

Bulletin Number: MN_IB_0037	Distribution Date: 05/08/2025	Effective Date: 05/09/2025
Contact Point: Metrc Support	Subject: Updated Item updates	
Reason: To update industry on item category changes.		

Greetings,

Please note that new item categories will be available in Metrc that will be mapped to the new Adult Use facility and Med use types as listed below. You will not have access to these items until you are licensed under chapter 342 as an Adult Use or Med Use licensee.

Updated elements include:

- Adult-use item categories
- Required item naming conventions
- Expiration date functionality

Legacy operators will continue to have access to legacy item categories and features until they are fully licensed under chapter 342.

Please read the following pages for more information.

Old/Current Item Categories

Access to the following item categories will be lost once the facility type has been updated to a 342 facility type in Metrc. At that time, the Metrc item categories listed below will no longer be available, and facilities will be required to use the new categories listed on pages 4-7.

For successful adoption of the new item categories, all new packages that are created must use the new categories and any items using the previous categories listed below should be discontinued. Items that have been discontinued under the old categories will still be transferable and sellable post facility type change.

- Bud/Flower
- Bulk Flower
- Bulk Hemp Extract
- Bulk Hemp Flower
- Cannabis Waste
- Concentrate (Bulk)
- Concentrate (Each)
- Infused Edible
- Infused Non-Edible (liquid)
- Infused Non-Edible (Non-liquid)
- Lozenges
- Pre-Metrc Sales Returns
- Raw Prerolls
- Seeds
- Shake/Trim (bulk & by strain)
- Shake/Trim (by strain)
- Tablet/Capsule

Discontinuing an Item

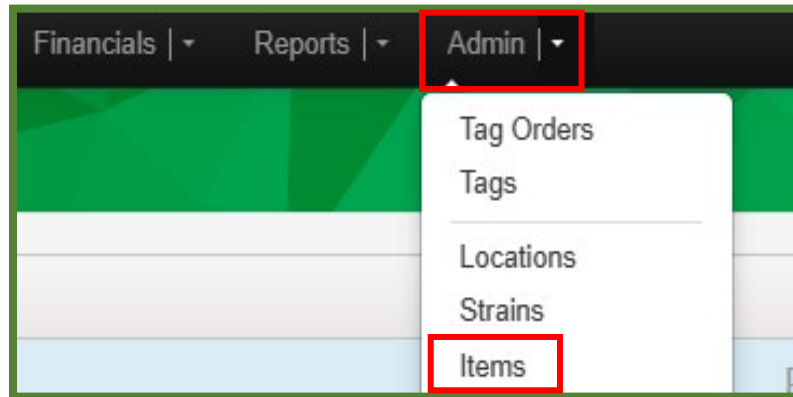


Figure 1: Items Option Under Admin Area

The items grid will display all active items that have been created by the facility. Identify the item that needs to be discontinued and select it. The selected item will be highlighted in orange. After confirming that the correct item has been selected, scroll to the right side in the last column to find an “X” button. After selecting the “X” button, a pop-up window will appear asking to confirm the request to discontinue the existing item as shown in **Figure 2** below. Select “OK” and the item will be discontinued from your inventory.

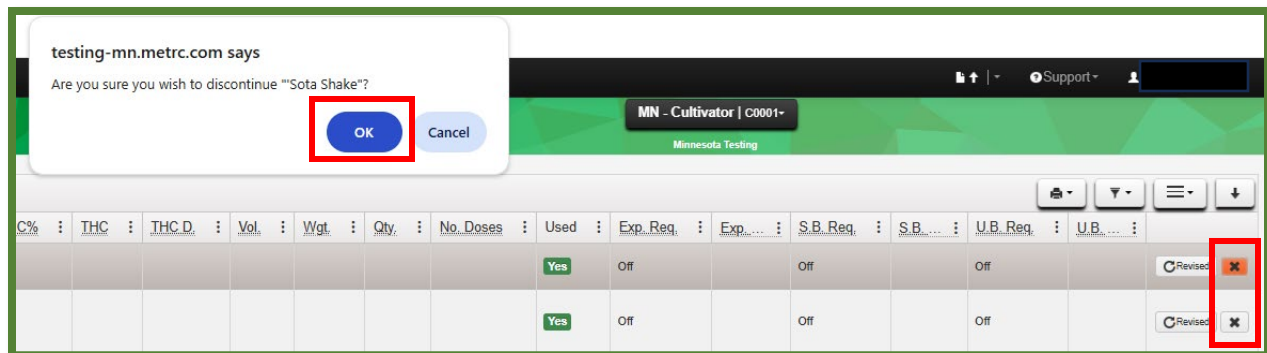


Figure 2: Confirmation Pop-Up Window to Confirm Discontinuing of Item

Once the item has been discontinued, the item cannot be used or edited again.

Updated Item Categories

All current item categories within Metrc will be discontinued and replaced with a new set of item categories as facility types change over to a 342 facility type. These new categories, along with their requirements, are below:

Cannabis Beverages (Bulk)	Requires Allergens
Cannabis Beverages (Each)	Requires Unit CBD Content, Requires Unit THC Content, Requires Unit Weight, Requires Public Ingredients, Requires Admin Method, Requires Description, Requires Packaging Photo, Requires Allergens, Requires CBD Content Dose, Requires THC Content Dose
Cannabis Edible (Bulk)	Requires Allergens
Cannabis Edible (Each)	Requires Unit CBD Content, Requires Unit THC Content, Requires Unit Weight, Requires Public Ingredients, Requires Admin Method, Requires Description, Requires Packaging Photo, Requires Allergens, Requires CBD Content Dose, Requires THC Content Dose
Cannabis Flower (Bulk)	Requires Strain, Requires Unit THC Percent, Requires Unit CBD Percent, Requires Allergens
Cannabis Flower (Each)	Requires Strain, Requires Admin Method, Requires Unit Weight, Requires Unit CBD Percent, Requires Unit THC Percent, Requires Packaging Photo, Requires Allergens
Cannabis Shake/Trim (Bulk)	Requires Strain, Requires Allergens, Requires THC Percent, Requires CBD Percent
Cannabis Shake/Trim (Each)	Requires Strain, Requires Unit CBD Percent, Requires Unit THC Percent, Requires Unit Weight, Requires Admin Method, Requires Packaging Photo, Requires Allergens
Cannabis Waste	n/a
Cannabis-Derived Tinctures (Bulk)	Requires Allergens
Cannabis-Derived Tinctures (Each)	Requires Unit CBD Content, Requires Unit THC Content, Requires Unit Weight, Requires Public Ingredients, Requires Admin Method, Requires Description, Requires Packaging Photo, Requires Allergens, Requires CBD Content Dose, Requires THC Content Dose
Cured/Live Resin (Bulk)	Requires Unit CBD Percent, Requires Unit THC Percent, Requires Allergens
Cured/Live Resin (Each)	Requires Admin Method, Requires Unit Weight, Requires Public Ingredients, Requires Unit CBD Percent, Requires

	Unit THC Percent, Requires Packaging Photo, Requires Allergens
Cured/Live Rosin (Bulk)	Requires Unit CBD Percent, Requires Unit THC Percent, Requires Allergens
Cured/Live Rosin (Each)	Requires Admin Method, Requires Unit Weight, Requires Public Ingredients, Requires Unit CBD Percent, Requires Unit THC Percent, Requires Packaging Photo, Requires Allergens
Distillate (Bulk)	Requires Unit CBD Percent, Requires Unit THC Percent, Requires Allergens
Distillate (Each)	Requires Admin Method, Requires Unit Weight, Requires Public Ingredients, Requires Unit CBD Percent, Requires Unit THC Percent, Requires Packaging Photo, Requires Allergens
Full Extract Cannabis Oil (Bulk)	Requires Unit CBD Percent, Requires Unit THC Percent, Requires Allergens
Full Extract Cannabis Oil (Each)	Requires Admin Method, Requires Unit Weight, Requires Public Ingredients, Requires Unit CBD Percent, Requires Unit THC Percent, Requires Packaging Photo, Requires Allergens
Hash (Bulk)	Requires Unit CBD Percent, Requires Unit THC Percent, Requires Allergens
Hash (Each)	Requires Admin Method, Requires Unit Weight, Requires Public Ingredients, Requires Unit CBD Percent, Requires Unit THC Percent, Requires Packaging Photo, Requires Allergens
Hash Oil (Bulk)	Requires Unit CBD Percent, Requires Unit THC Percent, Requires Allergens
Hash Oil (Each)	Requires Admin Method, Requires Unit Weight, Requires Public Ingredients, Requires Unit CBD Percent, Requires Unit THC Percent, Requires Packaging Photo, Requires Allergens
Hemp Beverages (Bulk)	Requires Allergens
Hemp Beverages (Each)	Requires Unit CBD Content, Requires Unit THC Content, Requires Unit Weight, Requires Public Ingredients, Requires Admin Method, Requires Description, Requires Packaging Photo, Requires Allergens, Requires CBD Content Dose, Requires THC Content Dose
Hemp Concentrate Artificially Derived (Bulk)	Requires Unit CBD Percent, Requires Unit THC Percent, Requires Allergens
Hemp Concentrate Artificially Derived (Each)	Requires Admin Method, Requires Unit Weight, Requires Public Ingredients, Requires Unit CBD Percent, Requires

	Unit THC Percent, Requires Packaging Photo, Requires Allergens
Hemp Concentrate Naturally Occurring (Bulk)	Requires Unit CBD Percent, Requires Unit THC Percent, Requires Allergens
Hemp Concentrate Naturally Occurring (Each)	Requires Admin Method, Requires Unit Weight, Requires Public Ingredients, Requires Unit CBD Percent, Requires Unit THC Percent, Requires Packaging Photo, Requires Allergens
Hemp Edible (Bulk)	Requires Allergens
Hemp Edible (Each)	Requires Unit CBD Content, Requires Unit THC Content, Requires Unit Weight, Requires Public Ingredients, Requires Admin Method, Requires Description, Requires Packaging Photo, Requires Allergens, Requires CBD Content Dose, Requires THC Content Dose
Hemp Flower (Bulk)	Requires Strain, Requires Unit THC Percent, Requires Unit CBD Percent, Requires Allergens
Hemp Flower (Each)	Requires Strain, Requires Admin Method, Requires Unit Weight, Requires Unit CBD Percent, Requires Unit THC Percent, Requires Packaging Photo, Requires Allergens
Hemp-Derived Tinctures (Bulk)	Requires Allergens
Hemp-Derived Tinctures (Each)	Requires Unit CBD Content, Requires Unit THC Content, Requires Unit Weight, Requires Public Ingredients, Requires Admin Method, Requires Description, Requires Packaging Photo, Requires Allergens, Requires CBD Content Dose, Requires THC Content Dose
Infused Cannabis Flower (Bulk)	Requires Strain, Requires Unit THC Percent, Requires Unit CBD Percent, Requires Allergens
Infused Cannabis Flower (Each)	Requires Strain, Requires Admin Method, Requires Unit Weight, Requires Unit CBD Percent, Requires Unit THC Percent, Requires Packaging Photo, Requires Allergens
Infused Cannabis Pre-Rolls (Bulk)	Requires Strain, Requires Allergens, Requires THC Percent, Requires CBD Percent
Infused Cannabis Pre-Rolls (Each)	Requires Strain, Requires Unit CBD Percent, Requires Unit THC Percent, Requires Unit Weight, Requires Admin Method, Requires Packaging Photo, Requires Allergens
Kief (Bulk)	Requires Unit CBD Percent, Requires Unit THC Percent, Requires Allergens
Kief (Each)	Requires Admin Method, Requires Unit Weight, Requires Public Ingredients, Requires Unit CBD Percent, Requires

	Unit THC Percent, Requires Packaging Photo, Requires Allergens
Packaged Immature Clones	Requires Strain, Requires Packaging Photo
Raw Cannabis Pre-Rolls (Bulk)	Requires Strain, Requires Allergens, Requires THC Percent, Requires CBD Percent
Raw Cannabis Pre-Rolls (Each)	Requires Strain, Requires Unit CBD Percent, Requires Unit THC Percent, Requires Unit Weight, Requires Admin Method, Requires Packaging Photo, Requires Allergens
Transdermal/Topical (Bulk)	Requires Allergens
Transdermal/Topical (Each)	Requires Admin Method, Requires Unit CBD Content, Requires Unit THC Content, Requires Public Ingredients, Requires Packaging Photo, Requires Allergens
Vape Cartridge (Bulk)	Requires Unit CBD Percent, Requires Unit THC Percent, Requires Allergens
Vape Cartridge (Each)	Requires Admin Method, Requires Unit Weight, Requires Public Ingredients, Requires Unit CBD Percent, Requires Unit THC Percent, Requires Packaging Photo, Requires Allergens

Required Packaging Photos

As noted above, many of the new item categories will require at least one packaging photo. These will be added at the time of item creation, as shown in **Figure 3**. To add a packaging photo, select the plus sign to the left of the packaging photo option in the New Items screen.

The screenshot shows the 'New Items' form in the Metrc system. At the top, it says 'Item # 1' with a '(clear)' button. The form is divided into several sections: 'Name' and 'Unit of Measure' (dropdown); 'Category' (set to 'CANNABIS FLOWER (PACKAGE)') and 'Strain' (dropdown); 'Admin. Method' (text input); 'U. CBD Percent' and 'U. THC Percent' (sliders); 'Unit Weight' (text input with 'ex. 100.23') and a dropdown; and 'Allergens' (text input). Below these are sections for 'Product Photos', 'Label Photos', 'Packaging Photos', 'Ingredient', and 'Item'. Each section has a description text area and a '+ 1' button with a label in parentheses. The 'Packaging Photos' section's '+ 1 (packaging photo)' button is highlighted with a red rectangle. At the bottom, there is a blue informational box and two buttons: 'Create Items' and 'Cancel'.

Figure 3: Packaging Photo Option

Selecting this plus sign will bring up the option to upload your packaging photo, as seen in **Figure 4**.

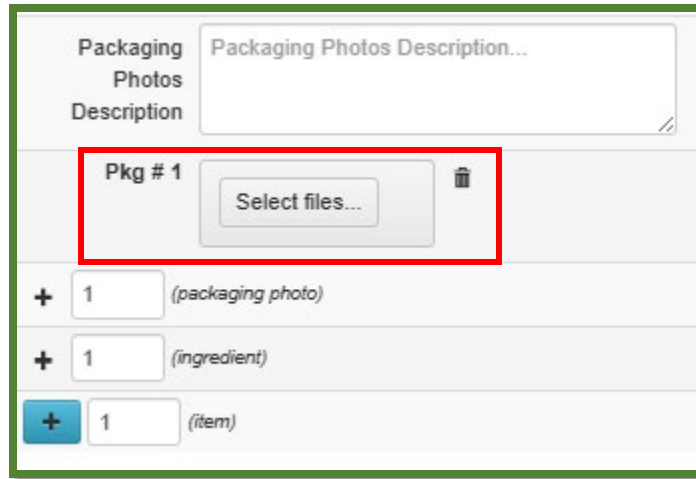


Figure 4: Select Files Option for Uploading Packaging Photo

The attached photo should be in .png format and should show the final packaged product in a way that allows for visual verification.

Required Item Naming Convention

Along with the new item categories that will be implemented, a new naming convention will be required for use by the OCM when creating new items in Metrc. This naming convention is as follows:

Raw Flower Items	Non-Raw Flower Items
Item Type/Formulation	Item Type/Formulation
Brand	Brand
Strain Name	Flavor
Weight (grams)	Count
Count	

Raw Flower Item examples:

- Pre-Roll Catwalkers Animal Paws .35g 12ct
- Flower Catwalkers Animal Paws 3.5g 1ct

Non-Flower Item examples:

- Vape Catwalkers Strawberry 1ct
- Gummies Catwalkers Elderberry 10ct

Please note:

- If the product is a pre-roll, the count should be included within the item name.
- If the product has a discrete number of proportioned units, the count would be included in the name (e.g. Strawberry Gummies 10ct.).
- Weight (grams) for flower product naming can be defined as the weight of an individual piece (i.e. the weight for packaged flower would be the weight per unit).

Package Expiration Date

Each of the new categories will also have an expiration date requirement. When creating a new package, that expiration date will automatically be set to 182 days, or 6 months. These expiration dates can be manually updated when creating a new package based on stability testing results.

The expiration date can be updated manually when creating a new package using a new item. Please note that there will not be an expiration date field when repackaging an existing package using the same item, as show in **Figure 5**.

The screenshot shows the 'New Packages' window with the following details:

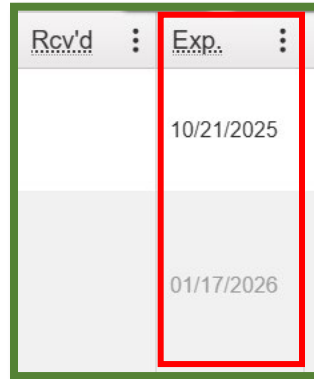
- New Package # 1** (clear button)
- New Tag:** 1A4FF01000000CE000000292
- Location:** Down Bad Location
- Item:** Vape Catwalkers Strawberry 1ct
- Same Item
- Quantity:** 20 Each
- Note:** (empty)
- Package Date:** 04/23/2025 (today)
- Expiration Date:** 10/20/2025 (checked) - **highlighted with a red box**
- Package # 1:** 1A4FF01000000CE000000288
- Item:** Flower | MN Grown | 3.5 Flower | Golden Goat
- Current Lab Testing State:** Test Passed
- Quantity:** ex. 100.23 Grams (Max)
- Quick Entry:** Quick entry packages (OFF)
- Contents:** (contents)

Below the form, a blue information box states: "When the selected Item has a configured Shelf Life Date (Expiration Date, Sell By Date, Use By Date):"

- When the new Package is a Production Batch or Opening Balance Package:
 - The new date will be calculated based on the **new packaged date** and the configured number of days*.
- Otherwise:
 - If at least one ingredient (source) Package has the Shelf Life Date, this date is inherited.

Figure 5: Expiration Date Field in New Packages Window

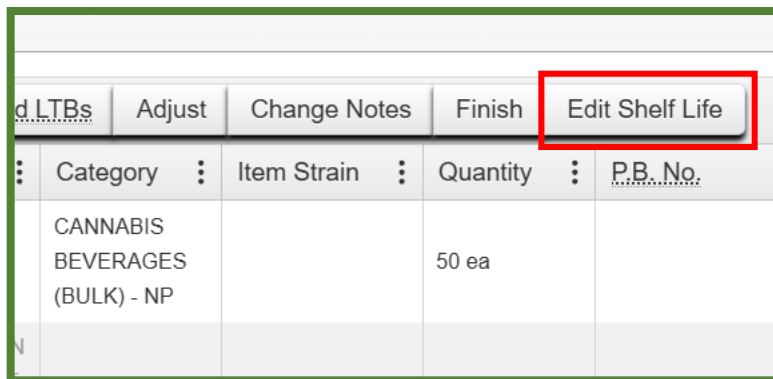
Once the new package has been created, that package will appear in the active packages grid. Notice that there is an expiration date column in the grid and the input expiration data appears in that column, seen in **Figure 6**.



Rcv'd	Exp.
	10/21/2025
	01/17/2026

Figure 6: Expiration Date Column on the Packages Grid

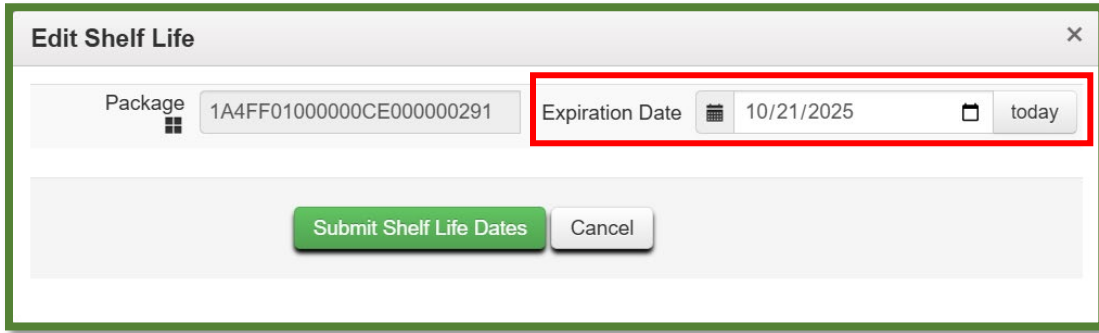
To update the expiration date for a package, navigate to the packages area in Metric on the navigational toolbar, select the desired package and click the “Edit Shelf Life” button shown in **Figure 7** to input an updated expiration date.



Category	Item Strain	Quantity	P.B. No.
CANNABIS BEVERAGES (BULK) - NP		50 ea	

Figure 7: Edit Shelf Life Button

This will open the Edit Shelf Life action window to enter a new expiration date, if needed, as shown in **Figure 8** below.



Edit Shelf Life [X]

Package 1A4FF01000000CE000000291 Expiration Date 10/21/2025 today

Submit Shelf Life Dates Cancel

Figure 8: Selecting a Package to Add/Edit Expiration Date

Metrc resources

If you have any questions, or need additional support, the following resources are available:

Contact Metrc Support

By using the new full-service system by navigating to [Support.Metrc.com](https://support.metrc.com), or from the Metrc System, click Support on the navigational toolbar and click support.metrc.com to redirect to the portal.

Please note: If accessing the portal for the first time, a username (which is established when logging in), the respective state and “Facility license number”, and a valid email to set a password are required.

Metrc Learn

Metrc Learn has been redesigned to provide users with interactive, educational information on system functionality to expand skillsets and drive workflow efficiencies.

Accessing the new [Metrc Learn](#) LMS is simple through multiple convenient locations:

From within the Metrc system

Navigate to the Support area on the navigational toolbar and select “Sign up for Training” to register option from the dropdown.

From the Metrc website

Navigate to your [state’s partner page](#) and scroll down to the “Metrc’s Training Resources” section to find the link.

Also, save the link – learn.metrc.com – as a bookmark in your preferred web browser. If you have the existing link saved as a bookmark, please replace it with the new link.

Thank you for your continued partnership.