

Bulletin Number: MA IB 0093	Distribution Date: 05/20/2025	Effective Date: 06/16/2025
Contact Point: Metrc Support	Subject: COA Upload Requirement	
Reason: Announce a requirement for COA uploads in Metrc		

Greetings,

Metrc and the Massachusetts Cannabis Control Commission (CCC) are announcing effective **June 16th, 2025**, Certificate of Analysis (COA) uploads will be required in Metrc as per the Administrative Order #4 that went into effect on April 16th, 2025.

Please read the following pages for more information.

COA Upload Requirement in Metrc

Effective June 16, 2025, Testing Facilities will be required to upload all COAs and associate them to all recorded test results on a specific sample package in Metrc or through the API using third party software.

Once a Testing Facility has uploaded the COA, both the Testing Facility and Licensees (with the proper permissions) will be able to view the uploaded COA via the Lab Results Tab within the Package grid.

Below are detailed descriptions of the ability to find, download, and view a COA in Metrc:

Viewing a COA from the Packages grid

Once a Testing Facility has uploaded/imported test results and the COA into Metrc, the test results will show in the Lab Results tab of each package. The COA can be downloaded to be viewed and/or printed by selecting the  button in the Lab Results tab as seen in **Figure 1**. Please keep in mind that this is a permission-based ability to view the Doc button that must be granted by an Administrator (Admin).

Test Date	Overall	Test Name	Test Passed	Result	Notes	Released	Sample Package	Item	Category	
05/13/2020	Passed	Moisture Content (% cannot fail)	Passed	0.45		05/13/2020 06:33 pm	ABCDEFO12345670000013221	Buds - Metrc Bliss	Buds	
05/02/2019	Passed	Pesticides (pass/fail)	Passed	0			ABCDEFO12345670000013221	Buds - Metrc Bliss	Buds	
05/02/2019	Passed	Water Activity (Aw)	Passed	0			ABCDEFO12345670000013221	Buds - Metrc Bliss	Buds	
05/02/2019	Passed	Moisture Content (% cannot fail)	Passed	0			ABCDEFO12345670000013221	Buds - Metrc Bliss	Buds	
05/02/2019	Passed	Total CBD (mg/g cannot fail)	Passed	0			ABCDEFO12345670000013221	Buds - Metrc Bliss	Buds	
05/02/2019	Passed	Total THC (mg/g)	Passed	645			ABCDEFO12345670000013221	Buds - Metrc Bliss	Buds	

Figure 1: Selecting Doc button to download COA

Viewing a COA from the Transfer/Manifest grid

The COA is also able to be downloaded within the Transfers grid in Metrc. To accomplish this, select the Licensed option in the Transfers area on the navigational toolbar. Find the respective manifest and use the drill down arrow to the left of the manifest and select the Destinations tab. Select a specific package by using the drill down arrow to the left of the package and select the Lab Results tab. Once on the Lab Results tab, select the Doc button in the last column on the right for any test type in the grid – see **Figure 2** below.

The screenshot displays the Metric software interface. At the top, there are navigation tabs: Manifest, Transporter, Driver, Vehicle Info, Destination, Stops, Pkg's, Employee, and Date Created. Below these, a header row shows details for a manifest (000037001), transporter (038-8801), driver (Snoop Dagg), vehicle (Bake Chew), destination (488-8801), stops (1), pkg's (1), employee (METRC INDUSTRY ADMIN), and date created (05/13/2020). The main area is divided into sections: Destinations, Transporter Details, and History. The 'Destinations' section shows a table with columns: Destination, Type, Whole Price, Packages, ETD, ATD, ETA, ATA, Received, ETRD, ATRD, ETRA, and ATRA. The 'Transporter Details' section shows a table with columns: Package, Src. Hfs, Src. Pkgt, Item, Category, Item Strain, Lab Testing, Shipped Qty, Gross Wgt, Ship Whole Price, Received Qty, Rcv Whole Price, and Status. The 'History' section shows a 'Lab Results' table with columns: Test Date, Overall, Test Name, Test Passed, Result, Notes, Released, Sample Package, Item, and Category. A red box highlights the 'COA' button in the 'Lab Results' table. The bottom of the interface shows pagination controls: Page 1 of 1, 20 rows per page, and Viewing 1 - 1 (1 total).

Figure 2: Viewing COAs in the Transfers Grid

Metrc Resources

If you have any questions, or need additional support, the following resources are available:

Contact Metrc Support

By using the new full-service system by navigating to Support.Metrc.com, or from the Metrc System, click Support on the navigational toolbar and click support.metrc.com to redirect to the portal.

Please note: If accessing the portal for the first time, a username (which is established when logging in), the respective state and “Facility license number”, and a valid email to set a password are required.

Metrc Learn

Metrc Learn has been redesigned to provide users with interactive, educational information on system functionality to expand skillsets and drive workflow efficiencies.

Accessing the new [Metrc Learn](#) LMS is simple through multiple convenient locations:

From within the Metrc system

Navigate to the Support area on the navigational toolbar and select “Sign up for Training” to register option from the dropdown.

From the Metrc website

Navigate to your [state’s partner page](#) and scroll down to the “Metrc’s Training Resources” section to find the link.

Also, save the link – learn.metrc.com – as a bookmark in your preferred web browser. If you have the existing link saved as a bookmark, please replace it with the new link.

Thank you for your continued partnership.