

Bulletin Number: OH_IB_0077	Distribution Date: 08/04/2025	Effective Date: 08/04/2025
Contact Point: Metrc Support	Subject: New Item Categories – Single Serving Units	
Reason: To announce a State Item Category update that now allows Single Serving Units.		

Greetings,

Metrc and the Ohio Division of Cannabis Control (DCC or Division) are excited to announce an update that will be made available in Metrc effective **August 4, 2025**. These additions to Item Categories in Metrc reflect the new DCC Rules and Regulations pertaining to the single serving unit product type.

Please read the following pages for more detailed information.

Single Serving Unit as a New Item Category

Effective August 4 2025, the DCC (Division) provided Processors with guidance regarding the updated product type- Single Serving Units (SSU's). These new Item Categories are:

- Raw Single Serving Unit
 - Final-form, single serving unit of raw plant material that counts to the patient or customer flower limit.
- Infused Single Serving Unit
 - Final-form, single serving unit of infused flower that counts to the Customer THC limit. Infused SSU's are not available in the medical program.
- Bulk Raw Single Serving Unit
 - Single serving units of raw plant material that are not in final-form and require testing, item approvals.
- Bulk Infused Single Serving Unit
 - Single serving units of infused plant material that are not in final-form and require testing, item approvals.

The DCC has released guidance for these new categories. This guidance includes information about Product ID, packaging and labeling, patient supply limits, testing and more.

- Review DCC guidance [here](#).

Important Note: Processors must ensure that the Single Serving Unit Categories for Retail (Raw and Infused) are submitted for product approval and have approved Product Item ID's. Bulk SSU Item Categories do not require Product ID approvals (Raw and Infused).

Single Serving Unit Test Batches in Metrc- Important Notes

Important Note: Current Testing rules do not yet account for the testing of Single Serving Units. Therefore, until updated, if a processor wishes to manufacture Single Serving Units, the testing of those products must be conducted by a licensed testing laboratory as prescribed below by the DCC.

Plant material must be tested **prior** to being transferred from a Cultivator to a Processor. There are two distinct Lab Test Batches in Metrc:

- **Raw Single Serving Units:** must be tested under the same requirements as plant material prior to transfer from a processor to a dispensary.
 - The unit weight counts toward the plant material transaction limit (2.5 ounces).
- **Infused Single Serving Units:** must be tested under the same requirements for cannabis products prior to transfer from a processor to a dispensary.
 - Counts toward the other product limits of THC (15,000 mg).

Creating a Single Serving Unit in Metrc

1. Processors may create Single Serve Units by first selecting the *Test Passed*, Raw Plant Material (Buds or Shake/Trim) Package that will be used to create the SSU's.

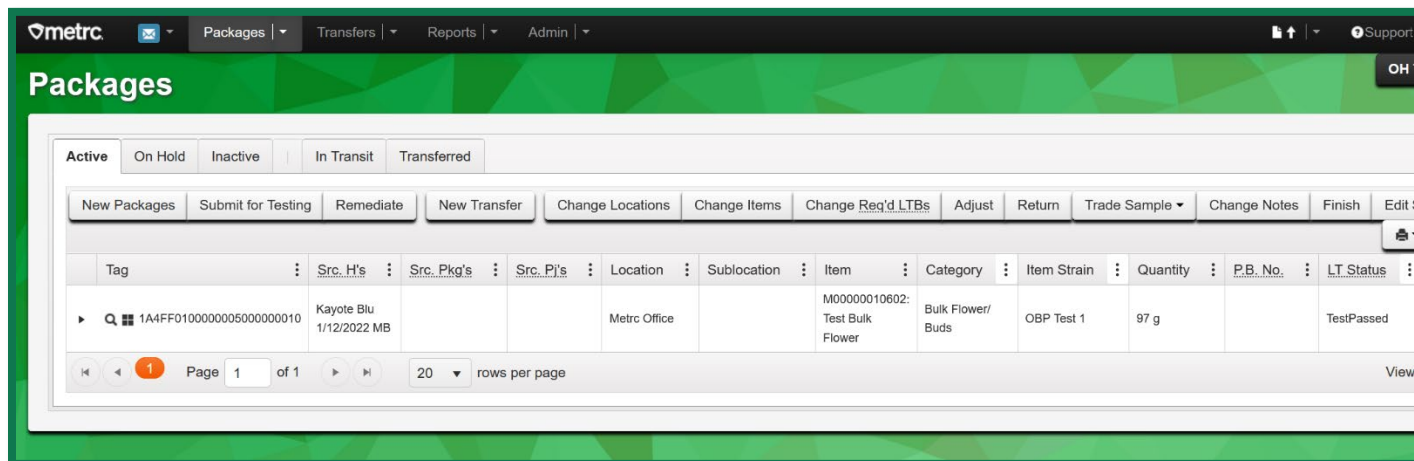


Figure 1: Select the Raw Plant Material Package for SSU Processing

2. After selecting the appropriate package for further processing, select the New Packages Icon and enter the appropriate information in the window.
 - Be sure to select the new item that reflects the correct Single Serve Unit Item Category.
 - Ensure that you select the Production Batch Icon when changing the physical or chemical form of the plant material (to pre-rolled flower with papers). See **Figure 2** on the following page.

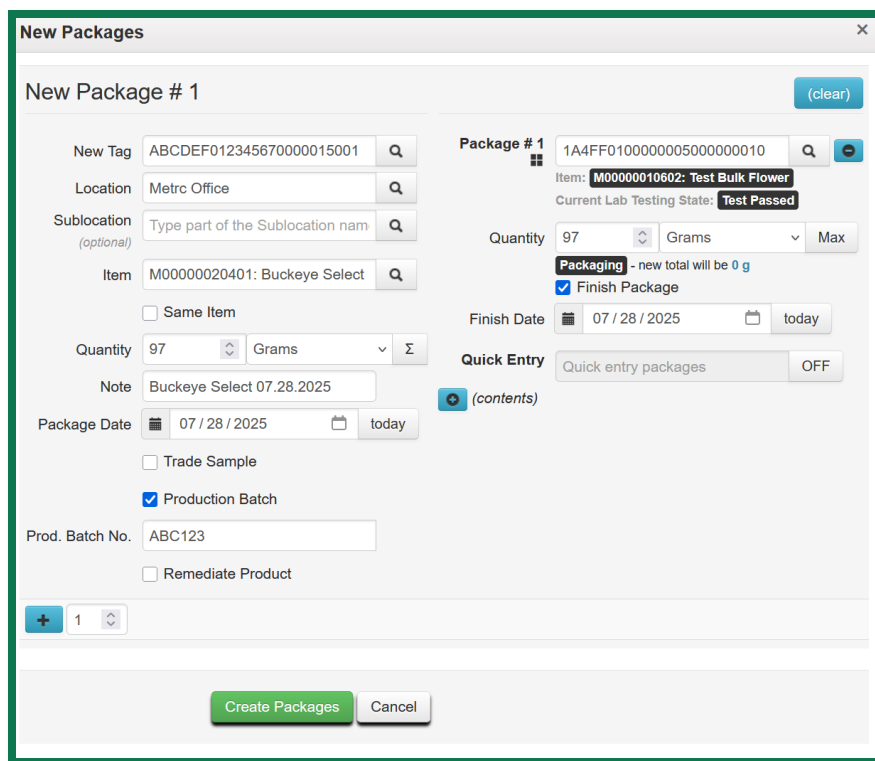
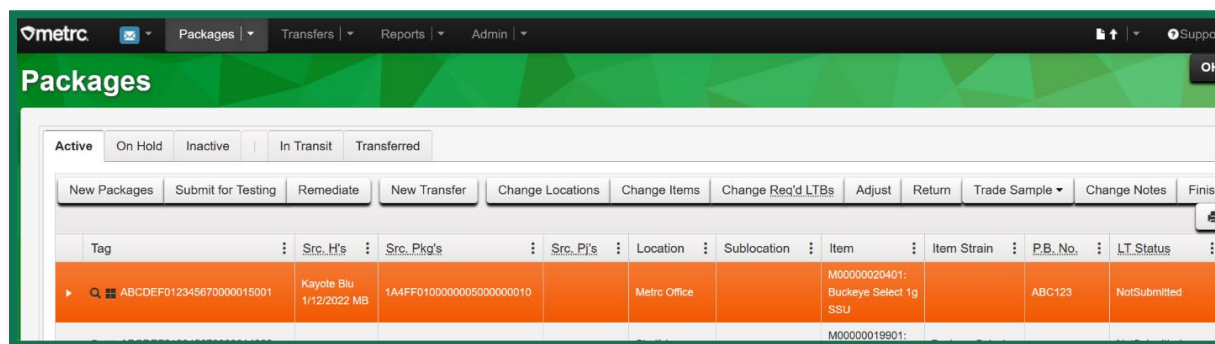


Figure 2: Production Batch / SSU New Package for Processing

Notice that when correctly selecting the Production Batch Indicator and entering the required package information, the New Package reflects the new Item Category. The system also reverts the Testing Status of the Package back to Not Submitted because rules in Ohio require that Processors retest their product after the production process is completed.



Tag	Src. H's	Src. Pkg's	Src. P's	Location	Sublocation	Item	Item Strain	P.B. No.	LT Status
ABCDEF012345670000015001	Kayote Blu 1/12/2022 MB	1A4FF0100000005000000010		Metrc Office		M00000020401: Buckeye Select 1g SSU		ABC123	NotSubmitted

Figure 3: SSU Production Batch Package – Not Submitted

Once the Metrc User has properly captured the Production Batch process from Raw Plant Material to the appropriate SSU Item Category, the process to submit lab test samples and to obtain the Test Pass final form product remains identical to all other submissions for testing in Metrc. Processors may transfer final form products to Dispensaries only after the SSU Item Category has a Test Passed result.

Metrc Resources

If you have any questions or need additional support, the following resources are available:

Contact Metrc Support

By navigating to [Support.Metrc.com](https://support.metrc.com), or from the Metrc System, click the Support area and navigate to support.metrc.com and it will redirect to the portal.

Please note: If accessing the portal for the first time, a username (which is established when logging in), the respective state and “Facility license number”, and a valid email to set a password are required.

Metrc Learn

Metrc Learn is designed to provide users with interactive, educational information on system functionality to expand skillsets and drive workflow efficiencies.

Accessing the new [Metrc Learn](#) LMS is simple through multiple convenient locations:

From within the Metrc system

Navigate to the drop-down Support menu in the navigational toolbar and select “Sign up for Training” to register.

From the Metrc website

Navigate to your [state’s partner page](#) and scroll down to the “Metrc’s Training Resources” section to find the link.

Also, save the link – *learn.metrc.com* – as a bookmark in your preferred web browser. If you have the existing link saved as a bookmark, please replace it with the new link.

Access additional resources

In the Metrc system, click on the Support area dropdown on the navigational toolbar and select the appropriate resource, including educational guides, manuals, and more.

Thank you for your continued partnership.