Metrc Support Bulletin

Bulletin Number:	Distribution Date:	Effective Date:
MN_IB_0037	05/08/2025	05/09/2025
Contact Point: Metrc Support	**Subject:** Updated Item updates	
Reason: To update industry on item category changes.		

Greetings,

Please note that new item categories will be available in Metrc that will be mapped to the new Adult Use facility and Med use types as listed below. You will not have access to these items until you are licensed under chapter 342 as an Adult Use or Med Use licensee.

Updated elements include:

- Adult-use item categories
- Required item naming conventions
- Expiration date functionality

Legacy operators will continue to have access to legacy item categories and features until they are fully licensed under chapter 342.

Please read the following pages for more information.

Old/Current Item Categories

Access to the following item categories will be lost once the facility type has been updated to a 342 facility type in Metrc. At that time, the Metrc item categories listed below will no longer be available, and facilities will be required to use the new categories listed on pages 4-7.

For successful adoption of the new item categories, all new packages that are created must use the new categories and any items using the previous categories listed below should be discontinued. Items that have been discontinued under the old categories will still be transferrable and sellable post facility type change.

- Bud/Flower
- Bulk Flower
- Bulk Hemp Extract
- Bulk Hemp Flower
- Cannabis Waste
- Concentrate (Bulk)
- Concentrate (Each)
- Infused Edible
- Infused Non-Edible (liquid)
- Infused Non-Edible (Non-liquid)
- Lozenges
- Pre-Metrc Sales Returns
- Raw Prerolls
- Seeds
- Shake/Trim (bulk & by strain)
- Shake/Trim (by strain)
- Tablet/Capsule

Discontinuing an Item

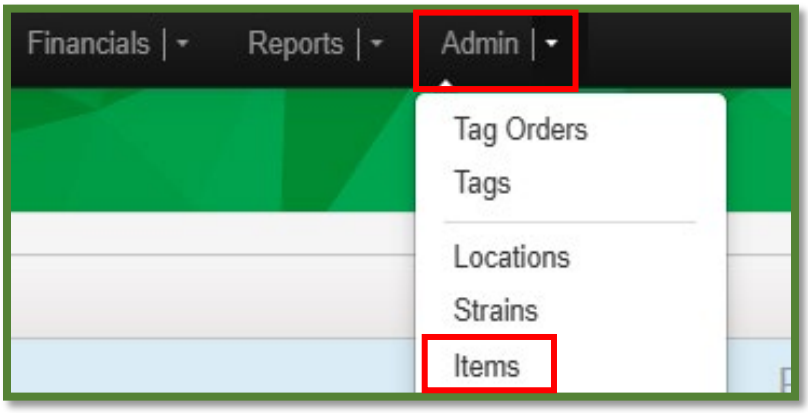

Figure 1: Items Option Under Admin Area

The items grid will display all active items that have been created by the facility. Identify the item that needs to be discontinued and select it. The selected item will be highlighted in orange. After confirming that the correct item has been selected, scroll to the right side in the last column to find an “X” button. After selecting the “X” button, a pop-up window will appear asking to confirm the request to discontinue the existing item as shown in **Figure 2** below. Select “OK” and the item will be discontinued from your inventory.

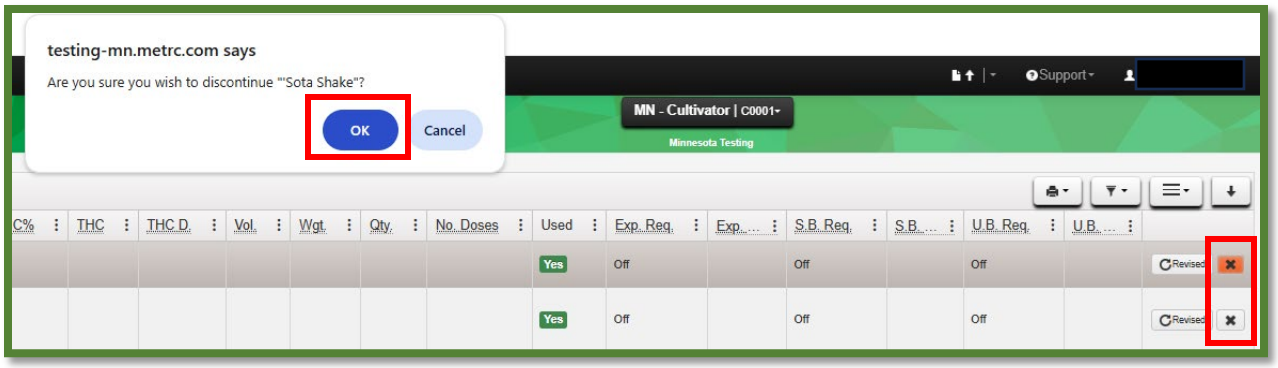

Figure 2: Confirmation Pop-Up Window to Confirm Discontinuing of Item

Once the item has been discontinued, the item cannot be used or edited again.

Updated Item Categories

All current item categories within Metrc will be discontinued and replaced with a new set of item categories as facility types change over to a 342 facility type. These new categories are below:

- Cannabis Beverages (Bulk)
- Cannabis Beverages (Packaged)
- Cannabis Edible (Bulk)
- Cannabis Edible (Packaged)
- Cannabis Flower (Bulk)
- Cannabis Flower (Packaged)
- Cannabis Shake/Trim (Bulk)
- Cannabis Shake/Trim (Packaged)
- Cannabis Waste
- Cannabis-Derived Tinctures (Bulk)
- Cannabis-Derived Tinctures (Packaged)
- Cured/Live Resin (Bulk)
- Cured/Live Resin (Packaged)
- Cured/Live Rosin (Bulk)
- Cured/Live Rosin (Packaged)
- Distillate (Bulk)
- Distillate (Packaged)
- Full Extract Cannabis Oil (Bulk)
- Full Extract Cannabis Oil (Packaged)
- Hash (Bulk)
- Hash (Packaged)
- Hash Oil (Bulk)
- Hash Oil (Packaged)
- Hemp Beverages (Bulk)
- Hemp Beverages (Packaged)
- Hemp Concentrate Artificially Derived (Bulk)
- Hemp Concentrate Artificially Derived (Packaged)
- Hemp Concentrate Naturally Occurring (Bulk)
- Hemp Concentrate Naturally Occurring (Packaged)
- Hemp Edible (Bulk)
- Hemp Edible (Packaged)
- Hemp Flower (Bulk)
- Hemp Flower (Packaged)
- Hemp-Derived Tinctures (Bulk)

- Hemp-Derived Tinctures (Packaged)
- Infused Cannabis Flower (Bulk)
- Infused Cannabis Flower (Packaged)
- Infused Cannabis Pre-Rolls (Bulk)
- Infused Cannabis Pre-Rolls (Packaged)
- Kief (Bulk)
- Kief (Packaged)
- Packaged Immature Clones
- Raw Cannabis Pre-Rolls (Bulk)
- Raw Cannabis Pre-Rolls (Packaged)
- Transdermal/Topical (Bulk)
- Transdermal/Topical (Packaged)
- Vape Cartridge (Bulk)
- Vape Cartridge (Packaged)

Required Packaging Photos

As noted above, many of the new item categories will require at least one packaging photo. These will be added at the time of item creation, as shown in **Figure 3**. To add a packaging photo, select the plus sign to the left of the packaging photo option in the New Items screen.

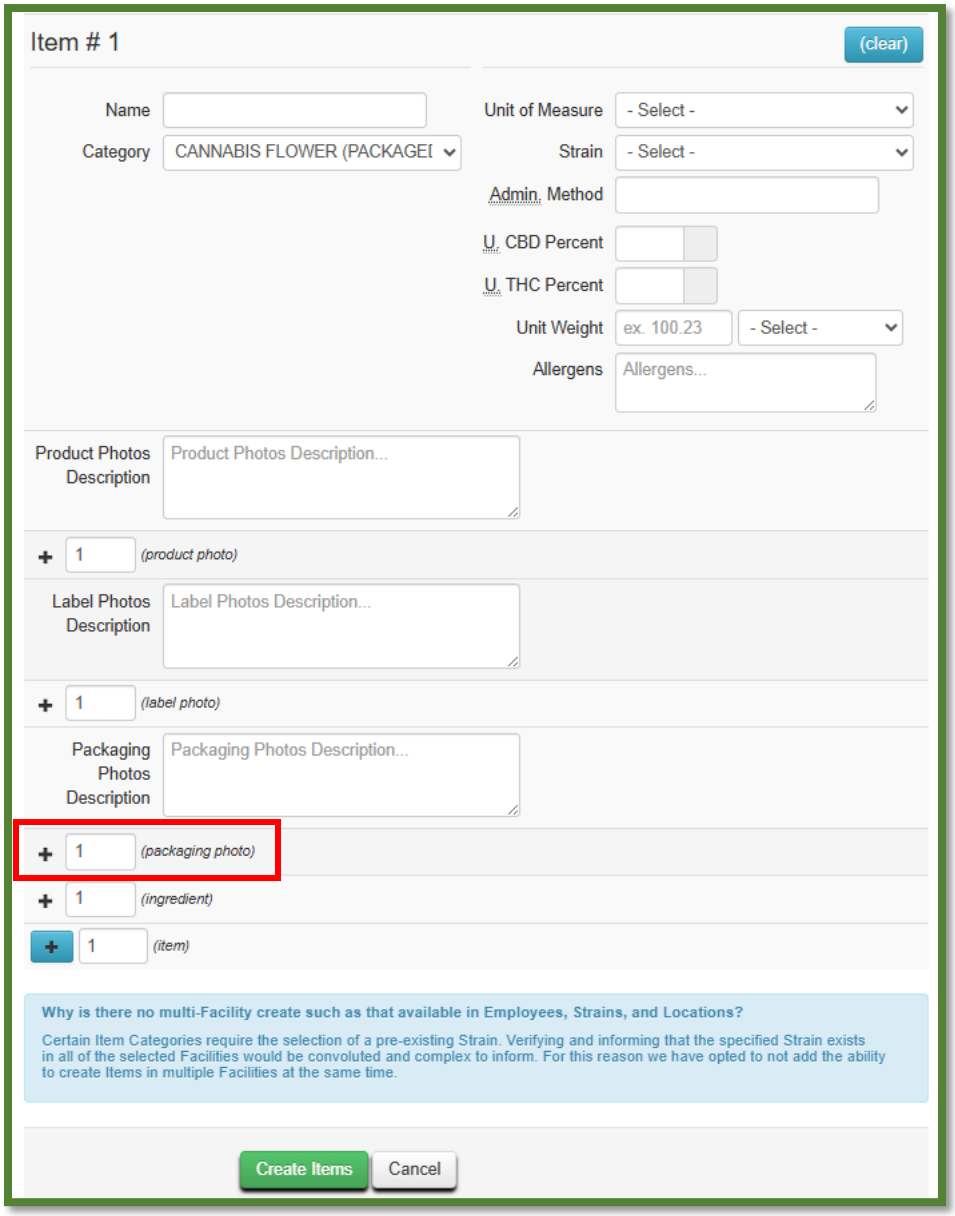

Figure 3: Packaging Photo Option

Selecting this plus sign will bring up the option to upload your packaging photo, as seen in **Figure 4**.

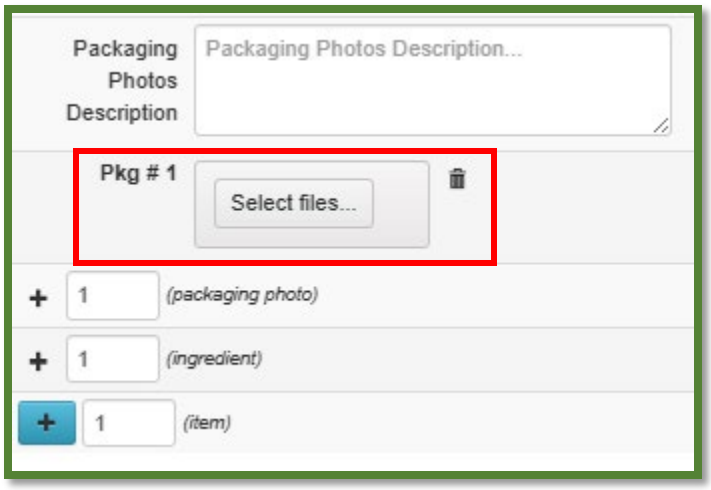

Figure 4: Select Files Option for Uploading Packaging Photo

The attached photo should be in .png format and should show the final packaged product in a way that allows for visual verification.

Required Item Naming Convention

Along with the new item categories that will be implemented, a new naming convention will be required for establishments to use creating new items in Metrc. Please use the OCM's Metrc Product Name Generator to generate names for new items – this helps businesses stay aligned with OCM's new item-naming standards by reducing room for error. Establishments must download a copy of the product name generator spreadsheet in order to utilize the full functionality.

Package Expiration Date

Each of the new categories will also have an expiration date requirement. When creating a new package, that expiration date will automatically be set to 182 days, or 6 months. These expiration dates can be manually updated when creating a new package based on stability testing results.

For Minnesota expiration date requirements, please refer to the MN rules 9810.3100 Subp 5 F and Minnesota Cannabis Technical Authority: Standards for Sampling and Testing Cannabis Products page 14 Section IX Stability Testing.

Rules: https://www.revisor.mn.gov/rules/9810.3100/
Technical Standards: https://mn.gov/ocm/businesses/technical-authority.jsp

The expiration date can be updated manually when creating a new package using a new item. Please note that there will not be an expiration date field when repackaging an existing package using the same item, as show in **Figure 5**.

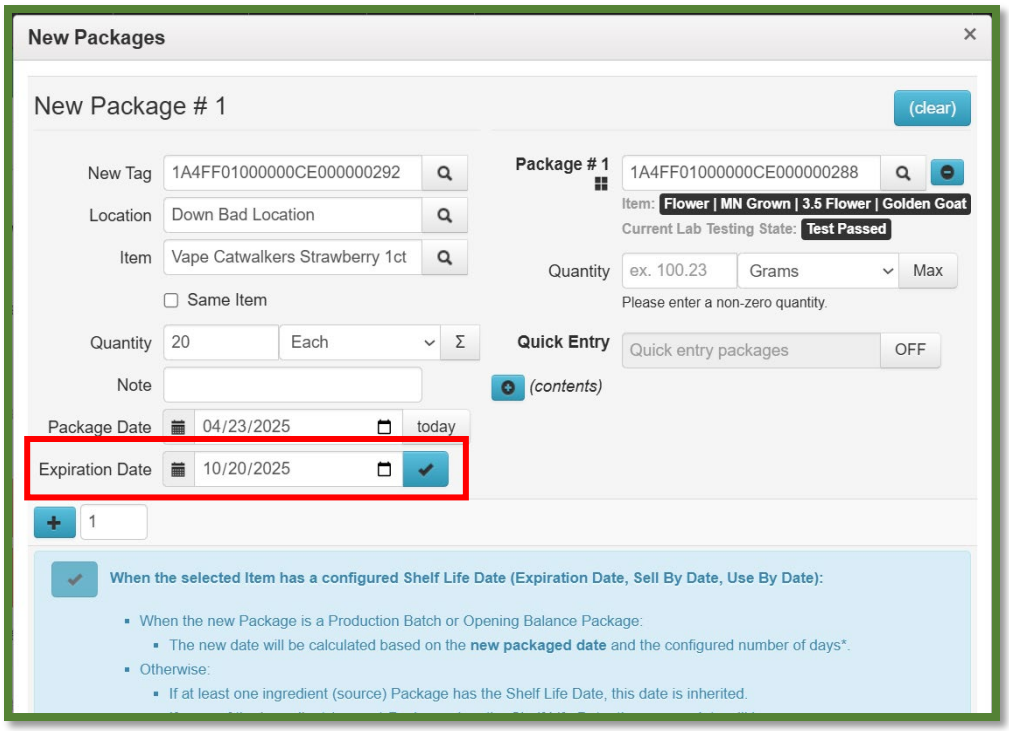

Figure 5: Expiration Date Field in New Packages Window

Once the new package has been created, that package will appear in the active packages grid. Notice that there is an expiration date column in the grid and the input expiration data appears in that column, seen in **Figure 6**.

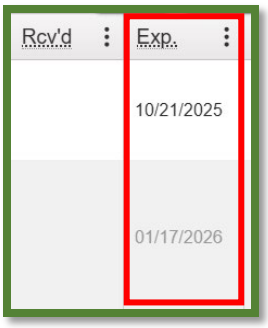

Figure 6: Expiration Date Column on the Packages Grid

To update the expiration date for a package, navigate to the packages area in Metrc on the navigational toolbar, select the desired package and click the “Edit Shelf Life” button shown in **Figure 7** to input an updated expiration date.

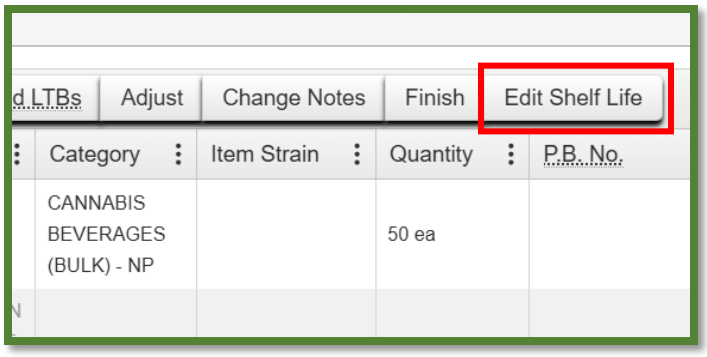

Figure 7: Edit Shelf Life Button

This will open the Edit Shelf Life action window to enter a new expiration date, if needed, as shown in **Figure 8** below.

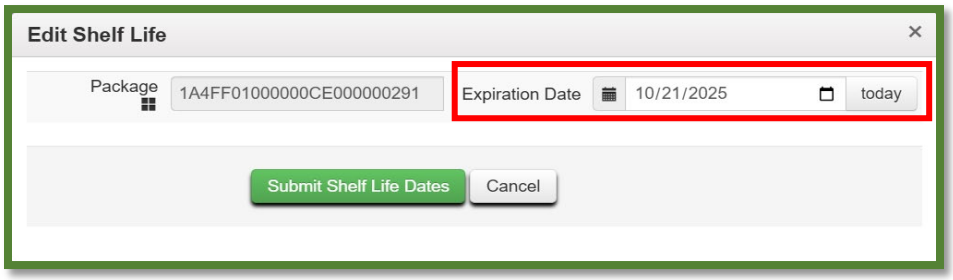

Figure 8: Selecting a Package to Add/Edit Expiration Date

Metrc resources

If you have any questions, or need additional support, the following resources are available:

Contact Metrc Support by using the new full-service system – Service Cloud – by navigating to Support.Metrc.com, or from the Metrc System, click the Support area dropdown on the navigational toolbar and click support.metrc.com to redirect to the portal.

Please note: If accessing the portal for the first time, a username (which is established when logging in), the respective state and "Facility license number", and a valid email to set a password are required.

Metrc Learn: Metrc Learn was recently redesigned to offer interactive educational opportunities to enhance Metrc system users' skills and provide various training options based on experience level.

In addition, the learning system is organized into facility-specific programs made up of various courses. To login or register for an account, visit Metrc Learn.

Access additional resources: In the Metrc system, click on the Support area dropdown on the navigational toolbar and select the appropriate resource, including educational guides, manuals, and more.

Thank you for your continued partnership.