

|                                                                                           |                                                       |                                      |
|-------------------------------------------------------------------------------------------|-------------------------------------------------------|--------------------------------------|
| <b>Bulletin Number:</b><br>OK_IB_0062                                                     | <b>Distribution Date:</b><br>11/04/2025               | <b>Effective Date:</b><br>12/01/2025 |
| <b>Contact Point:</b> Metrc Support                                                       | <b>Subject:</b> an update to packaging items in Metrc |                                      |
| <b>Reason:</b> Updated guidance for packaging flower & bud, kief, and shake/trim in Metrc |                                                       |                                      |

Greetings,

Metrc in conjunction with OMMA is providing updated guidance on how flower & bud, kief, and shake/trim will be tracked in the Metrc system.

Beginning on December 01, 2025, new item categories will be available for flower & bud, kief, and shake/trim items in Metrc:

- A count-based item with an “each” unit of measure.
  - Used for final form packages
    - **Flower & Bud (Count)**
    - **Kief (Count)**
    - **Shake/Trim (Count)**

On December 01, 2025

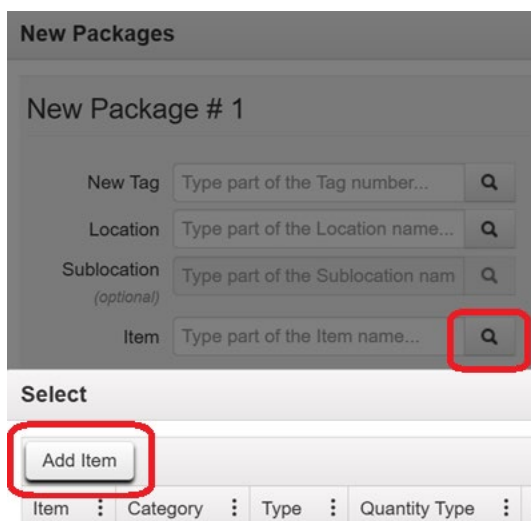
- the weight-based items below for flower & bud, kief, and shake/trim will be updated to bulk items
  - Used for harvest batches and bulk processing
    - **Flower and Buds** → **Flower and Buds bulk**
    - **Kief** → **Kief bulk**
    - **Shake/Trim** → **Shake/Trim bulk**
    - **Shake/Trim (by Strain)** → ~~Shake/Trim (by Strain) bulk~~

## Creating a “count-based” item

Once your flower & bud, kief, or shake/trim has been harvested and all testing completed, it can be repackaged from a bulk item into final form count-based pre-pack packages. For single strain/harvest flower & bud, shake/trim or kief you do NOT need to use a production batch. For multi-strain/harvest shake/trim or kief the bulk package would need to be created using a production batch and then any count-based packages from that would not require an additional production batch. For multi-strain packages of kief or shake/trim please enter “mixed” in the required strain field.

You will need to create a new, final form count-based pre-pack package item for each size package of each new strain. The item name must include the weight of the item. The unit weight of the item is a required field.

New items can be created in the **Admin** menu under “**items**” or by clicking the magnifying glass for the item field in the **New Packages** window and then selecting “**add item.**” See Figures 1 & 2 below.



**New Packages**

New Package # 1

New Tag

Location

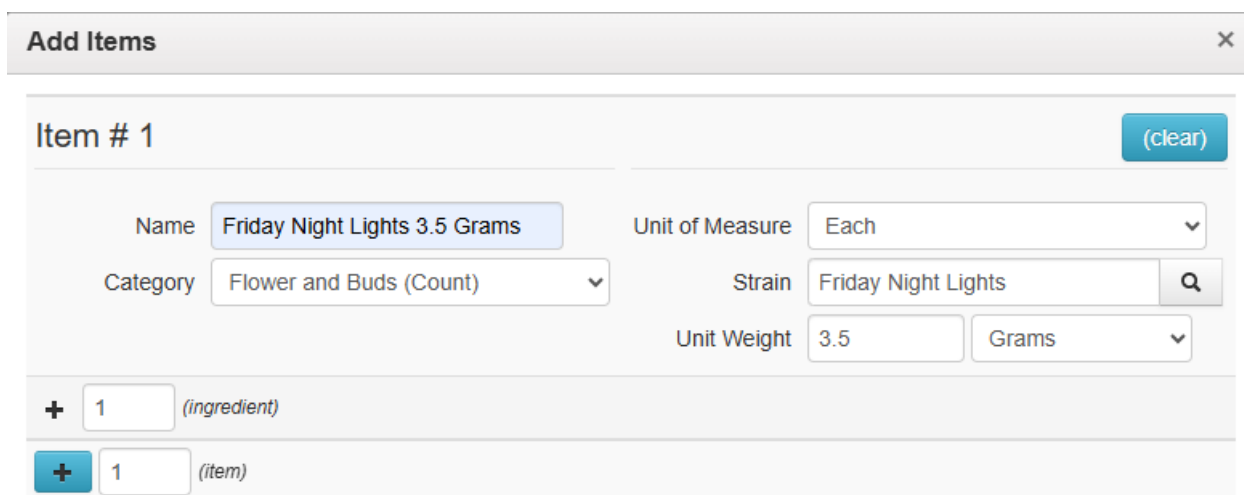
Sublocation    
(optional)

Item

**Select**

Item : Category : Type : Quantity Type :

**Figure 1: Creating a count-based Flower & Buds item**



**Add Items**

Item # 1

Name  Unit of Measure

Category  Strain

Unit Weight

+ 1 (ingredient)

+ 1 (item)

**Figure 2: Creating a count-based Flower & Buds item**

Select the package of bulk flower & bud and select the new packages button. In the example below, we are creating 100 1/8-ounce count-based pre-pack packages from a bulk test passed flower & bud package. The quantity will be in each and will be the total count of count-based pre-pack packages. The example below shows 100 count-based

pre-pack packages of 3.5 grams; the total quantity removed from the source package is 350 grams - **see Figure 3.**

New Packages

New Package # 1

(clear)

New Tag

1A4FF010000012D0000000440

Q

Location

Package Vault

Q

Sublocation  
(optional)

Type part of the Sublocation nam

Q

Item

Friday Night Lights 3.5 Grams

Q

☐ Same Item

Quantity

100

Each

▼

Σ

+

(contents)

Note

Package Date

09/17/2025

today

☐ Production Batch

☐ Product Requires Remediation

+

1

Package # 1

1A4FF010000012D0000000439

Q

-

Item:

Friday Night Lights (bulk)

Current Lab Testing State:

Test Passed

Quantity

350

Grams

▼

Max

Packaging

- new total will be 1,662.9619 g

Quick Entry

Quick entry packages

OFF

Create Packages

Cancel

**Figure 3: Count based Pre-pack packaged Eighths from Bulk Flower & Bud**

## Metrc Resources

If you have any questions, or need additional support, the following resources are available:

### Contact Metrc Support

By using the new full-service system by navigating to [Support.Metrc.com](https://support.metrc.com), or from the Metrc System, click Support and navigate to support.metrc.com and it will redirect to the portal.

*Please note:* If accessing the portal for the first time, a username (which is established when logging in), the respective state and “Facility license number”, and a valid email to set a password are required.

### Metrc Learn

Metrc Learn has been redesigned to provide users with interactive, educational information on system functionality to expand skillsets and drive workflow efficiencies. Accessing the new [Metrc Learn](#) LMS is simple through multiple convenient locations:

#### From within the Metrc system

Navigate to the Support area on the navigational toolbar and select “Sign up for Training” to register.

#### Access additional resources

In the Metrc system, click on the Metrc Expert widget icon and search for the appropriate topic or type in a question.

Thank you for your continued partnership.