16/2023		08/16/2024

Figure 3: Expiration Date Column on the Packages Grid

Please feel free to contact support at support@metrc.com or 877-566-6506 with any questions.