

Metrc Support Bulletin



Bulletin Number: MS_IB_0012_Transfer Types	Distribution Date: 10/12/2023	Effective Date: 9/2023
Contact Point: Metrc® Support	Subject: Creating Transfers, Transfer Types & updates to recording gross weight of packages for transfers	
Reason: Creation of transfers, usage of available transfer types, changes to recording gross weight of packages for transfers		

Greetings Metrc® Users,

Metrc, in conjunction with the MSDH, would like to provide guidance regarding how to create a transfer, the available transfer types, and how each transfer type should be used in accordance with Mississippi's rules and regulations.

Additionally, Metrc and the MSDH would like to provide an update on changes to the Transfer functionality. The field for Package gross weight on transfer manifests will be removed based on industry feedback. In its place you will see a new field populated under the Est Arrival date and time, "Destination Gross Weight." In this field you will record the shipments weight in its entirety – all packages, including the outer most shipping container.

Please see the following pages for further details.

Creating a Transfer

Metrc is pleased to provide additional guidance on how to create a transfer, and the proper use of the Wholesale Transfer type and Wholesale Price field.

Licensees are required to enter the actual sale price for Wholesale transfers. In instances where product is exchanged for another product (rather than monetary compensation), the licensee should enter the value of the product.

Note that the MSDH requires licensees performing wholesale transfers to correctly utilize the “Wholesale Price” field. This field should indicate the total combined wholesale price for each package in the transfer. The information recorded should be true and correct prior to physically transporting the product.

Select the Transfers area on the navigational toolbar and click on the Licensed Transfers option from the drop-down menu as shown in **Figure 1**.

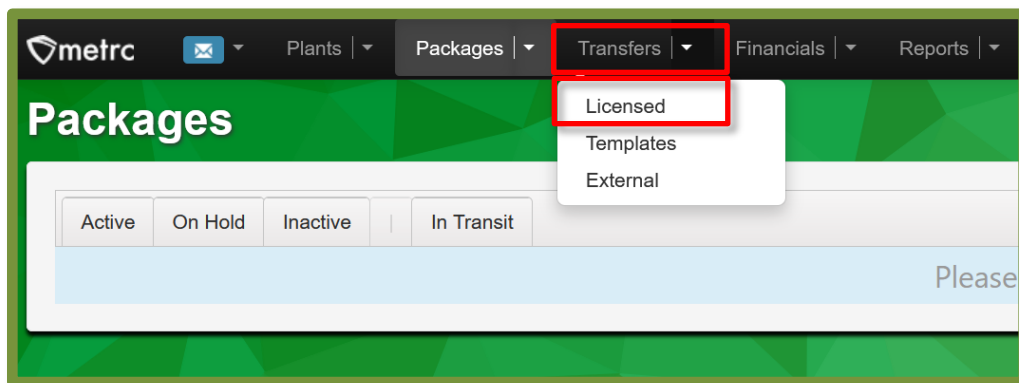


Figure 1: Creating a Transfer

Then select the New Transfer button as shown in **Figure 2**.

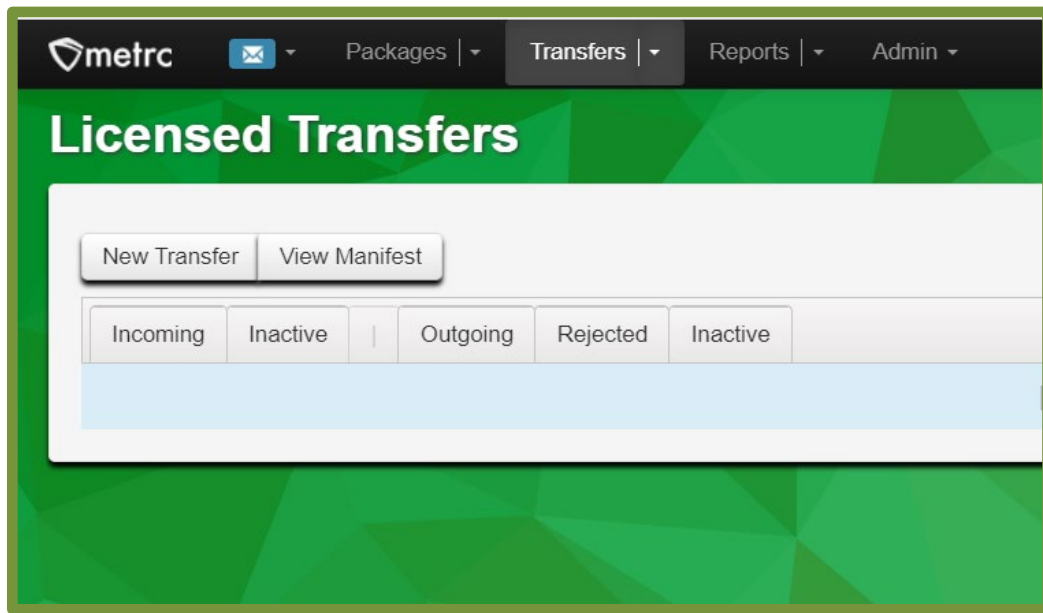


Figure 2: New Transfer

This will open up the new Licensed Transfer action window. Fill out the required information including selecting the Destination License and Transfer Type as shown in **Figure 3** below. Once all information has been completed and verified as accurate, then select the Register Transfer button. All of this is shown in **Figure 3**.

New Licensed Transfer

Destination 1
PC-XXXXXX
Q
clear

Type
Wholesale
v

Planned Route
ROUTE

Est. Departure
04/21/2023
today
08 : 30 AM

Est. Arrival
04/21/2023
today
08 : 30 AM

Destination Gross Weight
8
Pounds
v

Transport # 1
ST-XXXXXX
Q
clear

Phone No.
123-456-7890
use default
☐ Layover

Driver 1
Type part of the Driver Name...
Q
clear

Vehicle 1
Type part of the vehicle make, m...
Q

Driver's Name
Driver First and Last Name

Vehicle Make
Dodge

Employee ID
12345

Vehicle Model
Ram

Driver's Lic. No.
1122334455

License Plate
009 BHE

+ 1
details

+ 1
transporter

Package # 1
1A4FF0300000065000000026
Q
clear

Whsle. Price
\$ 200.00

+ 1
package

Select files...

+ 1
destination

Register Transfer
Cancel

Figure 3: Transfer Type and Destination

The transfer is now registered and will appear in the incoming transfer grid of the receiving license.

See below for a list of all available transfer types, the facilities that have access to the

© Metric LLC, 2023

Page 4 | 7

transfer type, and their purpose.

Transfer Types

Transfer Type	Transfer Originating Facility	Purpose
Affiliated Transfer	Medical Cultivator Medical Dispensary Medical Processor	To be used when transferring to an affiliated facility (under common ownership)
Beginning Inventory	Medical Cultivator Medical Processor	
Lab Transfer	Medical Cultivator Medical Processor Medical Testing Facility	To be used when transferring to a Medical Testing Facility only
Waste Disposal Transfer	Medical Cultivator Medical Dispensary Medical Processor Medical Testing Facility	To be used when transferring to a Medical Disposal Facility only
Wholesale Transfer	Medical Cultivator Medical Dispensary Medical Processor	To be used when sending to an unaffiliated license

New Feature: Destination Total Gross Weight

Industry users will no longer be required to input the previous mandatory individual Package Gross Weight to register a transfer. There will now be a Destination Gross Weight field to record the weight of the entire shipment being transferred.

The gross weight is intended to indicate the total weight of the product itself, including the weight of the packaging, container, and tote that the product is within. An example transfer creation window can be seen below in **Figure 4** without the Package Gross Weight field, and with the Destination Gross Weight field.

Destination 1

PC-XXXXXX

Q

(clear)

Type

Wholesale

▼

Planned Route

ROUTE

Est. Departure

04/21/2023

today

08

:

30

AM

Est. Arrival

04/21/2023

today

08

:

30

AM

Destination

8

Pounds

▼

Transport # 1

ST-XXXXXX

Q

(clear)

Phone No.

123-456-7890

(use default)

☐ Layover

Driver 1

Type part of the Driver Name...

Q

(clear)

Vehicle 1

Type part of the vehicle make, mc

Q

Driver's Name

Driver First and Last Name

Vehicle Make

Dodge

Employee ID

12345

Vehicle Model

Ram

Driver's Lic. No.

1122334455

License Plate

009 BHE

1

(details)

1

(transporter)

Package # 1

1A4FF0300000065000000026

Q

(clear)

Whsle. Price

\$

200.00

1

(package)

Select files...

1

(destination)

Register Transfer

Cancel

Figure 4: New Destination Gross weight field