

Bulletin Number: NY_IB_0026	Distribution Date: 09/08/2026	Effective Date: 09/16/2026
Contact Point: Metrc Support	Subject: Deactivation of Opening Balance Plant Batches	
Reason: To provide guidance on an important update regarding the deactivation of Opening Balance Plant Batches in Metrc.		

Greetings,

In conjunction with the NY Office of Cannabis Management (OCM), Metrc would like to provide an update on the deactivation of Opening Balance Plant Batches in Metrc. The deactivation of Opening Balance Plant Batches means that all plant batches created in Metrc, now must come from a source plant or package in the Metrc system.

Any plant batches that are being brought into the Metrc system from outside sources will require prior approval from the OCM. If you have any plants or genetics that you need to bring into the Metrc system, Please reach out to STS@ocm.ny.gov via email, for approval.

This will go into effect on September 16th, 2026.

Please read on for additional information.

Creating a Plant Batch from a Source Plant

Follow the steps below to create an Immature Plant Batch from a source plant:

- Navigate to the Plants page in Metrc.
- Select the Vegetative plant tab:
- Locate the source plant from which the new Immature Plant Batch will be created.
- Select the source plant.
- Click Create Plantings.

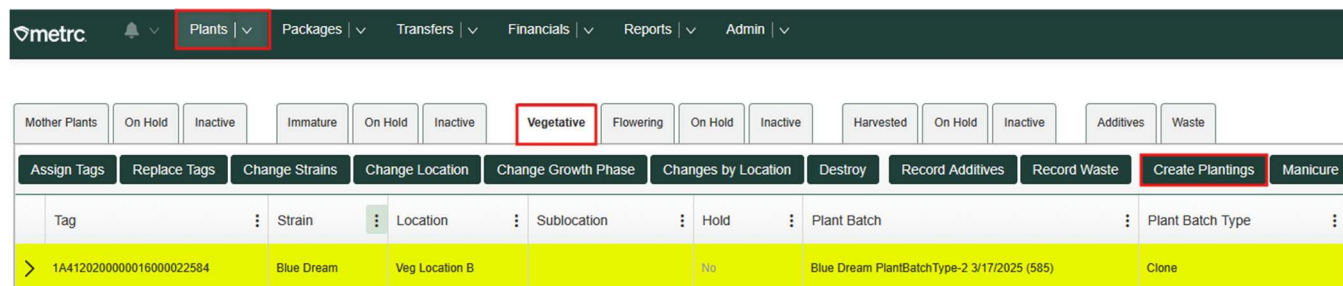


Figure 1: Creating a plant batch from source plant

After selecting the source vegetative plant, complete the following steps in the action window:

- Enter the Batch Name for the new Immature Plant Batch.
- Select the appropriate Plant Type from the drop-down menu.
- Enter the Plant Count for the amount of clones/seedlings within the Immature Plant Batch.
- Select or enter the appropriate Strain.
- Select the Location where the Immature Plant Batch will be maintained.
- Enter the Planting Date.
- Review all entered information for accuracy.
- Click Create Plantings to create the Immature Plant Batch, as shown in Figure 2.

Create Plantings from Vegetative Plants

Planting # 1

Plant1A412020000016000022584

Batch NameBlueDream #1 8/21/26

Plants TypeClone

Plants Count72

LocationImmature Plant Location

SublocationType part of the Sublocation nam

StrainBlue Dream

Planting Date08 / 21 / 2026

+

1

Cancel

Create Plantings

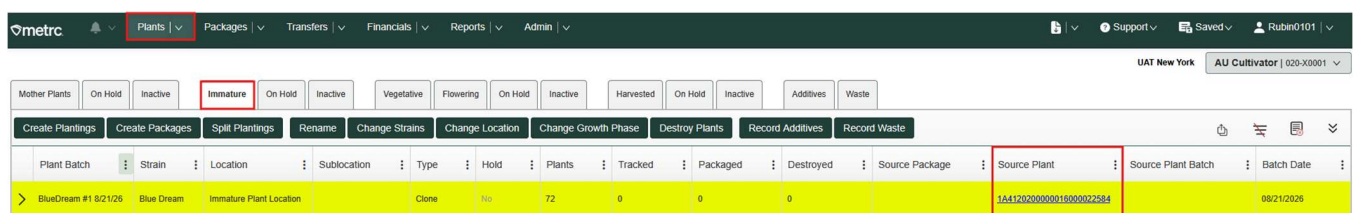
Figure 2: Create Plantings Action Window

Verifying the Immature Plant Batch

After creating the Immature Plant Batch, complete the following steps to verify the information:

- Navigate to the Plants area in Metrc.
- Select the Immature Plants tab.
- Locate the newly created Immature Plant Batch.
 - Tip: You can quickly locate the Immature Plant Batch by filtering for the Immature Plant Batch name
- Review the batch information to confirm that all details are correct.

See Figure 3 for an example of the newly created Immature Plant Batch and the associated Source Plant UID identifier.



Plant Batch	Strain	Location	Sublocation	Type	Hold	Plants	Tracked	Packaged	Destroyed	Source Package	Source Plant	Source Plant Batch	Batch Date
> BlueDream #1 8/21/26	Blue Dream	Immature Plant Location		Clone	No	72	0	0	0		1A412020000019000022584		08/21/2026

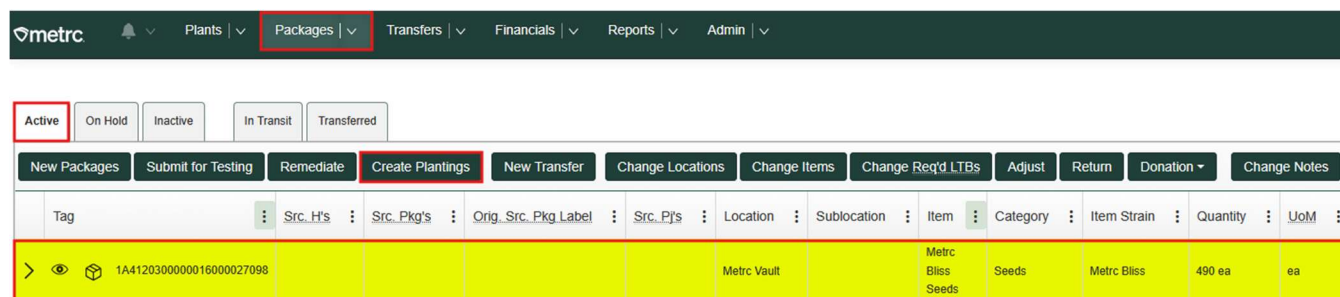
Figure 3: Verifying Immature Plant Batch

Creating a Plant Batch from a Source Package

To create an Immature Plant Batch from a source package in your active inventory, complete the following steps:

- Navigate to Packages in Metrc.
- Select the Active tab.
- Locate the source package that will be used to create the Immature Plant Batch.
- Highlight the appropriate package.
- Click Create Plantings.

See Figure 4 for an example of the Create Plantings option from an active source package.



Tag	Src. H's	Src. Pkg's	Orig. Src. Pkg Label	Src. P's	Location	Sublocation	Item	Category	Item Strain	Quantity	UoM
>   1A4120300000016000027098					Metrc Vault		Metrc Bliss Seeds	Seeds	Metrc Bliss	490 ea	ea

Figure 4: Create Plantings from a Seed Package

This will prompt an action window to appear. Then input all of the required information for the new immature plant batch as shown in Figure 5 below:

- Enter the Quantity that was taken out of the package and select the Unit of Measure.
- Enter the Batch Name.
- Select the Plants Type from the drop-down menu.
- Enter the Plants Count that has resulted from the unpackaged quantity.
- Enter the Location that the Immature Plants batch will be stored.
- Confirm the Strain.
- Enter the Planting Date.
- Enter the Unpackaged Date.

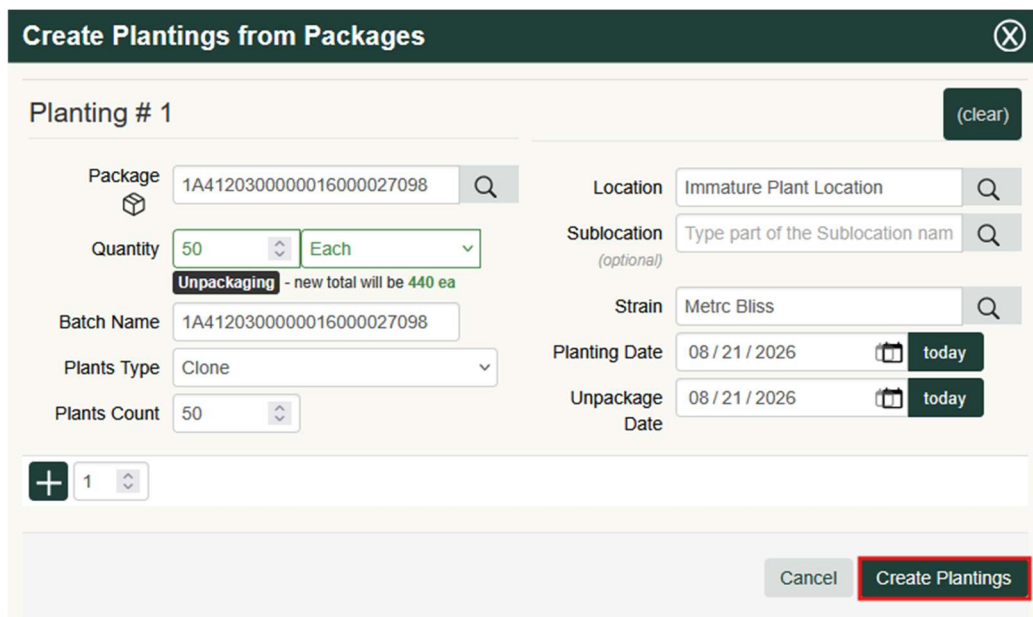
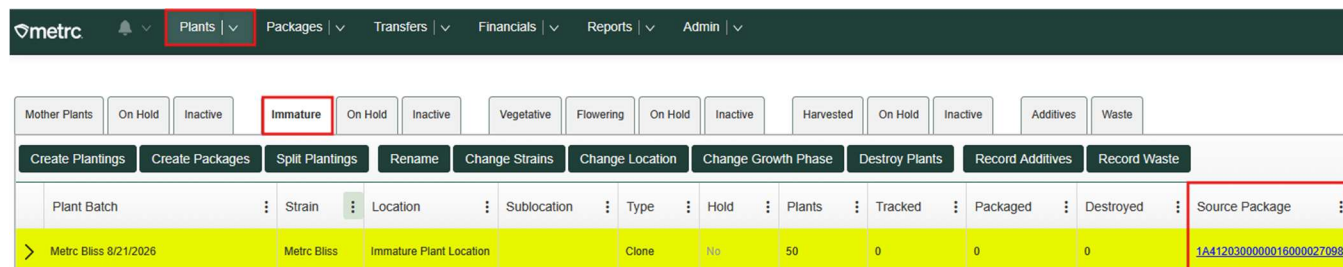


Figure 5: Create Plantings from a Package Action Window

Once all information has been entered and verified, complete the following steps:

- Review the Immature Plant Batch information for accuracy.
- Click Create Plantings to create the new Immature Plant Batch.
- Navigate to the Plants area in Metric.
- Select the Immature tab.
- Locate the newly created Immature Plant Batch and confirm that it appears as expected.

See Figure 6 for an example of where the newly created Immature Plant Batch can be found.



Plant Batch	Strain	Location	Sublocation	Type	Hold	Plants	Tracked	Packaged	Destroyed	Source Package
Metric Bliss 8/21/2026	Metric Bliss	Immature Plant Location		Clone	No	50	0	0	0	1A4120300000016000027098

Figure 6: Newly Created Immature Plant Batch from Source Package

How to Bring in Plants/Genetics NOT in Metrc

If you intend to bring a new plant into the Metrc system that is not already in the Metrc system, contact the New York Office of Cannabis Management to request to bring this plant into the system at STS@ocm.ny.gov.

Metrc Resources

If you have any questions, or need additional support, the following resources are available:

Contact Metrc Support by using the new full-service system – Service Cloud – by navigating to [Support.Metrc.com](https://support.metrc.com), or from the Metrc System, click the Support area dropdown on the navigational toolbar and click support.metrc.com to redirect to the portal.

Please note: If accessing the portal for the first time, a username (which is established when logging in), the respective state and “Facility license number”, and a valid email to set a password are required.

Metrc Learn: Metrc Learn was recently redesigned to offer interactive educational opportunities to enhance Metrc system users’ skills and provide various training options based on experience level.

In addition, the learning system is organized into facility-specific programs made up of various courses. To login or register for an account, visit [Metrc Learn](#).

Access additional resources: In the Metrc system, click on the Support area dropdown on the navigational toolbar and select the appropriate resource, including educational guides, manuals, and more.

Thank you for your continued partnership.