Metrc Bulletin

Bulletin Number: NY_IB_0007	Distribution Date: 01/16/2026	Effective Date: Ongoing
Subject: Retail Item ID and Electronic Sampling for New York Distributors		
Reason: Providing information related to Metrc Retail Item ID and electronic sampling functionality for Distributors in New York.		

Metrc, in conjunction with the New York Office of Cannabis Management (OCM), is providing an update related to Retail Item ID and electronic sampling functionality for licensed Distributors. Distributors now have access to:

- Retail Item ID workflows to begin applying Retail Item UIDs (QR codes) to finished goods.
- Electronic sampling workflows to apply TestPassed or RetestPassed testing status to finished goods.

This access is intended to support beginning inventory, address Distributor requests for Retail Item IDs, and electronic sampling ahead of upcoming compliance deadlines.

Please note:
- These features are optional and provide Distributors with early access to begin using Retail Item ID and electronic sampling workflows in advance of the compliance deadlines.
- If product will be transferred to a Dispensary prior to March 31, 2026, electronic sampling is not required. Electronic sampling is only needed for products that will not be transferred to a Dispensary prior to 3/31/2026.

IMPORTANT: The ability for Distributors to purchase Retail Item UIDs and submit electronic sampling is a temporary allowance. This process is intended only for the beginning inventory period and will be disabled at a future date.

In this bulletin, instructions are provided on:

- Retail Item ID and COA access requirements

- How to confirm whether a COA is linked to a Retail Item ID in Metrc

- Ordering Retail Item IDs

- Repackaging and Finished Good designation

- Downloading Retail ID labels: Step-by-step workflow

- Getting started with Product Labels

- Electronic Sampling Process for Distributors

- API Information

Retail Item ID and COA access requirements

In New York, products are tested at the Processor level, and, at this stage, Certificates of Analysis (COA) are created. In some beginning inventory and transfer scenarios, Distributors may hold inventory where an existing QR code on the package already provides access to the COA, but the Metrc Retail Item ID (QR code) may not yet be available or link to the COA.

OCM regulations require that a QR code providing access to the COA remain available on the finished good unit.

For more information on verifying a COA is linked to Metrc, ordering Retail Item UIDs, or generating Retail Item IDs for labels, please continue to read the information below.

How to confirm whether a COA is linked to a Retail Item ID in Metrc

Distributors can verify whether a COA is linked by either:

- Scanning the existing QR code on the finished good unit and confirming that it directs to a page where the COA is accessible.

- Navigating to the Packages tab in Metrc, drilling into the package details, and confirming that a COA is present – **see Figure 1**.
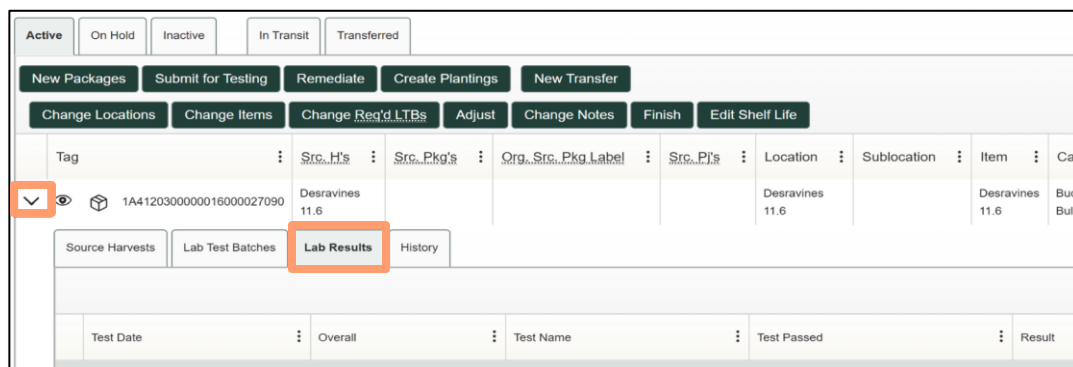

Figure 1: Detailed view of the Metrc Packages grid – no COA available

Important reminders:

- Do not remove or replace any existing QR code that provides access to the COA.
- You may add the Metrc Retail Item UID (QR code) as an additional label on each unit to meet Dispensary requests and prepare inventory for upcoming requirements.

Ordering Retail Item IDs

Retail Item IDs must be ordered and available before creating a Finished Good package to assign Retail item UIDs to individual units. Most operators place an initial order based on

expected production or repackaging volume.

How to order Retail Item IDs

Navigate to the Admin dropdown and select Retail Item ID. Select New Retail Item ID Order button – **see Figure 2**.
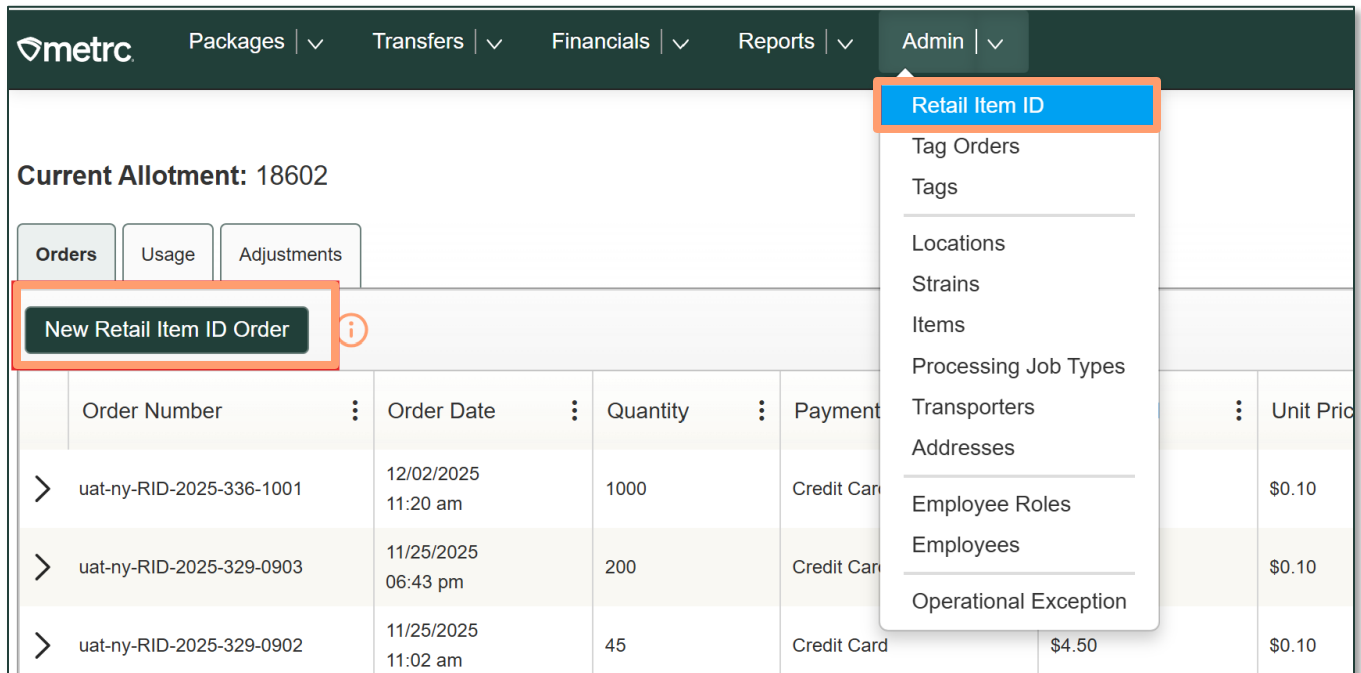

Figure 2: Admin dropdown with Retail Item ID selected and New Retail Item ID Order button highlighted

In the New Retail Item ID Order window, enter the number of Retail Item UIDs needed, complete the billing address fields, select a payment method, click Calculate Total and submit the order. Your Retail Item ID Current Allotment will be updated immediately.

Ordering notes:
- A typical first order should cover approximately three months of expected volume. Unused Retail Item IDs do not expire.
- Once Retail Item IDs are ordered and available, Distributors may designate product as a finished good only by repackaging externally transferred inventory and creating a new finished good package.

Repackaging and Finished Good designation

Retail Item UIDs are assigned when a new package is created and designated as a Finished Good. If a Distributor needs to designate product as a Finished Good (for example, to apply Retail Item UIDs at the unit level), the Distributor must:

- Repackage externally transferred product.

- Designate the newly created package as a Finished Good – **see Figure 3.**

- Apply Retail Item IDs (QR codes) to each finished good unit.

IMPORTANT: Please ensure the product is in the correct item category prior to designating that product as a finished good.
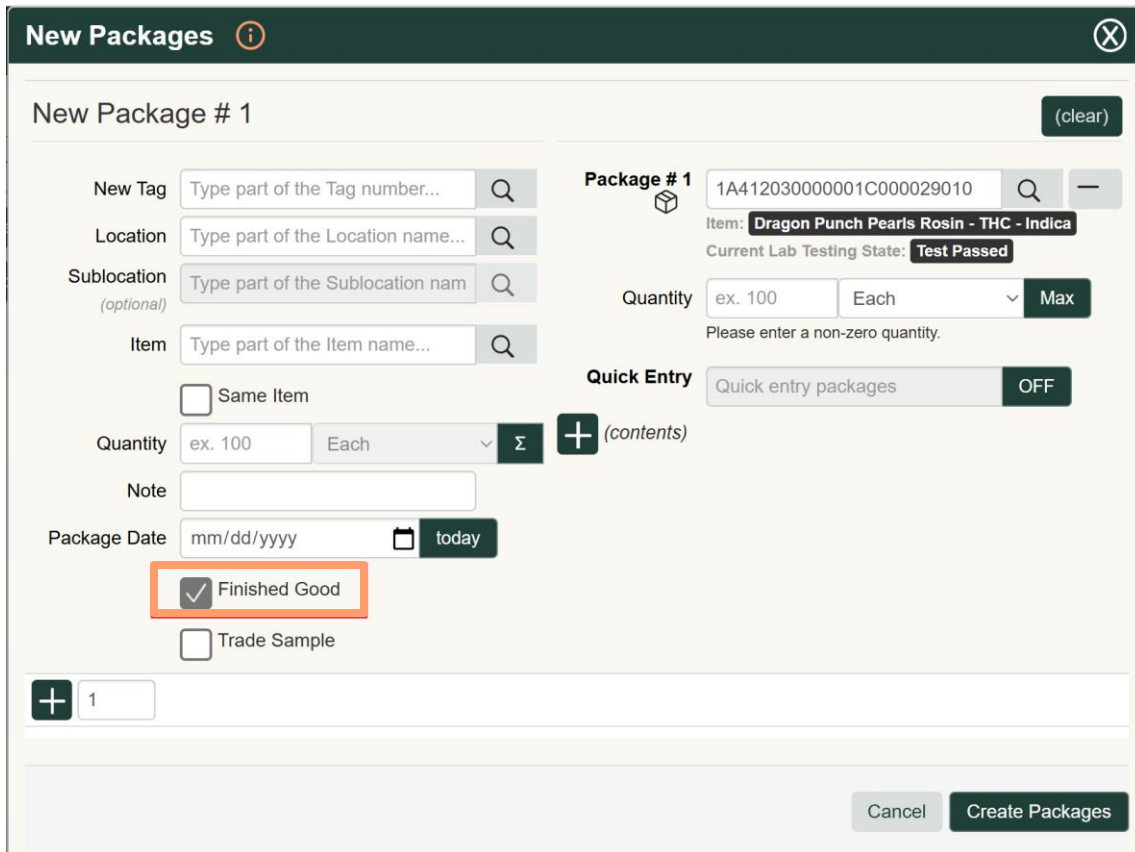
Figure 3: New Packages window with Finished Good check box selected

Important reminders:

- This guidance applies to Distributors labeling beginning inventory, not workflows moving forward.
- Any finished good products leaving a Distribution facility to transfer to a Dispensary must have a Retail Item UID (QR code) on each individual unit starting on February 28, 2026.

Downloading Retail ID labels: Step-by-step workflow

The proper product labeling employee permissions must be granted by an Admin to be able to access this functionality.

For more information on accessing the employee permissions in the Admin settings, ask Metrc Expert in the lower right-hand corner of Metrc – **see Figure 4.**

Figure 4: Metrc Expert Icon

Getting started with Product Labels

With the appropriate employee permissions set, you can now begin downloading Retail IDs when a package has been designated as a Finished Good.

Take the following steps to generate and download Retail IDs within the Metrc system: Go to the Packages area on the navigational toolbar. From the Packages grid, select the "Product Labels" tab – **see Figure 5.**
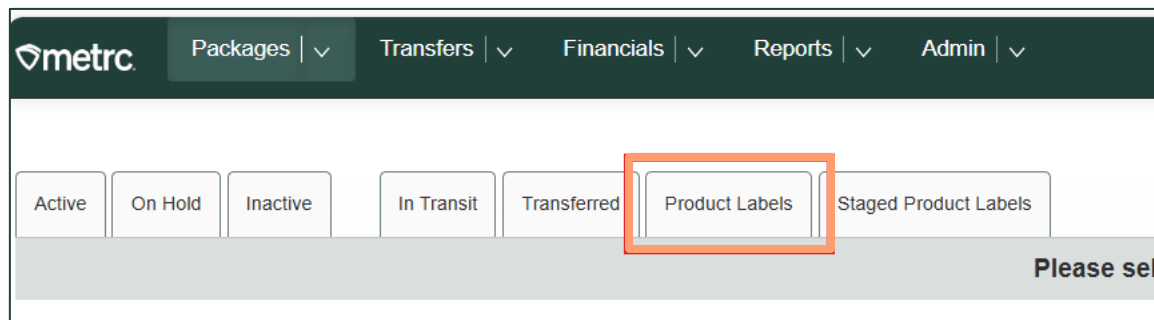
Figure 5: Product Labels tab in Packages grid

From the Product Labels grid, Click the "Download Labels" button. If a package is not selected, it can be selected via the magnifying glass icon in the Download Labels action window – **see Figure 6**.
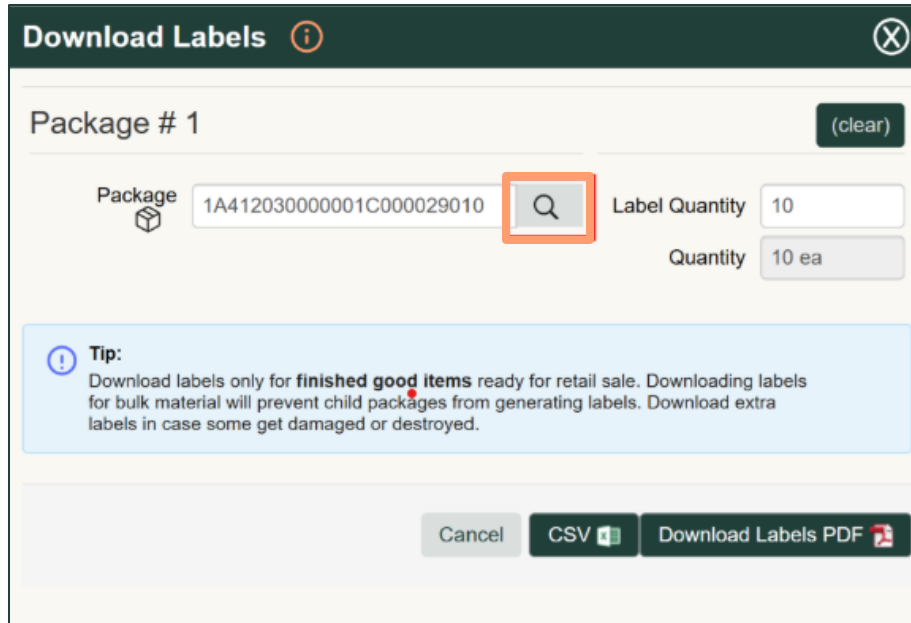
Figure 6: Download labels action window with magnifying glass for search packages

Electronic Sampling Process for Distributors

In coordination with the testing facility the package was previously tested at, you can submit an "Electronic Test Sample" to the testing facility by using the test sample workflow.

Below is how to submit an "Electronic Test Sample" along with all pertinent information that goes with the sample. Select the package brought in via the External Incoming Transfers workflow and click the Submit for Testing button – **see Figure 7**.

Figure 7: Submit a package for electronic testing

This will open the Submit for Testing action window for the New Electronic Test Sample. Assign a new Metrc Package Tag and fill out the other required information for the Electronic Test Sample. It is important that in the Note field you enter the Batch ID# of the package that

had been tested. Lastly, select the Required Testing that was previously done for the package and click the Submit for Testing button.
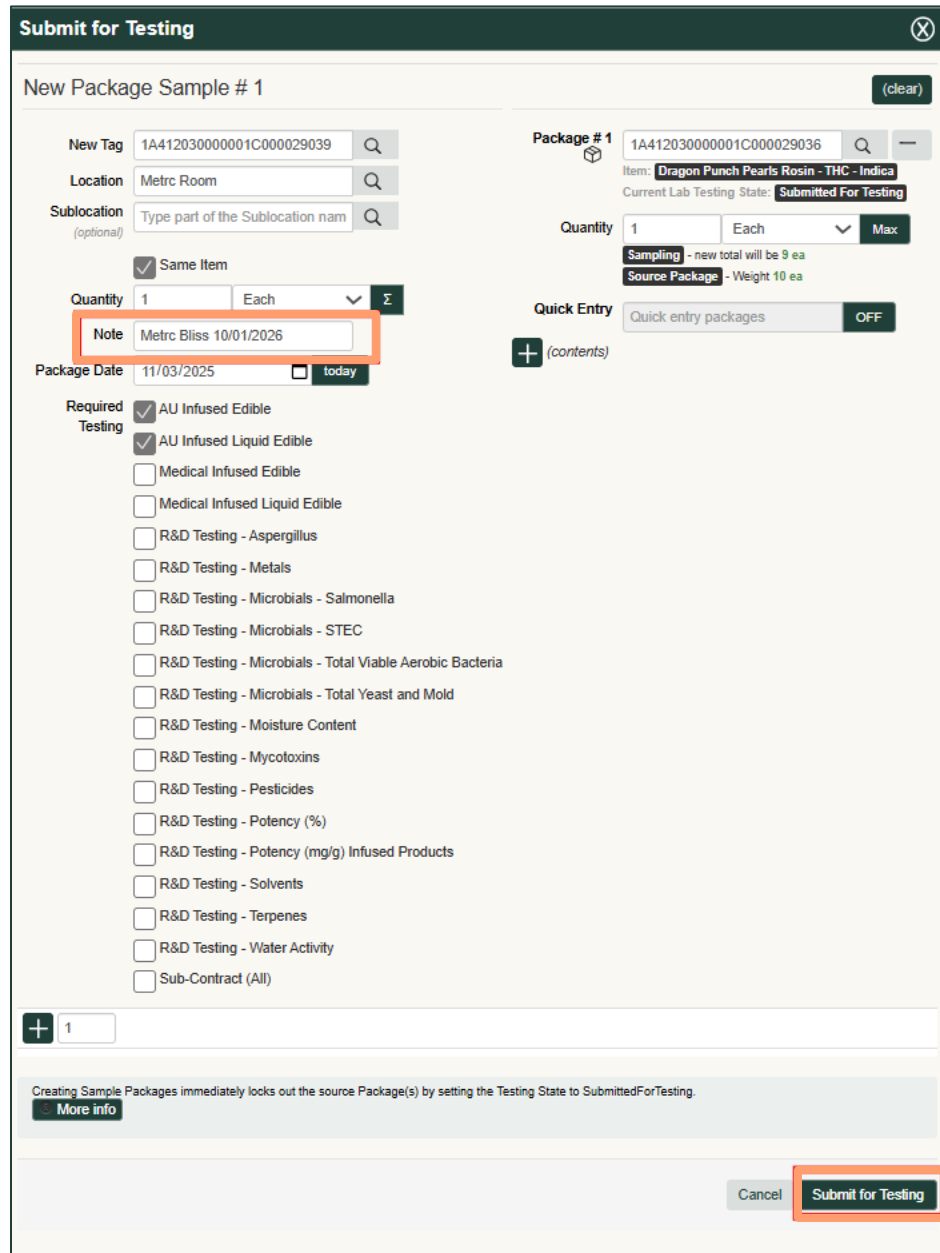

Figure 8: Create a new testing sample

From the Packages grid, select the newly created Virtual Test Sample and click the New Transfer button – **see Figure 9 below.** This will open the New Transfer action window.

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Figure 9: Transferring a testing sample

In the Destination field enter the Testing Facility license number that ran the previous test on the Virtual Test Sample. In the Planned Route field enter, "ElectronicTest Sample" along with the Batch ID# of the Virtual Test Sample. Select the Testing Facility License for the Transporter. Once all information has been entered, finish by selecting the Register Transfer button – **see Figure 10.**

Figure 10: Registering a testing sample transfer

Once you have created the Electronic Test Sample, reach out to the testing facility to let them know it the transfer has been created and is ready to be received virtually. The testing facility will then virtually receive the sample and enter the Batch ID passed test results into the sample. Once these have been entered, the source package in your Metrc inventory will now have a Test Passed test status along with the test results being visible allowing it to be transferred after March 31, 2026.

For further instructions on how to submit a testing sample, please review **Bulletin 06** – How to submit a testing sample step by step-by-step guidance.

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![metrc logo]

API Information

The information contained in this bulletin, including additional API details, have been provided to third-party integrator providers in New York. The endpoints listed below impact third-party integrators and are used to support these optional workflows.

New and/or updated Retail Item ID endpoints

GET /retailid/v2/allotment

Retrieves the available Retail Item ID quota for a facility.

POST /retailid/v2/associate

Facilitate association of QR codes and Package labels. This will return the count of packages and QR codes associated that were added or replaced.

POST /retailid/v2/generate

Allows you to generate a specific quantity of QR codes. Id value returned (issuance ID) could be used for printing.

POST /retailid/v2/merge

Merge and adjust one source to one target Package. First Package detected will be processed as target Package. This requires an action reason with name containing the 'Merge' word and setup with 'Package adjustment' area.

POST /retailid/v2/packages/info

Retrieves Package information for given list of Package labels.

GET /retailid/v2/receive/{label}

Get a list of eaches (Retail ID QR code URL) and sibling tags based on given Package label.

GET /retailid/v2/receive/qr/{shortCode}

Get a list of eaches (Retail ID QR code URL) and sibling tags based on given short code value (first segment in Retail ID QR code URL).

PUT /packages/v2/finishedgood/flag

Flags one or more Packages at the specified Facility as Finished Goods.

PUT /packages/v2/finishedgood/unflag

Removes the Finished Good flag one or more Packages at the specified Facility.

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New and/or updated Electronic Sampling endpoints

GET /labtests/v2/states

Returns a list of all lab testing states.

GET /labtests/v2/batches

Retrieves a list of Lab Test batches.

GET /labtests/v2/types

Returns a list of Lab Test types.

GET /labtests/v2/results

Retrieves Lab Test results for a specified Package.

POST /labtests/v2/record

Submits Lab Test results for one or more packages. NOTE: This endpoint allows only PDF files, and uploaded files can be no more than 5 MB in size. The Label element in the request is a Package Label.

PUT /labtests/v2/labtestdocument

Updates one or more documents for previously submitted lab tests.

PUT /labtests/v2/results/release

Releases Lab Test results for one or more packages.

GET /labtests/v2/labtestdocument/{id}

Retrieves a specific Lab Test result document by its Id for a given Facility.

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Metrc resources

If you need additional support, the following resources are available:

Metrc Support
You can submit and track a case via the **Support portal** or by calling 877-566-6506. Our team is available:

- Monday – Friday, 8 a.m. ET – 10 p.m. ET
- Saturday 10 a.m. – 8 p.m. ET
- Sunday – Voicemail or portal only

*Please note***:** If accessing the portal for the first time, a username (which is established when logging in), the respective state, "Facility license number", and a valid email to set a password are required.

Metrc Learn
Our on-demand training platform provides users with interactive, educational information on system functionality to expand skillsets and drive workflow efficiencies.

Access **Metrc Learn** directly or via the Support drop-down in Metrc. If you have not yet registered for Metrc Learn, that will be your first step.

Metrc Expert
In the Metrc system, click on widget icon in the lower right-hand corner to open the Metrc Expert knowledge base to access step-by-step guides, ask questions, and more.

Metrc Retail Item ID: QR Code Sizes and Hardware Resources

Retail Item ID QR codes can be downloaded in 0.75" x 0.75" or 0.5" x 0.5" PDF or CSV formats.

For details on compatible printers, scanners, and using CSV files with third-party labeling software, visit the Hardware and Software page.

Metrc.com
Explore your **state's partner page** for training links, FAQs, and more.

Thank you for your continued partnership.