

<b>Bulletin No:</b> MI IB 0091 Expired Product Functionality	<b>Distribution Date:</b> 11/01/2024	<b>Effective Date:</b> 11/11/2024
<b>Contact Point:</b> Metrc® Support	<b>Subject:</b> Expired Product Functionality	
<b>Reason:</b> Metrc is providing guidance regarding how to utilize the Expired Product Functionality.		

Greetings,

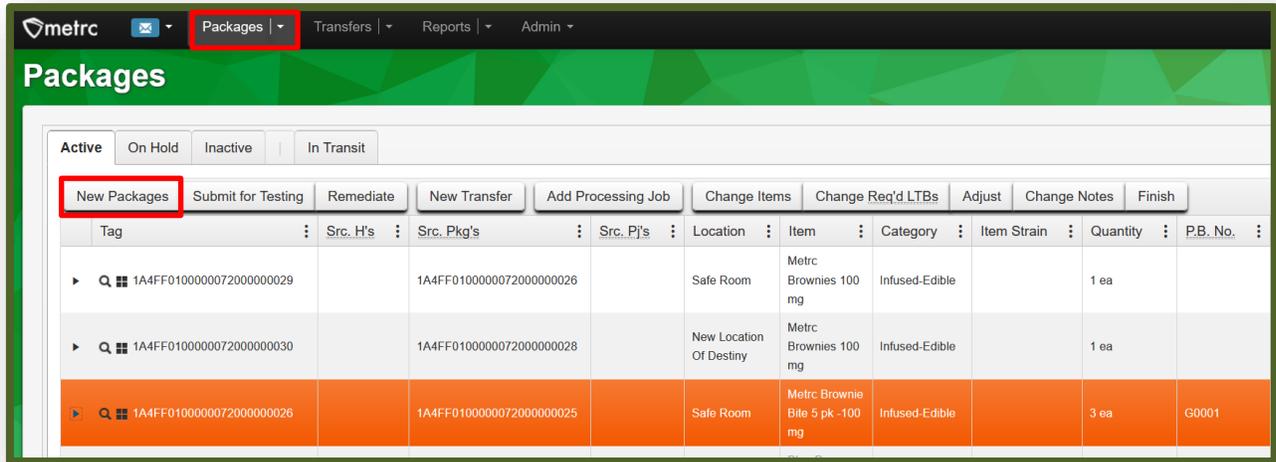
Metrc, in collaboration with the Michigan Cannabis Regulatory Agency (CRA), want to provide information regarding how to utilize the Expired Product Functionality. This functionality will allow for industry users to self-report the expiration date of a package upon its creation. This functionality will be enabled for optional usage on November 11, 2024, and is available for the infused edible item category.

Again, use of this functionality will be optional for all new packages until any further guidance is provided from Metrc and the Michigan CRA. As with the new packages, there is no requirement to enter product expiration dates on pre-existing packages.

Please find on the following pages a detailed description of the functionality.

## Package Expiration Date

The Expired Product Functionality is directly tied to the Package level. To create a package using the Expired Product functionality, navigate to the Packages area on the navigational toolbar and select a source package. Then click the New Packages button - see **Figure 1**.



**Figure 1: Selecting the Package to Add Expired Product Data**

This will open the New Packages action window to enter the package information following the same process for creating new packages. However, there is a new field that allows an expiration date of that product within the package to be entered. Once all information has been entered appropriately, select the Create Packages button - see **Figure 2** below.

The screenshot shows a web form titled "New Packages" with a close button (X) in the top right. The form is for "New Package # 1" and includes a "(clear)" button. Fields include: "New Tag" (1A4FF030000006A000000034), "Location" (Package Room), "Item" (Infused Brownie 50 mg), "Quantity" (40), "Each" (dropdown), "Package Date" (08/23/2023), and "Expiration Date" (08/23/2024). The "Expiration Date" field is highlighted with a red box. Below the form are buttons for "+", "1", "Create Packages", and "Cancel".

**Figure 2: Creating a New Package with an Expiration Date**

Once the new package has been created, that package will appear in the Packages grid. Now there is an Expiration Date column in the grid and the expiration date is now populated in that column - **see Figure 3 below**.

Item	Category	Item Strain	Quantity	P.B. No.	Lab Testing	A.H.	Date	Rcv'd	Exp.
Metrc Brownies 100 mg	Infused-Edible		1 ea		NotSubmitted	No	08/16/2023		05/16/2024
Metrc Brownies 100 mg	Infused-Edible		1 ea		NotSubmitted	No	08/16/2023		08/16/2024

Figure 3: Expiration Date Column on the Packages Grid

The expiration date will give indicators of expiration as it progresses toward the expiration of the product. When a package's expiration date is within 10 days of expiration, that date of expiration in the Expiration Date column will be highlighted in orange. Once a package's expiration has been reached or surpassed it's the package's font will be red, and the Expiration Date will be highlighted in red to indicate to the user that the date has expired – see Figure 4.

- Orange = Nearing expiration (within 10 days)
- Red = Expired

Tag	Src. H's	Src. Pkg's	Src. P's	Location	Item	Category	Item Strain	Quantity	P.B. No.	L.T. Status	A.H.	A.R.	Date	Rcv'd	Exp.
ABCDEF012345670000016157	(multi-harvest)	ABCDEF012345670000016156		Packing Room	ELE Test 123	Exempt Liquid Edible Products (Medical)		100 fl oz		SubmittedForTesting	No	No	02/16/2024		11/08/2024
ABCDEF012345670000016158		ABCDEF012345670000016122		Packing Room	Chocolate Bar 1g	Infused Edible		2 ea		TestPassed	No	No	02/23/2024		03/01/2024

Figure 4: Color Coding as Product Nears or Reaches Expiration

## Metrc Reports with Expiration Date

The additional data provided with the Expiration Date column. Functionality has been added as a column within the following reports - **see Figure 6.**

- Package Sales
- Inventory Point in Time
- Packages Inventory

Package	Harvest	Source Packages	Item	Category	Location	Location Type	Patient	Quantity	Manifest	P.B.	Prod. Batch No.	Lab Testing	A.H	Exp. Date
ABCDEF012345670000016174	Red Runtz 022422	ABCDEF012345670000016163	Red Runtz Buds	Buds	Sales Floor	Default Location Type		50 g	0000013301	No		TestPassed	No	
1A4FF030000000050000000326		ABCDEF012345670000015443	Joe's Brownies 50mg	Infused Edible	Sales Floor	Default Location Type		49 ea		No		TestPassed	No	10/25/2025
1A4FF030000000050000000324		ABCDEF012345670000015444	Test Weight Concentrate	Test Concentrate Weight	Sales Floor	Default Location Type		0.0009 g		Yes	Testing123	TestPassed	No	
1A4FF030000000050000000325		1A4FF030000000050000000324	Test Weight Concentrate	Test Concentrate Weight	Sales Floor	Default Location Type		1.0001 g		No		TestPassed	No	
ABCDEF012345670000016169	Red Runtz 022422	ABCDEF012345670000016163	Red Runtz Buds	Buds	Sales Floor	Default Location Type		1.98 g	0000013101	No		TestPassed	Yes	
ABCDEF012345670000016170	Red Runtz 022422	ABCDEF012345670000016163	Red Runtz Buds	Buds	Sales Floor	Default Location Type		3 g	0000013202	No		TestPassed	Yes	
ABCDEF012345670000015444		ABCDEF012345670000015440	Test Weight Concentrate	Test Concentrate Weight	Vault	Default Location Type		13.9939 g		No		TestPassed	No	
ABCDEF012345670000015442		ABCDEF012345670000015440	Metro 1G Vape Cartridge	Concentrate (Each)	Test MMD HHMM	Default Location Type		0 ea		No		TestPassed	No	07/08/2024

**Figure 7: Use by Date in Package Inventory Reports**

### **Metrc resources**

If you have any questions, or need additional support, the following resources are available:

**Contact Metrc Support** by using the new full-service system – Service Cloud – by navigating to [Support.Metrc.com](https://support.metrc.com), or from the Metrc System, click the Support area dropdown on the navigational toolbar and click support.metrc.com to redirect to the portal.

*Please note:* If accessing the portal for the first time, a username (which is established when logging in), the respective state and “Facility license number”, and a valid email to set a password are required.

**Metrc Learn:** Metrc Learn was recently redesigned to offer interactive educational opportunities to enhance Metrc system users’ skills and provide various training options based on experience level.

In addition, the learning system is organized into facility-specific programs made up of various courses. To login or register for an account, visit [Metrc Learn](#).

**Access additional resources:** In the Metrc system, click on the Support area dropdown on the navigational toolbar and select the appropriate resource, including educational guides, manuals, and more.

Thank you for your continued partnership.