

Bulletin Number: MN_IB_0056	Distribution Date: 12/12/2025	Effective Date: 01/02/2026
Contact Point: Metrc Support	Subject: New Genetics Workflow	
Reason: Providing important information regarding the process for cultivators and processors to bring new genetics into Metrc after January 2nd.		

Greetings,

Metrc, in conjunction with the Minnesota OCM, is providing guidance on the use of external transfers to bring seeds into Metrc after January 2, 2026. After January 2, 2026, cannabis cultivators will be required to use propagative materials from a source authorized by the office. Newly licensed cultivators will have 30 days after getting credentialed into Metrc to add genetics to the statewide track-and-trace system.

After the first 30 days have elapsed, the new genetics submission window will close. Thereafter, a business must either use their own internal genetics, purchase clones from a business as referenced in the first paragraph, or purchase seeds from a commercial seed seller.

All requests to bring in new genetics (seeds) into Metrc must be approved by OCM. The external transfer type “New Genetics” will not be available for use unless approved and activated by OCM. Send requests to the OCM through the link form: [New Genetics \(Seeds\) External Transfer Request](#).

Incoming External Transfers Steps

Once approved by the OCM, the “New Genetics” external transfer type will be available to the approved license. Incoming External Transfers will be used to bring in the packaged product for new genetics. This is a two- step process which will require creating an External Transfer and packaging the products.

Both steps must be completed for the tagged packages to be reflected in licensee’s Metrc inventory.

Creating an Incoming External Transfer

To create an External Transfer, go to the Transfers area on the navigational toolbar and select the External option from the dropdown menu. From the External Transfers grid, select the Incoming tab. Then select the “New Transfer” button - **see Figure 1**.

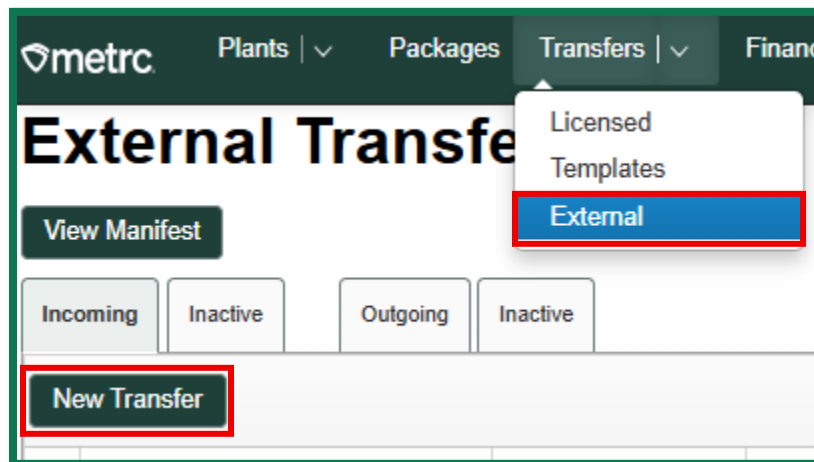


Figure 1: Incoming External Transfers

This will open the New Incoming Transfer action window to create a transfer to bring in the new genetics. Complete the fields as follows:

Type: Select the New Genetics option from the dropdown menu.

Phone Number: Enter a valid phone number. This can be designated as the business phone number.

Planned Route: This should be stated as “Bought from seed seller. Verified by the Metrc Admin.” If the seeds are from the cultivator, the planned route can simply state “cultivator saved seeds.”

Item Name, Quantity, and Packaged Date: These fields correspond to the specific, previously created items and quantities being brought into Metrc. please reference [Bulletin 37](#) for more information on items and item categories. The date packaged should

be the day that the items are being entered into Metrc. The quantities should be exact and should account only for the product being received.

Once all required information has been entered, select the “Register Transfer” button to create a pending incoming transfer – **see Figure 2.**

The screenshot shows a web form titled "New Incoming Transfer". At the top, there is a "Type" dropdown menu set to "New Genetics" and a "Phone No." text input field containing "+155555555". Below this is a "Planned Route" text area with the text "Bought from seed seller. Verified by Metrc Admin.". To the right of the planned route is an "Invoice Number" text input field with the placeholder "Enter the Invoice Number". Below the invoice number are two date and time pickers: "Est. Departure" and "Est. Arrival", both set to "12/09/2025" at "10:25 AM". At the bottom of the form, there is an "Item For Package # 1" text input field containing "Cherry Wine Seeds", a "Package Date" date picker set to "12/09/2025", a "Quantity" input field set to "20" with a "Grams" unit dropdown, and a package count input field set to "1" with "(package)" text. At the very bottom, there are two buttons: "Register Transfer" (highlighted in green) and "Cancel".

Figure 2: Registering the external incoming transfer

Creating a pending incoming transfer from Step 1 does not immediately associate Metrc package tags with those items. Without completing the External Incoming transfer, a licensee will not show the proper inventory and will not be in compliance with inventory reconciliation requirements.

Completing the External Transfer

The Incoming External Transfer must be completed to receive and create the new genetics inventory. Clicking “Register Transfer” does not create tagged packages in your inventory.

Each Licensee **MUST** have package tags available to complete this step. To complete the pending Incoming External Transfer, select the “Complete” button on the far right of the External Transfer needing to be received in the External Transfers grid - see **Figure 3**.

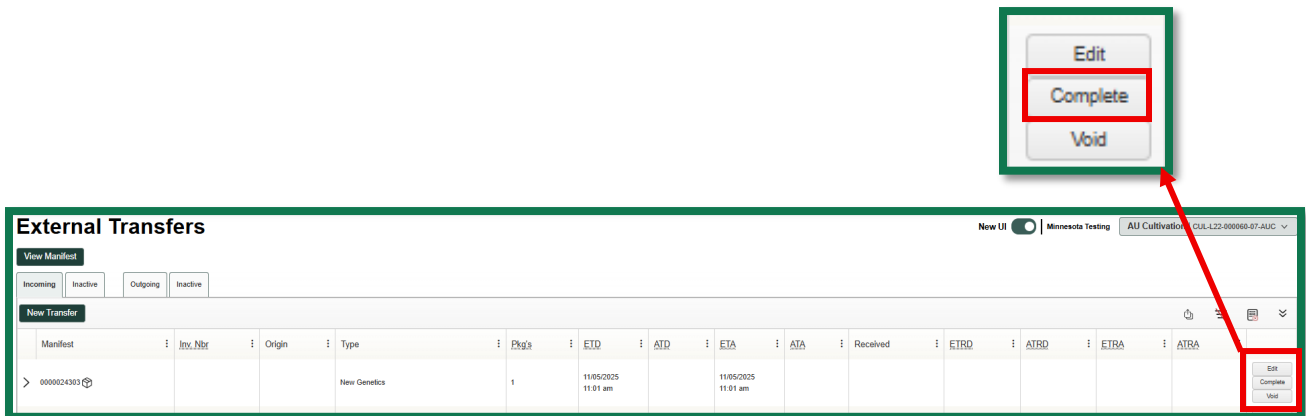


Figure 3: Incoming External Transfer Grid

This will open the Complete Incoming Transfer action window to enter the required information. The quantities entered in Step 1 will be auto-populated; confirm the accuracy of the quantities and assign a unique Metrc package tag to each item. The package tag assigned to the seeds or other products in the system should be physically affixed to the associated product. Once the information is confirmed as accurate, then click on the “Complete Transfer” button to create the package(s) with the specified quantities in the inventory - see **Figure 4**.

Complete Incoming Transfer ✕

Manifest	0000024303	Transfer Type	New Genetics
Origin Lic. No.		Origin Name	
Main Phone No.	1234567890	Mobile Phone No.	
Phone No. for Questions			
Employee ID		Vehicle Make	
Driver's Name		Vehicle Model	
Driver's Lic. No.		License Plate	
Package #1	ABCFF030000076D000000077	Item	Cherry Wine Seeds
Location	Product Vault	Shipped Qty.	50 g <input type="checkbox"/> Reject
Sublocation	Type part of the Sublocation nam	Receive Qty.	50 Grams

(Optional)

Cancel **Complete Transfer**

Figure 4: Complete Incoming Transfer

Creating Plantings from Packages

Once the package has been created for the new genetics, those seeds/clones will need to be moved from the packages area to the plants area of Metric. To do this, select the package that was created using the incoming external transfer process and click the “Create Plantings” button – see **Figure 5**.

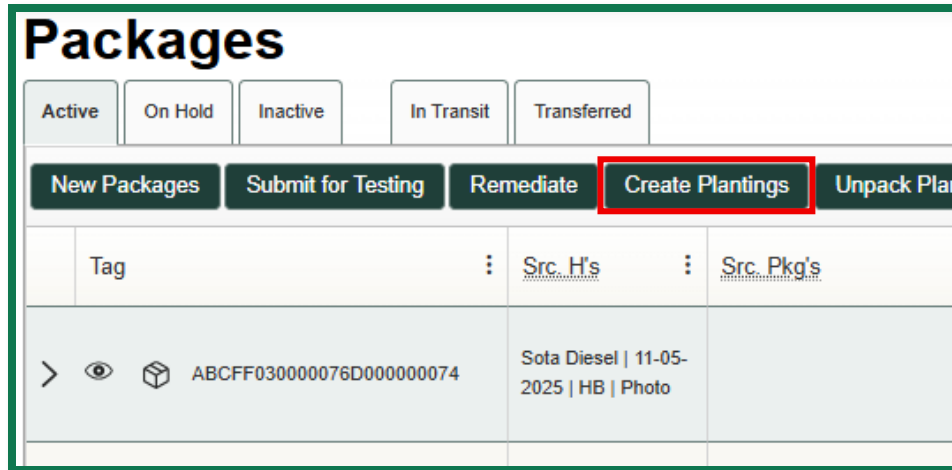


Figure 5: Creating Plantings in Packages Area

This will open the Create Plantings from Packages window. Fill in the quantity, plants type and count, location, strain, planting date and unpackaging date and click “Create Plantings” – see **Figure 6**.

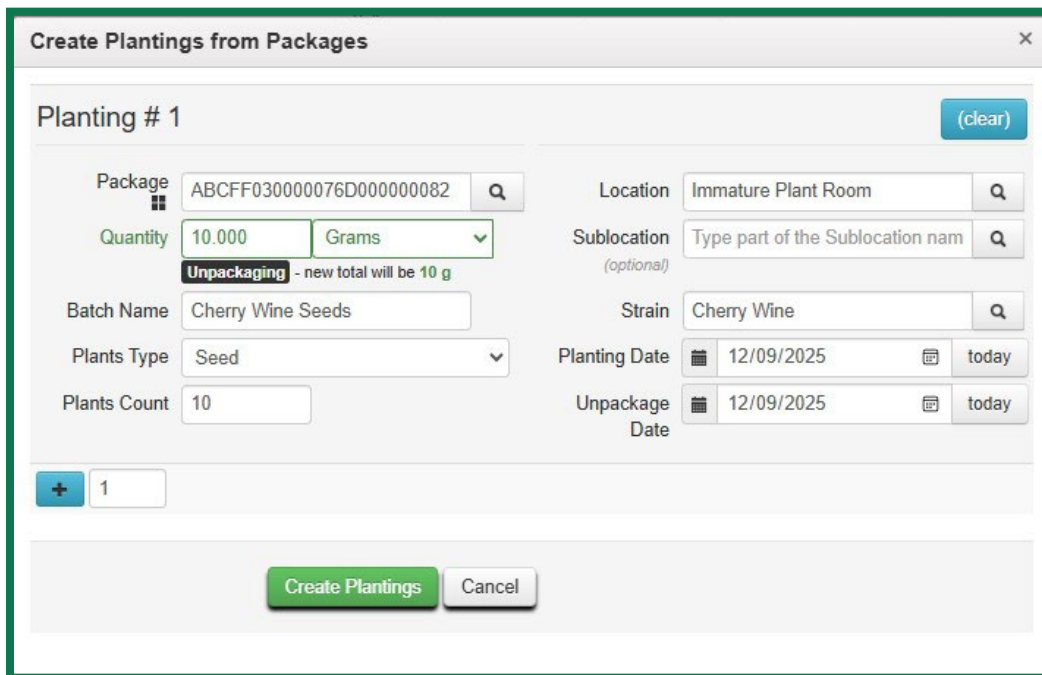


Figure 6: Create Plantings window

The new genetics can now be found in the Immature Plants area of Metrc – **see Figure 7.**

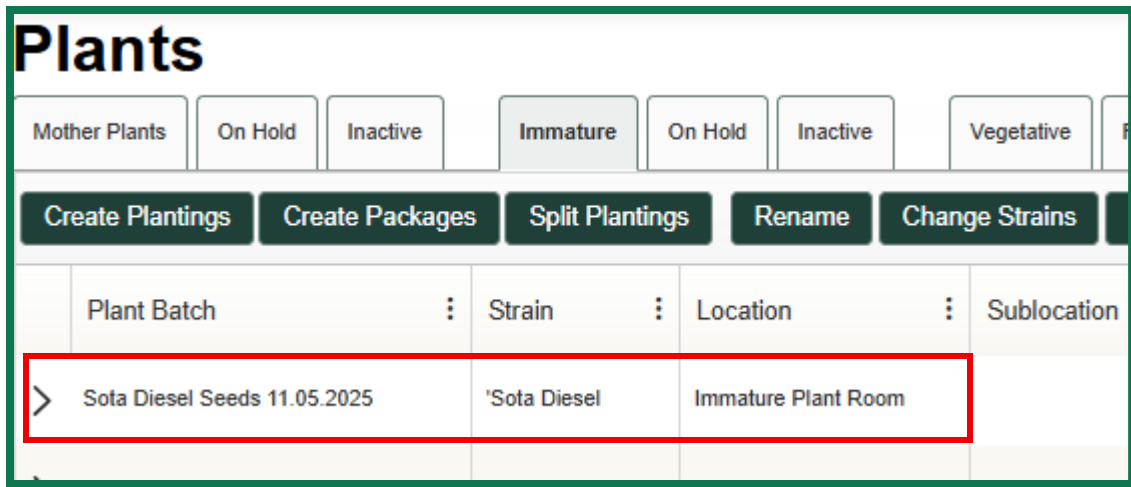


Figure 7: New Genetics in Plants Area

Metrc resources

If you have any questions, or need additional support, the following resources are available:

Contact Metrc Support

By navigating to [Support.Metrc.com](https://support.metrc.com), or from the Metrc System, click Support and navigate to support.metrc.com and it will redirect to the portal.

Please note: If accessing the portal for the first time, a username (which is established when logging in), the respective state and “Facility license number”, and a valid email to set a password are required.

Metrc Learn

Metrc Learn is designed to provide users with interactive, educational information on system functionality to expand skillsets and drive workflow efficiencies.

Accessing the new [Metrc Learn](#) platform is simple:

From within the Metrc system

- Navigate to the drop-down Support menu in the navigational toolbar and select “Sign up for Training” to register.

From the Metrc website

- Navigate to your [state’s partner page](#) and scroll down to the “Metrc’s Training Resources” section to find the link.

Also, save the link – *learn.metrc.com* – as a bookmark in your preferred web browser. If you have the existing link saved as a bookmark, please replace it with the new link.

Metrc Expert

In the Metrc system, click on widget icon in the lower right-hand corner to open the Metrc Expert knowledge base to access step-by-step guides, ask questions, and more.

Thank you for your continued partnership.