

Bulletin Number: MN_IB_0066	Distribution Date: 06/29/2026	Effective Date: Ongoing
Contact Point: Metrc Support	Subject: Harvest Batch Best Practices	
Reason: To provide information regarding the best practices when it comes to harvest batches		

Greetings,

Metrc, in conjunction with the OCM, is providing guidance on Harvest Batch best practices to support consistent and accurate completion of the harvest workflow in Metrc. This guidance is intended to reduce common errors and improve downstream reporting and visibility.

For more information regarding how to create a harvest batch, please visit [Metrc Learn](#).

Harvest Batch Definitions

- *Harvest Batch*: a uniform collection of cannabis plants harvested together, sharing the same strain or genetic stock, see 342.01 Subd. 7(2).
- *Manicure Batch*: portions of a plant are harvested, while the remainder stays in the ground. Each Manicure Batch is associated with a single day’s harvest activity and strain specificity should be maintained.
- *Auto Flower*: cannabis plant variety that automatically switches from vegetative to flowering growth stage based on age.
- *Photoperiod Plant Flower*: cannabis plant variety where life cycle phases (vegetative growth and bloom) are controlled by the frequency and length of time the plants receive light.
- *Total Wet Weight*: The initial, untrimmed weight of a freshly harvested cannabis plant recorded immediately after harvest and before any drying or curing occurs.
- *Waste (Harvest)*: Any plant materials that are removed before drying or processing—such as fan leaves, stalks, stems, or roots—that were included in the reported wet weight.
- *Moisture Loss*: Directly calculated in Metrc by subtracting the Waste weight and the Packaged weight from the Total Wet Weight.

Please note: The naming convention of Harvest/Manicure Batches are different from item naming for products set up in Metrc.

Harvest Batch Best Practices

The harvest process can be applied to single or multiple plants to create a Harvest Batch.

To harvest plants, go to the “Plants” area in the navigational toolbar and select the “Plants” option from the dropdown menu. Once in the plants grid, select the “Flowering” tab – see **Figure 1**.

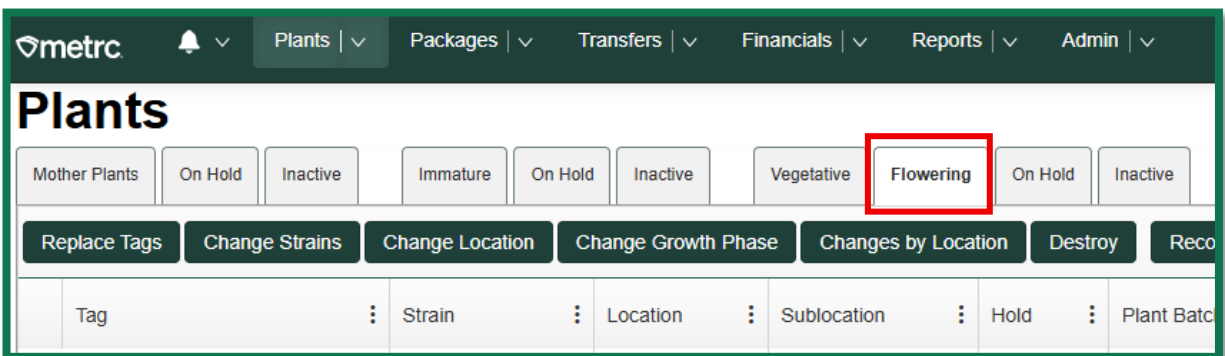


Figure 1: Flowering Tab in Plants area

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Once in the flowering plants grid, select the plants that are being harvested to a single Harvest Batch. Please note that each Harvest Batch must be strain-specific and all plants harvested, physically and electronically, on the same day. Up to 500 plants can be selected within the plants grid to harvest within a single screen. For more than 500 plants, harvest batches can also be recorded via .CSV upload. Once the plants are highlighted, select the “Harvest” button – **see Figure 2.**

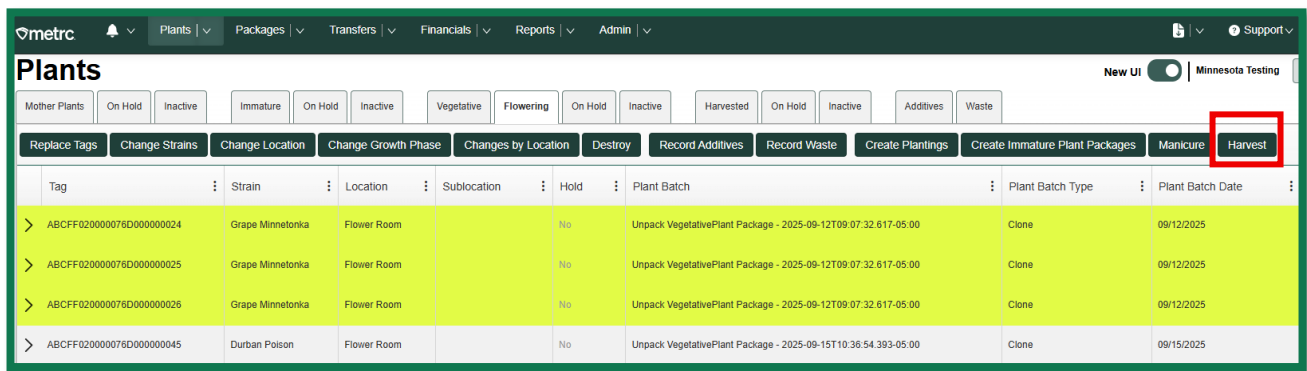


Figure 2: Harvest button in Flowering tab

The manicure button is only used when usable cannabis material is being taken off a plant prior to a complete harvest. This allows part of the plant to be sold or processed while allowing it to continue to grow. This button is available in both the “Vegetative” and “Flowering” tabs in Metrc and should never be used in place of the “Harvest” button when fully harvesting the plant.

Selecting the “Harvest” button will open the “Harvest Flowering Plants” action window. After flowering plants are cut from dirt level, they must be weighed so that their individual plant wet weights can be recorded in Metrc. When filling out the action window for harvested plants, it is possible to use the standard naming convention of “Plant Strain Name | Date(s) of Harvest or Manicure | HB or MB | Auto or Photo.” However, all Harvest Batches must have a unique name, so developing a standardized naming convention is important.

The mini template at the top of the harvest screen should be used whenever possible. Fill in the template for the harvest name, date, unit of measure and location. Use the green checkmark next to each field to apply that information to each of the plants that are being harvested – **see Figure 3.**

Recording Harvest Weights

The wet weight of a harvest batch is the initial, untrimmed weight of a freshly harvested cannabis plant recorded immediately after harvest and before any drying or curing occurs. The wet weight must be entered for EACH individual plant. When weighing, ensure you include all parts of the harvested plant, including the flowers, stalks, and stems.

OCM allows businesses to average the total wet weight across all plants in a harvest batch, however the weight must still be entered individually for each plant. For example, if 200 lbs. of plant material are harvested from a batch of 95 plants, you may enter the average weight of 2.105 lbs. for each plant (total wet weight divided by the number of plants). Alternatively, you may weigh each plant individually and enter its exact weight.

Figure 3: Mini Template in Harvest Flowering Plants action window

Once the harvest has been created, navigate to the “Harvested” tab to verify that the Harvest Batch that was just created has the correct name, strain and total wet weight. The total wet weight should reflect the total weight of all the cannabis plant, not just the part of the plant that will be dried, cured, or used in the production of cannabis products.

If any of this data is incorrect, the incorrect plants or whole harvest can be discontinued to correct any errors, such as an additional plant of a separate strain – **see Figure 4.**

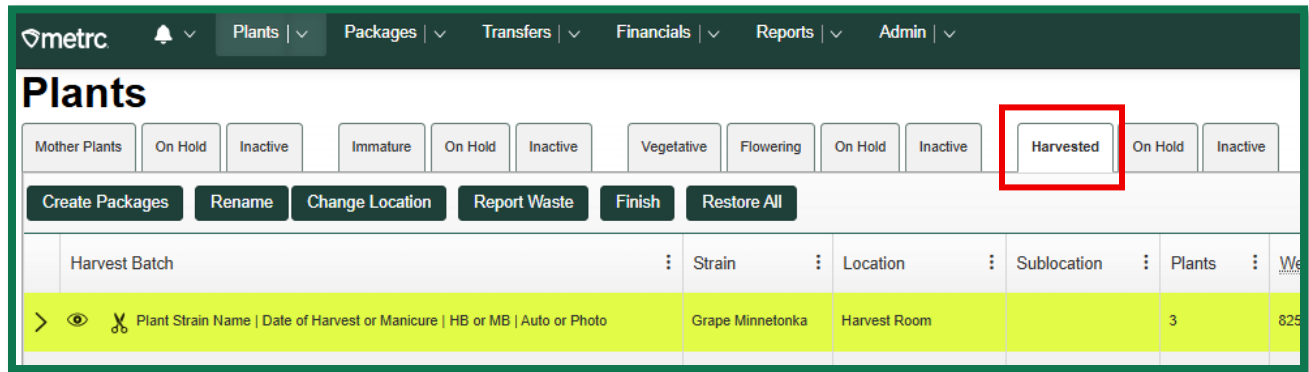


Figure 4: Harvested tab in Plants area

Please note: License holders have 72 hours to discontinue a Harvest Batch. For example, if plants of another stain were accidentally included, the plants may be removed. If the Harvest Batch is past the 72-hour discontinuation window, please reach out to OCM for assistance at metrc.ocm@state.mn.us.

Waste Recording

Once a Harvest Batch is created, the physical waste attributed to that batch must be collected and recorded by highlighting the Harvest Batch and selecting the “Report Waste” button – **see Figure 5.**

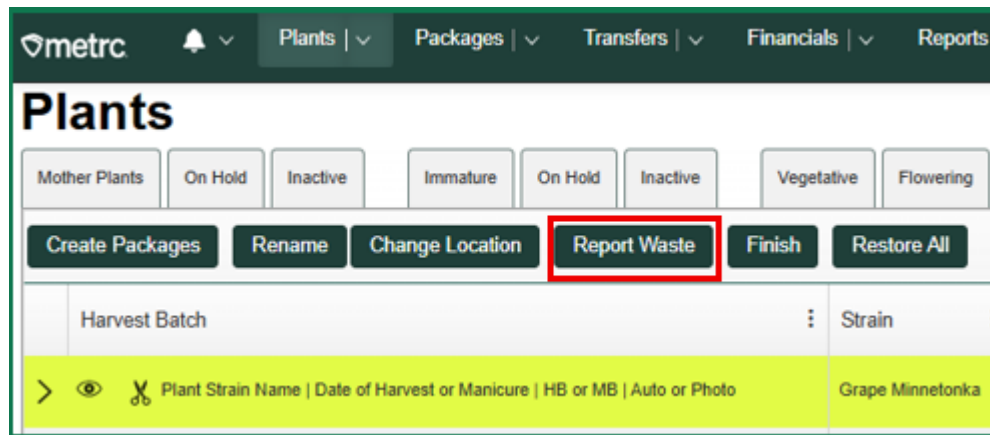


Figure 5: Report Waste button in Harvested tab

Packaging from Harvest

Once plant material is ready to be packaged, highlight the Harvest Batch and select the “Create Packages” button – **see Figure 6.** Harvests that are created within 72 hours of one another and are of the same strain can be packaged together.

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For packages where the flower is frozen while wet to be used in extractions, use the item category of “FRESH FROZEN FLOWER.” If the flower has been dried and cured, use “CANNABIS FLOWER (BULK).”

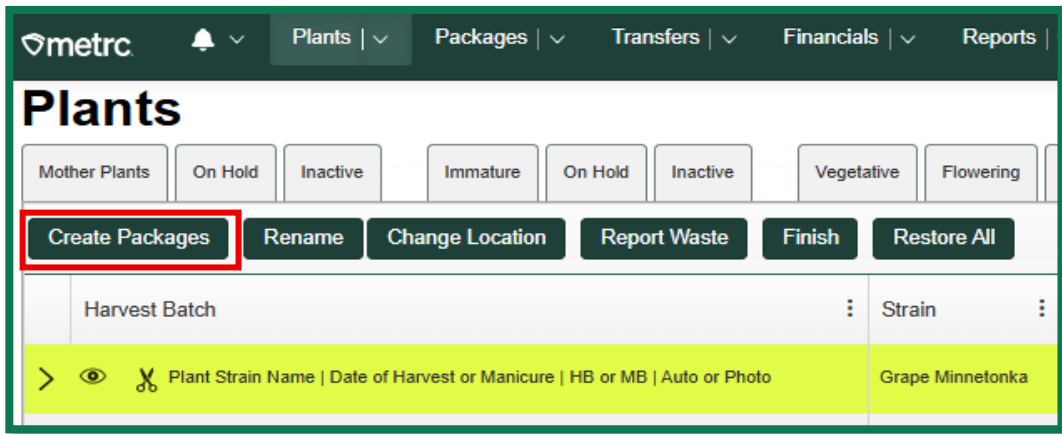


Figure 6: Create Packages button in Harvested tab

Once all waste has been reported and all physical product has been packaged, the harvest can be finished by highlighting the batch and selecting the “Finish” button. This action will move the harvest to the “Inactive” tab of the harvested plants area. Any remaining weight still associated with the Harvest Batch will be automatically attributed to moisture loss and recorded under the “Moisture Loss” column – **see Figure 7.**

For harvests that are packaged using the “FRESH FROZEN FLOWER” item category, there may be no moisture loss recorded. This category is typically packaged immediately after harvesting so any waste is removed, and the remaining harvest weight is packaged directly into a package for transfer.

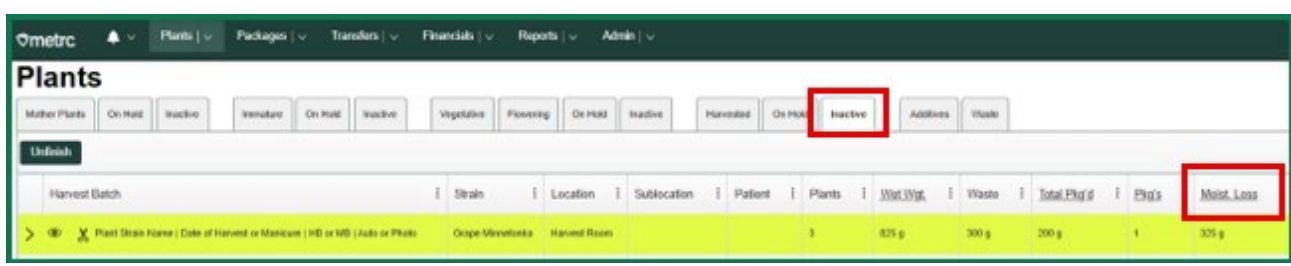


Figure 7: Moisture Loss column in Inactive Harvests tab

Unfinishing a Harvest Batch

If a harvest is finished in error, it can be unfinished so that it can continue to be packaged and record waste.

Metrc resources

If you have any questions, or need additional support, the following resources are available:

Contact Metrc Support

By using the new full-service system by navigating to Support.Metrc.com, or from the Metrc System, click Support and navigate to support.metrc.com and it will redirect to the portal.

Please note: If accessing the portal for the first time, a username (which is established when logging in), the respective state and “Facility license number”, and a valid email to set a password are required.

Metrc Learn

Metrc Learn has been redesigned to provide users with interactive, educational information on system functionality to expand skillsets and drive workflow efficiencies.

Accessing the new [Metrc Learn](#) platform is simple:

From within the Metrc system

- Navigate to the drop-down Support menu in the navigational toolbar and select “Sign up for Training” to register.

From the Metrc website

- Navigate to your [state’s partner page](#) and scroll down to the “Metrc’s Training Resources” section to find the link.

Also, save the link – *learn.metrc.com* – as a bookmark in your preferred web browser. If you have the existing link saved as a bookmark, please replace it with the new link.

Metrc Expert

In the Metrc system, click on widget icon in the lower right-hand corner to open the Metrc Expert knowledge base to access step-by-step guides, ask questions, and more.

Thank you for your continued partnership.