

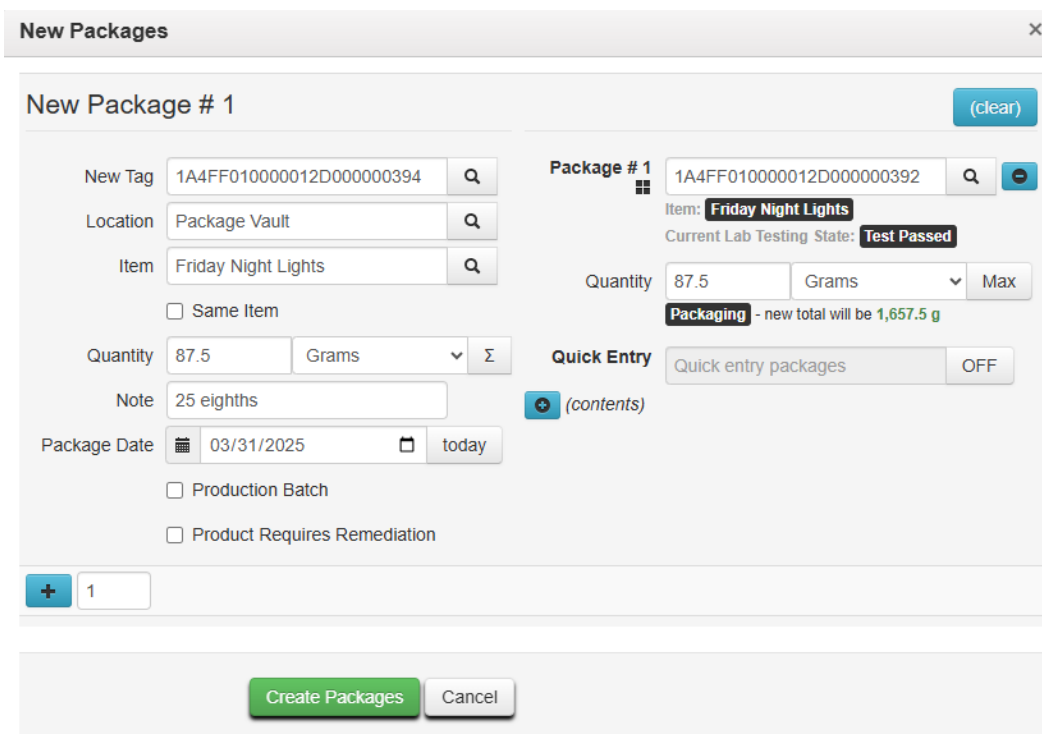
<b>Bulletin Number:</b> OK_IB_0048 Pre-Packs	<b>Distribution Date:</b> 4/28/2025	<b>Effective Date:</b> 6/1/25
<b>Contact Point:</b> Metrc Support	<b>Subject:</b> Pre-packs in Metrc	
<b>Reason:</b> Metrc is providing an update on the process of creating pre-packs in Metrc.		

Greetings,

Metrc in conjunction with the OMMA is providing updated Metrc system guidance on creating pre-packs in the Metrc system.

## Creating a Pre-pack

Once flower has been harvested and all testing completed, it can be repackaged from bulk flower into pre-packages. You do NOT need to use a production batch for this process. Select the package of bulk flower and select the new packages button. Create one package for each size pre-pack being created. Use the note field to indicate the pre-pack size. In the example below, we are creating 25 1/8-ounce pre-packages from a bulk test passed flower package. The quantity will be in weight and will be the total weight of the pre-packaged flower. For the example of 25 pre-packs of 3.5 grams, the total weight is 87.5 grams - **see Figure 1**.



**New Packages**

**New Package # 1** (clear)

New Tag: 1A4FF010000012D000000394

Location: Package Vault

Item: Friday Night Lights

☐ Same Item

Quantity: 87.5 Grams

Note: 25 eighths

Package Date: 03/31/2025

☐ Production Batch

☐ Product Requires Remediation

**Package # 1** 1A4FF010000012D000000392

Item: Friday Night Lights

Current Lab Testing State: Test Passed

Quantity: 87.5 Grams

**Packaging** - new total will be 1,657.5 g

**Quick Entry** Quick entry packages OFF

**Create Packages** Cancel

**Figure 1: Pre-packaged Eighths from Bulk Flower**

## Metrc Resources

If you have any questions, or need additional support, the following resources are available:

### Contact Metrc Support

By using the new full-service system by navigating to [Support.Metrc.com](https://support.metrc.com), or from the Metrc System, click Support and navigate to support.metrc.com and it will redirect to the portal.

*Please note:* If accessing the portal for the first time, a username (which is established when logging in), the respective state and “Facility license number”, and a valid email to set a password are required.

### Metrc Learn

Metrc Learn has been redesigned to provide users with interactive, educational information on system functionality to expand skillsets and drive workflow efficiencies. Accessing the new [Metrc Learn](#) LMS is simple through multiple convenient locations:

#### From within the Metrc system

Navigate to the Support area on the navigational toolbar and select “Sign up for Training” to register.

#### Access additional resources

In the Metrc system, click on the Metrc Expert widget icon and search for the appropriate topic or type in a question.

Thank you for your continued partnership.