

Bulletin Number: MD_IB_0130	Distribution Date: 10/12/2026	Effective Date: 11/18/2026
Contact Point: Metrc Support	Subject: Sales Receipts and Deliveries - Sales Tax Now Required	
Reason: To ensure accurate tax reporting data, the Sales Tax field will now be a required field for Sales Receipts and Sales Deliveries.		

Greetings,

Maryland Cannabis Administration (MCA) and MetrC are announcing that the Sales Tax field will now be a required field in MetrC Maryland, effective November 18, 2026.

A Sales Tax value will be required to be entered by the system for both Sales Receipts and Sales Deliveries. When attempting to record a Sales Receipt or Sales Delivery without specifying a Sales Tax value, the transaction will be rejected with an error identifying the Sales Tax as missing.

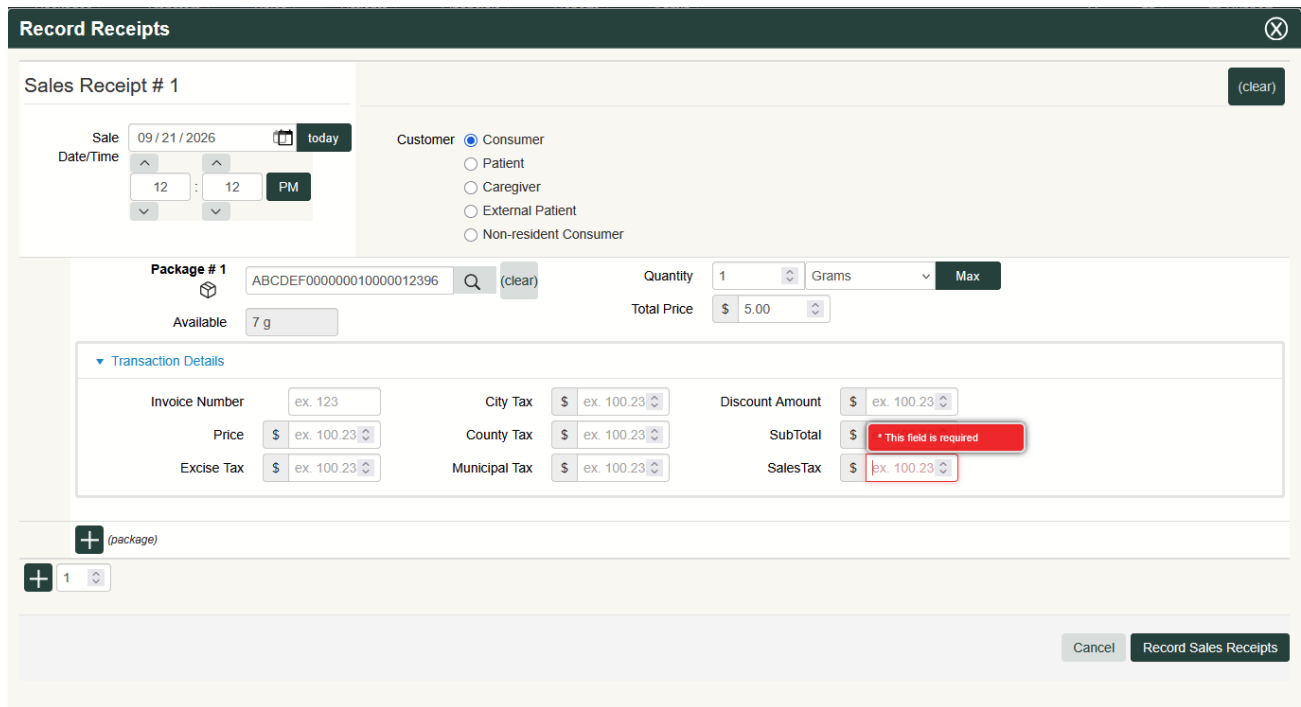
Licensees utilizing third-party software (ex: POS system) to input sales into MetrC should ensure that their software is configured to communicate sales tax to MetrC.

NOTE: Accurate sales tax calculation, collection, and reporting is the responsibility of the licensee. The sales tax field in MetrC does NOT automatically populate sales tax information.

Please read on for more information.

Overview

The Sales Tax field is located in the Transaction Details section of the Record Receipts screen. Click the down arrow by Transaction Details to expand the section. When recording Sales and Sales Deliveries, the Sales Tax field will now be a required field on all transactions – **see Figure 1**.



The screenshot displays the "Record Receipts" interface. At the top, it shows "Sales Receipt # 1" with a "(clear)" button. Below this, the "Sale Date/Time" is set to "09/21/2026" with a "today" button and a time selector showing "12:12 PM". The "Customer" type is set to "Consumer" with radio buttons for "Patient", "Caregiver", "External Patient", and "Non-resident Consumer".

The "Package # 1" section shows a package with ID "ABCDEF00000010000012396", a quantity of "1", and a total price of "\$ 5.00". The "Available" amount is "7 g".

The "Transaction Details" section is expanded, showing a table of fields:

Field	Value
Invoice Number	ex. 123
City Tax	\$ ex. 100.23
Discount Amount	\$ ex. 100.23
Price	\$ ex. 100.23
County Tax	\$ ex. 100.23
SubTotal	\$ * This field is required
Excise Tax	\$ ex. 100.23
Municipal Tax	\$ ex. 100.23
SalesTax	\$ ex. 100.23

At the bottom, there is a "+ (package)" button and a quantity selector set to "1". The bottom right corner has "Cancel" and "Record Sales Receipts" buttons.

Figure 1: Consumer Sale with Sales Tax Field Displaying as Required

A \$0.00 value is accepted only for Patient and Caregiver customer types. Consumer sales must include a Sales Tax amount above \$0.00 – **see Figure 2**.

Record Receipts

Sales Receipt # 1

Alert
Sales Tax is required for all Packages. Please Value Sales Tax in the Transaction Details. (clear)

Sale Date/Time: 09/21/2026 12:12 PM today

Customer: ☒ Consumer
☐ Patient
☐ Caregiver
☐ External Patient
☐ Non-resident Consumer

Package # 1: ABCDEF000000010000012396 (clear) Quantity: 1 Grams Total Price: \$ 5.00

Available: 7 g

Transaction Details

Invoice Number	ex. 123	City Tax	\$ ex. 100.23	Discount Amount	\$ ex. 100.23
Price	\$ ex. 100.23	County Tax	\$ ex. 100.23	SubTotal	\$ ex. 100.23
Excise Tax	\$ ex. 100.23	Municipal Tax	\$ ex. 100.23	SalesTax	\$ 0.00

(package)

1

Cancel Record Sales Receipts

Figure 2: Banner Error Message if Sales Tax is Valued at \$0.00 for Consumer Sale

If multiple packages are missing a Sales Tax value and the Transaction Details section is collapsed in the action window, the banner error message will list which packages still need a Sales Tax value.

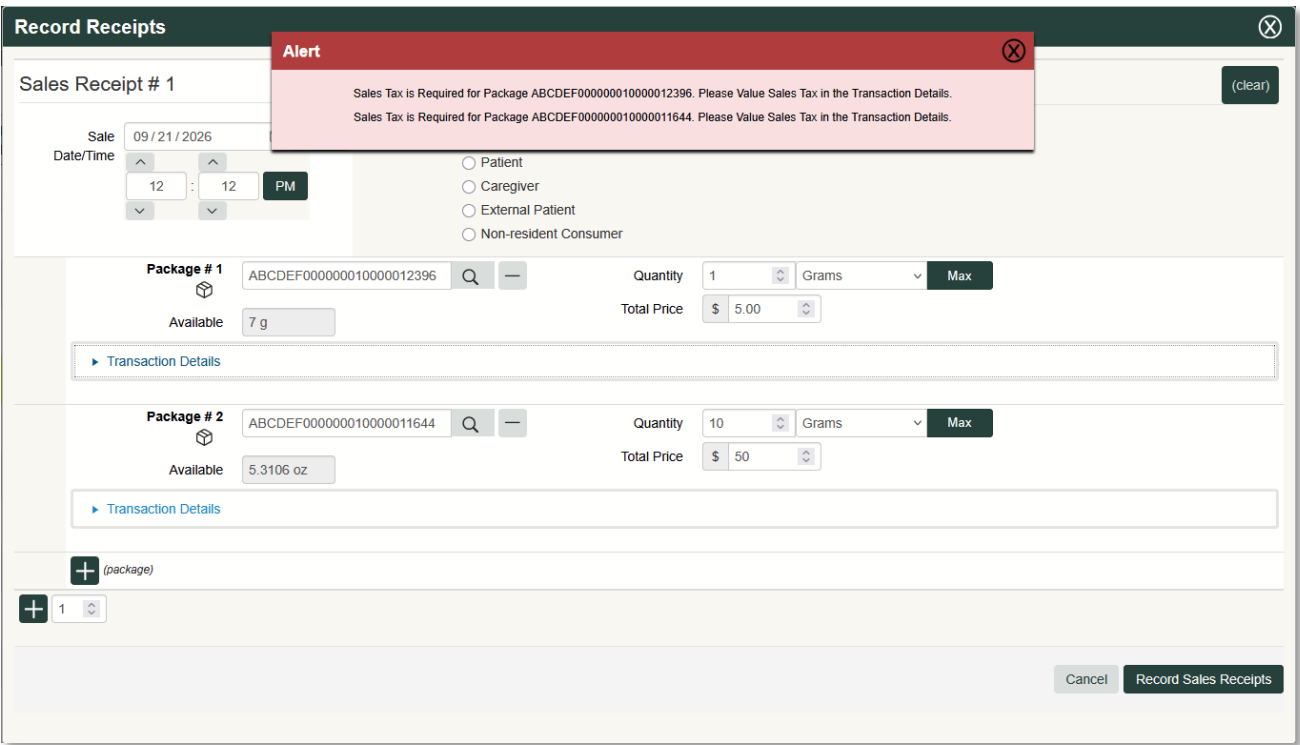


Figure 3: Banner error message displays when the Transaction Details section collapses and Sales Tax is not valued.

Metrc resources

If you need additional support, the following resources are available:

Metrc Support

You can submit and track a case via the [Support portal](#) or by calling 877-566-6506. Our team is available:

- Monday – Friday, 8 a.m. ET – 10 p.m. ET
- Saturday 10 a.m. – 8 p.m. ET
- Sunday – Voicemail or portal only

Please note: If accessing the portal for the first time, a username (which is established when logging in), the respective state, “Facility license number”, and a valid email to set a password are required.

Metrc Learn

Our on-demand training platform provides users with interactive, educational information on system functionality to expand skillsets and drive workflow efficiencies.

Access [Metrc Learn](#) directly or via the Support drop-down in Metrc. If you have not yet registered for Metrc Learn, that will be your first step.

Metrc Expert

In the Metrc system, click on widget icon in the lower right-hand corner to open the Metrc Expert knowledge base to access step-by-step guides, ask questions, and more.

Metrc.com

Explore your [state’s partner page](#) for training links, FAQs, and more.

Thank you for your continued partnership.