

<b>Bulletin Number:</b> NY_IB_0012	<b>Distribution Date:</b> 03/23/2026	<b>Effective Date:</b> 3/31/2026 - ongoing
<b>Subject:</b> Finished Goods and Retail Item ID Best Practices		
<b>Reason:</b> To provide guidance on Finished Goods, Retail Item ID, and best practices for designating and applying them correctly in Metrc.		

Starting March 31, 2026, all cannabis products transferred from licensed distributors (including microbusinesses conducting distribution activities) to dispensaries **must have a Finished Goods designation assigned to each Package UID and a Retail Item ID physically attached to each unit.**

### What are Finished Good Packages?

Finished Good Packages are represented in Metrc with products that are in their final form: count-based units that are individually packaged and assigned ready to be sold to an end consumer.

Examples of Finished Good Packages:

- 1,000 units of strain-specific (same strain) bud/flower that are individually packaged in increments of 3.5g
- 5,000 gummies (infused edible) that are individually packaged from the same batch
- 10,000 vape cartridges that are individually packaged from the same batch

Examples of products that are **not** Finished Good Packages:

- Packages of raw plant material (including flower, shake/trim) that are considered bulk packages
- Volume- or weight-based items such as concentrates or extracts
- 50,000g of oil that will be used to create tinctures

### What are Retail Item IDs?

In New York, a Retail Item ID is a unique digital identifier in the form of a QR code assigned to each unit within a Finished Good Package. It enables seamless product identification and intake at retail, extends product recalls to individual units, and improves consumer safety and visibility during product purchasing by establishing proof of purchase.

Retail Item IDs are ordered in Metrc and individually deducted from your allotment when used in a Finished Good package.

### **Best Practices for Designating Finished Good Packages in Metrc**

Do **not** mark a package as a Finished Good and do **not** generate Retail Item IDs if any of the following are true:

- Package is created directly from a harvest (bulk)
- Package is not count-based
- Package is in transit
- Package is empty and finished (located in the Inactive Packages tab)
- Package is discontinued
- Package has had a child or children package(s) created from it
- Package was created as a lab sample

Do **mark** a package as a Finished Good and **do** generate Retail Item IDs if all of the following are true:

- Package is in its final form (each/count-based units)
- Package is count-based
- Package is not in transit
- Package is not empty and finished (it's still in the Active Packages tab)
- Package is not discontinued
- No child packages have been created from it

### **Designating Products as Finished Goods**

**Option 1:** If you are starting with a bulk material and converting a bulk package into a Finished Good package, you will select the item name of the finished good you are intending to create and then select the Finished Good designation. To do this, navigate to Active Packages, click New Package, select the new item name for the finished good package, and check the Finished Good checkbox before saving.

**Option 2:** To designate an existing active package as a Finished Good, navigate to Active Packages, select the package, and click the Finished Goods button. Please note if the package you are intending to designate as a Finished Good already has Retail IDs assigned to the units but missing the Finished Good identification flag, please reach out to Metric Support in order to ensure that the physically labeled units will reflect what’s digitally represented in Metric.

To confirm whether a package is a Finished Good, look for “Yes” or “No” in the F.G. column of the Packages grid.

LT Status	F.G.	A.H.
SubmittedForTesting	No	No
TestPassed	No	No
SubmittedForTesting	Yes	No
NotSubmitted	No	No
SubmittedForTesting	No	No
TestPassed	Yes	No
TestPassed	Yes	No
TestPassed	Yes	No

### Applying Retail Item IDs to Finished Goods

Retail Item IDs must be ordered in Metric. Once ordered, they’re automatically added to your allotment. When a package is designated as a Finished Good, Retail Item IDs are automatically generated if the labeling process didn’t occur earlier via Package Staging and deducted from your allotment.

Allotment is based on the quantity of units in the Finished Good package — not on the number of unique Retail IDs generated to support physical labeling of each unit.

If the original Finished Good package needs to be adjusted up or down after its initial creation, that can be done by the location that originally created the package, and the difference will be reflected within the Retail ID allotments.

After repackaging, only adjustments below the original quantity reported can be made to the repackaged Finished Good inventory.

**Example:** A Finished Good package with 100 units deducts 100 from your allotment, **even if you requested or generated five additional Retail IDs due to physical printing or labeling issues that required additional unique Retail IDs.**

**Now, after further review of the original source package, it is determined that you need to adjust the package down 5 units because there was a miscount on the total quantity, then 5 Retail Item IDs will be returned to the overall allotment available for use.**

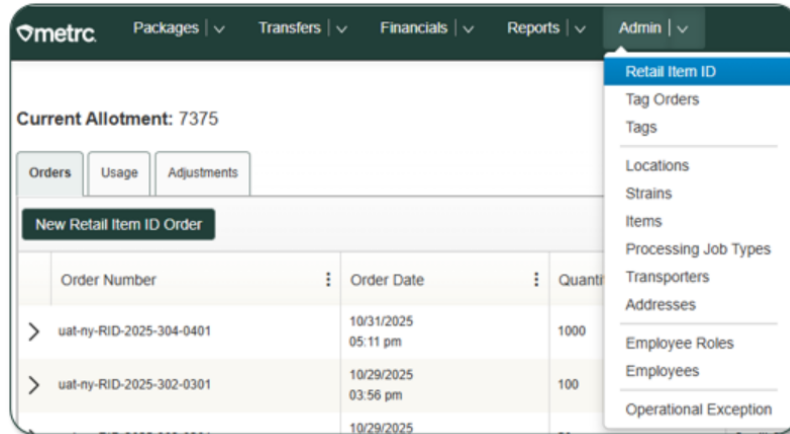
**Important:** This is a one-directional trigger. Designating a package as a Finished Good generates Retail Item ID QR codes. Generating Retail Item ID QR codes alone does not designate a package as a Finished Good.

### How to Order Retail Item IDs

## Metrc Bulletin

- Go to **Retail Item ID** in the Metrc Admin menu on the navigational toolbar
- Click **New Retail Item ID Order** to begin a new order
- Enter the count needed along with any other required information

**Note:** No shipping is required. Retail Item IDs are digital only.



To confirm that Retail Item IDs have been generated for a Finished Good package, look for the Retail Item ID QR code icon in the Packages grid.

Active	On Hold	Inactive	In Transit	Transferred	Product Labels	Staged Product Labels								
New Packages	Submit for Testing	Remediate	New Transfer	Add Processing Job	Change Locations	Change Items	Change Req'd LTBs	Adjust	Return	Trade Sample -	Finished Goods	Change Notes	Finish	Edit Shelf Life
Tag	Src. Hls	Src. Pkg's	Orig. Src. Pkg Label	Src. Pk's	Location	Sublocation	Item	Category	Item Strain	Quantity	UoM	P.B. No.	LT Status	E.G.
>	1A412030000001C000000088		1A412030000001C000000040		AAA room		1000 CBD 500 THC FS Topical - RSO - Packaged	Topical - Each		2 ea	ea		SubmittedForTesting	No
>	1A412030000001C000000089	2025-09-03- Harvest Location-M	1A412030000001C000000090		Bulk oil to Jars 11.25.25	AAA room	Dragon Punch Pearls Rosin - THC - Indica	Infused Edible - Each		1 ea	ea		TestPassed	No
>	1A412030000001C000000085		1A41203000000150000027084	1A412030000001C000000003	Packages Vault		Purple Kush Flower - 3.5g	Bud/Flower - Each	Purple Kush	99 ea	ea		SubmittedForTesting	Yes
>	1A412030000001C000000084		1A41203000000150000027084		Packages Vault		Purple Kush Flower - 7g	Bud/Flower - Each	Purple Kush	50 ea	ea		NotSubmitted	No

## Repackaging Finished Goods

When you split or repack a Finished Good into new packages of the same product, Metrc will ask whether the new package is the “Same Item.” This is the step that matters most for keeping Finished Good designation and linking of Retail Item IDs from the Original Source Package Label intact.

- **Select “Same Item”** when the product hasn’t changed: same form, same category, same composition. Metrc will automatically carry the Finished Good designation and Retail Item ID lineage through to the new packages.
- **Do not select “Same Item”** if you’re combining packages from different sources or changing the product in any way. In that case, the Finished Good lineage is intentionally reset, and you’ll need to designate the new packages as Finished Goods manually as outlined above in Option 2.

After repackaging, only adjustments below the original quantity reported can be made to the repackaged Finished Good inventory.

**Note:** If child packages from a recent repackage are missing their Finished Good designation, the most common reason is that “Same Item” wasn’t selected during the repackaging workflow and if the units are confirmed in the package as containing Retail IDs on them, please reach out to support with the details of the Package UID in inventory missing the Finished Good designation and an example of one Retail ID on the physical units in order for Metric to be able to facilitate a correction.

### Missing COAs on Retail Item IDs?

Testing Facilities in New York are required to upload a COA document along with test results directly into Metric.

- Check that the testing facility has uploaded the COA PDF document
- If the COA PDF has been uploaded but is still missing from the Retail Item ID, submit a case to Metric Support
- Make sure you have package view permissions enabled to view COA documentation

Test Date	Overall	Test Name	Test Passed	Result	Notes	Released Date	Sample Package	Item	Category	Doc
03/04/2022	Passed	Total THC %	Passed	9.89		03/04/2022 09:44 am	ABCDEF012345670000015956	David's New Buds	Buds	Doc
03/04/2022	Passed	Total CBD %	Passed	0.02		03/04/2022 09:44 am	ABCDEF012345670000015956	David's New Buds	Buds	Doc

**Note:** If products in your inventory don’t have COA documentation attached to the source package after testing, contact the Testing Facility that completed the analysis and ask them to upload the COA PDF into Metric for that sample.

## Metric resources

If you need additional support, the following resources are available:

### Metric Support

## Metrc Bulletin



You can submit and track a case via the [Support portal](#) or by calling 877-566-6506. Our team is available:

- Monday – Friday, 8 a.m. ET – 10 p.m. ET
- Saturday 10 a.m. – 8 p.m. ET
- Sunday – Voicemail or portal only

*Please note:* If accessing the portal for the first time, a username (which is established when logging in), the respective state, “Facility license number”, and a valid email to set a password are required.

### **Metrc Learn**

Our on-demand training platform provides users with interactive, educational information on system functionality to expand skillsets and drive workflow efficiencies.

Access [Metrc Learn](#) directly or via the Support drop-down in Metrc. If you have not yet registered for Metrc Learn, that will be your first step.

### **Metrc Expert**

In the Metrc system, click on widget icon in the lower right-hand corner to open the Metrc Expert knowledge base to access step-by-step guides, ask questions, and more.

### **Metrc.com**

Explore your [state’s partner page](#) for training links, FAQs, and more.

Thank you for your continued partnership.