

<b>Bulletin Number:</b> RI_IB_0052	<b>Distribution Date:</b> 04/07/2025	<b>Effective Date:</b> Ongoing
<b>Contact Point:</b> Metrc Support	<b>Subject:</b> Mother Plants Growth Phase Change Process	
<b>Reason:</b> Metrc is providing guidance for Changing Mother Plants to the Flowering Phase		

Greetings,

Metrc is providing guidance on the current process for licensed Cultivation operators to update the growth phase of mother plants to flowering within the Metrc system.

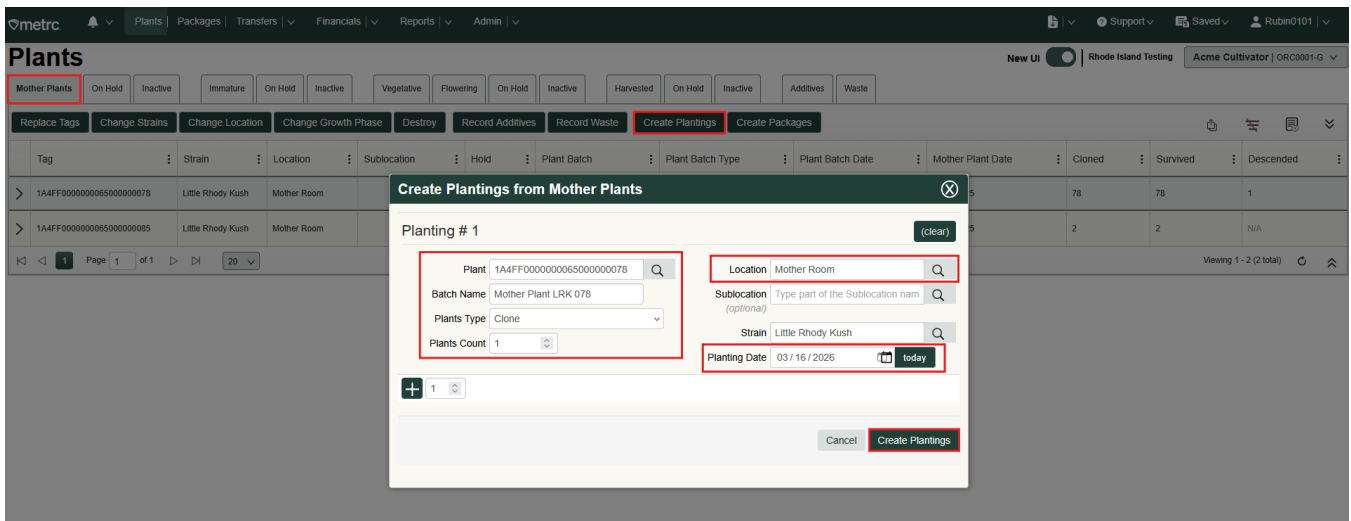
Please refer to the step-by-step instructions below.

## How to Change the Growth Phase of a Mother Plant

If a mother plant is no longer maintained in its vegetative state and is intended to be flowered, the licensee will need to update the growth phase of that plant.

To proceed, licensees should create a new clone or planting from the existing mother plant, advance that new clone through the appropriate growth phase, and then destroy the original mother plant in Metrc.

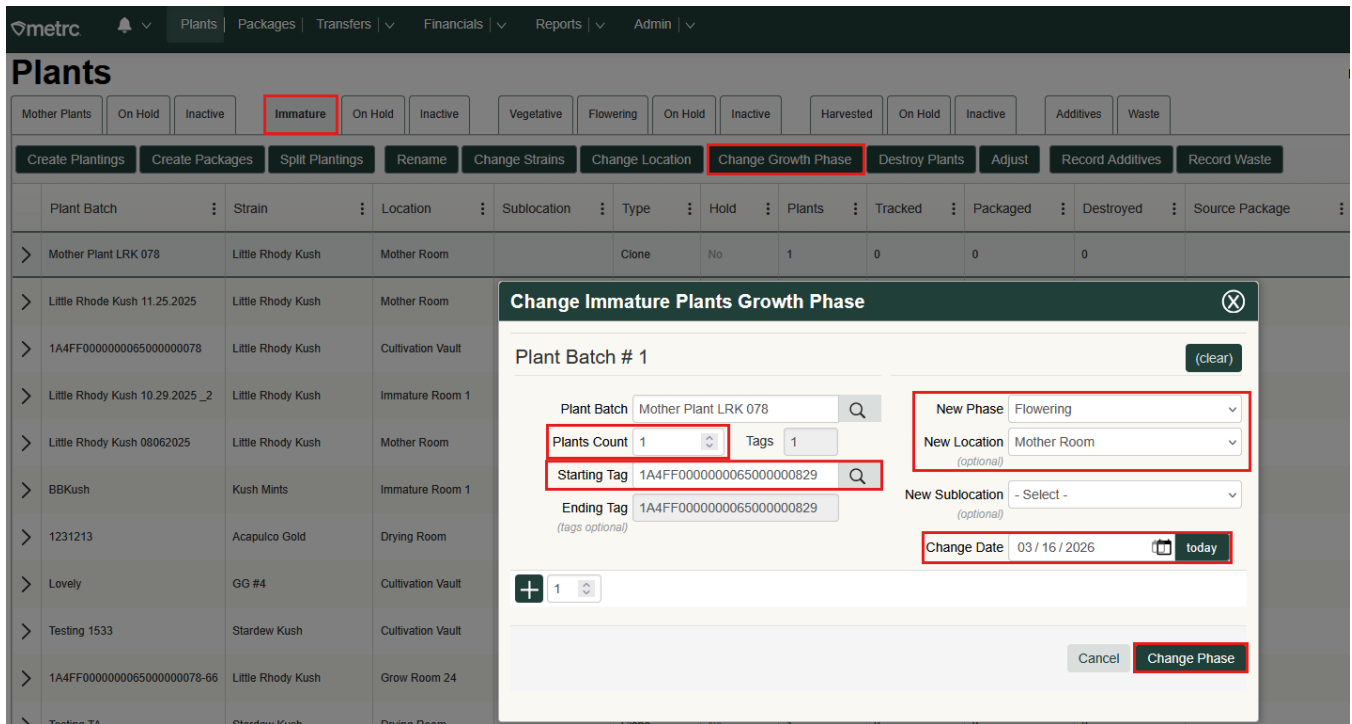
To get started, navigate to **Plants > Mother Plants**, select the applicable mother plant, and click the **“Create Plantings”** action button at the top of the page.



*Figure 1: Create Plantings from Mother Plants Window*

Enter the Batch Name, select the Plant Type, input the Plant Count (1), choose the Location, and enter the Planting Date, then click “Create Plantings.”

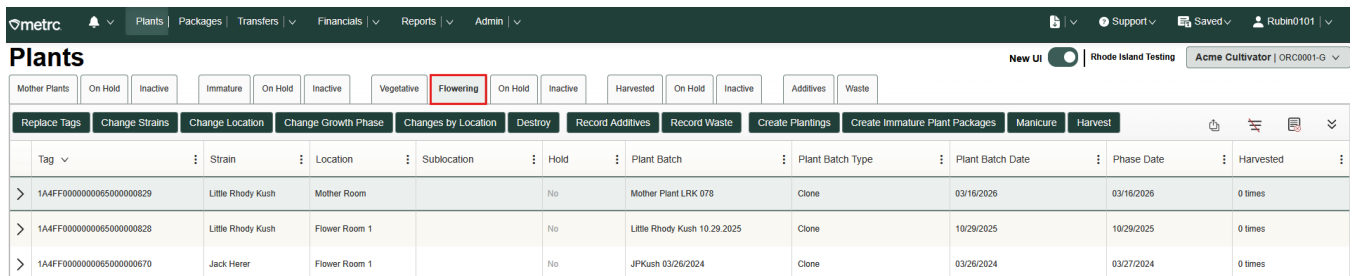
The newly created planting will appear under Plants > Immature. Select the planting and use the “Change Growth Phase” action button to proceed.



*Figure 2: Change Immature Plants Growth Phase Window*

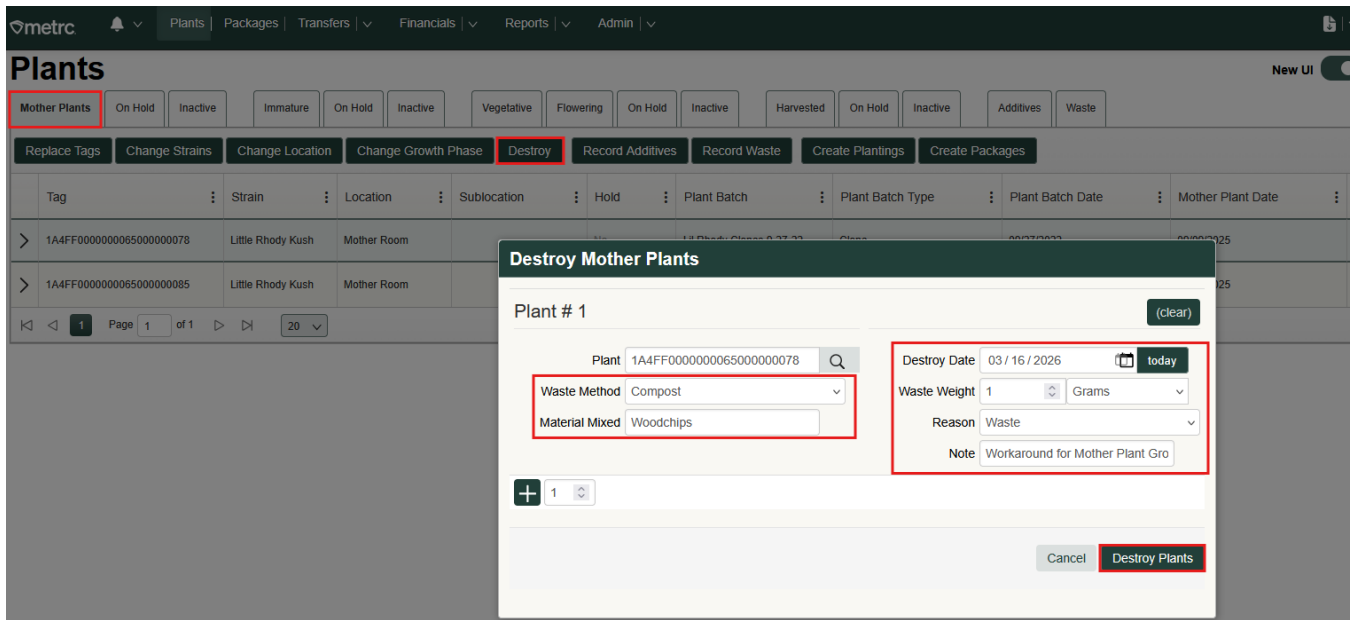
Confirm the Plant Count, select a Starting Tag, choose flowering Growth Phase, verify the Location, and enter the Change Date, then click “Change Phase.”

Once completed, the plant will appear under the flowering growth phase, where it can be managed as needed.



*Figure 3: Plants > Flowering Window*

Lastly, navigate to Plants > Mother Plants to destroy the original mother plant, as it has now been recreated under a new plant tag. Select the applicable mother plant and click the “Destroy” action button at the top of the page.



*Figure 4: Destroy Mother Plants Window*

Select the Waste Method from the drop-down menu, enter the Material Mixed, and input the Destroy Date. Waste must be recorded at a value equal or greater than 0.0001g.

Select “Waste” as the reason and include a detailed Note describing the virtual destruction of the mother plant and its transition to the flowering stage. The note should also reference the new plant tag associated with the flowering plant.

## Metrc resources

If you have any questions, or need additional support, the following resources are available:

### Contact Metrc Support

By using the full-service system by navigating to [Support.Metrc.com](https://Support.Metrc.com), or from the Metrc System, click Support and navigate to support.metrc.com and it will redirect to the portal.

*Please note:* If accessing the portal for the first time, a username (which is established when logging in), the respective state and “Facility license number”, and a valid email to set a password are required.

### Metrc Learn

Metrc Learn has been designed to provide users with interactive, educational information on system functionality to expand skillsets and drive workflow efficiencies.

Accessing the new [Metrc Learn](#) LMS is simple through multiple convenient locations:

#### ***From within the Metrc system***

Navigate to the Support area on the navigational toolbar and select the “Sign up for Training” option to register.

#### ***From the Metrc website***

Navigate to your [state’s partner page](#) and scroll down to the “Metrc’s Training Resources” section to find the link.

Also, save the link – *learn.metrc.com* – as a bookmark in your preferred web browser. If you have the existing link saved as a bookmark, please replace it with the new link.

Thank you for your continued partnership.