

Bulletin Number: IL_IB_0024	Distribution Date: 11/14/2025	Effective Date: Ongoing
Contact Point: Metrc Support	Subject: Transfer Types	
Reason: To define the available transfer types within Metrc.		

Greetings,

Metrc would like to inform the industry of the available transfer types and their appropriate uses within Metrc.

Licensed Transfers

- *Affiliated Transfers*: to be used when transferring products to a facility that is under the same ownership as your own, meaning the transfer occurs between affiliated licenses.
- *Lab Sample Transfer*: to be used to transfer lab samples to the testing facility for testing.
- *Short Transport*: to be used for craft grower and infuser licenses that do not hold a transporter license or have a transporter nearby. Under these circumstances, a licensee can request approval from the IDOA to transport their own product.
- *Wholesale Transfer*: to be used when a licensed business, such as a wholesaler or distributor, procures, receives, stores, sells, and transfers cannabis and cannabis products on behalf of or in conjunction with other licensed businesses.

External Transfers

- *Beginning Inventory*: to be used to bring all packaged beginning inventory into Metrc after initial credentials are received
- *New Genetics*: to be used to bring in new genetics that were not purchased from an Illinois licensed business.

Short Transport Details

The “Short Transport” transfer type is only to be used by entities that have been approved by the IDOA to conduct short transport. This requires prior authorization, location approval, and a specific registration certificate from IDOA. Short Transfers also come with strict distance restrictions.

Metrc resources

If you have any questions, or need additional support, the following resources are available:

Contact Metrc Support

By using the new full-service system by navigating to [Support.Metrc.com](https://support.metrc.com), or from the Metrc System, click Support and navigate to support.metrc.com and it will redirect to the portal.

Please note: If accessing the portal for the first time, a username (which is established when logging in), the respective state and “Facility license number”, and a valid email to set a password are required.

Metrc Learn

Metrc Learn has been redesigned to provide users with interactive, educational information on system functionality to expand skillsets and drive workflow efficiencies.

Accessing the new [Metrc Learn](#) platform is simple:

From within the Metrc system

- Navigate to the drop-down Support menu in the navigational toolbar and select “Sign up for Training” to register.

From the Metrc website

- Navigate to your [state’s partner page](#) and scroll down to the “Metrc’s Training Resources” section to find the link.

Also, save the link – *learn.metrc.com* – as a bookmark in your preferred web browser. If you have the existing link saved as a bookmark, please replace it with the new link.

Metrc Expert

In the Metrc system, click on widget icon in the lower right-hand corner to open the Metrc Expert knowledge base to access step-by-step guides, ask questions, and more.

Thank you for your continued partnership.