

Bulletin Number: MS_IB_0029	Distribution Date: 04/07/2025	Effective Date: 04/07/2025
Contact Point: Metrc Support	Subject: Product labeling f	unctionality in Metrc
Reason: A reminder that new in the Metrc system.	<i>r</i> , optional product labeling fu	inctionality will be available

Greetings,

We are pleased to announce an expansion of Metrc Retail ID ("Retail ID") optional functionality with the introduction of finished good labeling in the Metrc system.

What is Metrc Retail ID?

Metrc Retail ID leverages QR code technology to provide unique product labeling for individual items. It is designed to enhance supply chain transparency, optimize operational efficiency, and improve inventory compliance outcomes.

With the addition of finished good labeling, Retail ID now supports even greater efficiency and traceability across the supply chain:

- 1. **Brands:** Generate Finished Good Labels for inventory that has passed testing to streamline product identification and labeling, ensuring each item consists of a label that is easily trackable throughout its lifecycle.
- 2. **Distributors & Transporters:** Move product easily through the supply chain without additional scanning requirements to reduce handling time and potential errors while enhancing efficiency.
- 3. **Retailers & Dispensaries**: Pending POS providers' integration capabilities, quickly scan a Metrc Package UID or Retail ID to complete transfers received and during sales to speed up checkout processes and improve accuracy in inventory and sales records.
- 4. **Consumers**: In a single scan, consumers gain access to detailed product information, including COAs, product origins, and more.

Please note:

- This new feature is optional for licensed businesses in Mississippi to use.
- Integration with participating third-party ERP and POS systems is available to automatically capture data updates with each product scan, ensuring data consistency across systems, reducing administrative burdens, and enhancing decision-making with up-to-date information.

Please read on for important information regarding specific Metrc system functionality related to Retail ID.



Metrc Retail ID overview

How it works:

Below is a high-level overview of the general workflow for Metrc Retail ID in-system functionality. The following pages include more detailed information on system best practices to get started using this optional solution – **see Figure 1**.

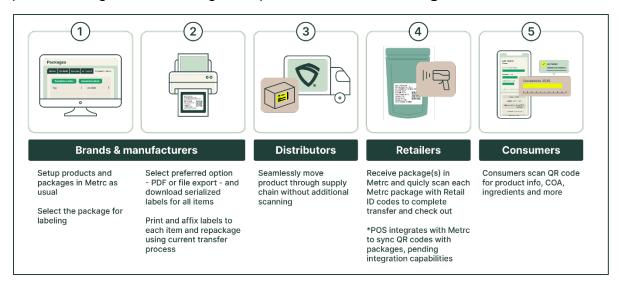


Figure 1: Retail ID general overview

When to download the Finished Good Labels

To reduce errors and streamline your process, it's important to print finished good labels at the right time. With the new workflow, labels should be printed after you've created your bulk Finished Good package and before you've created child packages or initiated a transfer in Metrc — **see Figure 2 below**.

Printing at this stage ensures all label details—including package ID, test results, and transfer information—link to the final finished good package. This reduces the risk of Retail IDs incorrectly reflecting across multiple finished good packages and helps maintain consistency across your operation.

Why this matters:

- Minimizes labeling errors caused by premature printing
- Ensures labels match the final package and transfer data
- Prevents last-minute changes and rework
- Aligns your team around a consistent labeling point in the process

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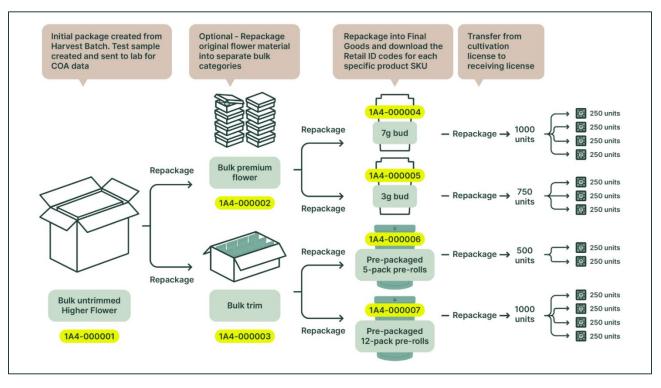


Figure 2: Retail ID download workflow

Retail ID feature overview & label components

The following table outlines the key features and label components of Retail ID, including its expansion to **Finished Good Labeling**.

Feature / Label Component	Retail ID QR	Finished Good Label	Details
Unique, Serialized QR Codes	Available	Available	Prints in PDF format
Label Size Availability	Small 0.5" x 0.5" (fixed) Large 0.75" x 0.75" (fixed)	2.25' x 1.25" (Flower, Concentrate/Vape, Infused Edible)	More sizes may be introduced based on feedback post-launch
Label Customization	Not Customizable	Not Customizable	Label sizes and additional data cannot be changed or customized
Data Export	Available	Available	Ability to generate a CSV file of the QR URL only
ERP and POS Integration	Available	Available	Full integration for seamless data flow and synchronization. Retail ID integration is available to Metrc Connect customers only.
Licensee Information	Not Included	Included	Displays licensee details for compliance
THC Servings	Not Included	Included	Required for certain product types
Product Name	Not Included	Included	Official product name from Metrc



Cannabinoid Content	Not Included	Included	Includes THC, CBD, and other cannabinoid values
Terpene Profile	Not Included	Included	Optional but available when provided – Total Terpenes and Top 3 Terpenes only
Nutritional Fact Panel	Not Included	Not Included	Not supported in current labeling options
Warning Label / Notice of Harm	Not Included	May be included	State-dependent regulatory requirement
Net Weight / Quantity	Not Included	Not included	State-specific net weight/ quantity may apply
Potency Warning	Not Included	May be included	State-specific potency warnings may apply
MS Warning Symbol	Not Included	May be included	Required for compliance in Mississippi
Topical Warning	Not Included	May be included	Required for applicable products

If you opt to leverage Retail ID functionality, all required labeling information set by your state's rules and regulations needs to be included per your current processes. The information that will be available via the QR code is based on the reported test types that are available in Mississippi. In addition to required test types that can be reflected in Retail ID, the following standardized panel information listed in the table below is also available to be reported into Metrc. If any of these tests are reported by your third-party testing facility, they too would be available to reference via the QR code.

Note: Retail ID also supports additional test types if not already required that can be pulled in based on the data available when the Retail ID code is generated. Your independent licensed testing facility must enter the test results to Metrc for them to appear.

annabinoid Profile	Terpenes
• CBD	Alpha-Bisabolol (%)
• CBDA	Alpha-Humulene (%)
Delta-9 THC	Alpha-Myrcene (%)
• THCA	Alpha-Pinene (%)
• Total THC (%, mg/serving, and	Beta-Caryophyllene (%)
mg/package)	Beta-Humulene (%)
 Total CBD (%, mg/serving, and mg/package) 	Beta-Myrcene (%)
Total Cannabinoids	Beta-Pinene (%)
	Caryophyllene Oxide (%)
	Eucalyptol (%)
	Limonene (%)
 Total THC (%, mg/serving, and mg/package) Total CBD (%, mg/serving, and mg/package) 	 Beta-Caryophyllene (%) Beta-Humulene (%) Beta-Myrcene (%) Beta-Pinene (%) Caryophyllene Oxide (%) Eucalyptol (%)



Linalool (%)
Nerolidol (%)
Phytol (%)
• Total Terpenes (%)

Getting started with Metrc Retail ID

The proper product labeling employee permissions must be granted by an Admin to be able to access this functionality.

To enable permissions, access the "Admin" area on the navigational toolbar and select the "Employees" option from the dropdown – **see Figure 3**.

nploye	ees						Tag Orders Tags
Add Licensed	l Employee	Add I	Unlice	nsed Employees	E	Edit Employees	Locations Strains
<u>License No</u> ,	: Las	Name	:	First Name	:	E-mail	Product Brands Items Item Brands Transporters Addresses

Figure 3: Employees in Admin dropdown

From the Employees grid, select the employee that needs to be edited and click on the "Edit Employees" button – **see Figure 4 below.**



mplo	yees						>		
Add Lice	nsed Employees	Add Unlicens	sed Employees	Edit Employees	Lock Ur	nlock			

Figure 4: Edit Employees button

From the Edit Employees action window, click the permission for "Product Labels." When editing an employee's permission, an employee's email can be updated, the welcome email can be resent, and any assigned permissions can be updated or added. Permission for Product Labels should be added. The following options are available to select regarding permission for Product Labels:

- **View:** Allows users to view the Product Labels tab that includes the packages within it and the historical information but not make changes.
- **Manage:** Grants full access to download, associate, discontinue, and view product labels.

Additionally, the same permissions can be applied to an employee's information across multiple licenses by checking the corresponding checkbox for each license that the permission needs to be enabled for – **see Figure 5**.

Employee	- Select -	 Permissions 	Plants Page	
Employee Lic.			Immature Plants	
Number			Grids (reg'd)	View
			Inventory	Manage
	Enable online access to this Facility		Destroy	Manage
Notification			Veg/Flower Plants	
E-mail			Grids (reg'd)	View
			Inventory	Manage
	Resend Welcome E-mail		Destroy	Manage
Home	- Select Home -	•	Manicure/Harvest	Manage
			Additives	
Employment	 Owner at this Facility 		All	🗌 View 📄 Manage
	 Manager at this Facility 		Waste	
	Financial Contact at this Facility		All	🗌 View 📄 Manage
	Grower		Harvests	
	Security		Grids (req'd)	View
	Trimmer		Inventory	Manage
			Finish/Discontinue	Manage
			Packages Page	
			Grids (reg'd)	View
			Inventory	Manage
			Create/Submit/Disc.	Manage
			Notes	Manage
			Product Destruction	Manage

Figure 5: Manage Product Labels Employee Permissions

Metrc LLC For additional support, please visit <u>Support.Metrc.com</u>



Downloading Product Labels

With the appropriate employee permissions set, take the following steps to generate and download product labels within the Metrc system:

Go to the Packages area on the navigational toolbar. From the Packages grid, select the "Product Labels" tab – **see Figure 6.**

acka	ges								
Active	On Hold	Inactive	In Transit	Transferred	Product Labels				
						Please sele	ct a tab to view its cont	ent.	

Figure 6: Product Labels tab

From the Product Labels grid, click the "Download Labels" button. Input the package that is ready for labeling, which currently is only Test Passed or Retest Passed packages. If a package is not selected, it can be selected via the magnifying glass icon in the Download Labels action window – **see Figure 7.**

Active On Hold I	nactive In Transit Trans	ferred Product Labels		
Associate Labels	Download Labels Discontinue	Labels		
Tag	: Location	: Item	: Quantity	E Labels C
		No da	ta is available to display.	

Figure 7: Download Labels

Note: Consider downloading additional labels beyond your immediate need in case replacements are needed later.

In the Download Labels action window, enter or search for the package you want to label. Use the magnifying glass icon to select from a list of available packages. Then, enter the number of labels needed. A preview of the label format and layout will appear based on your selected inputs, including the label template and quantity – **see Figure 8**.

Retail ID Finished Good Labels supports both count-based and weight-based item labeling. To account for any labels that may be damaged or lost during application, we recommend downloading approximately 5% more labels than needed.



Note: Consider downloading more labels than you currently need to account for any replacements.

Plants +	Packages -	Transfers - Sales - (Catalog - Patients	🔹 Financia	als 🖙 Reports 🖙 Admin	de 🖡	i† ≁ OS	upport+	1 G
ssociate Labels Downk	Download Lab	pels				×	A-	v -]	≣∙
Tag Q II 1A4FF0300000010000	Package #	1		(clear)		Label Preview	:		Pol.L
Q # 1A4FF0300000010000	Package	1A4FF03000000100000104	Q Label Quantity	0.1			12		
Q # 1A4FF0300000010000	Template				୍କ୍		1		
Q # 1A4FF0300000010000	Template	2.25w x 1.25h FG-Concentrate	~ Quantity	0.1 ea	Joe's Oil 100mg / MS Concentrate Batch Number: 420710				
Q # 1A4FF0300000010000		Preview			UID: ABCDEF012345670000024803 Total THC: 54%	3	1		
Q # 1A4FF0300000010000					Total CBD: 62.4% Total Terpenes: 14.3%	0.200			
Q # 1A4FF0300000010000					a-Bisabolol: 10% a-Terpinene: 4%		1		
Q # 1A4FF0300000010000					a-Pinene: 0.7% License Number: 020-X0001		1		
Q # 1A4FF0300000010000							1		
Q 11 1A4FF0300000010000							1		
Q # 1A4FF0300000010000							1		
Q # 1A4FF0300000010000							1		
Q # 1A4FF0300000010000									
Q # 1A4FF0300000010000	Tip:						1		
Q # 1A4FF0300000010000	Download more la	abels than you need in case some gets	damaged or destroyed.				1		
Q # 1A4FF03000000010000									
Q # 1A4FF0300000010000									
Q 1 1A4FF03000000010000		Download Labels PDF	CSV 👔 Ca	ncel					
Q # 1A4FF0300000010000							1		
O # 104EE03000000100000	0227 80			Davida	Gummias 0.2.es	10			

Figure 8: Finished Good Label action window

In the Download Labels window, select the label format by selecting from the options in the drop down next to Template – **see figure 9**.

Inactive Lab Sa	amples In Transit	Transferred	Product Labels	3				
Download Labels								
	Download Lab	els				:	x Quantity	Labels.
0000000100000352 器	-						00 g	104
000000100000353 🔛	Package # 1					(clear)	0 g	10
0000000100000354 器	Deskars						99 g	100
0000000100000329 器	Package	1A4FF03000000	1000000104	٩	Label Quar	o.1	0 ea	65
0000000100000298 闘	Template	2.25w x 1.25h FG	G-Concentrate	~	Quar	otity 0.1 ea	ea	10
0000000100000282 器	1	- Select -					ea	10
0000000100000252 闘		2.25w x 1.25h FC					15.1 ea	30
00000001000000260 麗	Tip:	2.25w x 1.25h FG		e			0.5 ea	10
0000000100000261 躍	Download more la	QR-large		g	ed or destroyed.		.1 ea	10
0000000100000263 闘		QR-small					.2 ea	10
000000100000265 盟		David			001/	0	69 ea	10
0000000100000268 闘		Downi	oad Labels PDF	74	CSV 👔	Cancel	6 ea	10
0000000100000269 闘							.1 ea	10
0000000100000270 闘					Da	vid's Gummies	100 ea	10
0000000100000272 闘					Da	vid's Gummies	22 ea	10
0000000100000273 闘					Da	vid's Gummies	0.2 ea	30
0000000100000225 闘					Da	vid's Gummies	0.1 ea	10

Figure 9: Finished Good Label template option drop down



Current offerings label offering include:

- QR via PDF:
 - QR Small is 0.5" x 0.5"
 - QR Large is 0.75" x 0.75"
- Finished Good Labels for Flower, Concentrate/Vape, Infused are 2.25" x 1.25"

Choosing either Download Labels PDF or CSV. The PDF is formatted for printing in a roll format. Then open the downloaded PDF or CSV to view your serialized labels – **see figure 10.**

Higher Flower / MS Flower Batch Number: 420420 UID: 1A4FF0100001773000000887 Total THC: 19% Total CBD: 0.4% Total CBD: 0.4% Total Terpenes: 11% α-Pinene: 10.1% α-Bisabolol: 0.9% α-Phellandrene: 0.08% License Number: MJ-Biz-001



Figure 10: Demo of Finished Good Label

How to Associate Labels

When repackaging from a source package that has Retail ID codes generated from it, licensees have the option to associate which specific units are assigned to the derived Metrc Package "Child Tag". Associating to a child tag reduces the chances of inventory being assigned to the incorrect Metrc package tag. If no association is made, Metrc will track all available Retail ID codes with the number of Metrc package tags that were derived from the original source of generation – **see Figure 11**.

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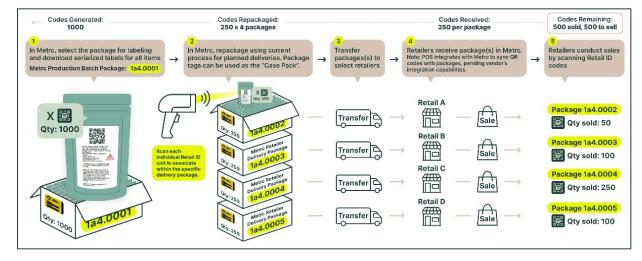


Figure 11: Associate packages workflow

To associate labels, go to the Packages grid and select the "Product Labels" tab. From the Product labels grid, select a package that you want to associate labels with. Then click the "Associated Labels" button – **see Figure 12**.

metrc Plants + Packages Transfers + Pinancials +	Reports + Admin +				∗ O Support + L
ackages					
Active On Hold Inactive Lab Samples In Transit Transfe	Product Labels				
Associate Labels Download Labels Discontinue Labels					
Tag	E Location	1 Nem	[Quantity	1 Labels, Qty	1
Q # ARCIDEF012349670000820633 #	Harvest Rocars	AK flod	107 g	5	
Q # ABCIDEF012345670000020485 #		Buds. Green	104 g	394	
+ + 10 Page 1 of 1 + + 20 + rows per p					Viewing 1 - 2 (2 total)

Figure 12: Associate Labels button

Please note: Associating labels is not required but encouraged, since it enhances traceability of individual units and ensures that each final product is uniquely assigned to a single Metrc package tag, thereby upholding product safety and best practice inventory standards.

From the Associate Labels action window, the package tag number will be auto-populated. In the QR Scan input field, use a scanner to scan all QR codes on your items until all are completely scanned. The Quantity fields will auto-populate with each scan. Once all QR codes have been scanned, click the "Associate Labels" button to complete the Associating Labels process – **see Figure 13 below.**



Package A	BCDEF012345670000020485	Q	Quantity	994	g
	tart QR scanning		Scanned <u>Oty.</u>	0	Clear

Figure 13: Associate Labels action window

Consumer experience – Scanning a Retail ID QR code

Once a consumer purchases a product labeled with a Retail ID QR code from a retailer or dispensary, they can scan the QR code with their mobile phone camera and gain access to detailed product information, including COA and testing information.

Since the COA document is linked directly through the QR code based on data housed in the Metrc system, this allows real-time access to item-level product data in a single scan, which helps build consumer confidence with validation of lab testing – **see Figure 14 below.**



♥ Metrc	MS Flower 🤇
M3 D- 004	
MJ-Biz-001	
MS FLOWER	
♥ Metrc	2
LAB RESULTS	
END REDUETS	
VIEW LAB REPORT 2025-03-11T19-51:47.000Z	
Cultivar: Higher Flower	
ld: 1A4FF01000017	73000000887
Facility: MJ-Biz-001	
License: MJ-Biz-001	
Batch: 420420	
On: 2025-03-11T19 5	51:47.000Z
CANNABINOIDS	
Cannabinoid	%
Total Cannabinoids	21.23%
Total THC	19%
Total Terpenes	11%
Total CBD	0.4%
TERPENES	
Terpene	%
a-Pinene	10.1%
a-Bisabolol	0.9%
a-Phellandrene	0.08%

Figure 14: Consumer view of Retail ID QR code scan

Thank you for your continued partnership. We look forward to supporting your success with Retail ID.



Metrc resources

To ensure users who opt to leverage this new feature and related functionality can start using it quickly, the following resources are available:

Metrc Expert: Access help directly within Metrc via the Metrc Expert widget located in the lower-right corner of your screen with the question mark icon.

Metrc Learn: Our redesigned learning management system now includes a new course titled Metrc Retail ID Walkthrough to learn more about this functionality. To access this training, go to <u>Metrc Learn</u>.

Please note: The proper product labeling employee permissions must be granted by an Admin to be able to access this functionality.

If you still have questions, please reach out to Metrc Support to create a Metrc Retail ID case in the <u>Support portal</u>.