

Bulletin Number: SD_IB_0022	Distribution Date: 04/29/2024	Effective Date: 06/03/2024
Contact Point: Metrc Support	Subject: New Item Categories	
Reason: Provide guidance around new item categories in Metrc.		

Greetings,

Metrc and the South Dakota DOH are pleased to provide an update to the new Item Categories that will be entered and measured within Metrc. These new categories will be implemented on June 3, 2024.

The new Item Categories are:

- Topical – Dry
- Topical – Liquid
- Cannabis Oil or Tincture in Oral Dosage Syringe or Capsule Form
- Transdermal Patches

The intent of this bulletin is to prepare the industry for when these categories become available and how to utilize these new categories, along with how they will affect purchase limits and equivalencies.

For items that are currently available in your active inventory and that fall into to these new categories, the advised procedure is to sell through those items, then begin creating any new products using the new categories once they are implemented.

Please read on for more detailed information.

Topical – Dry

The new Topical - Dry Item Category includes products such as:

- Bath salts
- Bath bombs,
- Powders
- Anything that is both
 - not ingested orally
 - not a liquid.

Sixteen (16) ounces of Topical – Dry product is equivalent to one (1) ounce of cannabis flower. The total amount of Topical – Dry that can be purchased in a 14-day period is 48 ounces. This new category will be available for use by Manufacturing and Dispensary licenses only; Cultivator licenses cannot use the new item category. When selling an item from the Topical – Dry category, the amount of that item will deduct from the Flower Avail purchase limit according to the conversion of 16 ounces Topical – Dry equals one ounce of cannabis flower.

Use the following steps when creating a Topical – Dry Item:

- From the Admin area on the navigational toolbar, select the Items option from the dropdown – see **Figure 1**.

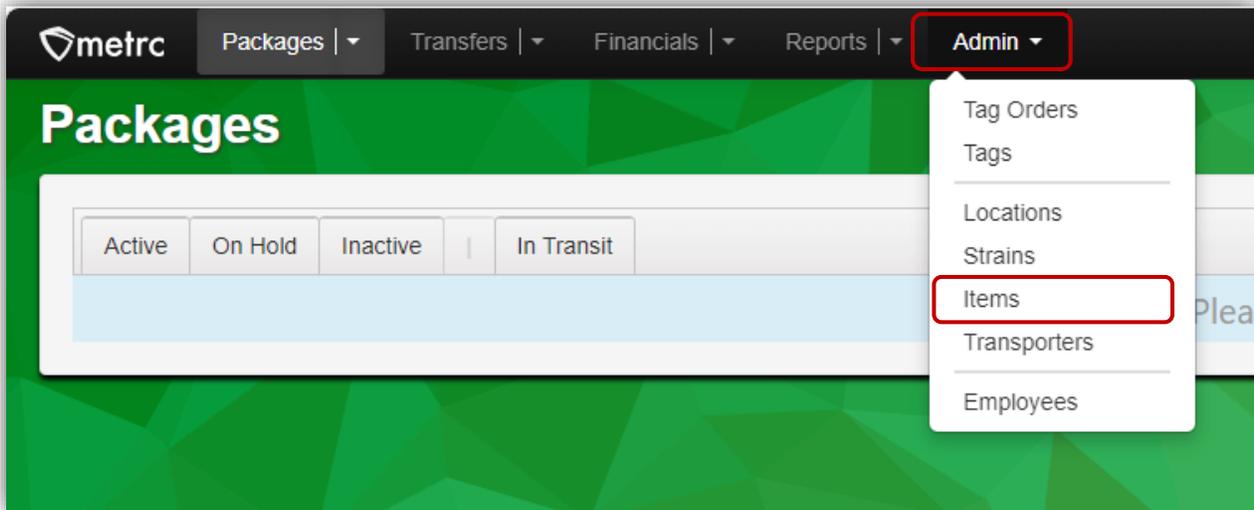


Figure 1: Items option in Admin area dropdown

- Once on the Items grid, select the Add Items button to access the Add Items action window – see **Figure 2**.

Item	Category	Type	Quantity Type	Default LTS	UoM
Banana Kush Infused Pre-Roll 1g	Concentrate	Concentrate	WeightBased	NotSubmitted	Grams
Bubba Kush Indica Tincture 15g	Cannabis Oil/Tincture/Capsules	Concentrate	CountBased	NotSubmitted	Each
CannaDoodle - 100mg	Infused Edible	InfusedEdible	CountBased	NotSubmitted	Each
CannaDoodle - 10mg	Infused Edible	InfusedEdible	CountBased	NotSubmitted	Each
Choc. Brownie - 50mg	Infused Edible	InfusedEdible	CountBased	NotSubmitted	Each
Coral Reefer Infused Pre-Roll 1g	Concentrate	Concentrate	WeightBased	NotSubmitted	Grams
Coral Reefer Live Rosin Cart	Concentrate	Concentrate	WeightBased	NotSubmitted	Grams
Coral Reefer Live Rosin Cart .5g	Concentrate	Concentrate	WeightBased	NotSubmitted	Grams
Critter 'Poo Dry Shampoo 100mg 14oz	Topical - Dry	InfusedNonEdible	CountBased	NotSubmitted	Each
Critter Cream 1500mg 1oz	Infused Non-edible	InfusedNonEdible	CountBased	NotSubmitted	Each
Critter Dry Shampoo 1000mg 14oz	Infused Non-edible	InfusedNonEdible	CountBased	NotSubmitted	Each
Critter Lotion 1500mg 12oz	Topical - Liquid	InfusedNonEdible	CountBased	NotSubmitted	Each
Critter Lotion 2000mg 2oz	Infused Non-edible	InfusedNonEdible	CountBased	NotSubmitted	Each
Custer Kush	Bud/Flower	Buds	WeightBased	NotSubmitted	Grams
Custer Kush Live Rosin Cart 0.5g	Concentrate	Concentrate	WeightBased	NotSubmitted	Grams
Custer Kush Live Rosin Cart 1g	Concentrate	Concentrate	WeightBased	NotSubmitted	Grams
Distillate	Concentrate	Concentrate	WeightBased	NotSubmitted	Grams
Elderberry Gummies - Indica - 100mg	Infused Edible	InfusedEdible	CountBased	NotSubmitted	Each
Elderberry Gummies - Sativa - 100mg	Infused Edible	InfusedEdible	CountBased	NotSubmitted	Each
Flower - OG Kush	Bud/Flower	Buds	WeightBased	NotSubmitted	Grams

Figure 2: Add Items button

- Complete all fields in the Add Items action window. In the Category dropdown menu, select the Topical – Dry option. **The name of the item must include the item’s Total mg of THC and total weight in ounces.** Once all information has been entered and verified to be accurate, select the Create Items button to save the new item – see **Figure 3**.
 - Example of a bath bomb with the total package weight of 16 ounces and Total THC content of 1000mg – Sage Bath Bomb 1000mg 16oz

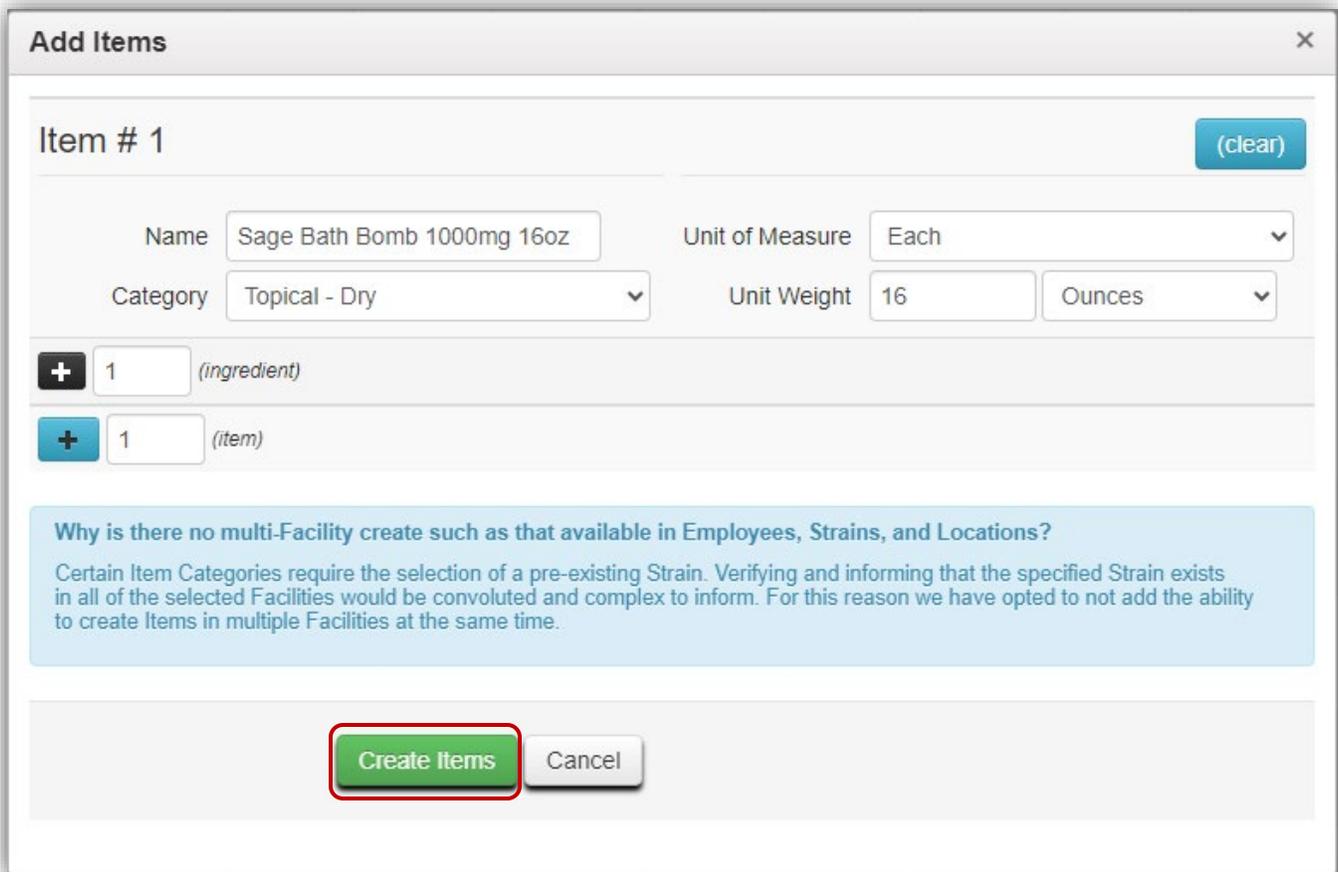


Figure 3: Creating a new Topical – Dry Item in Add Items action window

Topical – Liquid

The new Topical – Liquid Item Category includes products such as:

- Lotions
- Balms
- Anything that is both
 - Not ingested orally
 - Not a dry substance

Twelve (12) ounces of Topical – Liquid is equivalent to 1 ounce of cannabis flower. The total amount of Topical – Liquid that can be purchased in a 14-day period is 36 ounces. This new item category will be available to Manufacturing and Dispensary licenses only; Cultivator licenses cannot use the new item category. When selling an item from the Topical – Liquid category, the amount of that item will deduct from the Flower Avail purchase limit according to the conversion of 12 ounces Topical – Liquid equals one ounce of cannabis flower.

Use the following steps when creating a Topical – Liquid Item:

- From the Admin area on the navigational toolbar, select the Items option from the dropdown – see **Figure 4**.

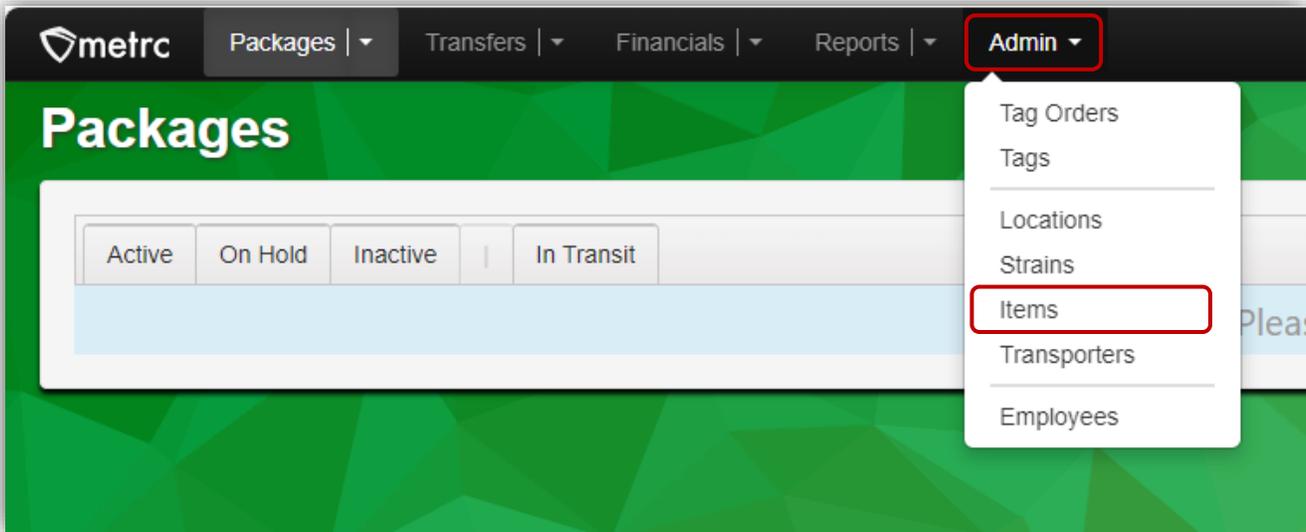


Figure 4: Items option in Admin area dropdown

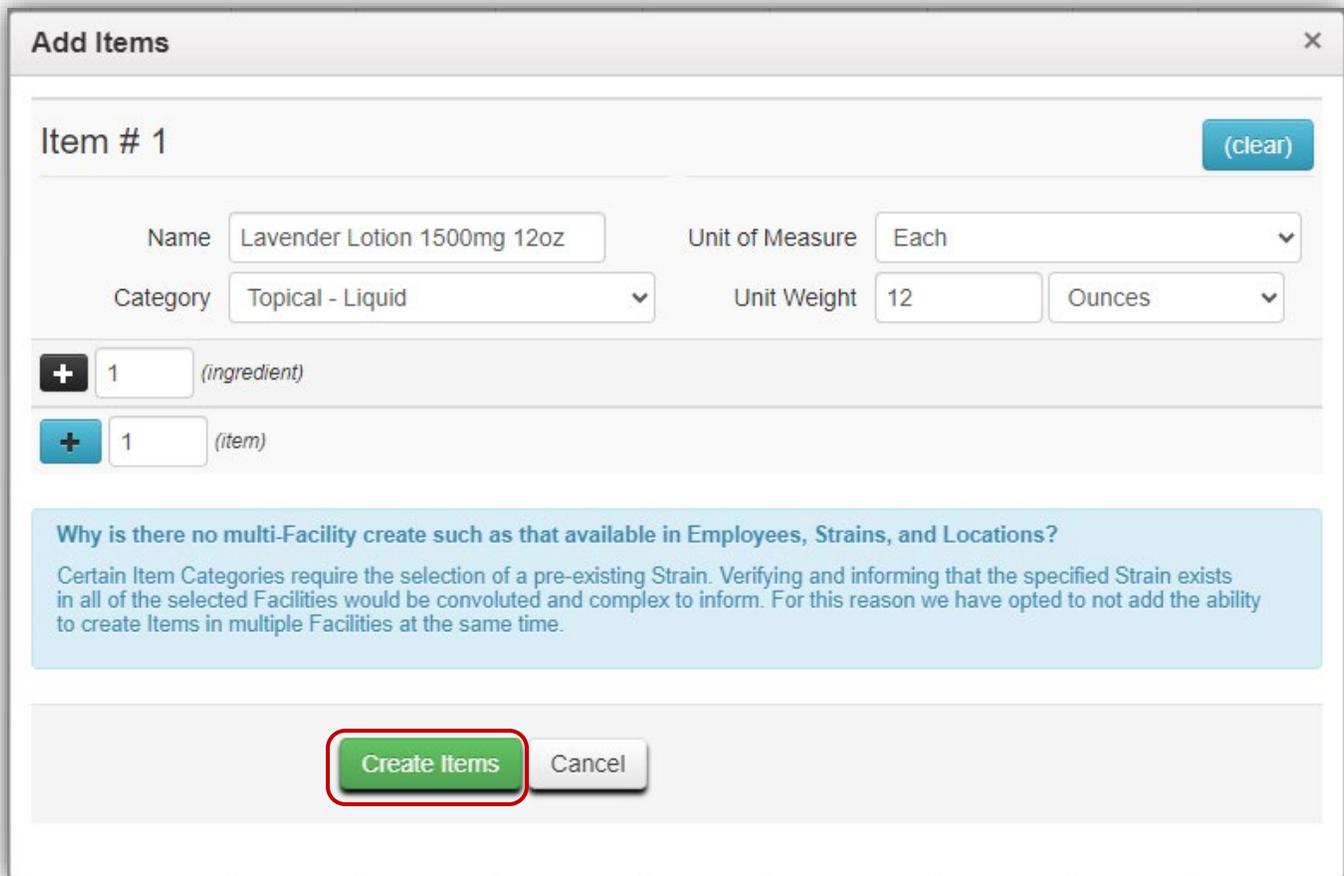
- Once on the Items Grid, select the Add Items button to access the Add Items action window – see **Figure 5**.

The screenshot shows the Metrc 'Items' page. At the top, there is a navigation bar with 'metrc' logo and dropdown menus for 'Packages', 'Transfers', 'Financials', 'Reports', and 'Admin'. Below this is a green header with the word 'Items'. The main content area contains a table with columns: Item, Category, Type, Quantity Type, Default LTS, and UoM. The 'Add Items' button is highlighted with a red box. Below the table is a pagination control showing 'Page 1 of 2' and '20 rows per page'.

Item	Category	Type	Quantity Type	Default LTS	UoM
Banana Kush Infused Pre-Roll 1g	Concentrate	Concentrate	WeightBased	NotSubmitted	Grams
Bubba Kush Indica Tincture 15g	Cannabis Oil/Tincture/Capsules	Concentrate	CountBased	NotSubmitted	Each
CannaDoodle - 100mg	Infused Edible	InfusedEdible	CountBased	NotSubmitted	Each
CannaDoodle - 10mg	Infused Edible	InfusedEdible	CountBased	NotSubmitted	Each
Choc. Brownie - 50mg	Infused Edible	InfusedEdible	CountBased	NotSubmitted	Each
Coral Reefer Infused Pre-Roll 1g	Concentrate	Concentrate	WeightBased	NotSubmitted	Grams
Coral Reefer Live Rosin Cart	Concentrate	Concentrate	WeightBased	NotSubmitted	Grams
Coral Reefer Live Rosin Cart .5g	Concentrate	Concentrate	WeightBased	NotSubmitted	Grams
Critter 'Poo Dry Shampoo 100mg 14oz	Topical - Dry	InfusedNonEdible	CountBased	NotSubmitted	Each
Critter Cream 1500mg 1oz	Infused Non-edible	InfusedNonEdible	CountBased	NotSubmitted	Each
Critter Dry Shampoo 1000mg 14oz	Infused Non-edible	InfusedNonEdible	CountBased	NotSubmitted	Each
Critter Lotion 1500mg 12oz	Topical - Liquid	InfusedNonEdible	CountBased	NotSubmitted	Each
Critter Lotion 2000mg 2oz	Infused Non-edible	InfusedNonEdible	CountBased	NotSubmitted	Each
Custer Kush	Bud/Flower	Buds	WeightBased	NotSubmitted	Grams
Custer Kush Live Rosin Cart 0.5g	Concentrate	Concentrate	WeightBased	NotSubmitted	Grams
Custer Kush Live Rosin Cart 1g	Concentrate	Concentrate	WeightBased	NotSubmitted	Grams
Distillate	Concentrate	Concentrate	WeightBased	NotSubmitted	Grams
Elderberry Gummies - Indica - 100mg	Infused Edible	InfusedEdible	CountBased	NotSubmitted	Each
Elderberry Gummies - Sativa - 100mg	Infused Edible	InfusedEdible	CountBased	NotSubmitted	Each
Flower - OG Kush	Bud/Flower	Buds	WeightBased	NotSubmitted	Grams

Figure 5: Add Items button

- Complete all fields in the Add Items action window. In the Category dropdown menu, select the Topical – Liquid option. **The name of the item must include the item’s total mg of THC and total weight in ounces.** Once all information has been entered and verified to be accurate, select the green Create Items button to save the new item – see **Figure 6**.
 - Example of a lotion with a total packaged weight of 12 ounces and total THC content of 1500mg – Lavender Lotion 1500mg 12oz



The screenshot shows the 'Add Items' window with the following details:

- Item # 1** (with a '(clear)' button)
- Name:** Lavender Lotion 1500mg 12oz
- Unit of Measure:** Each
- Category:** Topical - Liquid
- Unit Weight:** 12
- Ounces:** Ounces
- Ingredient list:** 1 (ingredient), 1 (item)
- Message:** Why is there no multi-Facility create such as that available in Employees, Strains, and Locations? Certain Item Categories require the selection of a pre-existing Strain. Verifying and informing that the specified Strain exists in all of the selected Facilities would be convoluted and complex to inform. For this reason we have opted to not add the ability to create Items in multiple Facilities at the same time.
- Buttons:** Create Items (highlighted with a red box), Cancel

Figure 6: Creating a new Topical – Liquid Item in the Add Items action window

Cannabis Oil or Tincture in Oral Dosage Syringe or Capsule Form

The new Cannabis Oil or Tincture in Oral Dosage Syringe or Capsule Form Item Category will include products such as:

- Tinctures
- Cannabis oil
- Capsules
- Any items that are ingested orally

Fifteen (15) grams of Cannabis Oil or Tincture in Oral Dosage Syringe or Capsule Form is equivalent to one (1) ounce of cannabis flower. The total amount of Cannabis Oil or Tincture in Oral Dosage Syringe or Capsule Form that can be purchased in a 14-day period is forty-five (45) grams. When dispensing items from this category, the amount of that item will deduct from the Concentrate purchase limit according to the conversion of 15 grams of Cannabis Oil or Tincture in Oral Dosage Syringe or Capsule Form equals one ounce of cannabis flower.

Use the following steps when creating a Cannabis Oil or Tincture in Oral Dosage Syringe or Capsule Form item:

- From the Admin area on the navigational toolbar, select the Items option from the dropdown – see **Figure 7**.

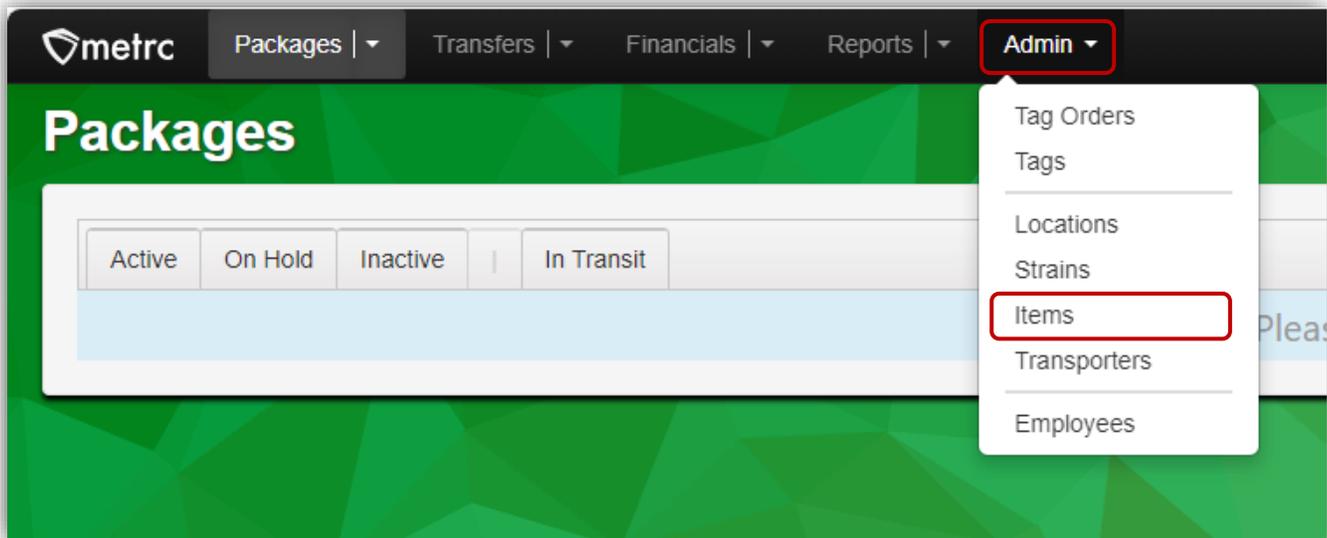


Figure 7: Items option in Admin area dropdown

- Once on the Items Grid, select the Add Items button to access the Add Items action window – see **Figure 8**.

Items

Item	Category	Type	Quantity Type	Default LTS	UoM
Banana Kush Infused Pre-Roll 1g	Concentrate	Concentrate	WeightBased	NotSubmitted	Grams
Bubba Kush Indica Tincture 15g	Cannabis Oil/Tincture/Capsules	Concentrate	CountBased	NotSubmitted	Each
CannaDoodle - 100mg	Infused Edible	InfusedEdible	CountBased	NotSubmitted	Each
CannaDoodle - 10mg	Infused Edible	InfusedEdible	CountBased	NotSubmitted	Each
Choc. Brownie - 50mg	Infused Edible	InfusedEdible	CountBased	NotSubmitted	Each
Coral Reefer Infused Pre-Roll 1g	Concentrate	Concentrate	WeightBased	NotSubmitted	Grams
Coral Reefer Live Rosin Cart	Concentrate	Concentrate	WeightBased	NotSubmitted	Grams
Coral Reefer Live Rosin Cart .5g	Concentrate	Concentrate	WeightBased	NotSubmitted	Grams
Critter 'Poo Dry Shampoo 100mg 14oz	Topical - Dry	InfusedNonEdible	CountBased	NotSubmitted	Each
Critter Cream 1500mg 1oz	Infused Non-edible	InfusedNonEdible	CountBased	NotSubmitted	Each
Critter Dry Shampoo 1000mg 14oz	Infused Non-edible	InfusedNonEdible	CountBased	NotSubmitted	Each
Critter Lotion 1500mg 12oz	Topical - Liquid	InfusedNonEdible	CountBased	NotSubmitted	Each
Critter Lotion 2000mg 2oz	Infused Non-edible	InfusedNonEdible	CountBased	NotSubmitted	Each
Custer Kush	Bud/Flower	Buds	WeightBased	NotSubmitted	Grams
Custer Kush Live Rosin Cart 0.5g	Concentrate	Concentrate	WeightBased	NotSubmitted	Grams
Custer Kush Live Rosin Cart 1g	Concentrate	Concentrate	WeightBased	NotSubmitted	Grams
Distillate	Concentrate	Concentrate	WeightBased	NotSubmitted	Grams
Elderberry Gummies - Indica - 100mg	Infused Edible	InfusedEdible	CountBased	NotSubmitted	Each
Elderberry Gummies - Sativa - 100mg	Infused Edible	InfusedEdible	CountBased	NotSubmitted	Each
Flower - OG Kush	Bud/Flower	Buds	WeightBased	NotSubmitted	Grams

2 Page 1 of 2 20 rows per page

Figure 8: Add Items button

- Complete all fields in the Add Items action window. In the Category dropdown, select the Cannabis Oil/Tincture/Capsules option. **The name of the item must include the Total mg of THC and total weight of the item in milliliters. The milliliters will be equivalent to the grams entered in the Unit Weight field.** Once all the information has been entered and verified to be accurate, select the green Create Items button to save the item – see **Figure 9**.
 - Example of an Indica Tincture with a total packaged volume of 10ml and a Total THC content of 1000mg – Indica Tincture 1000mg 10ml

Add Items [Close]

Item # 1 [clear]

Name: Indica Tincture 100mg 10ml Unit of Measure: Each

Category: Cannabis Oil/Tincture/Capsules Unit Weight: 10 Grams

+ 1 (ingredient)

+ 1 (item)

Why is there no multi-Facility create such as that available in Employees, Strains, and Locations?
Certain Item Categories require the selection of a pre-existing Strain. Verifying and informing that the specified Strain exists in all of the selected Facilities would be convoluted and complex to inform. For this reason we have opted to not add the ability to create Items in multiple Facilities at the same time.

Create Items Cancel

Figure 9: Creating a new Cannabis Oil/Tincture/Capsules

Transdermal Patches

The new Transdermal Patch Item Category is being created for manufacturers that would like to begin producing transdermal patches. Eight hundred (800) milligrams of Transdermal Patches are equivalent to 1 ounce of cannabis flower. The total amount of Transdermal Patches that can be purchased in a 14-day period is 2400 milligrams. When selling items from this category, the total amount will be deducted from the  purchase limits.

Use the following steps when creating a Transdermal Patch item:

- From the Admin area on the navigational toolbar, select the Items option from the dropdown – see **Figure 10**.

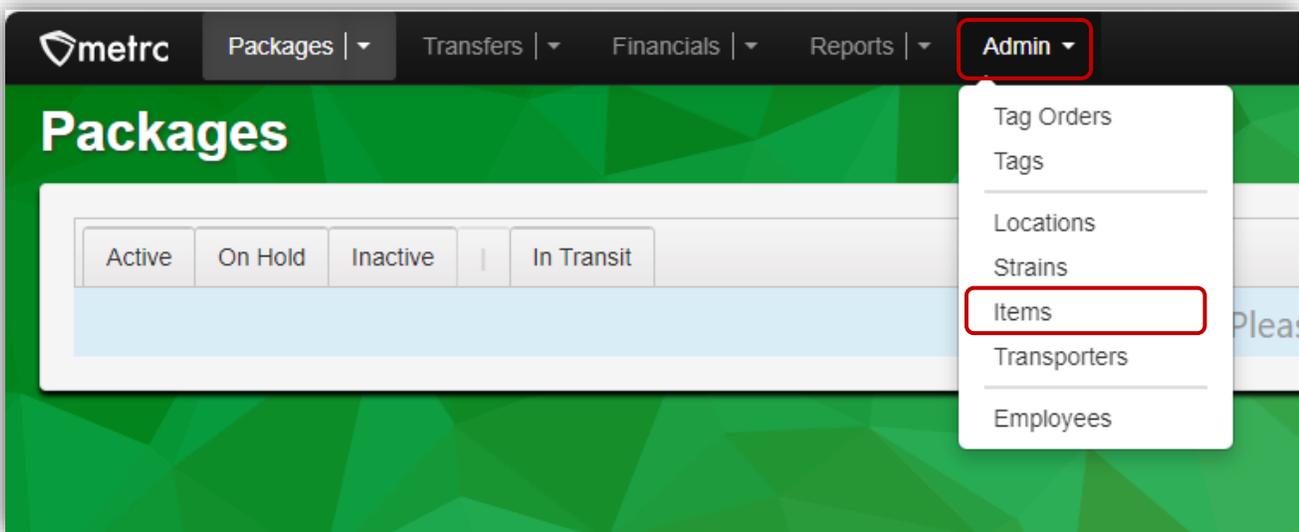


Figure 10: Items option in the Admin area dropdown

- Once on the Items Grid, select the Add Items button to access the Add Items action window – see **Figure 11**.

The screenshot shows the Metrc web application interface. At the top, there is a navigation bar with the Metrc logo and several menu items: Packages, Transfers, Financials, Reports, and Admin. Below this is a green header with the word "Items".

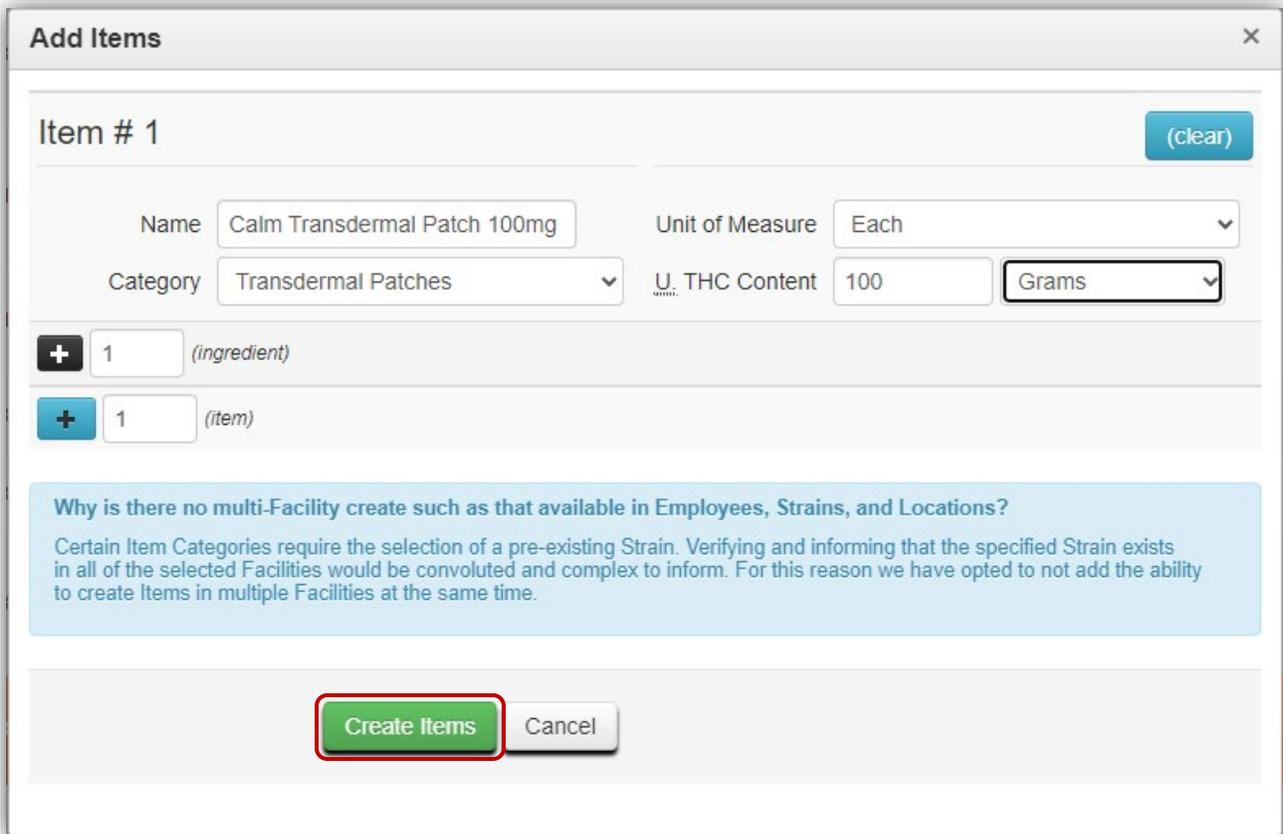
Below the header, there are two buttons: "Add Items" (highlighted with a red box) and "Edit Items". Below these buttons is a table with the following columns: Item, Category, Type, Quantity Type, Default LTS, and UoM. The table contains 20 rows of product information.

Item	Category	Type	Quantity Type	Default LTS	UoM
Banana Kush Infused Pre-Roll 1g	Concentrate	Concentrate	WeightBased	NotSubmitted	Grams
Bubba Kush Indica Tincture 15g	Cannabis Oil/Tincture/Capsules	Concentrate	CountBased	NotSubmitted	Each
CannaDoodle - 100mg	Infused Edible	InfusedEdible	CountBased	NotSubmitted	Each
CannaDoodle - 10mg	Infused Edible	InfusedEdible	CountBased	NotSubmitted	Each
Choc. Brownie - 50mg	Infused Edible	InfusedEdible	CountBased	NotSubmitted	Each
Coral Reefer Infused Pre-Roll 1g	Concentrate	Concentrate	WeightBased	NotSubmitted	Grams
Coral Reefer Live Rosin Cart	Concentrate	Concentrate	WeightBased	NotSubmitted	Grams
Coral Reefer Live Rosin Cart .5g	Concentrate	Concentrate	WeightBased	NotSubmitted	Grams
Critter 'Poo Dry Shampoo 100mg 14oz	Topical - Dry	InfusedNonEdible	CountBased	NotSubmitted	Each
Critter Cream 1500mg 1oz	Infused Non-edible	InfusedNonEdible	CountBased	NotSubmitted	Each
Critter Dry Shampoo 1000mg 14oz	Infused Non-edible	InfusedNonEdible	CountBased	NotSubmitted	Each
Critter Lotion 1500mg 12oz	Topical - Liquid	InfusedNonEdible	CountBased	NotSubmitted	Each
Critter Lotion 2000mg 2oz	Infused Non-edible	InfusedNonEdible	CountBased	NotSubmitted	Each
Custer Kush	Bud/Flower	Buds	WeightBased	NotSubmitted	Grams
Custer Kush Live Rosin Cart 0.5g	Concentrate	Concentrate	WeightBased	NotSubmitted	Grams
Custer Kush Live Rosin Cart 1g	Concentrate	Concentrate	WeightBased	NotSubmitted	Grams
Distillate	Concentrate	Concentrate	WeightBased	NotSubmitted	Grams
Elderberry Gummies - Indica - 100mg	Infused Edible	InfusedEdible	CountBased	NotSubmitted	Each
Elderberry Gummies - Sativa - 100mg	Infused Edible	InfusedEdible	CountBased	NotSubmitted	Each
Flower - OG Kush	Bud/Flower	Buds	WeightBased	NotSubmitted	Grams

At the bottom of the table, there is a pagination control showing "Page 1 of 2" and "20 rows per page".

Figure 11: Add Items button

- Complete all fields in the Add Items action window. In the Category dropdown, select the Transdermal Patches option. **The name of the item must include the total mg of the item.** Once all information has been entered and verified to be accurate, select the green Create Items button to save the item – see **Figure 12**.
 - For example: Transdermal Patch 100mg



The screenshot shows a window titled "Add Items" with a close button in the top right corner. Below the title bar, there is a section labeled "Item # 1" with a "(clear)" button to its right. The form contains the following fields:

- Name:** "Calm Transdermal Patch 100mg"
- Unit of Measure:** "Each" (dropdown menu)
- Category:** "Transdermal Patches" (dropdown menu)
- U. THC Content:** "100" (text input)
- Unit:** "Grams" (dropdown menu)

Below these fields, there are two rows for adding ingredients or items:

- Row 1: A plus sign icon, a text input with "1", and the label "(ingredient)".
- Row 2: A plus sign icon, a text input with "1", and the label "(item)".

A light blue informational box contains the following text:

Why is there no multi-Facility create such as that available in Employees, Strains, and Locations?
Certain Item Categories require the selection of a pre-existing Strain. Verifying and informing that the specified Strain exists in all of the selected Facilities would be convoluted and complex to inform. For this reason we have opted to not add the ability to create Items in multiple Facilities at the same time.

At the bottom of the window, there are two buttons: "Create Items" (highlighted with a red box) and "Cancel".

Figure 12: Creating a new Transdermal Patch

Metrc resources

If you have any questions or need additional support, the following resources are available:

Contact Metrc Support by using the new full-service system – Service Cloud – by navigating to [Support.Metrc.com](https://support.metrc.com), or from the Metrc System, click Support and navigate to support.metrc.com and it will redirect to the portal.

Please note: If accessing the portal for the first time, a username (which is established when logging in), the respective state and “Facility license number”, and a valid email to set a password are required. For additional information, please review the [step-by-step guide](#) or a [video demo](#).

Metrc Learn: Metrc Learn is designed to offer educational opportunities to enhance users’ skills with the Metrc system and provides various training options based on experience level. In addition, the learning system is organized into facility-specific programs made up of various courses. To log in, visit [Metrc Learn](#) and enter your login credentials, or to access, register by visiting the [Metrc Learn Registration](#).

Access additional resources: In the Metrc system, click on the Support area dropdown on the navigational toolbar and select the appropriate resource, including educational guides, manual, and more.

Thank you for your continued partnership.