

Bulletin Number: VA IB 0014 UPDATED	Distribution Date: 12/16/2025 UPDATED	Effective Date: 11/10/2025
Contact Point: Metrc Support	Subject: Additives added to Admin area UPDATED	
Reason: Updated functionality available in Metrc for Additives in Admin area.		

Greetings,

Metrc is pleased to announce new functionality that enables users to create and manage predefined Additives in the Admin area.

Cultivators are expected to document the use of additives in Metrc when being applied to plants. Additive refers to any substance applied to cannabis plants during their growth stages. These substances can include fertilizers, pesticides, or other treatments that are used to enhance plant health, growth, or protection.

NOTE: Please refer to Virginia Regulations (3VAC10-50-50) regarding pesticides.

- Although there is an option to designate an additive as a pesticide in Metrc, please note that this option should only be used in accordance with regulations.
- Questions regarding the use of additives and/or requests to use pesticides to address an infestation should be directed to the Virginia Cannabis Control Authority at licensing@cca.virginia.gov.

This enhancement allows cultivators to create commonly used additives into Metrc so they can be selected from a list when reporting applications to plants, which eliminates the need to re-enter the same information each time. This functionality is similar to Items as they are created one time and can be selected from when creating packages.

A new employee permission titled “Additives Templates” with Manage capability has been added. This permission must be enabled for users to access the Additives option in the Admin area dropdown in Metrc.

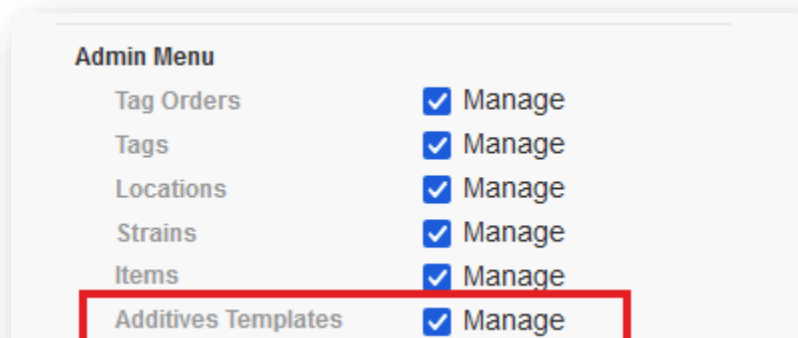


Figure 1: Add Additives employee permissions

The following links provide additional training and step-by-step guidance for adding Additives functionality.

Metrc Learn – [Sign in or register here](#)

- Upon login, locate the “Recording Additives” course for more information.

Metrc Expert – Access in Metrc by clicking on the pop-up button in the lower right-hand corner. You can locate more information through any of these options:

- Searching for “Additives” using the search toolbar to receive an automated response.
- Go to “Check out what’s new in Metrc”.
- Locate under the Support Guides > Plants > Immature, Vegetative, or Flower.

Metrc resources

If you have any questions or need additional support, please contact Metrc Support at [Support.Metrc.com](https://support.metrc.com).

Thank you for your continued partnership.